

AGENDA

1. **CALL TO ORDER** of regular meeting of the Tracy City Council at 6:30 p.m., Monday, April 11, 2016
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION**
4. **APPROVAL OF THE MINUTES** for March 28, 2016
5. **APPROVAL OF THE AGENDA**
6. **PUBLIC COMMENT**
7. **PUBLIC HEARING**
8. **REPORTS**
9. **PETITIONS, REQUESTS, COMMUNICATIONS**
 - A. Women's Expo Request
 - B. Sportsman's Show Request
 - C. EDA Board Application
 - D. Planning Commission Application
 - E. HRA Board Appointment
10. **LEGAL ISSUES**
 - A. Roofing Project Specifications
11. **RESOLUTIONS**
12. **CONSENT CALENDAR**
 - A. Planning and Zoning Commission Minutes – 7 March 2016
 - B. Tracy Fire Relief Association Minutes – 7 March 2016
 - C. Tracy EDA Minutes – 16 March 2016
 - D. Municipal Accounts Payable
13. **UNFINISHED BUSINESS**
 - A. Automation Equipment
14. **NEW BUSINESS**
15. **MAYOR AND COUNCIL COMMUNICATIONS**

March 28, 2016

The regular meeting of the Tracy City Council was called to order at 6:30 pm, Monday, March 28, 2016 in the Council Chambers of the Municipal Building. The following Council members were present: Mayor Ferrazzano, D. Johnson, Jr., K. Enderson. P. Cooreman and T. Schons were present via Skype. Also present was M. Votca, City Administrator and Matthew Gross, City Attorney.

Pledge of Allegiance was given to the flag.

Invocation was given by Pastor Thor Burntvedt.

Motion by Enderson, seconded by Johnson to approve the minutes for March 14, 2016. All voted in favor of the motion.

Votca informed the audience Cooreman and Schons were present via Skype. Cooreman is in Miami, Florida and Schons is in Hancock, WI. Both are available to the public.

Motion by Enderson, seconded by Johnson to approve the agenda. All voted in favor of the motion.

There were no Public Comments.

S. Lau, Liquor Store Manager reported sales were down. Some of the reason sales were down was due to closure at 5:30 pm on February 2nd and all day closure on February 8th due to the weather.

V. Quist, Head Librarian reported another busy month. The Tracy Reads discussion for "*Lord Grizzly*" will be held on April 10, 2016 at 6:30 pm in the Twin Circle Community Room. All fifty (50) books purchased for the Tracy Reads program by the Keul's have been claimed so she is hoping for a good turnout. The first meeting of the new Robotics Club will be at 4 pm on April 18, 2016. This is a new club for kids 8 years of age and older. A grant from Sammie was obtained to purchase the kits used for this program. Advanced Health Safety & Security submitted an estimate for removal of asbestos pipes in the library basement. The price of \$3,680 would include removal of all portions of the pipe, both fiberglass and asbestos, and would take two (2) days to complete should the city want to move forward with this.

S. Daniels, Public Works Director passed a picture of the debris left at the compost site on opening day of the season. The engineers have submitted a report to the Department of Health for approval to be able to move forward with the filter project. Jetting has been done on the east side of town in the project area and televising starts tomorrow. Enderson said he had someone tell him there have been mice in the airport lobby. Daniels reports he believes the mice are coming in around a water line where it had sunk under the foundation. Poison was brought to the lobby last week to take care of the mice. As the foundation area dries up, fill will be brought in to close the area. Enderson asked if the custodian cleans there. Votca reported the custodian is there weekly.

M. Votca, City Administrator stated the local board of appeals and equalization will be held in the council chambers at 7 pm on April 25, 2016. This will be where a citizen can talk to the Local Board of Equalization and city council to discuss the value of their property if they feel it is not valued correctly. The new automated billing system with Payment Service Network has been up for a couple of months now. There are 159 registered users of which 63 have opted into paperless billing. ACH, automated clearing house is also offered and being used as well. Clarity has signed their franchise agreement and it is in full effect. Charter has received a draft version of a mirror image of the contract on March 15, 2016 with an April 1 deadline to respond. The hospital sale is scheduled to take place March 31, 2016 at 11:30 am. There will be a ceremony at the hospital. Votca updated the council on the council chambers automation. He had received a quote from AVI out of Sioux Falls for about \$19,000 and is waiting to receive a quote from Marco to compare the price to be able to move forward. The \$19,000 does not include labor. He stated this was expensive but it would improve the system so people could have online access and replaying of video on our channel at a later date could be done. Enderson asked about a camera operator. He stated it would be fair to viewers to be able to see who is approaching the podium. Ferrazzano stated there have been problems in the past with people doing it. Votca said he could advertise and see if anyone showed interest.

A Public Hearing was called to order regarding the Hollett St and 2nd St Improvement added to Phase I Wastewater Project. Chris Larson from ISG handed out packets to those present for the public hearing. Larson explained an overview of the city's wastewater collection system issues. The original hearing called for full reconstruction of utilities (sanitary, water, storm) and streets that did not include the 200' north of Long Green Lane. During the design process, it was discovered a few rogue sanitary services would also need to be included. Three (3) properties have been identified. They are: 740 2nd Street East, 775 2nd Street East and 336 Craig Avenue. 336 Craig Avenue will just be the sanitary service because it needs to be re-routed to a different main. There will be an open house March 30, 2016 from 3-6:30 pm for specific questions on the project in the city council chambers. The city's assessment policy was used to calculate all the preliminary assessments for everybody else and also on the proposed improvements for these three (3) properties and lots of similar size. The estimated assessment for these three (3) properties is: 740 2nd St East \$12,100, 775 2nd St East \$11,800 and 336 Craig Avenue \$1,800. Elaine Fischer, residing at 740 2nd St E would like to appeal her assessment because she believes it to be unfair. Elaine's lot size is 100x135. Her neighbor directly to the north, Geana Hamilton, has an identical lot size and her assessment is only \$5,305.46 whereas Elaine's is \$12,100. Her neighbor, Luke Ostgaard at 713 2nd St E has a larger lot and his assessment is \$6,870.74. Elaine would like an explanation of why the large difference in amounts. Ms. Fischer also would like to point out this storm sewer project is involving the whole City of Tracy so she would like every taxpayer in town to pay a portion of this because we are all benefitting from it. She feels the people being assessed on the east side of town are taking the brunt of these costs and they will never get their money out of their houses or even be able to sell them because of the overpriced assessments. She further feels if the assessments were paid up front by people at the completion of the project, the city council should give a 15% discount to those people paying up front. She stated because these people wouldn't be doing the yearly assessment and the money could go towards the initial loan, the loan amount would be considerably less to give the city a better credit rating. Another question Elaine asked is whether this project will give a real tax credit or if it will be listed down where special assessments are listed on the tax statement so she will not

get the tax benefit. Larson said he could respond to some of the questions. He stated he did not have the lot sizes of the properties with him this evening. He reminded everyone the assessment amounts are only preliminary estimates. Elaine stated she wanted the council to know that she would not agree to the assessment. Larson said now wouldn't be the time to appeal the assessment because this is the improvement hearing, not the assessment hearing and this hearing is more about the project itself and what the assessments could be. Enderson asked Larson if he knew why the neighboring lots would be less than Elaine's. Larson stated he would look into it and noted lot size is not the only thing that determines the amount of the assessment. It depends on what improvement is being done affecting that lot. Larson said the city is picking up much more than the majority of the costs. Around 70% is paid by the entire tax base; only about 30% is special assessed. Elaine stated none of this information was presented to her before this evening and that is why she is bringing this information to the council's attention. There being no further comment, the Public Hearing was closed at 6:55 pm. Motion by Enderson, seconded by Johnson to adopt Resolution No. 2016-11, a Resolution Ordering Added Work for the 2016 Infrastructure Improvements Project and Preparation of Plans and Specifications. All voted in favor of the motion.

Chris Larson gave an update on the Wastewater Project. ISG had received comments back from Rural Development for Phase I a week ago. He should be able to turn that back around this week. There is a possibility of the project being pushed back a bit due to the fact that it took five (5) or six (6) months to get the comments back from Rural Development but he said bidding will still be this year. The contractors will be given some options if they want to try and do the entire project yet in 2016 with the biggest concern being getting the roads complete before winter. With it getting into construction season, there is a tighter timeline so costs may be more but if the contractors are given more flexibility on the final completion date, the pricing may be better. If there is more flexibility given, ISG will make sure they have interim timelines that must be met so they cannot rip up a street and then leave it until 2017. Larson stated he would look at contract language to say only a block can be tore up for x number of days so it will be less painful to the residents. For Phase II, Larson received comments back from MPCA. He hasn't received anything from Rural Development but he doesn't expect that they would add much more. Larson is getting those turned around as well. The permitting process is still underway. Larson said televising of the service lines is starting tomorrow. The televising company is going with a less intrusive option where they go down the sewer main and televise from the street instead of gaining access to everybody's basement. There may be some situations where this will not work and they have to gain access.

Ferrazzano asked if there have been any updates from the legislature and if our wastewater project is in a bonding bill that needs passed or who we could contact to find out about this information. Votca stated he gets a publication from the League of MN Cities on updates and he can make sure they get that. The Coalition of Greater Minnesota Cities is sending people up to the capitol in the next month to update with the legislature.

Todd Hagen, Ehlers Inc. was present to offer available options for interim financing for the wastewater project. On a USDA loan there is a need for interim financing prior to the release of the USDA funds. Todd presented an option for temporary bonding and let the council know he

was a municipal advisor and is working for us should we decide to use him. Votca will work with Mr. Hagen to learn what might be the best fit for the City of Tracy.

Lee Bjerk from Geronimo Energy presented the Solar Garden Subscription Agreement. As an Xcel Energy customer, the City of Tracy has an opportunity to benefit from the power that is being produced from the solar garden. The city can save money by subscribing to the power in the gardens. The city can save \$6,000 a year and the program is for 25 years. There is no cost to the city and never will be. The savings is one cent per kilowatt hour on the size of your subscription. The subscription size is determined by the entity's two year electrical usage. An entity can subscribe up to 120% of the subscription size. Bjerk recommends subscribing at 100%. Votca said our current agreements with GASP and Community Energy Green will need to be reviewed for any conflicts with a new agreement. Bjerk said Geronimo representatives are ironing out any terminology or contract language with the League of MN Cities. Gross asked Bjerk to notify Votca of any contract language updates. Gross will review the agreements and be prepared for the council to decide at the next council meeting.

Votca said the TAPS ISD 2097 has notified him they have been submitting RFP's for the VMC upgrades as well as receiving and accepting bids for the various parts of the upgrade.

Votca said he has been preparing specifications for bids on the fire hall, liquor store and city hall roof's. The fire hall needs a whole new roof but the liquor store roof is only a portion of the roof. The city hall roof may be just a repair and reseal.

Many people were present to discuss the improvements needed for the potential construction of a hospice house. This potential construction site is on private township property owned by Larry and Bonnie Buysse and would need to be annexed into the city. Votca's memo stated new infrastructure would be required. Our special assessment policy states that infrastructure improvements must be ordered by the city council or by 35% of affected property owners. His memo further recommended a feasibility study be done on the entire land owned by the Buysse's for any future development of this portion of land. Ferrazzano questioned if Murray County Hospice was waiting for the city on their decision of what to do because it is up to them to negotiate for any property they want. Votca said if they want to have city sewer and water, improvements would need to be done. Ferrazzano invited members of the public present to speak. Larry Buysse said Murray County Hospice is ready to build and Hospice wants to know what kind of street they are going to get. He further told the council if the city is looking at annexing the land and purchasing the property, he would like to know otherwise the land is going to be farmland. Enderson stated before any improvement can be done, our sewer system needs to be done first. Enderson questions whether MPCA will even allow any improvements at this time with the moratorium on the city. Steve Meyer, on behalf of Monroe Township, stated they are opposed to annexing the 48 acres of land. He further stated they would work with the city should smaller areas be annexed at a time but unless the property owner requested all of it to be annexed, they were against this. Bill Chukuske asked if anyone offered hospice to look at other lots in town for sale. Tara Onken stated she talked to hospice prior to knowing they were working with the Buysse's and hospice determined this is the location they wanted because they wanted to be close to the hospital and the nursing home facilities. They did explore other lots. There was another potential lot near but they determined it was too small. Onken did send them

a list of other places but hospice was not interested. Votca said he also talked to them and told them all of these issues could be eliminated if they could look at other lots. Again, they did not have interest in other areas. Ferrazzano said he wants to ask MPCA if it would even be possible to extend the sewer system so at least hospice knows the city is trying to work with them. Tony Peterson said there is a group of members of both the EDA and Planning Commission that have been working with Murray County Hospice and have explained that as much as the city wants them to build here; we cannot do anything until the ponds are dug. Ferrazzano said he wants hospice to know that our hands are tied until we know otherwise. Enderson asked Chris Larson when ponds would be started. The goal is for it to be started by this fall. Steve Meyer asked for a line of communication with the city. He feels reading about things in the newspaper causes more problems than necessary. Votca said the boards will continue working on discussions to see if the city can get something started for Murray County Hospice.

Votca made a formal request seeking permission to attend the Minnesota City/County Management Association conference in Nisswa May 4-6, 2016 at a cost of \$531.81. This amount is budgeted. Permission granted.

The Consent Calendar consists of Multi-purpose Center Minutes for December 15, 2015, EDA Minutes for March 2, 2016, MDS Water Supply Inspection Report, Expenditure tear sheet ending February 29, 2015, Revenue Detail ending February 29, 2015 and Municipal Accounts Payable. Motion by Enderson, seconded by Johnson to approve the Consent Calendar. All voted in favor of the motion.

Motion by Enderson, seconded by Johnson to approve a Private Bottle License for Tracy Eagles Club. Motion by Enderson, seconded by Johnson to approve a Set-up License for Tracy Lanes. Motion by Enderson, seconded by Johnson to approve a 3.2 Off-sale and 3.2 On-sale License to Tracy Eagles Club. Motion by Enderson, seconded by Johnson to approve a 3.2 Off-sale and 3.2 On-sale License to Casey's General Store. All licenses are contingent on payment of fees and submission of paperwork. All voted in favor of each motion.

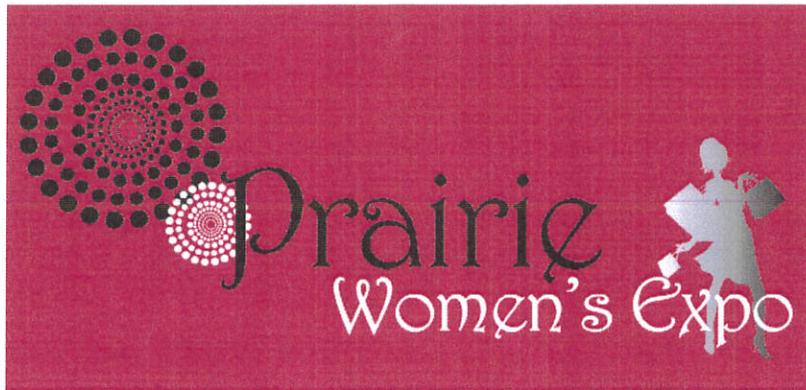
Votca said if anyone was interested in attending an affordable training, a for your information flyer from LMCIT Safety and Loss Control Workshop was in council packets and to if anyone was interested in going to notify him.

Motion by Enderson, seconded by Johnson to close the meeting at 8:04 pm for Attorney Client Privileges Regarding Special Assessment Appeals. All voted in favor of the motion.

ATTEST:

City Administrator

Mayor



9 A

Tracy City Council:

The Tracy Area Chamber is preparing for the 10th Annual Prairie Women's Expo for April 16, 2016. We are hoping to keep this event downtown at the Veterans Memorial Center.

The Tracy Area Chamber and the Prairie Women's Expo Committee are requesting the assistance of the City of Tracy for this event by:

- ◆ Use of the Veterans Memorial Center Gym from 8 a.m. on Friday, April 15 for set up until Saturday, April 16 at 6 p.m.
- ◆ Rental fee to be waved as this event benefits the businesses and Tracy Community. It is also a great advertisement for those visiting our community.

No street closers are requested for this event.

Thank you for your consideration.

Tracy Area Chamber

Prairie women's Expo Committee

Prairie Women's Expo

Tracy Area Chamber ~ 372 Morgan Street, Tracy MN 56175

507.629.4021 ~ tracychamber@iw.net ~ www.tracymn.org



9 B

Tracy City Council:

The Tracy Area Chamber is preparing for the 14th Annual Tracy Area Sportsmen's Show April 30th & May 1st at the Veterans Memorial Center.

The Tracy Area Chamber and the Sportsmen's Show Committee are requesting the assistance of the City of Tracy for these events.

- ◆ Use of the Veterans Memorial Center Gym from 8 a.m. on Friday, April 29th until Sunday, May 1st at 6 p.m.
- ◆ Rental fee to be waved as this event benefits the businesses and Tracy Community. It is also a great advertisement for those visiting our community.

We are asking for the following streets to be closed during the Tracy Area Sportsmen's Show and Car Show:

- ◆ Morgan Street from Third Street to Fourth Street to be closed on Friday, April 29 starting at 4:30pm until Sunday, May 1st at 6pm.

Thank you for your consideration.

Tracy Area Chamber

Tracy Area Sportsmen's Show Committee

Tracy Area Sportsmen's Show
Tracy Area Chamber ~ 372 Morgan Street, Tracy MN 56175
507.629.4021 ~ tracychamber@iw.net ~ www.tracymn.org

City Application Form

9C

I

General Information

Name

Chet Kuske Bill
Last First M.I.

Address

City, State, &

Phone Num

Email Addre

Committees

If you wish to be considered for more than one committee or function, please order in number of preference.

___ Planning Commission

___ Police Commission

___ Library Board

___ Hospital Board

___ Multi-Purpose Center

Economic Development Authority

___ Cemetery Commission

___ Housing & Redevelopment Auth.

___ Charter Commission

___ City Council

___ Aquatic Center Committee

Special Interests

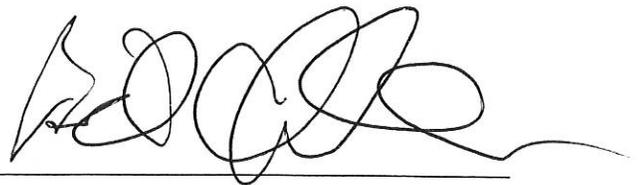
Currently on EDA & wish to stay on.

As the Council prioritizes its goals, it may create additional/new committees or task forces from time to time. If you have other specific areas or topics of interest please indicate those interests and we will retain your application for future openings in those areas as new committees are created.

Other Interests _____

Personal Information

List your work experience.



List any Civic, Professional, and Community Activity involvement.

Why do you want to be on the City Council, a board or commission?

What skills, strengths, or abilities do you believe you will add?

List any additional comments.

References: OPTIONAL

1.	_____	_____	_____
	Name	Address	Phone No.
2.	_____	_____	_____
	Name	Address	Phone No.
3.	_____	_____	_____
	Name	Address	Phone No.

Please return this form to:

Attn: Michael Votca, City Administrator
City of Tracy
336 Morgan Street
Tracy, MN 56175

Phone: (507) 629-5528
Fax: (507) 629-5530
mvotca@tracymn.org

City Application Form

90

General Information

Name Self Chelsea J.
Last First M.I.

Address

City, State, ZIP

Phone Numbers

Email Address

Committees

If you wish to be considered for more than one committee or function, please order in number of preference.

- | | | | |
|----------|--------------------------|-------|--------------------------------|
| <u>1</u> | Planning Commission | _____ | Police Commission |
| _____ | Library Board | _____ | Hospital Board |
| _____ | Multi-Purpose Center | _____ | Economic Development Authority |
| _____ | Cemetery Commission | _____ | Housing & Redevelopment Auth. |
| _____ | Charter Commission | _____ | City Council |
| _____ | Aquatic Center Committee | | |

Special Interests

As the Council prioritizes its goals, it may create additional/new committees or task forces from time to time. If you have other specific areas or topics of interest please indicate those interests and we will retain your application for future openings in those areas as new committees are created.

Other Interests _____

Personal Information

List your work experience.

- Sergeant in the National Guard for 7 years; 2005-2012
- Vice President of Student Senate at Minnesota West Community & Technical College; 2014-2015
- President of Student Senate at Minnesota West Community & Technical College; 2015-present

List any Civic, Professional, and Community Activity involvement.

- Minnesota State College Student Association - representing 2-year college students of Minnesota
- American Legion
- VFW

Why do you want to be on the City Council, a board or commission?

I would like to be involved in my community, to not only grow professionally but help my community grow as well.

What skills, strengths, or abilities do you believe you will add?

I have great leadership skills due to my time in the military & my time on the student senate. Also, because of the military & senate I know how to communicate professionally and work well with others.

List any additional comments.

References: OPTIONAL

1. _____
Name Address Phone No.
2. _____
Name Address Phone No.
3. _____
Name Address Phone No.

Please return this form to:

Attn: Michael Votca, City Administrator
City of Tracy
336 Morgan Street
Tracy, MN 56175

Phone: (507) 629-5528
Fax: (507) 629-5530
mvotca@tracymn.org

To: City Council

From: Mike Votca

Date: 04/11/16

Re: HRA Board Appointment

9E

Honorable Mayor and Council Members,

At our City Council Meeting on 14 March, 2016, Rosemary Martin was appointed to an opening on the HRA board. Usually, when a board members position is open, I write a letter to the individual to inform them of the opening. The HRA member Wilmar Engel was not informed that his seat was becoming vacant because he did not receive this letter. Mr. Engel is the president of the HRA board and not reappointing him to his position would be a mistake. I feel that we should request that Mrs. Martin resign from the HRA board and reappoint Mr. Engel.



Michael J. Votca
City Administrator

Request for Proposals

Sealed proposals will be received in the City Administrator's Office in the Municipal Building until 4:30 PM, May 6, 2016 for the repair of three roofing projects at the Veteran's Memorial Center and Municipal Building, Municipal Liquor Store, and Fire Hall located in Tracy, Minnesota. Project award scheduled not later than May 23, 2016 project to be completed not later than September 23, 2016.

Repair of the VMC and Municipal Building Roof includes:

- a) Removal of ballast and set aside for reuse.
- b) Removal of existing EPDM strippings if possible.
- c) Clean areas with soap and water.
- d) Clean the areas with weathered membrane cleaner.
- e) Install EPDM primer.
- f) Install an EPDM overlayment strip.
- g) Install all necessary EPDM flashings.
- h) Re-distribute ballast.
- i) Clean up all debris and haul away to a state approved site and pay all associated fees.

10A

Repair of the Municipal Liquor Store roof includes:

- a) Removal of existing asphalt portion of the roof if necessary.
- b) Replacement of asphalt portion of roof with rubber roof to match existing portion of rubber flat roof which is to remain.
- c) Inspect existing rubber roof and repair if necessary.
- d) Clean up all debris and haul away to a state approved site and pay all associated fees.

Repair of the Fire Hall roof includes:

- a) Removal of existing roof if necessary.
- b) Replacement of roof with rubber roof.
- c) Clean up all debris and haul away to a state approved site and pay all associated fees.

Winning firm will be responsible for all necessary permits.

Envelopes must be marked "Tracy Combined Roof Repair" and must bear the name of the submitting person or firm on the outside of the envelope. Proposals must include a copy of firm's liability insurance naming the City of Tracy as an additional insured.

Proposals may be hand delivered or mailed to:

City Administrator
366 Morgan Street
Tracy, MN 56175

Contact the City Administrator Office at 507/629-5528 for inspection of the roofs.
The City of Tracy reserves the right to reject any and all proposals and to waive technicalities and irregularities.

Michael J. Votca
City Administrator

Request for Proposals

Sealed proposals will be received in the City Administrator's Office in the Municipal Building until 4:30 PM, May 6, 2016 for the replacement of the roof at the Tracy Fire Hall located at 231 2nd Street, Tracy, Minnesota, 56175. Project award scheduled not later than May 23, 2016 project to be completed not later than September 23, 2016.

Repair of the roofs includes:

- a) Removal of existing roof if necessary.
- b) Replacement of roof with rubber roof.
- c) Clean up all debris and haul away to a state approved site and pay all associated fees.

Winning firm will be responsible for all necessary permits.

Envelopes must be marked "Fire Hall Roof" and must bear the name of the submitting person or firm on the outside of the envelope. Proposals must include a copy of firm's liability insurance naming the City of Tracy as an additional insured.

Proposals may be hand delivered or mailed to:

City Administrator
366 Morgan Street
Tracy, MN 56175

Contact the City Administrator Office at 507/629-5528 for inspection of the roof. The City of Tracy reserves the right to reject any and all proposals and to waive technicalities and irregularities.

Michael J. Votca
City Administrator

Request for Proposals

Sealed proposals will be received in the City Administrator's Office in the Municipal Building until 4:30 PM, May 6, 2016 for the repair of three roofs at the Veteran's Memorial Center and Municipal Building located at 336 Morgan Street, Tracy, Minnesota, 56175. Project award scheduled not later than May 23, 2016 project to be completed not later than September 23, 2016.

Repair of the roofs includes:

- a) Removal of ballast and set aside for reuse.
- b) Removal of existing EPDM strippings if possible.
- c) Clean areas with soap and water.
- d) Clean the areas with weathered membrane cleaner.
- e) Install EPDM primer.
- f) Install an EPDM overlayment strip.
- g) Install all necessary EPDM flashings.
- h) Re-distribute ballast.
- i) Clean up all debris and haul away to a state approved site and pay all associated fees.

Winning firm will be responsible for all necessary permits.

Envelopes must be marked "VMC Roof Repair" and must bear the name of the submitting person or firm on the outside of the envelope. Proposals must include a copy of firm's liability insurance naming the City of Tracy as an additional insured.

Proposals may be hand delivered or mailed to:

City Administrator
366 Morgan Street
Tracy, MN 56175

Contact the City Administrator Office at 507/629-5528 for inspection of the roofs. The City of Tracy reserves the right to reject any and all proposals and to waive technicalities and irregularities.

Michael J. Votca
City Administrator

Request for Proposals

Sealed proposals will be received in the City Administrator's Office in the Municipal Building until 4:30 PM, May 6, 2016 for the repair of a portion of the roof at the Tracy Municipal Liquor Store located at 336 South Street, Tracy, Minnesota, 56175. Project award scheduled not later than May 23, 2016 project to be completed not later than September 23, 2016.

Repair of the roofs includes:

- a) Removal of existing asphalt portion of the roof if necessary.
- b) Replacement of asphalt portion of roof with rubber roof to match existing portion of rubber flat roof which is to remain.
- c) Inspect existing rubber roof and repair if necessary.
- d) Clean up all debris and haul away to a state approved site and pay all associated fees.

Winning firm will be responsible for all necessary permits.

Envelopes must be marked "Tracy Liquor Store Roof" and must bear the name of the submitting person or firm on the outside of the envelope. Proposals must include a copy of firm's liability insurance naming the City of Tracy as an additional insured.

Proposals may be hand delivered or mailed to:

City Administrator
366 Morgan Street
Tracy, MN 56175

Contact the City Administrator Office at 507/629-5528 for inspection of the roof. The City of Tracy reserves the right to reject any and all proposals and to waive technicalities and irregularities.

Michael J. Votca
City Administrator

12A

PLANNING AND ZONING COMMISSION

March 7, 2016

The regular meeting of the Tracy Planning and Zoning Commission was called to order at 6:00 p.m., Monday March 7, 2016 in the Council Chambers of the Municipal Building. The following Commission members were present: T. Peterson, R. Fredericks, R. Martin and S. Willhite. Absent were B. Chukuske and P. Cooreman. Also present were M. Votca, City Administrator and S. Daniels, Building Inspector.

Motion by Martin, seconded by Fredericks to approve the minutes for February 1, 2016 as presented. All voted in favor of the motion.

An addition to the agenda was 4A. Greentown Park. Motion by Martin, seconded by Willhite to approve the agenda as amended. All voted in favor of the motion.

Votca stated they are getting close to building the Greentown Park and they know where the park sits gets flooded quite frequently. It is a nice big park with multiple equipment in it. The other diagram shows what the park would look like. There is an inlet for the storm sewer to go out of Greentown Park. Votca feels they should put a new park if they are going to have water flooding the area. Martin asked if anyone used the ball field. Barbara Johnson stated it is used and the kids bring their own bases and equipment. Johnson stated that she and the neighbors discussed this last night and were wondering if they could add the new equipment in the area that does not flood. There is the merry-go-round and shelter will be staying. Daniels stated the swings would be fine but the slide and spring toys would have to go. Peterson does not see any conflict with where they are placing the new equipment and the kids are going to be out there playing anyway. After they decide where the equipment will be placed then will have a better idea of where they can put a sand volleyball court and a shelter.

Votca stated the City has a few annexation issues to discuss. The first piece of property is the Fultz land that is to be used for the stabilization ponds. This land would require a special use permit from Lyon County the way it currently sits. Also the City of Tracy has not legal authority of this piece of property. Votca is recommending that the property be annexed to allow for zoning by the city and legal authority over our property. Votca stated the City Council would like him to move forward with these annexations. He would like to discuss possible issues and the zoning of these pieces of property. Votca has provided maps to the Commission for reference to the properties. Votca stated there are two small pieces of open land and they know that people use that to hunt so if it is annexed in, they cannot discharge firearms in city limits. It was a thing that was posted of what the City would do with those little pieces. He does not know if the City wants to buy the small piece on the northeast side. Votca said that where the square on the map is where the ponds are going to be. Peterson felt if there are any issues it can be brought up at the public hearing and go from there. Votca felt that whatever they buy should be annexed in. Motion by Martin, seconded by Willhite to annex the purchased property for the wastewater treatment area. All voted in favor of the motion.

The next piece of property is that should be considered for annexation is the City Compost site. Now that this site is contiguous with annexed property for Dollar General the City can annex this property into the City. This is mostly in order to be able to enforce order on the site. Nielson was working out on swapping entry driveways. Motion by Martin, seconded by Fredericks to annex the compost site. All voted in favor of the motion.

Votca said the property that should be considered for annexation is the road next to Dollar General. The township would like for the City of Tracy to take ownership of the maintenance of the road in front of the entrance to Dollar General. The way the property currently sits, the city is responsible for one half of the road and Monroe Township for the other half. This could create future problems and should be rectified. Votca stated they are working with the township to maintain the road together. Daniels stated that what happened is the City property lines go to the right of way, so when they annexed this in and everything that everything that is out of City is from the center of the road. Motion by Fredericks, seconded by Willhite to annex the Highline Road property to the City. All voted in favor of the motion.

Votca stated the last piece of property is a portion of a parcel of property owned by Larry and Bonnie Buysse just north of the nursing home. There is interest from Murray County Hospice in building a hospice house on this piece of property and they would like it in City limits to connect to water and sewer. Peterson asked Daniels if he has a date when this property was platted. Daniels did not know. Votca stated he needed to go to the County this week and get the plat maps so he knows exactly what is recorded. Peterson stated if this is platted it makes your annexation a little simpler. Peterson stated that would need to see what this property needs for storm sewer, sanitary sewer and water access. Peterson felt this needs to be done all on one plan. If the property gets annexed they would have time to look at a two block run of utilities and a two block run of asphalt or leave it gravel with curb. The City would put the utilities in and they do a deferred assessment on each lot and when Buysse's sell that lot and they pay the assessment on with the purchase of the lot and you recover your investment and once that is all done and then the same thing can be done on 7th Street and it is already in town. You can look to see where the utilities need to be run and what the plan is so you have an idea of what it is going to cost. Peterson stated he looked at the plat map to see how many lots are there.

Peterson stated that after reviewing the state annexation laws the first thing they need to do is figure out what they want to do, make a recommendation as to what they want to do and have a public hearing. If somebody actually developed a two block area and paid for the entire infrastructure and most developers do, they are going to get their money back. They are not going to do like they did on Eastview. This guarantees the City a way to get their money back. Whatever Buysse charges for them blocks. If each were sold for \$1,000 and for what he paid for that land, he would make a lot of money but he does not want to invest in any infrastructure. If the community invested in the infrastructure they would be making it an investment to itself. Votca states the Buysse's want the City to buy the land and do any development through the City. Peterson stated that until they start digging the ponds, the City will not be allowed to extend the sewer. Votca stated the Hospice House has been told they can't go there and are aware of the moratorium on extensions. Martin asked if they could put in their own sewer such as Family Dollar did. Peterson used Bjorklund as an example that it was cheaper for her to put in her septic system than it was to hook up to the City. Peterson stated this cannot get done until

the ponds are built but this part can be started. Votca stated the EDA and the City have talked about another industrial park and that is a discussion that needs to be held so this can be done. Peterson asked if the Commission wanted to recommend to the Council to annex the Buysse land. Martin asked if the cost to annex property was expensive. Votca stated it cost hardly anything to do anything with annexation. The hardest part of all is to get the township to agree to it. Votca stated he should probably talk to the attorney and see if there is any reason why the board that reviews it at the state would consider this more if a smaller piece versus a larger piece. Peterson stated he did not find anything regarding the size of the property. Votca stated there has been planning done on this before by different groups. Peterson stated it takes 90 days for filing and feels this City has nothing to lose by doing this. If the land is platted and does not exceed 200 acres and the abutting properties need to be notified. Peterson stated that the Buysse's agreed that they would be willing to be annexed into the City at a future date and it is a future date. The City has growth potential. It should be drawn up and sent in and see what happens. Votca stated there is the rural service district so if we do not end up developing it right away there would be some relief on the taxes. They would not have to do it all at once but at least the plan all at once. Peterson stated there all kinds of things involved in this and there needs to be a place to move things to or build things on. The City does not have the money to buy the land and develop it. The City could help the land owner to develop it by deferring the assessments until the sell each lot. Do one street and then do the other street. That would be how they should sell it to the landowner.

Martin asked if the pond issue is moving forward. Votca stated they should be digging in August. It is getting late for the bidding process

Motion by Fredericks, seconded by Willhite to recommend moving forward with the annexation of the land from State Street between 7th Street and Hwy 14. All voted in favor of the motion.

Peterson stated that once the paperwork is completed a public hearing will need to be set. Votca stated he will let the Council know what was discussed and then have the City Attorney review it. Peterson stated they can discuss this with the EDA Board also.

Motion by Martin, second by Fredericks to adjourn the meeting.
All voted in favor of the motion.



City Administrator

Tracy Relief Association
3/7/2016
Regular Meeting

12B

President Vogl called to order the regular meeting of the Tracy Relief Association with Chief Johnson, Adam Hansen, Carl Nyquist, Clay Carron and Kevin Nordsiden present. Adam Connor absent.

Reading of Minutes: Approved as read.

Treasures Report: Beginning and Ending Balance of \$500.00

Investments: Investments as of 3/7/16 \$357,586.95 a gain of \$5,966.88

New Business: None

Membership: Application from Adam Bruder will continue to layover until there is an opening.

Retirements: None

Committee Report: None

Bills: Accounting bill of \$85.00 for 10-99 for Dave Engesser. Motion by Chief, 2nd by Nyquist to pay out of special account.

Old Business: None

Motion for adjournment was made by Nyquist and 2nd by Nordsiden. Voted and carried.

President:  Secretary: 

Balance Sheet

Description:

April 2016 Special Fund

Starting

Balance:

\$415.00

Date	Item Description	Received	Payment
4/4/2016	Deposit - Engesser Retirement Reimburse	\$1,000.00	

Receivable **\$1,000.00**

Payables **\$0.00**

Current Balance **\$1,415.00**

Tracy Economic Development Authority
March 16, 2016
Minutes

12C

Dennis Fultz called the Meeting to order at 7:05 A.M.

Members present: Sis Beierman, Dennis Fultz, Bill Chukuske, Sarah Willhite, Tony Petersen
Members Absent: Tam Schons, Kurt Enderson. Also present: Mike Votca, Tara Onken, Cal Brink, Jason Swanson and Brian Hinrichs.

A motion was made by Tony Petersen and seconded by Sis Beierman to approve the March 2nd, 2016 Minutes. All voted in favor of the motion.

Swanson introduced Hinrichs to the board and shared a little bit about the services that Prairie View offers. Swanson voiced his concerns with Hospice potentially locating in Tracy. He shared concerns of a strapped labor force. He also mentioned Prairie View currently has 15 beds open, and are working on updating some suites in the South Wing.

Onken provided update that 27 surveys are complete, with more scheduled. Onken asked the board which remaining businesses should be put at the top of the priority list. Onken noted the feedback has been great and she has had a great response from local business owners.

Onken updated the board regarding the Red Rooster site – Onken and a small committee have been trying to work on a solution to the problem to get property owner, lender and potential purchaser to come to an agreement, but it is still in the early stages.

Contractor of Choice – Jeff Ellingson building was discussed. 2015 payment has been received, and 2016 payment will be due in June. Ellingson's intention of the building is unknown at this time whether or not they will keep the property, list it for sale or rent it out. Onken will contact David Ellingson regarding future plans for the property.

Board discussed 301 Craig Avenue property. Onken shared there are 2 offers on the property. The property is still an asset of the FDIC, but the asset management company is changing – Onken is trying to get in contact with the new asset management company to submit the offers.

Votca provided update on wastewater treatment plan – Phase 1 of the street and utilities work on 4th Street and E. Hollett is moving forward with Rural Development. RD sent back comments that the engineers are working through. The final plans on the ponds have been submitted to RD and we are waiting on a permit for discharge from MPCA, expect this to take a few months.

The parking lot by Sanford was discussed – there are 3 parcels that the parking lot sits on. A motion was made by Bill Chukuske and seconded by Tony Petersen to allow Votca to work to

transfer title to the city so the city can transfer ownership to Sanford when the close on the sale of the hospital next month. All voted in favor of the motion.

A motion was made by Petersen and seconded by Willhite to adjourn the meeting. All voted in favor of the motion. The meeting was adjourned at 7:45 AM.

Respectfully Submitted,

Tara Onken



CITY OF TRACY

***Check Detail Register©**

MARCH 2016 to APRIL 2016

Check Amt	Invoice	Comment
10100 MINNWEST CHECKING		
Paid Chk# 067460 3/24/2016 USABEL LIFE		
	E 601-491-126	HEALTH INSURANCE
\$14.87	101338901G	EMPLOYEE LIFE, STD, AND ADD INSURANCE
\$9.27	101338901G	EMPLOYEE LIFE, STD, AND ADD INSURANCE
\$11.55	101338901G	EMPLOYEE LIFE, STD, AND ADD INSURANCE
\$40.93	101338901G	EMPLOYEE LIFE, STD, AND ADD INSURANCE
\$88.45	101338901G	EMPLOYEE LIFE, STD, AND ADD INSURANCE
\$63.90	101338901G	EMPLOYEE LIFE, STD, AND ADD INSURANCE
(\$1.45)	101338901G	EMPLOYEE LIFE, STD, AND ADD INSURANCE
\$11.85	101338901G	EMPLOYEE LIFE, STD, AND ADD INSURANCE
\$239.37		Total USABEL LIFE
Paid Chk# 067461 3/24/2016 DL AND MV-MN DEPT PUB SAFETY		
	E 605-495-301	LICENSES & TAXES
\$63.50		DRIVERS LICENSE 183
\$63.50		Total DL AND MV-MN DEPT PUB SAFETY
Paid Chk# 067462 3/24/2016 DL AND MV-MN DEPT PUB SAFETY		
	E 605-495-301	LICENSES & TAXES
\$1,895.00		MOTOR VEHICLE 183
\$1,895.00		Total DL AND MV-MN DEPT PUB SAFETY
Paid Chk# 067463 3/25/2016 DELTA DENTAL OF MN		
	E 101-441-126	HEALTH INSURANCE
\$24.80	6407196	APRIL 2016 EMPLOYEE DENTAL INSURANCE
\$24.80	6407196	APRIL 2016 EMPLOYEE DENTAL INSURANCE
\$99.20	6407196	APRIL 2016 EMPLOYEE DENTAL INSURANCE
\$74.40	6407196	APRIL 2016 EMPLOYEE DENTAL INSURANCE
\$223.20		Total DELTA DENTAL OF MN
Paid Chk# 067464 3/25/2016 TRACY FIRE RELIEF ASSOCIATION		
	E 101-424-127	FIREMANS RELIEF-STATE AID
\$1,000.00		ENGESSER FIREMEN RETIREMENT REIMBURSEMENT
\$1,000.00		Total TRACY FIRE RELIEF ASSOCIATION
Paid Chk# 067465 3/25/2016 DL AND MV-MN DEPT PUB SAFETY		
	E 605-495-301	LICENSES & TAXES
\$101.00		DRIVERS LICENSE 184
\$101.00		Total DL AND MV-MN DEPT PUB SAFETY
Paid Chk# 067466 3/25/2016 DL AND MV-MN DEPT PUB SAFETY		

RD

CITY OF TRACY

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MARCH 2016 to APRIL 2016

Check Amt	Invoice	Comment
\$8,512.25		MOTOR VEHICLE 184
Total DL AND MV-MN DEPT PUB SAFETY	\$8,512.25	
Paid Chk# 067467	3/28/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301	LICENSES & TAXES	
Total DL AND MV-MN DEPT PUB SAFETY	\$83.00	DRIVERS LICENSE 185
Total DL AND MV-MN DEPT PUB SAFETY	\$83.00	
Paid Chk# 067468	3/28/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301	LICENSES & TAXES	
Total DL AND MV-MN DEPT PUB SAFETY	\$6,339.18	MOTOR VEHICLE 185
Total DL AND MV-MN DEPT PUB SAFETY	\$6,339.18	
Paid Chk# 067469	3/29/2016	LYON COUNTY RECORDER
E 413-485-321	OTHER CONTRACTUAL SERVICE	RECORDING OF WASTEWATER PROJECT EASEMENT
E 413-485-321	OTHER CONTRACTUAL SERVICE	RECORDING OF WASTEWATER PROJECT EASEMENT
E 408-496-321	OTHER CONTRACTUAL SERVICE	DEED RECORDING FOR HOSP PARKING LOT
Total LYON COUNTY RECORDER	\$138.00	
Paid Chk# 067470	3/29/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301	LICENSES & TAXES	
Total DL AND MV-MN DEPT PUB SAFETY	\$75.00	DRIVERS LICENSE 186
Total DL AND MV-MN DEPT PUB SAFETY	\$75.00	
Paid Chk# 067471	3/29/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301	LICENSES & TAXES	
Total DL AND MV-MN DEPT PUB SAFETY	\$9,728.37	MOTOR VEHICLE 186
Total DL AND MV-MN DEPT PUB SAFETY	\$9,728.37	
Paid Chk# 067472	3/30/2016	TRACY POST OFFICE
E 604-494-201	OFFICE SUPPLIES	
Total TRACY POST OFFICE	\$251.25	WATER BILL POSTAGE
Total TRACY POST OFFICE	\$251.25	
Paid Chk# 067473	3/30/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301	LICENSES & TAXES	
Total DL AND MV-MN DEPT PUB SAFETY	\$3,649.00	MOTOR VEHICLE 187
Total DL AND MV-MN DEPT PUB SAFETY	\$3,649.00	
Paid Chk# 067474	3/30/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301	LICENSES & TAXES	
Total DL AND MV-MN DEPT PUB SAFETY	\$81.50	DRIVER LICENSE 187



CITY OF TRACY

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MARCH 2016 to APRIL 2016

Check Amt	Invoice	Comment
Total	DL AND MV-MN DEPT PUB SAFETY	\$81.50
Paid Chk# 067475	3/30/2016 SOUTHWEST SANITATION, INC.	
E 604-494-321	OTHER CONTRACTUAL SERVICE	\$9,548.74
Total	SOUTHWEST SANITATION, INC.	\$9,548.74
		MONTHLY REFUSE CONTRACT
Paid Chk# 067476	3/31/2016 LYON COUNTY RECORDER	
E 408-496-321	OTHER CONTRACTUAL SERVICE	\$1.65
E 413-485-321	OTHER CONTRACTUAL SERVICE	\$138.00
Total	LYON COUNTY RECORDER	\$139.65
		TAX FOR RECORDING OF DEED FOR HOSP PARKING LOT
		RECORDING OF WASTEWATER PROJ EASEMENT
Paid Chk# 067477	3/31/2016 DL AND MV-MN DEPT PUB SAFETY	
E 605-495-301	LICENSES & TAXES	\$1,452.25
Total	DL AND MV-MN DEPT PUB SAFETY	\$1,452.25
		MOTOR VEHICLE #188
Paid Chk# 067478	3/31/2016 DL AND MV-MN DEPT PUB SAFETY	
E 605-495-301	LICENSES & TAXES	\$80.75
Total	DL AND MV-MN DEPT PUB SAFETY	\$80.75
		DRIVERS LICENSE #188
Paid Chk# 067479	3/31/2016 AMERIPRIDE LINEN & APPAREL INC	
E 601-491-321	OTHER CONTRACTUAL SERVICE	\$82.92
Total	AMERIPRIDE LINEN & APPAREL INC	\$82.92
		LQ STORE TOWEL SERVICES
Paid Chk# 067480	3/31/2016 BAKER & TAYLOR BOOKS	
E 101-441-435	BOOKS	\$108.70
Total	BAKER & TAYLOR BOOKS	\$108.70
		LIBRARY BOOKS
Paid Chk# 067481	3/31/2016 BANYON DATA SYSTEMS, INC.	
E 608-498-321	OTHER CONTRACTUAL SERVICE	\$318.00
E 602-492-321	OTHER CONTRACTUAL SERVICE	\$477.00
E 101-463-321	OTHER CONTRACTUAL SERVICE	\$1,590.00
Total	BANYON DATA SYSTEMS, INC.	\$2,385.00
		PAY/UB/FUND SUPPORT
		PAY/UB/FUND SUPPORT
		PAY/UB/FUND SUPPORT
Paid Chk# 067482	3/31/2016 BEVERAGE WHOLESALERS, INC.	
E 601-491-903	BEER PURCHASES	\$1,457.33
Total	BEVERAGE WHOLESALERS, INC.	\$1,457.33
		LQ STORE BEER



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MARCH 2016 to APRIL 2016

Paid Chk#	3/31/2016	CENTURYLINK	Check Amt	Invoice	Comment
E 101-462-231	COMMUNICATIONS-TELEPHONE	\$30.55	5076298290 6	AIRPORT COMMUNICATIONS	
Total CENTURYLINK		\$30.55			
Paid Chk# 067484	3/31/2016	DESMET WELDORS & MACHINE CO.			
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$5.00	0076273	328D TORO REPAIR	
Total DESMET WELDORS & MACHINE CO.		\$5.00			
Paid Chk# 067485	3/31/2016	DOLL DISTRIBUTING, LLC			
E 601-491-903	BEER PURCHASES	\$1,769.75	573256	LQ STORE BEER	
Total DOLL DISTRIBUTING, LLC		\$1,769.75			
Paid Chk# 067486	3/31/2016	FIRE EXTINGUISHER SALES & SRV			
E 407-417-222	MAINTENANCE & REPAIR-BUILD	\$400.00	490089	EDA- 24 FIRE EXTINGUISHERS	
E 405-417-222	MAINTENANCE & REPAIR-BUILD	\$400.00	490089	EDA- 24 FIRE EXTINGUISHERS	
E 411-417-222	MAINTENANCE & REPAIR-BUILD	\$400.00	490089	EDA- 24 FIRE EXTINGUISHERS	
Total FIRE EXTINGUISHER SALES & SRV		\$1,200.00			
Paid Chk# 067487	3/31/2016	G & R ELECTRIC			
E 602-492-221	MAINTENANCE & REPAIR-EQUIP	\$747.97	35448	WATER PLANT FLOW METER INSTALL	
Total G & R ELECTRIC		\$747.97			
Paid Chk# 067488	3/31/2016	GALE			
E 101-441-435	BOOKS	\$24.69	57434758	LIBRARY BOOKS	
E 101-441-435	BOOKS	\$25.34	57790503	LIBRARY BOOKS	
Total GALE		\$50.03			
Paid Chk# 067489	3/31/2016	HARRY S FROZEN FOODS			
E 601-491-908	LIQUOR-PREPARED FOOD RESA	\$88.00	17150	LQ STORE FOOD FOR RESALE	
Total HARRY S FROZEN FOODS		\$88.00			
Paid Chk# 067490	3/31/2016	HEGGIES PIZZA LLC			
E 601-491-908	LIQUOR-PREPARED FOOD RESA	\$77.25	1188235	LQ STORE FOOD FOR RESALE	
Total HEGGIES PIZZA LLC		\$77.25			
Paid Chk# 067491	3/31/2016	HOPE DAC			
E 601-491-321	OTHER CONTRACTUAL SERVICE	\$34.55		LQ STORE CLEANING SERVICE	



CITY OF TRACY

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MARCH 2016 to APRIL 2016

Check Amt	Invoice	Comment
Total HOPE DAC		
\$34.55		
Paid Chk# 067492 3/31/2016 JOHNSON BROTHERS LIQUOR CO.		
E 601-491-901	FREIGHT ON LIQUOR & BEER	\$28.62 5401401 LQ STORE FREIGHT
E 601-491-902	LIQUOR PURCHASES	\$1,394.85 5401401 LQ STORE LIQUOR
Total JOHNSON BROTHERS LIQUOR CO. \$1,423.47		
Paid Chk# 067493 3/31/2016 JONES,RANDY		
G 602-22600	DEPOSITS	\$100.00 EASTVIEW WATER DEPOSIT REFUND
G 405-22500	SECURITY DEPOSITS	\$650.00 EASTVIEW SECURITY DEPOSIT REFUND
Total JONES,RANDY \$750.00		
Paid Chk# 067494 3/31/2016 KILOWATT COMMUNITY CENTER		
E 607-451-241	TRAVEL CONFERENCES & SCHO	\$600.00 WSI CLASS FOR A LIGHTY, D CARLSON, R DAVIS
Total KILOWATT COMMUNITY CENTER \$600.00		
Paid Chk# 067495 3/31/2016 LEAGUE OF MN CITIES		
E 607-451-241	TRAVEL CONFERENCES & SCHO	\$20.00 234424 LMC SAFETYLOSS CONTROL FOR P DESMITH
E 101-431-241	TRAVEL CONFERENCES & SCHO	\$20.00 234424 LMC SAFETYLOSS CONTROL FOR S DANIELS
E 101-431-241	TRAVEL CONFERENCES & SCHO	\$20.00 234424 LMC SAFETYLOSS CONTROL FOR B MEYER
E 602-492-241	TRAVEL CONFERENCES & SCHO	\$20.00 234424 LMC SAFETYLOSS CONTROL FOR A SCHULTZ
Total LEAGUE OF MN CITIES \$80.00		
Paid Chk# 067496 3/31/2016 LEARNING OPPORTUNITIES INC		
E 101-441-435	BOOKS	\$154.23 20325 LIBRARY-HOW TO CODE LERNER/ ROBOTICS/ MAKERSPACES
Total LEARNING OPPORTUNITIES INC \$154.23		
Paid Chk# 067497 3/31/2016 MIDWEST SUPPLY CO.		
E 203-461-223	MAINTENANCE & REPAIR-OTHER	\$45.98 225822 CEMETERY- AMERICAN FLAG
E 608-498-223	MAINTENANCE & REPAIR-OTHER	\$29.93 225830 TIP CLEANER FOR JET VAC
E 608-498-223	MAINTENANCE & REPAIR-OTHER	\$4.35 225837 ROPE FOR JET VAC
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$8.79 225840 1989 L8000 REPAIR- GREASE FITTINGS
E 608-498-223	MAINTENANCE & REPAIR-OTHER	\$6.60 225876 SPRING FOR GRABBER STICK
E 101-418-222	MAINTENANCE & REPAIR-BUILDI	\$59.76 225881 VMC TOILET BOWL CLEANER
E 101-431-222	MAINTENANCE & REPAIR-BUILDI	\$14.99 225890 SHOP- GARBAGE BAGS
E 101-431-223	MAINTENANCE & REPAIR-OTHER	\$9.98 225917 LOG CHAIN REPAIR



CITY OF TRACY

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MARCH 2016 to APRIL 2016

Check Amt	Invoice	Comment
E 602-492-221	MAINTENANCE & REPAIR-EQUIP	
E 101-441-222	MAINTENANCE & REPAIR-BUILD	
E 201-471-222	MAINTENANCE & REPAIR-BUILD	
E 602-492-223	MAINTENANCE & REPAIR-OTHER	
E 101-431-125	UNIFORM ALLOWANCE	
Total	MIDWEST SUPPLY CO.	
		\$4.00 225920 LOG CHAIN REPAIR
		\$10.68 225958 LIBRARY TRASH BAGS
		\$8.99 225971 MULTIPURPOSE CENTER- POWER CORD
		\$1.55 225980 WELDING HELMET GLASS
		\$197.48 226005 S DANIELS-UNIFORM ALLOWANCE
		\$403.08
Paid Chk# 067498	3/31/2016 MINNWEST BANK	
E 405-417-602	INTEREST PAYMENTS	
E 405-417-601	LOANS REPAID-PRINCIPAL	
Total	MINNWEST BANK	
		\$280.29 EASTVIEW LOAN
		\$1,872.06 EASTVIEW LOAN
		\$2,152.35
Paid Chk# 067499	3/31/2016 MOSS & BARNETT, P.A	
E 101-464-321	OTHER CONTRACTUAL SERVICE	
Total	MOSS & BARNETT, P.A	
		\$685.00 LEGAL SERVICES FOR CHARTER FRANCHISE RENEWAL
		\$685.00 643281
Paid Chk# 067500	3/31/2016 SANFORD HEALTH FINANCE DIR	
E 303-417-331	MISCELLANEOUS	
Total	SANFORD HEALTH FINANCE DIR	
		\$5,554.07 REIMBURSEMENT FOR OVERPAYMENT FOR OBRIEN COURT
		\$5,554.07
Paid Chk# 067501	3/31/2016 STANDARD & POORS FINANCIAL SER	
E 505-487-321	OTHER CONTRACTUAL SERVICE	
E 411-417-321	OTHER CONTRACTUAL SERVICE	
Total	STANDARD & POORS FINANCIAL SER	
		\$5,250.00 11302938 ANALYTICAL SERVICES HOUSING DEVELOPMENT REFUNDING BONDS SERIES 2016A
		\$5,250.00 11302938 ANALYTICAL SERVICES HOUSING DEVELOPMENT REFUNDING BONDS SERIES 2016A
		\$10,500.00
Paid Chk# 067502	3/31/2016 TRACY ACE HOME CENTER	
E 101-431-223	MAINTENANCE & REPAIR-OTHER	
Total	TRACY ACE HOME CENTER	
		\$14.99 B7016 SHOP TOOL-PLIERS
		\$14.99
Paid Chk# 067503	3/31/2016 TRACY AUTO VALUE	
E 608-498-221	MAINTENANCE & REPAIR-EQUIP	
Total	TRACY AUTO VALUE	
		\$20.99 35060306 1110 TANKER PUMP THROTTLE CABLE
		\$20.99
Paid Chk# 067504	3/31/2016 TRACY FOOD PRIDE	



CITY OF TRACY

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Check Amt	Invoice	Comment
\$9.35	5529/270	LQ STORE MIX SUPPLIES
\$6.67	5529/82	LQ STORE MIX SUPPLIES
Total TRACY FOOD PRIDE \$16.02		
Paid Chk# 067505 3/31/2016 TRACY PUBLISHING CO.		
\$47.30	95734	HYDRANT FLUSHING AD
Total TRACY PUBLISHING CO. \$47.30		
Paid Chk# 067506 3/31/2016 USABLUEBOOK		
\$76.92	899827	WATER PLANT LAB MATERIAL
Total USABLUEBOOK \$76.92		
Paid Chk# 067507 3/31/2016 VARIETY FOODS LLC		
\$3.00	1202703	LQ STORE FREIGHT
\$22.19	1202703	LQ STORE MIX SUPPLIES
\$472.32	1202703	LQ STORE CIGARETTES
\$97.75	1202703	LQ STORE SUPPLIES
Total VARIETY FOODS LLC \$595.26		
Paid Chk# 067508 4/1/2016 DL AND MV-MN DEPT PUB SAFETY		
\$4,514.25		MOTOR VEHICLE 189
Total DL AND MV-MN DEPT PUB SAFETY \$4,514.25		
Paid Chk# 067509 4/1/2016 DL AND MV-MN DEPT PUB SAFETY		
\$170.25		DRIVERS LICENSE 189
Total DL AND MV-MN DEPT PUB SAFETY \$170.25		
Paid Chk# 067510 4/4/2016 DL AND MV-MN DEPT PUB SAFETY		
\$6,537.63		MOTOR VEHICLE #190
Total DL AND MV-MN DEPT PUB SAFETY \$6,537.63		
Paid Chk# 067511 4/4/2016 DL AND MV-MN DEPT PUB SAFETY		
\$125.25		DRIVERS LICENSE #190
Total DL AND MV-MN DEPT PUB SAFETY \$125.25		
Paid Chk# 067512 4/5/2016 EDWARDS, DOUG		
\$375.00		EASTVIEW/ORCHARD LANE/ 5TH STREET CONTRACTS-MARCH 16



CITY OF TRACY

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MARCH 2016 to APRIL 2016

Check Amt	Invoice	Comment
\$125.00	E 407-417-321	OTHER CONTRACTUAL SERVICE EASTVIEW/ORCHARD LANE/ 5TH STREET CONTRACTS-MARCH 16
\$150.00	E 405-417-321	OTHER CONTRACTUAL SERVICE EASTVIEW/ORCHARD LANE/ 5TH STREET CONTRACTS-MARCH 16
\$650.00	Total EDWARDS, DOUG	
\$125.00	Paid Chk# 067513 4/5/2016 EDWARDS, JOHN	
\$125.00	E 407-417-321	OTHER CONTRACTUAL SERVICE EASTVIEW/ORCHARD LANE/ 5TH STREET CONTRACTS-MARCH 16
\$150.00	E 405-417-321	OTHER CONTRACTUAL SERVICE EASTVIEW/ORCHARD LANE/ 5TH STREET CONTRACTS-MARCH 16
\$375.00	E 411-417-321	OTHER CONTRACTUAL SERVICE EASTVIEW/ORCHARD LANE/ 5TH STREET CONTRACTS-MARCH 16
\$650.00	Total EDWARDS, JOHN	
\$57.25	Paid Chk# 067514 4/5/2016 DL AND MV-MN DEPT PUB SAFETY	
\$57.25	E 605-495-301	LICENSES & TAXES DRIVERS LICENSE 191
\$2,823.00	Total DL AND MV-MN DEPT PUB SAFETY	
\$2,823.00	Paid Chk# 067515 4/5/2016 DL AND MV-MN DEPT PUB SAFETY	
\$2,823.00	E 605-495-301	LICENSES & TAXES MOTOR VEHICLE 191
\$177.80	Total AFLAC	
\$69.16	Paid Chk# 067516 4/6/2016 AFLAC	
\$26.33	G 101-21712	AFLAC CANCER WITHHOLDING EMPLOYEE CHECK WITHHOLDING
\$82.31	G 101-21715	AFLAC STD WITHHOLDING EMPLOYEE CHECK WITHHOLDING
\$177.80	G 101-21713	AFLAC ACCIDENT WITHHOLDING EMPLOYEE CHECK WITHHOLDING
\$282.46	Total AFSCME	
\$282.46	Paid Chk# 067517 4/6/2016 AFSCME	
\$82.00	G 101-21723	AFSCME UNION WITHHOLDING EMPLOYEE UNION DUES
\$82.00	Total BLUE CROSS BLUE SHIELD OF MN	
\$82.00	Paid Chk# 067518 4/6/2016 BLUE CROSS BLUE SHIELD OF MN	
\$82.00	G 101-21718	HEALTH INS PRETAX W/H EMPLOYEE CHECK WITHHOLDING
\$82.00	Total BLUE CROSS BLUE SHIELD OF MN	
\$82.00	Paid Chk# 067519 4/6/2016 LELS	



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Check Amt	Invoice	Comment
\$63.03		POLICE UNION DUES
\$63.03		
Total LELS		
\$96.00		EMPLOYEE CHECK WITHHOLDING
\$96.00		
Total NCPERS		
USABEL LIFE		
\$1.30		SCHULTZ, ALLEN JEFFERY
\$3.15		BURCH, KIMBERLY JO
\$20.80		RYKHUS, BRUCE
\$8.35		HINZ, LUANN JOAN
\$7.53		LAU, SANDRA R.
\$2.49		FASTENAU, ROCHELLE, M
\$7.20		LICHTY, APRIL LEIGH
Total USABEL LIFE		
\$50.82		
DL AND MV-MN DEPT PUB SAFETY		
\$2,653.50		MOTOR VEHICLE #192
\$2,653.50		
Total DL AND MV-MN DEPT PUB SAFETY		
\$32.25		DRIVERS LICENSE #192
\$32.25		
Total DL AND MV-MN DEPT PUB SAFETY		
\$53.29	1947609114	LQ STORE ICE
\$68.23	1951609604	LQ STORE ICE
Total ARCTIC GLACIER		
\$121.52		
BAKER & TAYLOR BOOKS		
\$163.46	2031852776	LIBRARY BOOKS
\$163.46		
Total BAKER & TAYLOR BOOKS		
BEVERAGE WHOLESALERS, INC.		
\$2,362.65	595103	LQ STORE BEER
\$2,362.65		
Total BEVERAGE WHOLESALERS, INC.		



CITY OF TRACY

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Check Amt	Invoice	Comment
Paid Chk# 067527 4/7/2016 BREAKTHRU BEVERAGE MN WINE		
\$1,117.84	1080452620	LQ STORE LIQUOR
\$18.81	1080452620	LQ STORE FREIGHT
Total	BREAKTHRU BEVERAGE MN WINE	\$1,136.65
Paid Chk# 067528 4/7/2016 CULLIGAN WATER CONDITIONING		
\$24.00	1263	CITY HALL WATER COOL RENTAL
\$28.00	17566	POLICE DEPT WATER COOL RENTAL
\$28.00	18242	LQ STORE WATER COOLER RENTAL
\$16.02	6312	MULTIPURPOSE CTR SALT
\$64.00	7278	CITY SHOP WATER COOLER RENTAL
Total	CULLIGAN WATER CONDITIONING	\$160.02
Paid Chk# 067529 4/7/2016 DESMET WELDORS & MACHINE CO.		
\$9.58	0076276	VAC TRUCK GUIDE
\$8.45	0076277	JET TRUCK REPAIR
Total	DESMET WELDORS & MACHINE CO.	\$18.03
Paid Chk# 067530 4/7/2016 DOLL DISTRIBUTING, LLC		
\$2,082.90	577579	LQ STORE BEER
Total	DOLL DISTRIBUTING, LLC	\$2,082.90
Paid Chk# 067531 4/7/2016 EHLERS INVESTMENT PARTNERS LLC		
\$72.01		MARCH GO BONDS 2014A MONTHLY MANAGEMENT FEE
\$416.10		MARCH GENERAL FUND MONTHLY MANAGEMENT FEE
Total	EHLERS INVESTMENT PARTNERS LLC	\$488.11
Paid Chk# 067532 4/7/2016 G & K SERVICES		
\$62.11	1007444021	LIBRARY RUG SERVICE
Total	G & K SERVICES	\$62.11
Paid Chk# 067533 4/7/2016 GALE		
\$24.69	57819472	LIBRARY BOOKS
Total	GALE	\$24.69



CITY OF TRACY

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Check Chk#	Invoice	Check Amt	Invoice	Comment
Paid Chk# 067534	4/7/2016	GOPHER STATE ONE CALL		
E 608-498-321	OTHER CONTRACTUAL SERVICE	\$3.62	6030753	MARCH-LOCATING TICKETS
E 602-492-321	OTHER CONTRACTUAL SERVICE	\$3.63	6030753	MARCH-LOCATING TICKETS
Total GOPHER STATE ONE CALL		\$7.25		
Paid Chk# 067535	4/7/2016	GOURMET PARLOR PIZZA		
E 601-491-908	LIQUOR-PREPARED FOOD RESA	\$27.00	2787	LQ STORE PIZZA
Total GOURMET PARLOR PIZZA		\$27.00		
Paid Chk# 067536	4/7/2016	HEGGIES PIZZA LLC		
E 601-491-908	LIQUOR-PREPARED FOOD RESA	\$56.00	1190819	LQ STORE PIZZA
Total HEGGIES PIZZA LLC		\$56.00		
Paid Chk# 067537	4/7/2016	JOHN DEERE FINANCIAL		
E 101-431-222	MAINTENANCE & REPAIR-BUILD	\$14.40	2009343	TORO MOWER WASHER
Total JOHN DEERE FINANCIAL		\$14.40		
Paid Chk# 067538	4/7/2016	JOHNSON BROTHERS LIQUOR CO.		
E 601-491-902	LIQUOR PURCHASES	\$1,415.22	5406736	LQ STORE LIQUOR/WINE
E 601-491-901	FREIGHT ON LIQUOR & BEER	\$40.55	5406736	LQ STORE FREIGHT
Total JOHNSON BROTHERS LIQUOR CO.		\$1,455.77		
Paid Chk# 067539	4/7/2016	LOCATORS & SUPPLIES, INC.		
E 608-498-223	MAINTENANCE & REPAIR-OTHER	\$866.18	0243605-IN	MANHOLE LIFTER
Total LOCATORS & SUPPLIES, INC.		\$866.18		
Paid Chk# 067540	4/7/2016	LYON COUNTY ATTORNEY		
E 101-416-321	OTHER CONTRACTUAL SERVICE	\$20.00	2757	STATE OF MN VS JON VANDEWIELE
E 101-416-321	OTHER CONTRACTUAL SERVICE	\$30.00	2775	STATE OF MN VS CHAD GREENFIELD
E 101-416-321	OTHER CONTRACTUAL SERVICE	\$30.00	2776	STATE OF MN VS HEATHER RISK
E 101-416-321	OTHER CONTRACTUAL SERVICE	\$80.00	2777	STATE OF MN VS MANDY MATHEWS
Total LYON COUNTY ATTORNEY		\$160.00		
Paid Chk# 067541	4/7/2016	MARCO DALLAS		
E 101-431-201	OFFICE SUPPLIES	\$75.25	18518134	CITY SHOP COPIER CONTRACT
Total MARCO DALLAS		\$75.25		



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Paid Chk#	4/7/2016	MIDWEST RADAR & EQUIPMENT	Check Amt	Invoice	Comment
E 101-421-321		OTHER CONTRACTUAL SERVICE	\$80.00	157706	CERTIFIED RADAR EQUIPMENT
Total		MIDWEST RADAR & EQUIPMENT	\$80.00		
Paid Chk#	4/7/2016	MIDWEST SUPPLY CO.			
E 608-498-221		MAINTENANCE & REPAIR-EQUIP	\$9.98	225984	JET TRUCK NOZZLE
E 101-431-223		MAINTENANCE & REPAIR-OTHER	\$9.98	226053	PENETRATING OIL
E 101-431-221		MAINTENANCE & REPAIR-EQUIP	\$5.99	226068	TORO MOWER PAINT
E 101-431-221		MAINTENANCE & REPAIR-EQUIP	\$14.99	226079	TORO REPAIR- BOLTS
E 101-431-221		MAINTENANCE & REPAIR-EQUIP	(\$14.99)	226082	RETURN
E 101-431-223		MAINTENANCE & REPAIR-OTHER	\$44.97	226086	SHOP PPE
E 101-431-221		MAINTENANCE & REPAIR-EQUIP	\$7.49	226109	328D TORO REPAIR
E 101-431-221		MAINTENANCE & REPAIR-EQUIP	\$129.99	226185	GRASS SEED/REPAIR/ PATCHING
E 602-492-221		MAINTENANCE & REPAIR-EQUIP	\$31.96	226224	WATER METER INSTALL AT 212 UNION
Total		MIDWEST SUPPLY CO.	\$240.36		
Paid Chk#	4/7/2016	MN ENERGY RESOURCES CORP			
E 601-491-271		UTILITIES	\$267.39		UTILITIES-LQ STORE
E 101-418-271		UTILITIES	\$808.06		UTILITIES-MUNICIPAL BLDG
E 101-418-271		UTILITIES	\$834.27		UTILITIES-VMC
E 201-471-271		UTILITIES	\$264.90		UTILITIES-MULTIPURPOSE CTR
E 101-441-271		UTILITIES	\$217.90		UTILITIES-LIBRARY
Total		MN ENERGY RESOURCES CORP	\$2,392.52		
Paid Chk#	4/7/2016	OLSON & JOHNSON INT L INC			
E 101-431-221		MAINTENANCE & REPAIR-EQUIP	\$104.64	309840	PLOW TRUCK SEAT REPAIR
Total		OLSON & JOHNSON INT L INC	\$104.64		
Paid Chk#	4/7/2016	PHILLIPS WINE & SPIRITS			
E 601-491-901		FREIGHT ON LIQUOR & BEER	\$20.80	2952978	LQ STORE FREIGHT
E 601-491-902		LIQUOR PURCHASES	\$1,556.90	2952978	LQ STORE LIQUOR
Total		PHILLIPS WINE & SPIRITS	\$1,577.70		
Paid Chk#	4/7/2016	QUARNSTROM & DOERING, P.A			
E 101-416-321		OTHER CONTRACTUAL SERVICE	\$2,100.00	62031	LAWYERS SERVICES
Total		QUARNSTROM & DOERING, P.A	\$2,100.00		



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Paid Chk#	4/7/2016	ROCKMOUNT/NASSAU	Check Amt	Invoice	Comment
E 602-492-221	MAINTENANCE & REPAIR-EQUIP		\$1,018.49	1216082	WELDING RODS FOR FILTER REPAIR
Total	ROCKMOUNT/NASSAU		\$1,018.49		
Paid Chk# 067549	4/7/2016	RWS VENTURES			
E 504-486-301	LICENSES & TAXES		\$9,820.73		FITNESS CENTER 2016 TAX ABATEMENT
Total	RWS VENTURES		\$9,820.73		
Paid Chk# 067550	4/7/2016	SOUTHERN WINE & SPIRITS OF MN			
E 601-491-902	LIQUOR PURCHASES		\$762.64	1392579	LQ STORE LIQUOR
E 601-491-901	FREIGHT ON LIQUOR & BEER		\$15.11	1392579	LQ STORE FREIGHT
Total	SOUTHERN WINE & SPIRITS OF MN		\$777.75		
Paid Chk# 067551	4/7/2016	SOUTHWEST SANITATION, INC.			
E 601-491-271	UTILITIES		\$14.04	2054	LQ STORE CONTAINER RENTAL
E 101-431-271	UTILITIES		\$9.36	2054	ST DEPT CONTAINER RENTAL
E 101-424-271	UTILITIES		\$9.36	2054	FIRE DEPT CONTAINER RENTAL
E 101-441-271	UTILITIES		\$9.36	2054	LIBRARY CONTAINER RENTAL
E 101-441-271	UTILITIES		\$6.00	2054	LIBRARY RECYCLING
Total	SOUTHWEST SANITATION, INC.		\$48.12		
Paid Chk# 067552	4/7/2016	STRATEGIC INSIGHTS, INC.			
E 101-463-321	OTHER CONTRACTUAL SERVICE		\$499.50	16PLAN-IT082	CAPITAL PLANNING SOFTWARE RENEWAL
Total	STRATEGIC INSIGHTS, INC.		\$499.50		
Paid Chk# 067553	4/7/2016	TACKETT, THOR			
E 607-451-331	MISCELLANEOUS		\$60.00		REFUND OF AQ CENTER COUPON BOOKS
Total	TACKETT, THOR		\$60.00		
Paid Chk# 067554	4/7/2016	TRACY AUTO VALUE			
E 101-431-221	MAINTENANCE & REPAIR-EQUIP		\$11.99	35060446	120G CAT REPAIR- HEADLIGHT
E 101-431-202	MOTOR FUELS & LUBRICANTS		\$3.99	35060594	GEAR OIL
Total	TRACY AUTO VALUE		\$15.98		
Paid Chk# 067555	4/7/2016	TRACY FOOD PRIDE			
E 201-471-905	RESALE PURCHASES		\$31.22	5529 / 105	MULTIPIPOSE CTR FOOD FOR RESALE



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Total TRACY FOOD PRIDE		
\$31.22		
Paid Chk# 067556	4/7/2016	TRACY PUBLISHING CO.
E 605-495-201	OFFICE SUPPLIES	
\$21.77	89685	DRIVERS LICENSE STAMPER
Total TRACY PUBLISHING CO.		
\$21.77		
Paid Chk# 067557	4/7/2016	UTILITY CONSULTANTS, INC
E 608-498-321	OTHER CONTRACTUAL SERVICE	
\$572.00	91486	SEWER SAMPLING
Total UTILITY CONSULTANTS, INC		
\$572.00		
Paid Chk# 067558	4/7/2016	VARIETY FOODS LLC
E 601-491-907	LIQUOR-STORE SUPPLIES	
\$105.93	1203903	LQ STORE SUPPLIES
E 601-491-901	FREIGHT ON LIQUOR & BEER	
\$3.00	1203903	LQ STORE FREIGHT
E 601-491-906	CIGARETTES	
\$628.56	1203903	LQ STORE CIGARETTES
Total VARIETY FOODS LLC		
\$737.49		
Paid Chk# 067559	4/7/2016	VIKING COCA - COLA BOTTLING
E 601-491-904	MIX PURCHASES	
\$240.00	1711208	LQ STORE MIX
Total VIKING COCA - COLA BOTTLING		
\$240.00		
Paid Chk# 067560	4/7/2016	WINE MERCHANTS
E 601-491-901	FREIGHT ON LIQUOR & BEER	
\$1.59	7075156	LQ STORE FREIGHT
E 601-491-902	LIQUOR PURCHASES	
\$120.00	7075156	LQ STORE LIQUOR
Total WINE MERCHANTS		
\$121.59		
Paid Chk# 067561	4/7/2016	WOW BUSINESS SERVICES LLC
E 101-413-321	OTHER CONTRACTUAL SERVICE	
\$100.00	INV-3072-3584	RECOVER CLOUD GRID BASED BACKUP
Total WOW BUSINESS SERVICES LLC		
\$100.00		
Paid Chk# 067562	4/7/2016	XCEL ENERGY
E 101-431-271	UTILITIES	
\$36.88	495277050	NEHLS PARK UTILITIES
Total XCEL ENERGY		
\$36.88		
10100 MINNWEST CHECKING		
\$123,555.96		



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Fund Summary

10100 MINNWEST CHECKING

101 GENERAL	\$11,142.53		
201 MULTI PURPOSE CENTER OP	\$321.13		
203 CEMETERY OPRING FUND	\$45.98		
303 O BRIEN COURT	\$5,554.07		
405 EASTVIEW APARTMENTS	\$3,502.35		
407 5TH STREET APARTMENTS	\$650.00		
408 TRACY MED CENTER TR FND	\$47.65		
411 ORCHARD LANE TOWNHOMES	\$6,400.00		
413 WASTERWATER/POND CONST FUND	\$230.00		
502 2014 GO BOND(4TH & MORGAN)	\$72.01		
504 2007 ST/UTIL/ABTMNT IMP BOND	\$9,820.73		
505 2008 REFUNDING BONDS	\$5,250.00		
601 LIQUOR STORE OPRING	\$16,565.87		
602 UTILITY-WATER	\$2,629.47		
604 REFUSE COLLECTION	\$9,799.99		
605 LICENSING	\$48,994.50		
607 AQ CENTER OPERATIONS	\$680.00		
608 UTILITY-SEWER	\$1,849.68		
			\$123,555.96



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Proposal

Proposal Number: 16-691-001244
Date: Wednesday, July 08, 2015
Prepared For: City of Tracy, Minnesota
Attention: Michael Votca
336 Morgan St.
Tracy, MN 56175
Phone: (507) 629-5528
Fax:
Email: mvotca@tracymn.org

Prepared By: AVI Systems, Inc. ("AVI")
By: Steve Hirsch
2300 E. 54th Street N, Suite 2
Sioux Falls, SD 57104
Phone: (605) 782-4150
Fax: (605) 782-4142
Email: Steve.Hirsch@avisystems.com

The prices quoted in this Proposal reflect a discount for a cash payment (i.e., check, wire transfer).
The prices are valid for 30 Days and may be locked in by signing AVI's Retail Sales Agreement.

CONFIDENTIAL INFORMATION

THE INDIVIDUAL LISTED IN THE "ATTENTION" LINE HAS REQUESTED THIS CONFIDENTIAL PRICE QUOTATION ON BEHALF OF THE CUSTOMER IDENTIFIED ABOVE. THIS INFORMATION AND DOCUMENT IS CONFIDENTIAL AND IS INTENDED SOLELY FOR THE PRIVATE USE OF THE CUSTOMER IDENTIFIED ABOVE. CUSTOMER AGREES IT WILL NOT DESSEMINATE COPIES OF THIS QUOTE TO ANY THIRD PARTY WITHOUT THE PRIOR WRITTEN CONSENT OF AVI. IF YOU ARE NOT THE INTENDED RECEIPT OF THIS QUOTE (I.E., THE "CUSTOMER" ABOVE), YOU ARE NOT PROPERLY IN POSSESSION OF THIS DOCUMENT AND YOU SHOULD IMMEDIATELY DESTROY ALL COPIES OF IT. THANK YOU.

Products and Services Detail

Products

<u>Line #</u>	<u>Model #</u>	<u>Type</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>List</u>	<u>Discounted</u>	<u>Extended</u>
1	CBL-CG330-SDI	Equ	TIGHTROPE	Carousel bulletin board configured for broadcast in a 1RU chassis. SDI and Composite outputs, genlock input, hardware accelerated graphics. All Carousel features as well as interface with the Cablecast schedule for display of <i>Airs Again On</i> ,	1	\$3,750.00	\$3,667.00	\$3,667.00
2	CBL-SXLEHD-330	Equ	TIGHTROPE	One SD/HD SDI decode, one SD/HD SDI encode, multi-format server with 4TB of storage in a 1 RU chassis. Selectable SD or HD SDI with embedded audio. Up-converts SD and down-converts HD. Includes Cablecast Automation and Carousel Server Software.	1	\$12,900.00	\$12,604.00	\$12,604.00
3	KUMO 1604	Equ	AJA	KUMO 16x4 Compact SDI Router, with 1 power supply	1	\$1,395.00	\$1,231.00	\$1,231.00
4	HD10AMA	Equ	AJA	HD/SD SDI 4-ch. Analog Audio Embedder/Disembedder, balanced XLR	1	\$795.00	\$702.00	\$702.00
5	HD10MD3	Equ	AJA	HD down-converter, 10-bit, HD-SDI/SDI to SDI, YPbPr/RGB/NTSC/PAL	1	\$995.00	\$878.00	\$878.00
6	60-439-20	Equ	EXTRON	MDA 3AV	1	\$298.00	\$176.00	\$176.00
7	HD10AVA	Equ	AJA	A/D, HD/SD, YPbPr to HD/SD SDI, 4-ch. analog XLR audio to embedded	1	\$695.00	\$613.00	\$613.00
Products Subtotal								\$19,871.00

Products and Services Total \$19,871.00

Optional Items

Products (Optional)

<u>Line #</u>	<u>Model #</u>	<u>Type</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>List</u>	<u>Discounted</u>	<u>Extended</u>
1	CBL-CG330-SDI-HA	Equ	TIGHTROPE	Annual Hardware Assurance contract for the CBL-CG330-SDI	1	\$225.00	\$219.00	\$219.00
2	CBL-SXLEHD-330-HA	Equ	TIGHTROPE	Annual hardware assurance contract for the CBL-SXLEHD-330	1	\$750.00	\$736.00	\$736.00
3	CBL-SAS-SYS	Equ	TIGHTROPE	Annual software maintenance contract. Covers all the software upgrades including major releases at one facility utilizing a single Cablecast Video server. MSRP \$1,000	1	\$1,000.00	\$978.00	\$978.00
Products Subtotal								\$1,933.00

- Unless listed above all applicable taxes, delivery charges, and insurance costs are additional.
- Standard payment terms are Net 30 days, with progressive billing for labor and materials, monthly billing for hardware, and pre-payment for support agreements.



Proposal

Proposal Number: 16-691-001245
Date: Wednesday, July 08, 2015
Prepared For: City of Tracy, Minnesota
Attention: Michael Votca
336 Morgan St.
Tracy, MN 56175
Phone: (507) 629-5528
Fax:
Email: mvotca@tracymn.org

Prepared By: AVI Systems, Inc. ("AVI")
By: Steve Hirsch
2300 E. 54th Street N, Suite 2
Sioux Falls, SD 57104
Phone: (605) 782-4150
Fax: (605) 782-4142
Email: Steve.Hirsch@avisystems.com

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The prices are valid for 30 Days and may be locked in by signing AVI's Retail Sales Agreement.

CONFIDENTIAL INFORMATION

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Products and Services Detail

Products

<u>Line #</u>	<u>Model #</u>	<u>Type</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>List</u>	<u>Discounted</u>	<u>Extended</u>
1	999-5655-000	Equ	VADDIO	ProductionVIEW HD-SDI MV	1	\$10,995.00	\$8,720.00	\$8,720.00
2	999-9907-000	Equ	VADDIO	RoboSHOT 12 QCCU System	2	\$5,795.00	\$4,507.00	\$9,014.00
3	535-2000-206	Equ	VADDIO	Suspended Ceiling PTZ Camera Mount	2	\$99.00	\$74.00	\$148.00
4	LC-60EQ10U	Equ	SHARP CONSUMER	60QUATTRON LED HDTV,1080p,240Hz,WiFi,4- HDMI,2-USB,PC,RS-232c,1- Comp,Eth	1	\$1,499.99	\$1,115.00	\$1,115.00
5	LTM1U	Equ	CHIEF	Micro-Adjust Tilt Wall Mount, Large	1	\$320.00	\$219.00	\$219.00
6	39967	Equ	CABLES TO GO	2-PORT UXGA SPLITTER EXTENDER + AUDIO	1	\$79.99	\$57.00	\$57.00
Products Subtotal								\$19,273.00

Products and Services Total \$19,273.00

- Unless listed above all applicable taxes, delivery charges, and insurance costs are additional.
- Standard payment terms are Net 30 days, with progressive billing for labor and materials, monthly billing for hardware, and pre-payment for support agreements.