

AGENDA

1. **CALL TO ORDER** OF REGULAR MEETING OF THE TRACY CITY COUNCIL AT 6:30 P.M., MONDAY, NOVEMBER 14, 2016
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION**
4. **APPROVAL OF THE MINUTES** FROM OCTOBER 24, 2016
5. **APPROVAL OF THE AGENDA**
6. **PUBLIC COMMENT**
7. **PUBLIC HEARING**
 - A. VACATE PORTION OF HIGH STREET
8. **REPORT**
9. **PETITIONS, REQUEST, COMMUNICATIONS**
 - A. JAY TRUSTY, SWRD COMMISSION-UPDADE ON SRDC'S STRATEGIC PLANNING PROCESS
 - B. SPLIT/SUNDAY LIQUOR LICENCE-EAGLES CLUB APPLICATION
 - C. WASTEWATER POND LAND PURCHASE
 - D. SW MARKETING ADVISORY CENTER-PROPOSAL FOR TRACY LIQUOR STORE
 - E. 89 YOUUMAN STREET-EXTEND COMPLIANCE ORDER FROM 12/30/2016 TO 8/31/2017
 - F. 300 8TH STREET – EXTEND COMPLIANCE ORDER FROM 12/31/2016 TO 8/31/2017
 - G. CHAMBER OF COMMERCE-APPLICATION FOR EXEMPT PERMIT
 - H. BUYSSE EASEMENT REIMBURSEMENT REQUEST-EASEMENT FOR HOSPICE HOUSE
 - I. CHAMBER OF COMMERCE-REQUEST POLICE ESCORT FOR PARADE OF LIGHTS
 - J. RECOMMENDATION FROM PLANNING COMMISSION-CHANGE ORDINANCE TO ALLOW SAME SIZE STRUCTURES TO BE BUILT
 - K. REQUEST TO CLOSE MEETING FOR LABOR NEGOTIATIONS IMMEDIATELY FOLLOWING THE COUNCIL MEETING
10. **LEGAL ISSUES**
11. **RESOLUTIONS**
 - A. RESOLUTION 2016-34 – GRANTING CHARTER COMMUNICATIONS, INC. A FRANCHISE EXTENSION THROUGH DECEMBER 31, 2016
 - B. RESOLUTION 2016-35-RESOLUTION VACATING A PORTION OF A STREET ON COUNCIL INITIATIVE
 - C. RESOLUTION 2016-36-RESOLUTION CANVASSING THE GENERAL ELECTION HELD ON NOVEMBER 8, 2016
 - D. RESOLUTION 2016-37 –RESOLUTION AWARDING THE SALE OF GO BONDS, SERIES 2016D-\$530,000
 - E. RESOLUTION 2016-38-RESOLUTION AWARDING THE SALE OF GO BONDS, SERIES 2016C-\$8,315,000

12. **CONSENT CALENDAR**

A. MUNICIPAL ACCOUNTS PAYABLE

B. APPROVAL OF FIRE RELIEF ASSOCIATION MINUTES 10/3/2016

C. APPROVAL OF PLANNING COMMISSION MINUTES 10/3/2016

13. **UNFINISHED BUSINESS**

A. GERONIMO ENERGY-WATER LINE RELOCATION-CITY FRONTING THE BILL

B. ADDITIONAL COMPENSATION AS A RESULT OF ADDITIONAL DUTIES FOR DANIELS AND PETERSON

14. **NEW BUSINESS**

15. **MAYOR AND COUNCIL COMMUNICATIONS**

16. **CLOSED SESSION – LELS & AFSCME LABOR NEGOTIATION DISCUSSION**

17. **ADJOURN**

October 24, 2016

The regular meeting of the Tracy City Council was called to order at 6:30 p.m., Monday, October 24, 2016 in the Council Chambers of the Municipal Building. The following Council members were present: Mayor Ferrazzano, Tam Schons, Kurt Enderson, and Pam Cooreman was present by Skype as she is in Florida. Also present were Shane Daniels, Acting Clerk, Madonna Peterson, Acting Deputy Clerk and Diane Campbell, Administrator Assistant. Absent: Dale Johnson, Jr.

Pledge of Allegiance was given to the flag.

Motion made by Enderson, seconded by Schons to approve the minutes for the meeting on October 10, 2016. All voted in favor of the motion.

Mayor Ferrazzano asked for approval of the Agenda with the addition of 9F-Split/Sunday Liquor License application for the Eagles Club. Motion was made by Cooreman, seconded by Schons to approve the Agenda with the addition. All voted in favor.

David Anderson addressed the council in regards to the Liquor Store closing. He stated that in 2007 the council voted to designate \$85,000 for the patio along with \$32,000 to demo the building for the patio. He inquired why the council was willing to commit that much money towards it when it could have went towards various other things such as sheeting and insulating, roofing, upgrading the coolers and possibly replacing the back door to save on utilities. He also inquired why other things were not tried in an effort to save money such as cutting hours before it was decided to close it. Anderson obtained some unaudited reports from Peterson that indicated the sales over the last 68 months which, according to his calculations, the Liquor Store profited roughly \$12.95 a day. Anderson indicated he felt the council was not doing their job. Mayor Ferrazzano thanked Anderson for his comments and closed the public comments section in regards to the closing of the Liquor Store.

Val Quist, head librarian, addressed the council regarding the new joint powers agreement which will need the council's approval. She indicated the agreement was approved by the Plum Creek Advisory Council Librarians earlier this month and last week our governing board approved it. She stated that the council will be receiving it by the next council meeting for the council to review and sign. This agreement has not been updated since 2001 and is badly needed.

Sandy Lau, Liquor Store manager met with the council to update them on the changes that have been made since the closing of the on-sale. She indicated that they are now using the on-sale portion of the building for storage. The lattice in the off-sale has been removed and they have moved some of the displays for better viewing from the cash register. The clearance section has been increased in an effort to move the products faster. She also indicated that Lights and Beyond would like Lau to serve wine from the Tracy Liquor Store which they would purchase. The event would take place on November 3rd the 10th and the 17th. Schons inquired if Lau would be paid to provide the service. Lau indicated that she would be volunteering her time. The council agreed to allow Lau to move forward.

Jason Lichty gave a police department update. The new squad car is scheduled to be in next week in Redwood. Lichty and Daniels will go and inspect it to make sure it was shipped without any scratches or dents and sign the paper work. It will then be delivered to the installer. The Dodge has been dismantled and will take 2 to 3 weeks to be complete and in service. The hiring process was done last week. Lichty indicated that it is the smallest number he has had for applicants but feels that they have found a good candidate. Once he gets licensed then he will be put on and start the training.

Mayor Farrazzano inquired what the training for the new equipment will entail. Peterson indicated that November 1st they will come and go over the actual equipment which will be 2 hours of training on the equipment itself. There will be two additional trainings, one on November 4th and another on November 17th. One of them will be training on the tightrope system which will require us to build the scrolling system on the TV. The other one is to focus on updating the system and how the camera system will work during the meetings. Peterson indicated that Daniels, Campbell, herself and Adam Hanson will be involved in the training. Peterson stated Hanson maintains the City website and felt he should be involved.

Daniels indicated that they did start harvesting leaves off the road today along with painting the filters so there could be sand going in there next week or so. Also in Daniels report was indicated that he and Paul Skogland attended a two day meeting in Springfield to renew the pool operator licenses.

Daniels requested authorization to close the October 24, 2016 meeting during the closed session portion for labor negotiations. He again explained that in order to have a closed meeting on labor negotiations we have to have the time and place of the closed session in a public meeting. This is to establish that. All agreed.

Discussion on setting an alternate Truth in Taxation date in case of acclimate weather hindering the December 12th meeting from taking place. Mayor Ferrazzano proposed setting it for December 19th at 6:30. All agreed.

Maxwell Kaufman with SW Regional Development Commission met with the council. He presented the council with some handouts regarding the Active Living Plan. He indicated that there have been several community meetings and surveys offered over the last 4 months. The information was compiled and resulted in the goals and strategies we are proposing on the handout. The draft can also be found on the SW Regional Development website. The first goal that was identified was to ensure that all streets in Tracy are complete streets. One thing that came up in the input they received was that there is no real policy to determine which streets need to be complete in regards to their pedestrian infrastructure needs. Implementing a complete street policy would address those issues. Two copies of the draft of this policy were also distributed to the council members. The second goal involves increasing walking and biking to school. The biggest barrier to this is the lack of a sidewalk that leads out to the school. There are 7 action items underneath this goal. If the council has any suggestion or additional action items that you would like to see included under this goal it can be included in the final draft. Ferrazzano asked Kaufman to explain action #7 on the handout and how they would go about getting funding. Another handout was given to the council explaining what the eligibility

guidelines are for receiving state Safe Route to School funding as well as a sample resolution from Rushford, MN and what they did to be in compliance with the regulations. These funds are not available every year and likely will not be this year as it is a periodic thing as to when MNDOT has those funds. The application is just put out to all the cities in the region to make them aware of it and what the eligibilities are. The Safe Route to School funds are only for transportation purpose, it cannot be for recreation. The third goal, which actually encompasses all the strategies and goals, is to increase walking and biking around the City of Tracy. The pedestrian sidewalk connections that would need to be completed include the north side of Craig Ave and the northwest end of Morgan Street and along State Street to the health care center. The reason these were chosen was based on usage patterns that were indicated on the survey results as well as future land use plans. As of right now Tracy has in their land use plans that the east side and northwest side of Tracy would be where future residential development would likely take place. Schons inquired who would pay for the sidewalk extentions. Kaufman indicated that he would encourage the city to seek out creative sources of funding – this plan is not designed to be done next year – these things are costly and need to be prioritized. There will be a workshop held in Slayton in December in regards to funding these plans and the council will be invited to that. This is being put on by MNDOT and a few other partners. Action four is to fill in sidewalk gaps along Center Street. Center Street does have sidewalks intermittently on both sides, however it would be best to be complete along at least one side. Strategy two is the walking and biking path. The input received is that people enjoy them and that a lot of people are using it and would like to see it extended and also better connected. It was discussed that Highway 14 could use a crosswalk or sidewalks leading up to it along 4th Street. The fifth action would be to improve safety downtown which would involve traffic calming on 3rd Street and to consider off street parking or reducing parking near the corners. It was indicated in the survey that it is difficult to see at the intersections and also for the pedestrians to get across. Ferrazzano asked for Kaufman to explain what a traffic calming technique involves. Kaufman indicated that one idea would be a painted bump out which would be painting an extension of the block to make pedestrians more visable. What this would involve is removing one parking spot and painting it for pedestrians to use as an entrance into the crosswalk. The sixth action is to increase pedestrian safety thru crosswalk. Craig Ave and Fourth Street as well as Craig Ave and Center are areas where the public indicated they would like to see a crosswalk. Either one of them would need to get approval from both MNDOT as they are both a US Highway. The fifth strategy is to increase usage of the walking and biking path which would be less of an infrastructure and more programming such as Community Ed. The cleanliness and upkeep was also discussed as well as installing other recreation options around Swift Lake Park and the Campground. The sixth strategy was to improve pedestrian and bicyclist safety thru lighting enhancements. There were no specific neighborhoods listed on the survey so Active Living Committee could do a little more research as to where that might be. The seventh strategy was to increase bicycling and bicycling safety around Tracy. This would include the visibility of bike lanes thru distinct paint such as green as this is the common color used in MN. It was discussed that the last time the lanes were painted was last year, however with the various road work that has been done it has taken the paint off. The roads in question are County roads and would need their approval to paint it. Kaufman indicated that the County is open to allowing the green paint however, they would not pay for the painting. Also discussed was installing bike rakes at key locations such as the schools and Legion Park as well as widening the shoulder on High Street to better accommodate the existing pedestrian and bicycle traffic. Along with this to continue to

support bicycle education efforts as well as to increase park safety and cleanliness. It is the goal of the Active Living Committee to meet quarterly to discuss moving forward with whichever of these is most pressing. Kaufman asked the board to take each action step and rate it between 1 and 5 – one being the most pressing or the highest priority and 5 being the least. If the council does not like any of these goals they can rate them all a 5. This will guide the Active Living Committee moving forward to know which ones should be addressed first. The process with the Active Living Committee will be initiated by the Statewide Health Improvement Program and the RDC. We are hoping to find some dedicated Tracy residences who can assist in taking this forward and assisting in the implementation phase. Kaufman reminded the Council that the full draft can be found on the Active Living webpage.

Parker Plumbing and Heating License was presented. Enderson moved, seconded by Cooreman to approve the license. All voted in favor.

Certificate of support from the Tracy Ambulance Service was presented. The Tracy Ambulance Service has filed an application for financial assistance with the USDA to provide funds to replace an existing ambulance and three ambulance cots that are beyond repair. They are required to provide evidence of significant community support for the proposed project. Providing the Certificate of Support does not require financial support. Motion made by Schons, seconded by Enderson to sign the Certificate of Support. All voted in favor.

The Eagles Club Split/Sunday Liquor License application was presented. The issue in question is whether or not they meet the “Restaurant” qualifications. This would include serving meals on a regular basis. Mayor Ferrazzano suggested having a Liquor License committee set up for these situations. Ferrazzano suggested tabling the issue and having Enderson contact someone from the Eagles Club to meet with the Council at the next meeting to get clarification. All members were in agreement.

Resolution #2016-31 – Resolution Declaring Property No Longer Needed For Public Purposes was presented. Cooreman moved, seconded by Schons to adopt the resolution. All voted in favor.

Resolution #2016-32 – Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code was presented. Enderson moved, seconded by Schons to approve the resolution. All voted in favor.

Resolution #2016-33 – Resolution Establishing A New Time For The Multi-Purpose Committee Meeting was presented. This is to change the meeting times from the third Tuesday of every month to the third Monday of every month. Enderson moved, seconded by Schons to approve the resolution. All voted in favor.

Consent Calendar which included: Approval of EDA 10/19/16 Minutes, Municipal Accounts Payable and Receivable, condensed Liquor Store profit/loss and Aquatic Center Profit/Loss for 2016 Season. Cooreman moved, seconded by Enderson to approve the consent calendar. All voted in favor.

C

Southwest Regional Development Commission

Planning for the Future

9A

PRESENTATION TO THE REGION 8 COUNTY BOARDS AND CITY COUNCILS

Executive Director Jay Trusty





Our Mission

“Providing professional expertise and leadership to enhance regional opportunities”

Statutory Purpose

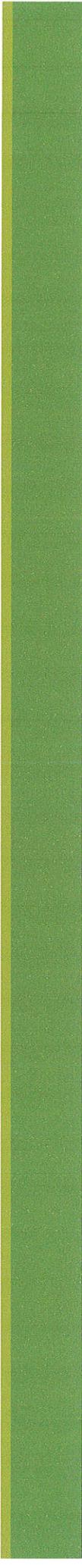
“to work with and on behalf of local units of government to develop plans or implement programs to address economic, social, physical, and governmental concerns”



C

Membership

- One member from each county board
- One municipal member from each county
- One township member from each county
- One member from each city over 10,000
- Two school board members
- Up to eight public interest group members
- One tribal representative from each tribe





Strategic Plan

Need for the Planning Process

- Turnover on the Commission
- Transition of the Aging Program
- New opportunities in healthy living programming
- Expanding opportunities in renewable energy



C

Process

Board of Directors Retreat

- Outside facilitator
- Establish working relationships with staff
- Relationships between Commissioners



C

Participants

Executive Director

Jay Trusty

Economic Development

Director Robin Weis

Physical Development Director

Annette Fiedler

Senior Development Planner

Drew Hage



C

Participants

Board of Directors

- Chair, Miron Carney, Murray County Municipalities
- Vice-Chair, Eloise Hauschild, Lincoln County Townships
- Treasurer, Gerald Magnus, Murray County
- Secretary, Sharon Hollatz, Redwood County
- Mike Kuhle, Mayor of Worthington
- Bob Byrnes, Mayor of Marshall
- Paul Langseth, Nobles County Townships
- Eric Hartman, School Boards
- David Henkels, Jackson County
- Sherri Thompson, Rock County
- Daryl Hanenburg, Pipestone County Townships



C

Assessment

ELEMENTS THAT WILL LIKELY INCREASE IN THE REGION	ELEMENTS THAT WILL LIKELY DECREASE IN THE REGION
Consumer demand for food	Industrial base of the economy
Niche farming	Brick and mortar retail locations
Recycling efforts, companies and processes	Child population
Wind power generation and distribution	Educational facilities for children
Solar power generation and distribution	The number of roads in good condition
Large farms, confined animal feeding operations	Water availability
Small businesses	Workforce members, resulting from retirements
Demand for healthcare services	Rural population
Diversification of the population	Postal services
Inclement weather and extreme weather events	Quality housing
Industrialized agriculture	Year-round population



Services and Programs

MOST BENEFICIAL TO THE REGION	LEAST IMPACTFUL PROGRAMS	PROGRAMS NEEDED IN THE REGION-NOT CURRENTLY PROVIDED BY SRDC
Revolving Loan Fund	Census data affiliate	Engineering services
Economic development planning and expertise	CERT campaigns	Marketing services
Energy programs	Legislative committee and political advocacy	Single-family and multi-family housing planning and development
Aging services	CDBG RLF eligibility	Regional comprehensive planning services
Transportation planning services		Ambulance district services
Solid waste management and planning services		Fire district services
Hazard mitigation planning services		Ditch viewers
		Leisure & tourism planning and economic development

C

Goals

The strategic planning process helped define and reinforce the goals for the region and organization. The goals resulting from the planning process include:

1. Preserve, protect, maintain, and expand the region's core infrastructure
2. Respond to the needs of the region's changing population
3. Increase awareness of the region and the organization
4. Maintain an impactful organization to serve the region's needs
5. Support and grow the region's economic base by supporting the needs of existing businesses, attracting new businesses, and developing entrepreneurs
6. Train workforce members and attract talent to meet the needs of local employers



C

Prioritization



The purpose of prioritizing on the level of importance and urgency is to create focus. Focus will help the organization concentrate efforts to produce the greatest impact. Many organizations fail to maximize their impact by being too broad in their scope, thereby diluting their focus and limiting their impact.



C High Priority Goals

GOAL	RESPONSIBLE ENTITY	TI
Develop a succession plan for SRDC leadership	SRDC staff	Short
Measure and report organization's impact	SRDC staff	Short
Create an entrepreneurial development program	SRDC staff Partner organizations	Short
Create an entrepreneurial mentoring program	SRDC staff Partner organizations	Short
Increase awareness of regional jobs and career opportunities	SRDC staff DEED	Short
Develop a business attraction marketing strategy	SRDC staff	Interi
Develop a workforce, talent and resident attraction program	SRDC staff Partner organizations	Interi
Expansion of daycare services for children and adults in the region	SRDC staff Partner organizations	Interi
Explore customized training programs to address employer's needs	SRDC staff DEED	Interi
Address water shortage in the region	SRDC staff	Long
Protect utilities from interruption	SRDC staff	Long
Rebuild aging infrastructure	SRDC staff	Long

C

Top Three Goals

Short term:

Goal #5: Support and Grow the Economic Base of the Region

Priority #1: Create an Entrepreneurial Development and Mentoring Program (page 20)

Intermediate:

Goal #2: Respond to the Needs of the Region's Changing Population

Priority #1: Expansion of Daycare Services for Children and Adults in the Region (page 14)

Long term:

Goal #1: Infrastructure Preservation and Capacity

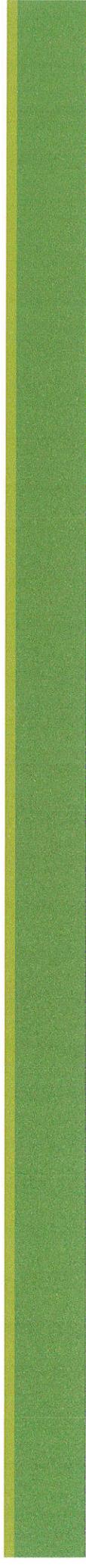
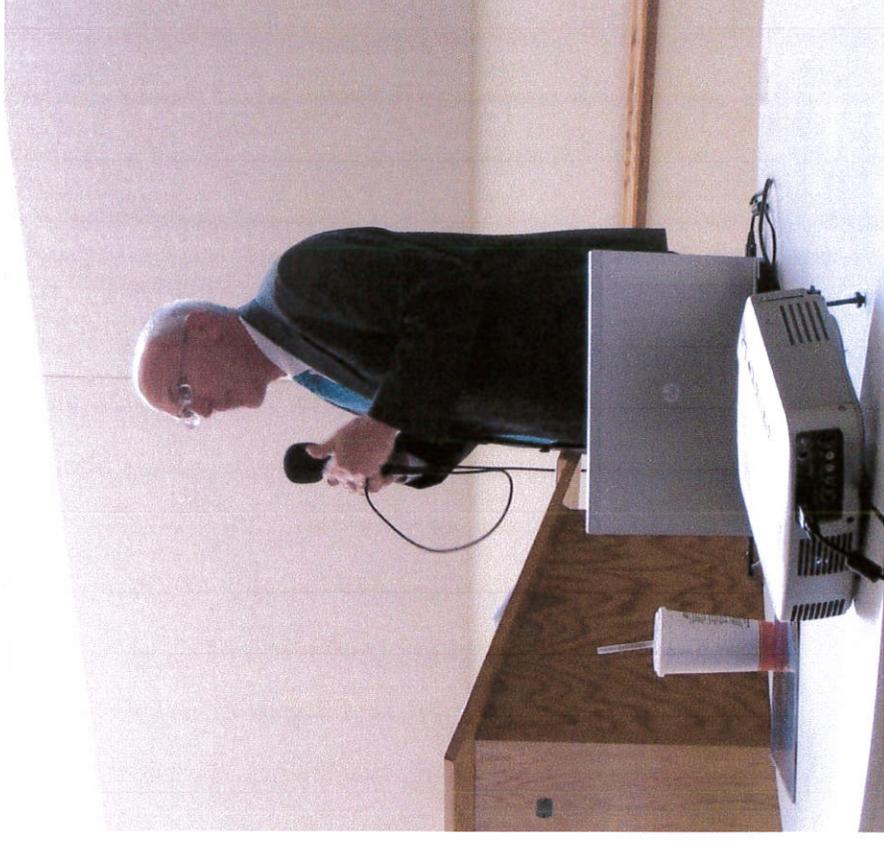
Priority #1: Address Water Shortages in the Region (page 12)



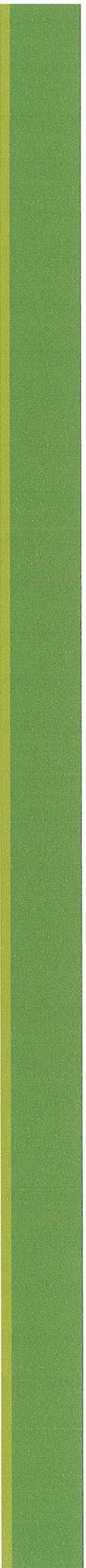
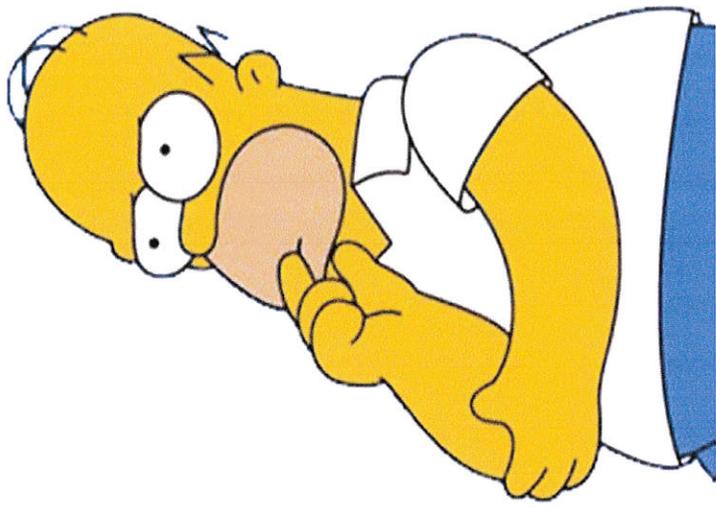
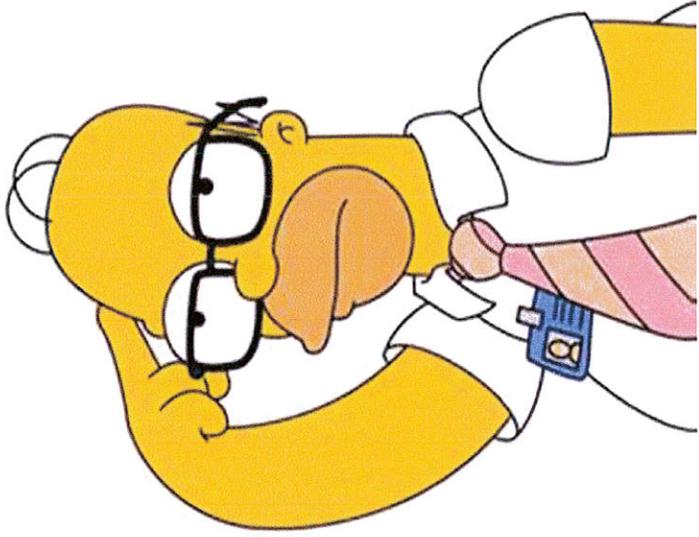
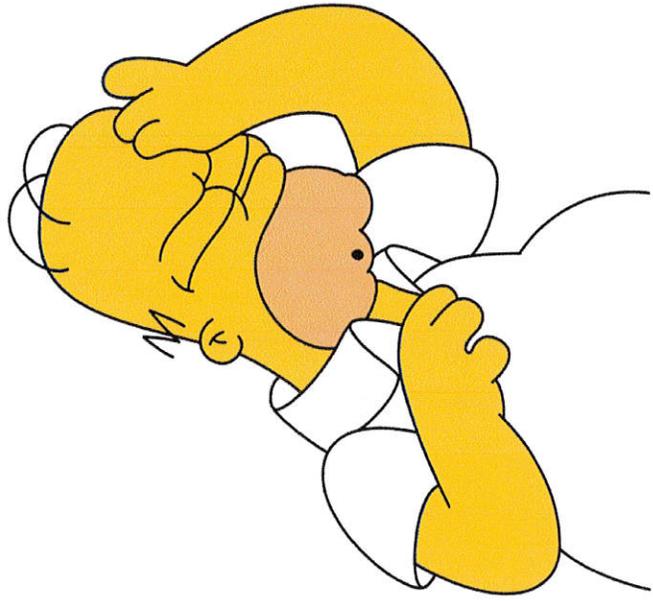


Implementation

- DevelopMN
- Comprehensive Economic Development Strategy (CEDs)
- Board Retreat
- Evaluation



Questions, Answers, Observations



QC

Oct 24 2016

Linda Fultz Land Purchase

104.5 acres for sewer lagoon project

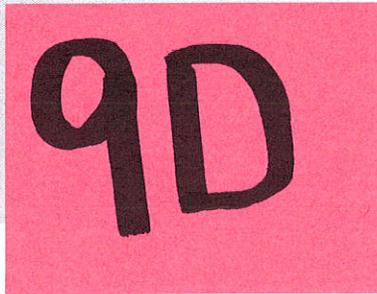
\$ 12,000/acre bought

\$ 1,254,000 total price for land

\$ 5,000 paid for Option to Purchase
in Feb 2016

\$ 1,249,000 due at closing

Closing date : early December



November 4, 2016

Madonna Peterson & Shane Daniels
City of Tracy
336 South Street
Tracy, MN 56175
507-629-5528

Subject: Tracy Liquor Store

Executive Summary

The following conditions constitute an agreement between the City of Tracy Municipal Liquor Store (Client) and the Southwest Marketing Advisory Center in affiliation with the Small Business Development Center (Advisor) to have Advisor complete activities described within the Phases detailed in this proposal. Advisor will be responsible for all labor costs associated with this project with Client being responsible for any out-of-pocket expenses incurred in executing this proposal.

Client has contacted Advisor, located on the campus of Southwest Minnesota State University, indicating an interest in assistance with various marketing focused projects.

Current Situation

Client is an off-sale liquor store owned by the City of Tracy. Client is seeking to improve the annual sales growth rate of its operation as sales have decreased over the past few months. The potential of moving Client's business to a new location was an initial option discussed by Client to help grow the business.

Project Goals

The overall goal of the study regarding Client is to gain a greater understanding of Client's internal operations and the community's view of Client to better position themselves in the market so that it sets them apart from similar businesses in nearby towns.

Specific goals of this study are to:

- Complete an internal profit and loss analysis
- Determine community perceptions of Client
- Gather viewpoints of where community residents buy their alcohol (i.e. competitor exploration)

- Assist in creating a comprehensive marketing plan

Terms and Conditions of Client and Advisor Relations

The following conditions constitute an agreement between Client and Advisor, to have Advisor complete activities described within the Phases detailed in this project description. The performance of this project as described herein will hereafter be referred to as the Project. Furthermore, the Client and Advisor agree to interact in the following manner:

1. Advisor will use generally accepted research standards in searching for relevant information located in various secondary sources related to the Project.
2. Client will furnish the Advisor with available internal and external secondary information relevant to the Project known to the Client and currently in the Client's possession.
3. Advisor will perform needed data gathering and analysis techniques for the Project using generally accepted standards for marketing research to support the validity of the resulting findings.
4. Advisor agrees to keep all proprietary information supplied by Client for the Project in strict confidence and will sign non-disclosure agreements if required by Client. Advisor agrees that this commitment regarding proprietary information supplied by Client for the Project will survive any termination of the Project.
5. Advisor will communicate regularly with Client concerning the Project and will not represent Client in any business dealings without authorization from Client.
6. Client will make the best effort possible to assist Advisor in obtaining pertinent information for the Project and will deliver the information promptly to Advisor.
7. Advisor will provide due diligence to the needs of Client related to the Project and will deliver the draft manuscript and final reports of the Project in a timely manner according to the agreed upon deadline contained in each described Phase below.
8. In the event there is a disagreement between the parties regarding any element of this Project Description or the Project, the parties agree to submit the matter to a mediator mutually agreed upon. The laws of the State of Minnesota shall govern any such disagreement or the interpretation of this Project Description.

Process

This proposal has been constructed in Phases to allow for changes required during the research process. At the completion of each Phase, a meeting can be held to discuss the outcomes of that phase and its impact on subsequent phases. If Client or Advisor desires at that point, adjustments can be made in the proposed subsequent Phase(s) to effectively utilize the results of the preceding Phase. If at any time Client or Advisor requests to withdraw from subsequent Phases, all further operations will cease.

Phase I

Phase One will consist of conducting an internal profit and loss analysis

Step One

Step One involves internal research of Client's past years' financial statements to conclude the average operating costs, profits (or losses), and the profit (or loss) margins. It will also include a review of inventory to determine, if any, inventory shrinkage. It will be important in this step to look into inventory pricing operations. In other words, how does Client determine what price to charge its products at? A comparison of Client and competitor pricing will be performed.

Following the completion of this Phase, Advisor will contact Client to determine if they would like to:

- Proceed to Phase II,
- Modify further Phases, then proceed,
- or end the project at this point.

Phase II

Phase II will consist of conducting up to three focus groups with current, prospective and previous customers of Client. Advisor will use an external credit organization's lists to locate participants for the focus groups. If Client has a customer list, one or more focus groups can consist of selected individuals from this list.

Step One

Step one will consist of creating a moderator's guide to organize relevant questions to probe during the various focus groups. It will also help keep consistency between each focus group throughout the research process. Such questions will consist of where participants purchase their alcohol and price perceptions. Advisor will send related

moderator's guides to Client for approval before being used during the focus groups. The moderator's guide will be disguised so as to solicit unbiased opinions of participants concerning both Client's business and the perceived differences with other organizations that provide similar products to those offered by Client.

Step Two

Advisor will gather and contact names of attendees for the focus groups. Using the external lists and/or names provided by Client, Advisor will call residents of Tracy, MN and related communities.

Step Three

Advisor will conduct each focus group and analyze the data gathered. Transcriptions of the focus groups will be completed and given to Client as part of the reporting process.

Step Four

A final focus group report will be written to better analyze the information gathered and prepare recommendations for Client. Client should assist with any information currently possessed and provide access to information that will help this process (see Terms and Conditions above).

Estimated out-of-pocket expenses associated with this Phase will consist of light lunches at \$100 for each focus group plus travel costs to interview locations at \$0.55 per mile. No mileage is charged for locations within Marshall. The total expenses will be charged at actual incurred, but will not exceed \$500 (three light lunches and approximately 200 miles).

Following the completion of this phase, Advisor will contact Client to determine if they would like to:

- Proceed to Phase III,
- Modify further Phases, then proceed,
- or end the project at this point.

Phase III

Phase III will be the preparation of a comprehensive survey campaign, which will include all the findings collected throughout the research process thus far. This survey campaign will provide supplemental information for Client that it can use to best serve its community.

Step One

An online and direct mailing survey will be created for Client's approval. This survey will further investigate the perceptions of services, projects, competition and the future of Client in the Tracy community.

Step Two

Step two will involve testing the survey. The survey instrument will be tested by using a small group of participants who will take the survey while being observed by Advisor. Then participants will answer a series of questions concerning the survey experience. This will permit Advisor to gain an understanding of how participants interpreted the questions. This step is important to ensure the validity of the information gathered. After analyzing this information, the survey instrument will be refined to ensure the collection of both valid and reliable data.

Step Three

This step consists of administering the surveys randomly to Tracy community members through both an online method and a mail option to appeal to more people and engage participation in the survey to gain a larger response rate. The more responses received, the better understanding of the perceptions the general community has about the City of Tracy's liquor store and future improvements perceived as necessary by the community.

Step Four

This step involves coding the surveys and entering the data into the statistical computer application, SPSS. Using this software to execute a comprehensive analysis will allow Advisor to correlate relationships between variables within the awareness and perceptions of Client.

Step Five

The fifth step will consist of preparing the final report with appropriate visual representations of the findings from the research conducted. Recommendations will be made based on the survey results. Advisor will furnish one oral delivery of the results along with the final written report.

Out of pocket expenses that will require payment to Advisor by Client are for the paper, printing and mailing expenses associated with the mailed survey and are approximately \$0.70 per survey mailed. The exact number of surveys to be mailed is unknown at this time.

Phase IV

Phase IV will be the preparation of a comprehensive marketing report, which will include all the findings collected throughout the research process. This marketing plan will be a working document for Client to differentiate themselves from their competition as well as being a professional marketing approach for penetrating their present and proposed target markets.

Step One

A final marketing plan will be prepared for Client. This marketing plan will include a detailed description of the procedures used in gathering the information for developing the plan. It will also include a situational analysis, competitive assessment, and marketing objectives to provide a thorough enquiry of how Client can grow as a business and achieve its goals.

Additional Phases

Once completed, if the initial Phases indicated in this proposal denote additional needs, additional Phases can be undertaken. If deemed necessary by Client, Advisor will develop a supplemental agreement for that purpose.

The Southwest Marketing Advisory Center (SMAC)

Advisor is a self-funded entity within the academic marketing program at Southwest Minnesota State University (SMSU). Advisor's mission is to service the marketing and research needs of Southwest Minnesota while giving "real-world" experience to the junior, senior, and graduate-level student employees.

The center was founded by its executive director, along with the assistance of two senior-level marketing students in 2002. Never using grants or university dollars during its ten years of service to the area, Advisor has completed over 420 client projects.

These clients have included:

- U. S. Department of Housing and Urban Development (Pilot Study)
- State of Minnesota five-state competitive business start-up study
- Southwest Centers for Independent Living
- City of Marshall, Minnesota
- The Agricultural Utilization Research Institute (AURI) of Minnesota
- The Small Business Development Centers (SBDC) of Minnesota
- The Minnesota State College and Universities System (MnSCU)

- Agriculture Committee for The United State Senate
- Avera Marshall Regional Medical Center
- The Southwest/West Central Service Cooperative
- Murray County Medical Center
- Associated Community Medical Centers
- Rotary International
- American Red Cross
- Hendricks Community Hospital and Clinic
- The University of Minnesota Extension Service

For more information about the Southwest Marketing Advisory Center visit our website:

<http://www.smsu/smac>

Executive Director

SMSU Marketing Professor Michael K. Rich serves as the center's executive director. Dr. Rich is a 48-year veteran of the marketing profession. He completed 27 years in industry with such firms as Kennecott Copper, Eastman Kodak, Nordson Corporation, Automated Packaging and North-West Telecommunications before entering academe and completing his Doctorate from the University of Pittsburgh at the age of 56. He also serves as a consultant for the Small Business Development Centers of Minnesota and is one of the national seminar leaders for the American Marketing Association.

Fees and Reimbursements

The objectives of the Advisor are not profit driven. Advisor is a functioning department within Southwest Minnesota State University and exists to enhance the learning experiences of undergraduate and graduate students. Advisor is totally self-sustaining and uses neither state funds nor grants for its operation.

All labor will be furnished at no cost to Client by Advisor. Any out-of-pocket expenses (i.e. mileage, food for focus groups, postage, etc.) will be directly billed to Client from the Southwest Marketing Advisory Center. These expenses are not covered by Advisor and will therefore be paid by Client. However, all labor costs will be covered by Advisor. The expenses are estimated and will not exceed the maximum costs indicated. If expenses are less than estimates, Client will be billed only for the actual expenses incurred.

Payments for Advisor services will be billed at the completion of each Phase with the expense balance due at the issuance by the Advisor of the Phase report. Any commitments regarding financial aspects of this proposal can only be made by the executive director of SMAC.

Your signature under "APPROVED" and return of the document will permit this project to begin. The terms and conditions herein described will be considered the scope of this agreement. Usual and normal business practices as described in the Uniform Commercial Code will apply to this agreement.

We look forward to the opportunity of working with you on this project.

PROPOSED:



November 4, 2016

Advisor: Michael K. Rich, Ph.D. – Executive Director
Southwest Marketing Advisory Center
Southwest Minnesota State University
Marshall, MN 56258

Date

APPROVED:

Client: Madonna Peterson – Office Manager
City of Tracy
Tracy, MN 56175

Date

APPROVED:

Client: Shane Daniels –
City of Tracy Public Works/Deputy Clerk
City of Tracy
Tracy, MN 56175

Date

Shane Daniels



From: Mike Clark <newbuddy56258@charter.net>
Sent: Saturday, October 08, 2016 1:35 PM
To: 'sdaniels@tracymn.org'
Subject: My garage

Hi Shane,

This is Mike Clark from 89 Youman Street in Tracy. This past spring I received a letter from the City of Tracy informing me that I have until December 30, 2016 to bring my garage up to code or face being charged with a misdemeanor. My old garage was built about 50 years ago from salvaged lumber that my grandmother and your great grandmother (Della Daniels Acasio) and uncle Archie Daniels had gotten from an old farmhouse from south of Balaton that was owned by Norman Swanjord at the time.

This old garage is not worth bringing up to code, so I have decided to tear it down instead. Over this past few months I have been in the process of moving and sorting out old items and tools and the like out of the garage and putting them into my new metal shed. I had intended to be a lot further along by now, but I didn't get the help I wanted from my son because he tore the meniscus in his knee on July 31st and has since had surgery. He is still in a leg brace and is unable to help me. My wife is disabled and I am not in good health (heart disease, diabetes, and spinal stenosis). I have every intention of getting this old garage tore down and hauled away to the Lyon County landfill, but it is going to take longer than I had planned.

I am writing you this e-mail in order to respectfully request an extension to give me enough time in good weather to continue and complete this big project. I do not have the money to hire someone else to do this for me. Though I would hope to complete this project sooner, I would like to request an extension that lasts until the end of August, 2017 to complete my demolition and clean up project.

Please let me know if my extension is approved and/or if there is anything else I need to do in order to get this extension.

Sincerely,

Michael A. Clark
89 Youman Street
Tracy, MN 56175



We are asking for an extension
for the property at 300 78th St.
Tracy.

The garage will be painted
by August 31st 2017.

9F

Thank you

Tiffany Lyount

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit



An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee

Applications are processed only if application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Tracy Area Chamber of Commerce Previous Gambling Permit Number: X-32155-16-015

Minnesota Tax ID Number, if any: 3193494 Federal Employer ID Number (FEIN), if any: 41-0960597

Mailing Address: 372 Morgan St

City: Tracy State: MN Zip: 56175 County: Lyon

Name of Chief Executive Officer (CEO): Kimberly Roggatz

Daytime Phone: 507-629-4021 Email: tracychamber@iw.net

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): The Caboose for Chamber Annual Banquet

Address (do not use P.O. box): 1045 Craig Ave

City or Township: Tracy Zip: MN County: Lyon

Date(s) of activity (for raffles, indicate the date of the drawing): January 21, 2017

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards

Raffle (total value of raffle prizes awarded for the calendar year: \$ _____)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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<p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days, or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>Mail application with:</p> <p><input type="checkbox"/> a copy of your proof of nonprofit status, and</p> <p><input type="checkbox"/> application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.

9H

TEMPORARY EASEMENT AGREEMENT

This Agreement made in the City of Tracy, County of Lyon, State of Minnesota, on the _____ day of _____, 2016, by the City of Tracy, a Municipal Corporation under the laws of the State of Minnesota, hereinafter referred to as the "City", and Lawrence Buisse and Bonnie Buisse, trustees of the of the Lawrence Buisse Revocable Living Trust dated April 19, 2010, and Lawrence Buisse and Bonnie Buisse, trustees of the Bonnie Buisse Revocable Living Trust dated April 19, 2010, hereinafter collectively referred to as the "Owner".

WHEREAS, Owner does hereby represent and warrant to the City, that the Owner owns the property located in the City of Tracy, County of Lyon, State of Minnesota, more particularly described as follows:

The East Half of the Northwest Quarter (E $\frac{1}{2}$ NW $\frac{1}{4}$) of Section Twenty-four (24), Township One Hundred Nine (109) North, Range Forty (40) West of the Fifth Principal Meridian, EXCEPTING THEREFROM the following-described tracts, to wit:

All that part of the Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ NW $\frac{1}{4}$) of said Section 24-109-40 described as beginning at a point which is 1320 feet east of the northwest corner of said Section 24 and 33 feet south of the center line of Trunk Highway No. 14 as now laid out and constructed; and thence running east along the southerly right-of-way line of Trunk Highway No. 14 a distance of 80 feet; thence in a southerly direction and at right angles to said center line of Trunk Highway No. 14 a distance of 17 feet; thence running east along the southerly right-of-way line of Trunk Highway No. 14 a distance of 479.5 feet; thence in a southerly direction at an interior angle of 88°33' a distance of 780.5 feet; thence in a westerly direction at an interior angle of 92°15' a distance of 540 feet; thence in a northerly direction and at an interior angle of 88°50' a distance of 805 feet to the place of beginning, containing 9.93 acres, more or less, and FURTHER EXCEPTING THEREFROM the following tract, to wit:

Part of the East Half of the Northwest Quarter (E $\frac{1}{2}$ NW $\frac{1}{4}$) of Section 24-109-40 described as beginning at a point 540 feet east of the southeast corner of Lot Five (5), Block Two (2), of Sunrise Addition; thence ease along the north line of State

Street extended a distance of 340 feet; thence south and parallel to the east line of Sunrise Addition a distance of 449.8 feet; thence westerly along the south line of the Southeast Quarter of the Northwest Quarter (SE $\frac{1}{4}$ NW $\frac{1}{4}$) of said Section 24 a distance of 340 feet; thence north on a line parallel to Sunrise Addition a distance of 448.3 feet to the point of beginning and consisting of 3.5 acres, more or less, and FURTHER EXCEPTING THEREFROM the following-described tract, to wit:

Part of the East Half of the Northwest Quarter (E $\frac{1}{2}$ NW $\frac{1}{4}$) of Section 24 described as beginning at a point at the southeast corner of Lot Five (5), Block Two (2), Sunrise Addition to the City of Tracy; thence easterly on a line parallel to the north line of State Street extended a distance of 540 feet; thence southerly on a line parallel to the east line of Sunrise Addition a distance of 448.3 feet; thence westerly along the south line of the SE $\frac{1}{4}$ NW $\frac{1}{4}$ of said Section 24 a distance of 540 feet; thence northerly along the east line of Sunrise Addition a distance of 446 feet to the point of beginning, and FURTHER EXCEPTING THEREFROM the following-described tract, to wit:

Part of the Northwest Quarter (NW $\frac{1}{4}$) of Section 24-109-40 described as follows, to wit: Commencing at the southwest corner of Block Two (2) of O'Brien's Addition to the City of Tracy; thence south a distance of 474.2 feet to a point on the extension southerly of the east line of Fourth Street East; thence westerly at right angles a distance of 60 feet; thence northerly and along the extension line southerly of the west line of Fourth Street East a distance of 474.2 feet to the southeast corner of Block One (1) of O'Brien's Addition to the City of Tracy; thence easterly to the point of beginning, and FURTHER EXCEPTING THEREFROM the following-described tract:

Beginning at a point 1331.2 feet east and 851.7 feet south of the northwest corner of Section 24-109-40 measured along the north line of Section 24 and on a line parallel and 341.2 feet east of the east line of Second Street East; from said point of beginning running thence easterly on a line parallel and 30 feet south of the north line of Hollett Street extended a distance of 540 feet; thence southerly at an interior angle of 89°03' a distance of 917 feet to intersect with the south line of Elm Street extended; thence westerly along the south line of Elm Street extended a distance of 540 feet; thence northerly at an interior angle of 89°12' a distance of 915 feet to the point of beginning, said tract now platted as O'Brien's Addition to the City of Tracy, and FURTHER EXCEPTING THEREFROM the following-described tract:

Beginning at the northeast corner of Lot One (1) Block Two (2) of Sunrise Addition to the City of Tracy; thence south along the east line of said Block 2 a distance of 408.2 feet to the north line of State Street; thence North 89°16' East along the north line of State Street 140 feet to the west line of Fourth Street East; thence north along the west line of Fourth Street East 408.2 feet to the south line of Elm Street; thence South 89°16' west along the south line of Elm Street 140

feet to the place of beginning, said tract now platted as O'Brien's Second Addition to the City of Tracy, and FURTHER EXCEPTING THEREFROM the following-described tract:

Commencing at the southeast corner of Lot Five (5), Block One (1), O'Brien's Second Addition to the City of Tracy; thence North 89°16' East, assumed bearing, along the north line of State Street 60 feet to the point of beginning; thence continuing North 89°16' East along said north line of State Street 340 feet; thence North 00°00' East 408.20 feet to the south line of Elm Street; thence South 89°16' West along said south line of Elm Street 340 feet to the east line of Fourth Street East; thence South 00°00' East along said east line of Fourth Street East 408.20 feet to the point of beginning, said tract now platted as O'Brien's Third Addition to the City of Tracy.

WHEREAS, for valuable consideration, receipt of which is hereby acknowledged, Owner desires to grant a temporary easement to the City for construction purposes on the above-described property until the completion of the City's 2016-2017 Infrastructure Improvement Project.

NOW, THEREFORE, It is mutually agreed between the City and the Owner as follows:

1. That the Owner does hereby grant, assign, and set over to the City, their successors and assigns, a temporary easement for construction purposes until the City's 2016-2017 Infrastructure Improvement Project is complete on the following described properties in Lyon County, Minnesota:

A temporary access easement for construction purposes over and across that part of the Northwest Quarter (NW¼), Section Twenty-four (24), Township One Hundred Nine (109) North, Range Forty (40) West, Lyon County, Minnesota described as follows:

Beginning at the northeast corner of Lot Five (5), Block One (1), Donaldson's Hillside Addition, according to the recorded plat thereof, Lyon County, Minnesota; thence North 89 degrees 13 minutes 00 seconds East (the east line of said Donaldson's Hillside Addition is assumed to bear North 00 degrees 43 minutes 00 seconds East) on the south right of way line of Craig Avenue, 45.02 feet; thence South 00 degrees 43 minutes 00 seconds West, 523.04 feet to a point on the easterly extension of the south line of Summit Avenue; thence South 89 degrees 17 minutes 00 seconds East on said easterly extension, 45.00 feet to a point on the east line of said Donaldson's Hillside Addition; thence North 00 degrees 43 minutes 00 seconds East on said east line, 521.86 feet to the point of beginning.

2. The City shall have the full use and enjoyment of the property subject to the easement for construction purposes related to the 2016-2017 Infrastructure Improvement Project until the project is completed, access along 4th Street East and Circle Drive has been restored.
3. The City shall maintain the temporary access easement area as follows:

maintain the temporary road in a smooth, drivable state until 4th Street East and Circle Drive have been restored to aggregate base surfacing. Once the roads have been restored, remove the temporary road and restore the topsoil. Before final payment is made all rubbish and unused material due to or connected with the construction, must be removed from the temporary access road area and the premises left in good condition. Rock picking and disposal shall be done in all areas disturbed by the temporary access road. Contractor may use manual labor or mechanical equipment to pick up rocks. ~~Contractor will be required to chisel plow all temporary access road areas with a chisel plow having staggered shanks; maximum plowed width per pass to be 12 inches. A minimum of three passes shall be made over the areas with the second pass being offset from the first and the third offset from the second. Chisel plow to a minimum depth of 12 inches.~~ All rocks which are .5 inches and larger shall be removed and disposed of.
4. The City shall hold the Owner harmless from any claims of damages to persons or premises resulting from the use, occupancy and possession of the property subject to the easement by the City.
5. Owner shall not erect or permit any structure or obstruction on the property subject to the easement, or change the ground elevation of the property subject to the easement without the written consent of the City and shall not perform any act that will interfere with or endanger with any utilities or any other structures or facilities constructed, repaired, maintained, used, or operated by City on the property subject to the easement.
6. All poles, wires, structures, and other facilities constructed, repaired, maintained, used, or operated by City on the property subject to the easement shall be at the City's expense and shall remain the property of the City, removable at the option of the City.
7. Owner shall not encumber, mortgage, or place any lien on the property subject to the easement without the written consent of the City.
8. After the construction, installation, repair, maintenance, operation, use, or replacement of any structure or facility on the property subject to the easement, the City shall restore the property subject to the easement to as near as the original condition as is reasonably possible and remove therefrom all debris, spoils, and equipment resulting from or used in connection with construction, installation, repair, maintenance, operation, use, or replacement.

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8.9. The Owner shall be compensated, by the City, a lump sum of \$4,000.00 and an additional \$1,000 for each week beyond October 31, 2017, that the easement is not returned to the Owner.

Formatted: List Paragraph, Add space between paragraphs of the same style, No bullets or numbering

IN WITNESS WHEREOF, the parties have signed this agreement this _____ day of _____, 2016.

CITY OF TRACY

BY: _____
Mayor

BY: _____
Clerk

STATE OF MINNESOTA)
)ss.
COUNTY OF LYON)

The foregoing instrument was acknowledged before me this _____ day of _____, 2016, BY: City of Tracy, a municipal public body under the laws of the State of Minnesota, BY: Stephen Ferrazzano, Mayor, and Michael Votca, City Clerk, by authority of the City Council and on behalf of said municipality.

NOTARIAL STAMP OR SEAL

Notary Public

Lawrence Buysse, as Trustee of the Lawrence Buysse Revocable Living Trust dated April 19, 2019 and the Bonnie Buysse Revocable Living Trust dated April 19, 2010

Bonnie Buysse, as Trustee of the Lawrence
Buysse Revocable Living Trust dated
April 19, 2019 and the Bonnie Buysse Revocable
Living Trust dated April 19, 2010

STATE OF MINNESOTA)
)ss.
COUNTY OF LYON)

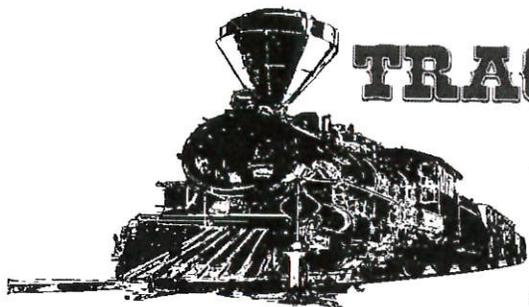
The foregoing instrument was acknowledged before me this _____ day of _____,
2016, by Lawrence Buysse and Bonnie Buysse, as Trustees of the Lawrence Buysse Revocable
Living Trust dated April 19, 2010 and Bonnie Buysse Revocable Living Trust dated April 19,
2010.

NOTARIAL STAMP OR SEAL

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

QUARNSTROM & DOERING, P.A.
BY: Matthew B. Gross
Tracy City Attorney
109 South Fourth Street
Marshall, Minnesota 56258
(507) 537-1441
Atty. Reg. No.: 0391610



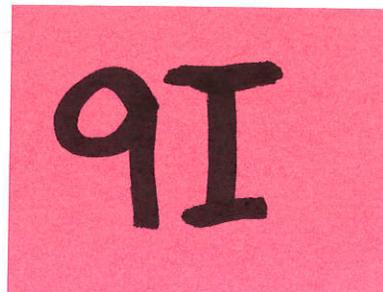
TRACY AREA CHAMBER OF COMMERCE

WWW.TRACYMN.ORG
tracychamber@iw.net

372 MORGAN ST.
TRACY, MN 56175
507-629-4021

November 8, 2016

City of Tracy
City Administrator
336 Morgan Street
Tracy MN 56175



The Tracy Area Chamber is preparing for the Parade of Lights, which will be held on Saturday November 26th, 2016.

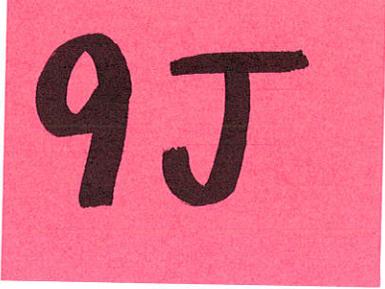
The Chamber is once again requesting the assistance of the City of Tracy for this event. We are not requesting for complete closure of the listed streets but for a police escort from The Caboose at 6pm down Morgan St to 4th Street over to Rowland St. then down 3rd Street to South Street and over to the nursing home and O'Brien Courts.

If there are any questions or concerns, or if you need additional information, please contact me at 629-4021. Thank you for your consideration.

Sincerely,

Kimberly Rogatz

Tracy Area Chamber Director



9J

Council Members,

It is the recommendation of the Planning Commission to change the current Ordinance Subdivision 5(D), Section 3.10 in regards to lot size regulations. This change would be to allow new structures to be built on existing lots with the stipulation that the new structure would be similar in size to the previous structure while still meeting the setback requirements. This would be an effort to fill in the bare narrow lots as well as keeping the neighborhood looking uniform as far as house sizes. Under the current code these small narrow lots are unbuildable but could technically be built on if the new structure reflects the same size as the previous structure did. The current ordinance indicates that the lot needs to be 100' X 120' to build on. There are many vacant lots that are smaller than that but has previously had a house on them. It is the recommendation that It would be allowed to build on these smaller lots as long as the new structure is the same size or smaller than the previous structure was.

IIA

RESOLUTION NO. 2016-34

**GRANTING CHARTER COMMUNICATIONS, INC.
A FRANCHISE EXTENSION THROUGH DECEMBER 31, 2016**

WHEREAS, on or about March 22, 2005, the City of Tracy, Minnesota ("City") granted a Cable Television Franchise ("Franchise") to CC VIII Operating, LLC d/b/a Charter Communications, Inc. ("Charter"); and

WHEREAS, the initial term of the Franchise expired on December 31, 2014; and

WHEREAS, the City adopted Resolution No. 2014-34 on November 17, 2014 extending the term of the Franchise until June 30, 2015; and

WHEREAS, Charter executed said Resolution No. 2014-34 and agreed to continue complying with the Franchise, as amended by the Resolution; and **WHEREAS**, the City adopted Resolution No. 2015-7 on April 27, 2015 extending the term of the Franchise until December 31, 2015; and

WHEREAS, Charter executed said Resolution No. 2015-7 and agreed to continue complying with the Franchise, as amended by the Resolution; and **WHEREAS**, the City adopted Resolution No. 2016-2 on January 11, 2016 extending the term of the Franchise until June 30, 2016; and

WHEREAS, Charter executed said Resolution No. 2016-2 and agreed to continue complying with the Franchise, as amended by the Resolution; and

WHEREAS, the City adopted Resolution No. 2016-16 on June 20, 2016 extending the term of the Franchise until July 31, 2016; and

WHEREAS, the City adopted Resolution No. 2016-19 on July 25, 2016 extending the term of the Franchise until August 31, 2016; and

WHEREAS, the City adopted Resolution No. 2016-21 on August 22, 2016 extending the

term of the Franchise until September 30, 2016; and

WHEREAS, the City adopted Resolution No. 2016-24 on September 26, 2016 extending the term of the Franchise until October 31, 2016

WHEREAS, both the City and Charter desire to extend the term of the Franchise to facilitate renewal negotiations under state and federal law.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Tracy, Minnesota hereby resolves as follows:

1. The Franchise is hereby amended by extending the term of the Franchise from November 1, 2016 through and including December 31, 2016.
2. Except as specifically modified hereby, the Franchise shall remain in full force and effect.
3. The City and Charter hereby agree that neither waives any rights either may have under the Franchise or applicable law.
4. This Resolution shall become effective upon the occurrence of both of the following conditions: (1) The Resolution being passed and adopted by the Tracy City Council and (2) Charter's acceptance of this Resolution.

Adopted by the City Council of Tracy, Minnesota this 14TH day of November, 2016.

CITY OF TRACY, MINNESOTA

Mayor

ATTEST:

City Administrator

ACCEPTANCE

CC VIII Operating, LLC hereby acknowledges the City of Tracy Resolution No. ____
____ and hereby accepts the terms, provisions and recitals of the Resolution and
agrees to be bound by the Franchise to the extent consistent with applicable laws.

CC VIII OPERATING, LLC

By: _____

Its: _____

Sworn to before me this _____

day of _____, 2016.

Notary Public



Resolution Vacating a Portion of a Street o

RESOLUTION NO. 2016-35

A RESOLUTION VACATING A PORTION OF HIGH STREET

**THE CITY COUNCIL OF THE CITY OF TRACY, MINNESOTA DOES HEREBY
RESOLVE AS FOLLOWS:**

WHEREAS, the City Council previously passed Resolution No. 2016-35 noting its interest in vacating pursuant to Minnesota Statute §412.851 a portion of High Street in the City of Tracy between Block 7 and Lot One, Block 8 of the Cowles and Davis Addition to the City of Tracy legally described as:

Beginning at the northeast corner of Lot One, Block 8 of the Cowles and Davis Addition of the City of Tracy; thence west along the north line of Lot One, Block 8 to the northwest corner of Lot One, Block 8; thence connecting to the southwest corner of Block 7 of the Cowles and David Addition to the City of Tracy; thence east along the south line of Block 7 to the southeast corner of Block 7 of the Cowles and Davis Addition to the City of Tracy.

and setting a public hearing to consider the vacation of such street; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 14th day of November, 2016, before the City Council in the City Hall located at 336 Morgan Street, Tracy, Minnesota 56175 at 6:45 p.m after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Clerk on the 3rd day of November, 2016 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because the vacation will allow for potential development of the area that was originally platted for High Street, but a street was never constructed and this area remains unused and vacant. The vacation will also facilitate the sale of the lots that abut the area of the vacated area and will increase the tax basis of the City. Finally, the vacation will eliminate the City's responsibility to maintain this area.

WHEREAS, four-fifths of all members of the City Council concur in this resolution;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF TRACY, MINNESOTA, that such petition for vacation is hereby granted and the portion of High Street in the City of Tracy between Block 7 and Lot One, Block 8 of the Cowles and Davis Addition to the City of Tracy described as follows is hereby vacated:

Beginning at the northeast corner of Lot One, Block 8 of the Cowles and Davis Addition of the City of Tracy; thence west along the north line of Lot One, Block 8 to the northwest corner of Lot One, Block 8; thence connecting to the southwest corner of Block 7 of the Cowles and David Addition to the City of Tracy; thence east along the south line of Block 7 to the southeast corner of Block 7 of the Cowles and Davis Addition to the City of Tracy.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

Adopted by the Council this 14th day of November, 2016.

EFFECTIVE DATE: _____

	YES	NAYS
_____ <i>Mayor, Stephen Ferrazzano</i>	_____	_____
_____ <i>Council member Tam Schons</i>	_____	_____
_____ <i>Council member Kurt Enderson</i>	_____	_____
_____ <i>Council member Pam Cooreman</i>	_____	_____
_____ <i>Council member Dale Johnson, Jr.</i>	_____	_____

Approved:

Mayor

Attested by:

Clerk

Extract of Minutes of Meeting
of the City Council of the City
of Tracy, Lyon County, Minnesota



Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Tracy, Minnesota, was duly held in the Council Chambers of the Municipal Building in said City on Monday, November 14, 2016, commencing at 6:30 P.M.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's General Obligation Bonds, Series 2016D, in the aggregate principal amount of \$530,000.

The Interim City Administrator presented a tabulation of the proposals that had been received in the manner specified in the Terms of Proposal for the Bonds. The proposals were as set forth in EXHIBIT A attached.

After due consideration of the proposals, Member _____ then introduced the following written resolution, the reading of which was dispensed with by unanimous consent, and moved its adoption:

RESOLUTION NO. 2016-37

A RESOLUTION AWARDING THE SALE OF GENERAL OBLIGATION BONDS, SERIES 2016D, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$530,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

BE IT RESOLVED By the City Council of the City of Tracy, Lyon County, Minnesota (the "City"), as follows:

Section 1. Sale of Bonds.

1.01. Background. It is determined that:

(a) The City engineer has recommended the construction of various improvements to the City's water and sewer system (the "Project").

(b) The City is authorized by Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Sections 115.46 and 444.075, as amended (collectively, the "Act"), to finance all or a portion of the cost of the Project (the "Project Costs") by the issuance of general obligation bonds of the City payable from the net revenues of the water and sewer system and special assessments levied against benefited property.

(c) Pursuant to a resolution adopted by the City Council of the City on October 10, 2016, the City found it is necessary and expedient to the sound financial management of the affairs of the City to issue its General Obligation Bonds, Series 2016D (the "Bonds"), in the aggregate principal amount of \$530,000, pursuant to the Act to provide financing for the Project.

(d) The City is authorized by Section 475.60, subdivision 2(9), of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent financial advisor in connection with such sale. The actions of the City staff and the City's municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

1.02. Award to the Purchaser and Interest Rates. The proposal of _____, _____, _____ (the "Purchaser"), to purchase the Bonds of the City is found and determined to be a reasonable offer and is accepted, the proposal being to purchase the Bonds at a price of \$_____ (par amount of \$530,000, plus original issue premium of \$_____, less underwriter's discount of \$_____), plus accrued interest to date of delivery, if any, for Bonds bearing interest as follows:

<u>Year</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Interest Rate</u>
2018	%	2026	%
2019		2027	
2020		2028	
2021		2029	
2022		2030	
2023		2031	

2024
2025

2032

Net interest cost: _____%

1.03. Purchase Contract. The sum of \$ _____, being the amount proposed by the Purchaser in excess of \$ _____, shall be credited to the Debt Service Fund hereinafter created or deposited in the Project Fund hereinafter created, as determined by the Interim City Administrator of the City in consultation with the City’s financial advisor. The Interim City Administrator is directed to retain the good faith check of the Purchaser, pending completion of the sale of the Bonds, and to return the good faith checks of the unsuccessful proposers. The Mayor and Interim City Administrator are directed to execute a contract with the Purchaser on behalf of the City.

1.04. Terms and Principal Amounts of the Bonds. The City will forthwith issue and sell the Bonds pursuant to the Act in the total principal amount of \$530,000, originally dated December 15, 2016, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2018	\$	2026	\$
2019		2027	
2020		2028	
2021		2029	
2022		2030	
2023		2031	
2024		2032	
2025			

1.05. Optional Redemption. The City may elect on February 1, 2025, and on any day thereafter to prepay Bonds due on or after February 1, 2026. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

[1.06. Mandatory Redemption; Term Bonds. To be completed if term bonds are requested by the Purchaser.]

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been

paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds will be payable on February 1 and August 1 of each year, commencing August 1, 2017, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not that day is a business day.

2.03. Registration. The City will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

- (a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.
- (b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.
- (c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.
- (d) Cancellation. Bonds surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.
- (e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.
- (f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.
- (g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for a Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to registered owners, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints Bond Trust Services Corporation, Roseville, Minnesota, as the initial Registrar. The Mayor and the Interim City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this Council, the Interim City Administrator must transmit to the Registrar money sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the Interim City Administrator and executed on behalf of the City by the signatures of the Mayor and the Interim City Administrator, provided that those signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed and authenticated, the Interim City Administrator will deliver the same to the Purchaser upon payment of the purchase price in

accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

2.06. Temporary Bonds. The City may elect to deliver in lieu of printed definitive Bonds one or more typewritten temporary Bonds in substantially the form set forth in EXHIBIT B with such changes as may be necessary to reflect more than one maturity in a single temporary bond. Upon the execution and delivery of definitive Bonds the temporary Bonds will be exchanged therefor and cancelled.

Section 3. Form of Bond.

3.01. Execution of Bonds. The Bonds will be printed or typewritten in substantially the form as set forth in EXHIBIT B attached hereto.

3.02. Approving Legal Opinion. The Interim City Administrator is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which is to be complete except as to dating thereof and cause the opinion to be printed on or accompany the Bonds.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. The City will continue to operate and maintain its Water Utility Fund and Sewer Utility Fund to which will be credited all gross revenues of the water and sewer system, respectively, and out of which will be paid all normal and reasonable expenses of current operations of the water and sewer system. Any balances therein are deemed net revenues (the "Net Revenues") and will be transferred, from time to time, to a General Obligation Bonds, Series 2016D Debt Service Fund (the "Debt Service Fund") hereby created, which fund will be used only to pay principal of and interest on the Bonds and any other bonds similarly authorized. There will always be retained in the Debt Service Fund a sufficient amount to pay principal of and interest on all the Bonds, and the Interim City Administrator must report any current or anticipated deficiency in the Debt Service Fund to the City Council. There is appropriated to the Debt Service Fund (i) capitalized interest financed from Bond proceeds, if any; (ii) special assessments, if any, levied or to be levied against benefitted property; (iii) taxes, if any, which may hereinafter be levied for the payment of principal of and interest on the Bonds; (iv) any other moneys appropriated by the City to the Debt Service Fund; (v) any amount over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03, if any; and (vi) the accrued interest paid by the Purchaser upon closing and delivery of the Bonds, if any.

4.02. Project Fund. The proceeds of the Bonds, less the appropriations made in Section 4.01, together with any other funds appropriated during the construction of the Project financed by the Bonds, will be deposited in a separate project fund (the "Project Fund") to be used solely to defray expenses of the Project and the payment of principal and interest on the Bonds prior to the completion and payment of all costs of the Project. When the Project is completed and the cost thereof paid, the Project Fund is to be closed and any balance therein is to be deposited in the Debt Service Fund.

4.03. City Covenants. The City Council covenants and agrees with the holders of the Bonds that so long as any of the Bonds remain outstanding and unpaid, it will keep and enforce the following covenants and agreements:

(a) The City will continue to maintain and efficiently operate the water and sewer system as a public utility and convenience free from competition of other like municipal utilities and will cause all revenues therefrom to be deposited in bank accounts and credited to the water

and sewer system funds as hereinabove provided, and will make no expenditures from those accounts except for a duly authorized purpose and in accordance with this resolution.

(b) The City will also maintain the Debt Service Fund as a separate account and will cause money to be credited thereto from time to time, out of Net Revenues from the water and sewer system in sums sufficient, together with any special levied or to be levied against benefitted property, to pay principal of and interest on the Bonds when due.

(c) The City will keep and maintain proper and adequate books of records and accounts separate from all other records of the City in which will be complete and correct entries as to all transactions relating to the water and sewer system and which will be open to inspection and copying by any bondholder, or the bondholder's agent or attorney, at any reasonable time, and it will furnish certified transcripts therefrom upon request and upon payment of a reasonable fee therefor, and said account will be audited at least annually by a qualified public accountant and statements of such audit and report will be furnished to all bondholders upon request.

(d) The City Council will cause persons handling revenues of the water and sewer system to be bonded in reasonable amounts for the protection of the City and the bondholders and will cause the funds collected on account of the operations of the water and sewer system to be deposited in a bank whose deposits are guaranteed under the Federal Deposit Insurance Law.

(e) The Council will keep the water and sewer system insured at all times against loss by fire, tornado and other risks customarily insured against with an insurer or insurers in good standing, in such amounts as are customary for like systems, to protect the holders, from time to time, of the Bonds and the City from any loss due to any such casualty and will apply the proceeds of such insurance to make good any such loss.

(f) The City and each and all of its officers will punctually perform all duties with reference to the water and sewer system as required by law.

(g) The City will impose and collect charges of the nature authorized by Sections 115.46 and 444.075 of the Act, at the times and in the amounts required to produce Net Revenues adequate, together with special assessments, if any, levied or to be levied against benefitted property, to pay all principal and interest when due on the Bonds and to create and maintain such reserves securing said payments as may be provided in this resolution.

(h) The City Council will levy general ad valorem taxes on all taxable property in the City when required to meet any deficiency in Net Revenues and special assessments, if any.

4.04. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City will be and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the City which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

4.05. Debt Service Coverage. It is hereby determined that the estimated collection of Net Revenues from the water and sewer system of the City, together with special assessments, if any, for the payment of principal and interest on the Bonds will produce at least five percent in excess of the amount

needed to meet, when due, the principal and interest payments on the Bonds and that no tax levy is needed at this time.

4.06. Certificate of County Auditor/Treasurer as to Registration. The Interim City Administrator is authorized and directed to file a certified copy of this resolution with the County Auditor/Treasurer of Lyon County, Minnesota, and to obtain the certificate required by Section 475.63 of the Act.

4.07. State Credit Enhancement.

(a) Pursuant to a resolution adopted by the City Council on October 10, 2016, the City Council authorized and directed City staff to enter the City into a Credit Enhancement Program Agreement (the "Credit Agreement") with the Minnesota Public Facilities Authority (the "Authority"). Pursuant to Minnesota Statutes, Section 446A.086, as amended (the "Credit Enhancement Act"), the State of Minnesota, acting through the Authority, may provide a guarantee of any deficiency of debt service payments on the Bonds. Pursuant to the Credit Enhancement Act, the City makes the following representations and covenants:

(i) the City will notify the Authority of any default or potential default in the payment of principal or interest due on the Bonds;

(ii) the City will deposit with the Registrar all payments of principal and interest due on the Bonds at least three business days prior to the payment due date;

(iii) the agreement the City enters into with the Registrar will include all provisions required by the Credit Enhancement Act; and

(iv) the City will comply with all provisions of the Credit Agreement and with the Credit Enhancement Act.

(b) Pursuant to subdivision 3 of the Credit Enhancement Act, the City acknowledges and agrees that the Registrar is required to inform the Minnesota Commissioner of Management and Budget and the Authority if the Registrar becomes aware of a default or potential default in the payment of principal or interest on the Bonds or if, on the day two business days before the date a payment is due on the Bonds, there are insufficient funds to make the payment on deposit with the Registrar.

Section 5. Authentication of Transcript.

5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, will be deemed representations of the City as to the facts stated therein.

5.02. Certification as to Official Statement. The Mayor and Interim City Administrator are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

5.03. Other Certificates. The Mayor and the Interim City Administrator are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor and the Interim City Administrator shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Interim City Administrator shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

5.04. Payment of Costs of Issuance. The City authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota on the closing date for further distribution as directed by the City's municipal advisor, Ehlers & Associates, Inc.

Section 6. Tax Covenant.

6.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. Rebate. The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States.

6.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

- (a) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (b) the City designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during calendar year 2016 will not exceed \$10,000,000; and
- (d) not more than \$10,000,000 of obligations issued by the City during calendar year 2016 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the Interim City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” will refer to such new nominee of DTC; and upon receipt of such a notice, the Interim City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which shall govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owner in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in

accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond will be made and given, respectively in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the City to comply with the Continuing Disclosure Certificate will not be considered an event of default with respect to the Bonds; however, any bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

8.02. Execution of Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Mayor and Interim City Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

Section 9. Defeasance. When all Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A
PROPOSALS

EXHIBIT B

FORM OF BOND

No. R- _____ UNITED STATES OF AMERICA \$ _____
STATE OF MINNESOTA
COUNTY OF LYON
CITY OF TRACY

GENERAL OBLIGATION BONDS
SERIES 2016D

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	February 1, 20__	December 15, 2016	

Registered Owner: Cede & Co.

The City of Tracy, Minnesota, a duly organized and existing municipal corporation in Lyon County, Minnesota (the "City"), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$ _____ on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above, payable February 1 and August 1 in each year, commencing August 1, 2017, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Bond Trust Services Corporation, Roseville, Minnesota, as Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on February 1, 2025, and on any day thereafter to prepay Bonds due on or after February 1, 2026. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify The Depository Trust Company ("DTC") of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

The City Council has designated the issue of Bonds of which this Bond forms a part as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code") relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

This Bond is one of an issue in the aggregate principal amount of \$530,000, all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the City Council on November 14, 2016 (the "Resolution"), for the purpose of providing money to aid in financing various improvements to the water and sewer system of

the City, pursuant to and in full conformity with the home rule charter and the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Sections 115.46 and 444.075, as amended, and the principal hereof and interest hereon are payable primarily from the net revenues of the water and sewer system of the City in a special debt service fund of the City and special assessments, if any, levied or to be levied against benefitted property, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy ad valorem taxes on all taxable property in the City in the event of any deficiency in net revenues pledged together with special assessments, if any, which taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

IT IS HEREBY CERTIFIED AND RECITED That in and by the Resolution, the City has covenanted and agreed that it will continue to own and operate the water and sewer system free from competition by other like municipal utilities; that adequate insurance on said system and suitable fidelity bonds on employees will be carried; that proper and adequate books of account will be kept showing all receipts and disbursements relating to the Water Utility Fund and Sewer Utility Fund, into which it will pay all of the gross revenues from the water and sewer system, respectively; that it will also create and maintain a General Obligation Bonds, Series 2016D Debt Service Fund, into which it will pay, out of the net revenues from the water and sewer system a sum sufficient, together with any special assessments, to pay principal hereof and interest thereon when due; and that it will provide, by ad valorem tax levies, for any deficiency in required net revenues of the water and sewer system and special assessments.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the home rule charter and the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Tracy, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and Interim City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: December 15, 2016

CITY OF TRACY, MINNESOTA

(Facsimile)
Mayor

(Facsimile)
Interim City Administrator

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

BOND TRUST SERVICES CORPORATION

By _____
Authorized Representative

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT

Custodian _____
(Cust) (Minor)

TEN ENT -- as tenants by entireties

under Uniform Gifts or Transfers to Minors
Act, State of _____

JT TEN -- as joint tenants with right of
survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Officer of Registrar</u>
_____	Cede & Co. Federal ID #13-2555119	_____

STATE OF MINNESOTA)
)
COUNTY OF LYON) SS.
)
CITY OF TRACY)

I, the undersigned, being the duly qualified and acting Interim City Administrator of the City of Tracy, Minnesota (the “City”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a special meeting of the City Council of the City held on November 14, 2016, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of the City’s General Obligation Bonds, Series 2016D, in the aggregate principal amount of \$530,000.

WITNESS My hand officially as such Interim City Administrator and the corporate seal of the City this _____ day of _____, 2016.

Interim City Administrator
Tracy, Minnesota

(SEAL)

STATE OF MINNESOTA
COUNTY OF LYON

CERTIFICATE OF AUDITOR/TREASURER
AS TO REGISTRATION WHERE
NO AD VALOREM TAX LEVY

I, the undersigned County Auditor/Treasurer of Lyon County, Minnesota, hereby certify that a certified copy of a resolution adopted by the City Council of the City of Tracy, Minnesota (the "City"), on November 14, 2016 relating to the City's General Obligation Bonds, Series 2016D, in the aggregate principal amount of \$530,000, dated December 15, 2016, has been filed in my office and said obligations have been registered on the register of obligations in my office.

WITNESS My hand and official seal this ____ day of _____, 2016.

**AUDITOR/TREASURER,
LYON COUNTY, MINNESOTA**

By _____

Its _____

(SEAL)

Extract of Minutes of Meeting
of the City Council of the City of
Tracy, Lyon County, Minnesota



Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Tracy, Minnesota, was duly held in the Council Chambers of the Municipal Building in said City on Monday, November 14, 2016, commencing at 6:30 P.M.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's General Obligation Temporary Bonds, Series 2016C, to be issued in the original aggregate principal amount of \$8,315,000.

The Interim City Administrator presented a tabulation of the proposals that had been received in the manner specified in the Terms of Proposal for the Bonds. The proposals were as set forth in EXHIBIT A attached.

After due consideration of the proposals, Member _____ then introduced the following written resolution, the reading of which was dispensed with by unanimous consent, and moved its adoption:

RESOLUTION NO. 2016-38

A RESOLUTION AWARDING THE SALE OF GENERAL OBLIGATION TEMPORARY BONDS, SERIES 2016C, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$8,315,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

BE IT RESOLVED By the City Council of the City of Tracy, Lyon County, Minnesota (the “City”) as follows:

Section 1. Sale of Bonds.

1.01. Background; Authorization.

(a) The City is undertaking various improvements to the water and sewer system of the City (the “Project”), pursuant to Minnesota Statutes, Chapters 444 and 475, as amended, and Minnesota Statutes, Section 115.46 (collectively, the “Act”).

(b) The City has obtained a commitment for financing from the United States Department of Agriculture’s Rural Development Department in the following amounts: (i) in an amount not to exceed \$2,663,000 for the first phase of the Project, which includes improvements to the waterlines, storm sewer lines, and wastewater collection systems of the City (the “Phase I Loan”); and (ii) in an amount not to exceed \$7,071,000 for the second phase of the Project, which includes improvements to the wastewater treatment systems of the City (the “Phase II Loan” and, together with the Phase I Loan, the “Loans”). The financing will be provided to the City pursuant to the requirements listed in the April 28, 2015 Letter of Conditions related to the Phase I Loan, and the September 14, 2015 Letter of Conditions related to the Phase II Loan, each of which was provided to the City via letter from the United States Department of Agriculture’s Rural Development Department.

(c) Pursuant to the Act and Minnesota Statutes, Section 475.61, subdivisions 5 and 6, in anticipation of the receipt of the Loans, the City is authorized to issue and sell temporary obligations to provide temporary financing for a portion of the costs of the Project.

(c) The City Council finds it necessary and expedient to the sound financial management of the affairs of the City to issue the City’s General Obligation Temporary Bonds, Series 2016C (the “Bonds”), in the original aggregate principal amount of \$8,315,000, pursuant to the Act, to provide temporary financing for costs of the Project in anticipation of receipt of the Phase I Loan and a portion of the Phase II Loan.

(d) The City is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent financial advisor in connection with such sale. The actions of the City staff and municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

1.02. Award to the Purchaser and Interest Rate. The proposal of _____, _____, _____ (the “Purchaser”), to purchase the Bonds is hereby found and determined to be

a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$_____ (par amount of \$8,315,000, plus original issue premium of \$_____, less underwriter's discount of \$_____), plus accrued interest to date of delivery, if any, for the Bonds bearing interest as follows:

<u>Year</u>	<u>Interest Rate</u>
2019	%

True interest cost: _____%

1.03. Purchase Contract. The Mayor and Interim City Administrator are directed to execute a contract with the Purchaser on behalf of the City.

1.04. Terms and Principal Amount of the Bonds. The City will forthwith issue and sell the Bonds, pursuant to the Act, in the total principal amount of \$8,315,000, originally dated as of December 15, 2016, in denominations of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing on December 1 in the year and amount as follows:

<u>Year</u>	<u>Amount</u>
2019	\$8,315,000

1.05. Optional Redemption. The City may elect on December 1, 2017, and on any day thereafter to prepay the Bonds. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all of the Bonds are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of the Bonds, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. The Bonds will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bonds has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bonds will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bonds will be dated as of the date of original issue. The interest on the Bonds is payable on June 1 and December 1 of each year, commencing June 1, 2017, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.03. Registration. The City will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of the Bonds and the registration of transfers and exchanges of the Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of the Bonds. Upon surrender for transfer of the Bonds duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. If the Bonds are surrendered by the registered owner for exchange, the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. The Bonds surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. If the Bonds are presented to the Registrar for transfer, the Registrar may refuse to transfer the Bonds until the Registrar is satisfied that the endorsement on the Bonds or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name the Bonds are registered in the bond register as the absolute owner of the Bonds, whether the Bonds are overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bonds and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bonds to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bond. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for the Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of the Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. The Bond so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given

to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of the Bonds to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of the Bonds. The Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints Bond Trust Services Corporation, Roseville, Minnesota, as the initial Registrar. The Mayor and the Interim City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and the Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this City Council, the Finance Director must transmit to the Registrar moneys sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the Interim City Administrator and executed on behalf of the City by the signatures of the Mayor and the Interim City Administrator, provided that those signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of the Bonds, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, the Bonds will not be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on the Bonds have been duly executed by the manual signature of an authorized representative of the Registrar. The executed certificate of authentication on the Bonds is conclusive evidence that they have been authenticated and delivered under this resolution. When the Bonds have been so prepared, executed and authenticated, the Interim City Administrator will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds will be printed or typewritten in substantially the form set forth in EXHIBIT B.

3.02. Approving Legal Opinion. The Interim City Administrator is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which is to be complete except as to dating thereof and cause the opinion to be printed on or accompany the Bonds.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds will be payable from the General Obligation Temporary Bonds, Series 2016C Debt Service Fund (the "Debt Service Fund") hereby created. The City will continue to operate and maintain its Sewer Utility Fund and Water Utility Fund to which will be credited all gross revenues of the sewer and water systems, respectively, and out of which will be paid all normal and reasonable expenses of current operations of each respective systems. Any balances therein are deemed net revenues (the "Net Revenues") and will be transferred from time to time, to the Debt Service Fund, which Debt Service Fund will be used only to pay principal of and interest on the Bonds and the Interim City Administrator must report any current or anticipated deficiency in the Debt Service Fund to the City Council. The Debt Service Fund shall be administered and maintained by the Interim City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. Proceeds of the Loans are hereby pledged to the Debt Service Fund. There is also appropriated to the Debt Service Fund (i) capitalized interest financed from the proceeds of the Bond; (ii) special assessments, if any, levied or to be levied against benefitted property; (iii) taxes, if any, which may hereinafter be levied for the payment of principal of an interest on the Bonds; (iv) any other moneys appropriated by the City Council to the Debt Service Fund; and (v) accrued interest paid by the Purchaser upon issuance of the Bonds.

4.02. Construction Fund. The City hereby creates the General Obligation Temporary Bonds, Series 2016C Construction Fund (the "Construction Fund"). Proceeds of the Bonds, less the appropriations made in Section 4.01 hereof, will be deposited in the Construction Fund to be used solely to defray expenses of the Project. When the Project is completed and the cost thereof paid, the Construction Fund is to be closed and any funds remaining may be deposited in the Debt Service Fund.

4.03. City Covenants. The City Council covenants and agrees with the holders of the Bonds that so long as any of the Bonds remain outstanding and unpaid, it will keep and enforce the following covenants and agreements:

(a) The City will continue to maintain and efficiently operate the water and sewer system as a public utility and convenience free from competition of other like municipal utilities and will cause all revenues therefrom to be deposited in bank accounts and credited to the water and sewer system funds as hereinabove provided, and will make no expenditures from those accounts except for a duly authorized purpose and in accordance with this resolution.

(b) The City will also maintain the Debt Service Fund as a separate account and will cause money to be credited thereto from time to time, out of Net Revenues from the water and sewer system in sums sufficient, together with any special assessments levied or to be levied against benefitted property, to pay principal of and interest on the Bonds when due.

(c) The City will keep and maintain proper and adequate books of records and accounts separate from all other records of the City in which will be complete and correct entries as to all transactions relating to the water and sewer system and which will be open to inspection and copying by any bondholder, or the bondholder's agent or attorney, at any reasonable time, and it will furnish certified transcripts therefrom upon request and upon payment of a reasonable fee therefor, and said account will be audited at least annually by a qualified public accountant and statements of such audit and report will be furnished to all bondholders upon request.

(d) The City Council will cause persons handling revenues of the water and sewer system to be bonded in reasonable amounts for the protection of the City and the bondholders

and will cause the funds collected on account of the operations of the water and sewer system to be deposited in a bank whose deposits are guaranteed under the Federal Deposit Insurance Law.

(e) The Council will keep the water and sewer system insured at all times against loss by fire, tornado and other risks customarily insured against with an insurer or insurers in good standing, in such amounts as are customary for like systems, to protect the holders, from time to time, of the Bonds and the City from any loss due to any such casualty and will apply the proceeds of such insurance to make good any such loss.

(f) The City and each and all of its officers will punctually perform all duties with reference to the water and sewer system as required by law.

(g) The City will impose and collect charges of the nature authorized by Sections 115.46 and 444.075 of the Act, at the times and in the amounts required to produce Net Revenues adequate to pay, together with any special assessments, if any, levied or to be levied against benefitted property, all principal and interest when due on the Bonds and to create and maintain such reserves securing said payments as may be provided in this resolution.

(h) The City Council will levy general ad valorem taxes on all taxable property in the City when required to meet any deficiency in Net Revenues and special assessments, if any.

4.04. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City will be and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the City which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

Furthermore, in accordance with its statutory duties under Section 475.61, subdivisions 5 and 6 of the Act, the City covenants and agrees with the holder of the Bonds that if the Bonds cannot be paid at maturity from the proceeds of the Net Revenues, together with any special assessments, if any, levied or to be levied for the Project, or from other funds appropriated by the City Council, the Bonds will be paid from the proceeds of definitive or additional temporary bonds that will be issued and sold prior to the maturity date of the Bonds.

4.05. Debt Service Coverage. It is hereby determined that the estimated collection of Net Revenues, together with any special assessments, if any, for the payment of principal and interest on the Bonds will produce at least one hundred and five percent (105%) of the amount needed to meet, when due, the principal and interest payments on the Bonds and that, pursuant to the Act, no tax levy is needed at this time.

4.06. State Credit Enhancement.

(a) Pursuant to a resolution adopted by the City Council on October 10, 2016, the City Council authorized and directed City staff to enter the City into a Credit Enhancement Program Agreement (the "Credit Agreement") with the Minnesota Public Facilities Authority (the "Authority"). Pursuant to Minnesota Statutes, Section 446A.086, as amended (the "Credit Enhancement Act"), the State of Minnesota, acting through the Authority, may provide a

guarantee of any deficiency of debt service payments on the Bonds. Pursuant to the Credit Enhancement Act, the City makes the following representations and covenants:

(i) the City will notify the Authority of any default or potential default in the payment of principal or interest due on the Bond;

(ii) the City will deposit with the Registrar all payments of principal and interest due on the Bonds at least three business days prior to the payment due date;

(iii) the agreement the City enters into with the Registrar will include all provisions required by the Credit Enhancement Act; and

(iv) the City will comply with all provisions of the Credit Agreement and with the Credit Enhancement Act.

(b) Pursuant to subdivision 3 of the Credit Enhancement Act, the City acknowledges and agrees that the Registrar is required to inform the Minnesota Commissioner of Management and Budget and the Authority if the Registrar becomes aware of a default or potential default in the payment of principal or interest on the Bonds or if, on the day two business days before the date a payment is due on the Bonds, there are insufficient funds to make the payment on deposit with the Registrar.

4.07. Registration of Resolution. The Interim City Administrator is authorized and directed to file a certified copy of this resolution with the Auditor/Treasurer of Lyon County, Minnesota and to obtain the certificate required by Section 475.63 of the Act.

Section 5. Authentication of Transcript.

5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, will be deemed representations of the City as to the facts stated therein.

5.02. Certification as to Official Statement. The Mayor and the Interim City Administrator are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

5.03. Other Certificates. The Mayor and the Interim City Administrator are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor and the Interim City Administrator shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Interim City Administrator shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

5.04. Payment of Costs of Issuance. The City authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota on the closing date for further distribution as directed by the City's municipal advisor, Ehlers & Associates, Inc.

Section 6. Tax Covenant.

6.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. Rebate. The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States.

6.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. Qualified Tax-Exempt Obligation. In order to qualify the Bonds as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

(a) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;

(b) the City hereby designates the Bonds as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than any private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during calendar year 2016 will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the City during calendar year 2016 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for the maturity set forth in Section 1.04 hereof. Upon initial issuance, the

ownership of the Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to the Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds the Bonds as a securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of the Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of the Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name the Bonds are registered in the registration books kept by the Registrar as the holder and absolute owner of the Bonds for the purpose of payment of principal, premium and interest with respect to the Bonds, for the purpose of registering transfers with respect to the Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the Interim City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” will refer to such new nominee of DTC; and upon receipt of such a notice, the Interim City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this resolution to the contrary, so long as the Bonds are registered in the name of Cede & Co., as nominee of DTC, payments with

respect to principal of, premium, if any, and interest on the Bonds and all notices with respect to the Bonds will be made and given, respectively in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Mayor and Interim City Administrator and dated the date of issuance of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the City to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, the Bondholders may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

Section 9. Defeasance. When the Bonds and all interest thereon has been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge the Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If the Bonds should not be paid when due, the Bonds may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A
PROPOSALS

EXHIBIT B
FORM OF BOND

No. R-__ UNITED STATES OF AMERICA \$ _____
STATE OF MINNESOTA
COUNTY OF LYON
CITY OF TRACY

GENERAL OBLIGATION TEMPORARY BONDS
SERIES 2016C

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	December 1, 2019	December 15, 2016	

Registered Owner: Cede & Co.

The City of Tracy, Minnesota, a duly organized and existing municipal corporation in Lyon County, Minnesota (the "City"), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$ _____ on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above, payable June 1 and December 1 in each year, commencing June 1, 2017, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Bond Trust Services Corporation, Roseville, Minnesota, as Bond Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on December 1, 2017, and on any day thereafter to prepay the Bonds. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all of the Bonds are called for redemption, the City will notify The Depository Trust Company ("DTC") of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

This Bond is issued pursuant to a resolution adopted by the City Council on November 14, 2016 (the "Resolution"), for the purpose of providing money to temporarily defray the expenses incurred and to be incurred with respect to improvements to the water and sewer system of the City, pursuant to and in full conformity with the home rule charter and the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapters 444 and 475, as amended, including Minnesota Statutes, Section 475.61, subdivisions 5 and 6. The principal hereof and interest hereon are payable from net revenues of the City's water and sewer systems, special assessments, if any, levied or to be levied for against property

special benefited by the improvements, proceeds of anticipated loans from the United States Department of Agriculture, Rural Development, and proceeds of definitive or additional bonds to be issued pursuant to the Act, all as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to issue and sell definitive or additional temporary bonds to redeem the Bond and to levy ad valorem taxes on all taxable property in the City in the event of any deficiency in the anticipated net revenues of the City's water and sewer systems, special assessments, if any, levied or to be levied for against property special benefited by the improvements, and the anticipated loans, which taxes may be levied without limitation as to rate or amount. This Bond is issued only as a fully registered Bond in denominations of \$5,000 or any integral multiple thereof of single maturities.

The City Council has designated this issue of Bonds of as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code") relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

IT IS HEREBY CERTIFIED AND RECITED That in and by the Resolution, the City has covenanted and agreed that it will continue to own and operate the water and sewer system free from competition by other like municipal utilities; that adequate insurance on said system and suitable fidelity bonds on employees will be carried; that proper and adequate books of account will be kept showing all receipts and disbursements relating to the Water Utility Fund and Sewer Utility Fund, into which it will pay all of the gross revenues from the water and sewer system, respectively; that it will also create and maintain a General Obligation Bonds, Series 2016D Debt Service Fund, into which it will pay, out of the net revenues from the water and sewer system a sum sufficient to pay, together with any special assessments, principal hereof and interest thereon when due; and that it will provide, by ad valorem tax levies, for any deficiency in required net revenues of the water and sewer system or any special assessments.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Bond Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Bond Registrar, duly executed by the registered owner or the owner's attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Bond Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Bond Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the home rule charter and the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance

of this Bond does not cause the indebtedness of the City to exceed any constitutional, charter, or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Bond Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Tracy, Lyon County, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and Interim City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: December 15, 2016

CITY OF TRACY, MINNESOTA

(Facsimile)
Mayor

(Facsimile)
Interim City Administrator

CERTIFICATE OF AUTHENTICATION

This is the Bond delivered pursuant to the Resolution mentioned within.

BOND TRUST SERVICES CORPORATION

By _____
Authorized Representative

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT

Custodian _____
(Cust) (Minor)

TEN ENT -- as tenants by entireties

under Uniform Gifts or Transfers to Minors
Act, State of _____

JT TEN -- as joint tenants with right of survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STEMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

Date of Registration

Registered Owner

Signature of
Officer of Registrar

Cede & Co.
Federal ID #13-2555119

STATE OF MINNESOTA)
)
COUNTY OF LYON) SS.
)
CITY OF TRACY)

I, being the duly qualified and acting Interim City Administrator of the City of Tracy, Lyon County, Minnesota (the “City”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on November 14, 2016, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of the City’s General Obligation Temporary Bonds, Series 2016C, in the original aggregate principal amount of \$8,315,000.

WITNESS My hand officially as such Interim City Administrator and the corporate seal of the City this ____ day of _____, 2016.

Interim City Administrator
City of Tracy, Minnesota

(SEAL)

STATE OF MINNESOTA
COUNTY OF LYON

CERTIFICATE OF AUDITOR/TREASURER
AS TO REGISTRATION WHERE
NO AD VALOREM TAX LEVY

I, the undersigned Auditor/Treasurer of Lyon County, Minnesota, hereby certify that a certified copy of a resolution adopted by the governing body of the City of Tracy, Minnesota (the "City"), on November 14, 2016, relating to the City's General Obligation Temporary Bonds, Series 2016C (the "Bond"), in the original aggregate principal amount of \$8,315,000, dated as of December 15, 2016, has been filed in my office and said Bonds has been entered on the register of obligations in my office.

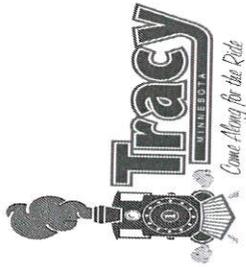
WITNESS My hand and official seal this ____ day of _____, 2016.

**AUDITOR/TREASURER,
LYON COUNTY, MINNESOTA**

By _____

Its _____

(SEAL)



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
10100 MINNWEST CHECKING		
Paid Chk# 068969	10/20/2016	AFLAC
G 101-21712	AFLAC CANCER WITHHOLDING	\$41.71
G 101-21713	AFLAC ACCIDENT WITHHOLDING	\$70.93
Total AFLAC		\$112.64
Paid Chk# 068970	10/20/2016	AFSCME
G 101-21723	AFSCME UNION WITHHOLDING	\$264.97
Total AFSCME		\$264.97
Paid Chk# 068971	10/20/2016	BLUE CROSS BLUE SHIELD OF MN
G 101-21718	HEALTH INS PRETAX W/H	\$82.00
Total BLUE CROSS BLUE SHIELD OF MN		\$82.00
Paid Chk# 068972	10/20/2016	LELS
G 101-21724	LELS UNION WITHHOLDING	\$49.00
Total LELS		\$49.00
Paid Chk# 068973	10/20/2016	NCPERS
G 101-21711	NCPERS WITHHOLDING	\$88.00
Total NCPERS		\$88.00
Paid Chk# 068974	10/20/2016	USABEL LIFE
G 101-21716	LIFE INS PRETAX WITHHOLDING	\$2.49
G 101-21716	LIFE INS PRETAX WITHHOLDING	\$7.53
G 101-21716	LIFE INS PRETAX WITHHOLDING	\$8.35
G 101-21716	LIFE INS PRETAX WITHHOLDING	\$3.15
G 101-21716	LIFE INS PRETAX WITHHOLDING	\$7.20
G 101-21716	LIFE INS PRETAX WITHHOLDING	\$1.30
Total USABEL LIFE		\$30.02
Paid Chk# 068975	10/20/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301	LICENSES & TAXES	\$26.00
Total DL AND MV-MN DEPT PUB SAFETY		\$26.00
Paid Chk# 068976	10/20/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301	LICENSES & TAXES	\$1,199.75
Total DL AND MV-MN DEPT PUB SAFETY		\$1,199.75

12A



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

	Check Amt	Invoice	Comment
Total DL AND MV-MN DEPT PUB SAFETY	\$1,199.75		
Paid Chk# 068977 10/20/2016 MN DEPT OF LABOR & INDUSTRY			
E 101-425-301 LICENSES & TAXES	\$344.39		
Total MN DEPT OF LABOR & INDUSTRY	\$344.39		3RD QTR BUILDING PERMIT SURCHARGE
Paid Chk# 068978 10/21/2016 DL AND MV-MN DEPT PUB SAFETY			
E 605-495-301 LICENSES & TAXES	\$4,334.00		
Total DL AND MV-MN DEPT PUB SAFETY	\$4,334.00		MOTOR VEHICLE #079
Paid Chk# 068979 10/21/2016 DL AND MV-MN DEPT PUB SAFETY			
E 605-495-301 LICENSES & TAXES	\$91.00		
Total DL AND MV-MN DEPT PUB SAFETY	\$91.00		DRIVERS LICENSE #079
Paid Chk# 068980 10/24/2016 DL AND MV-MN DEPT PUB SAFETY			
E 605-495-301 LICENSES & TAXES	\$2,193.88		
Total DL AND MV-MN DEPT PUB SAFETY	\$2,193.88		080-Motor Vehicle
Paid Chk# 068981 10/24/2016 DL AND MV-MN DEPT PUB SAFETY			
E 605-495-301 LICENSES & TAXES	\$28.50		
Total DL AND MV-MN DEPT PUB SAFETY	\$28.50		080-Driver License
Paid Chk# 068982 10/24/2016 SEIVERT,EVONNE			
E 101-412-103 TEMPORARY & PART-TIME WAG	\$50.00		
Total SEIVERT,EVONNE	\$50.00		HEALTHCARE FACILITY ABSENTEE VOTING ADMINISTRATION
Paid Chk# 068983 10/25/2016 MURRAY COUNTY RECORDER			
E 605-495-301 LICENSES & TAXES	\$40.00		
Total MURRAY COUNTY RECORDER	\$40.00		RECORD NOTARY- K BURCH, D CAMPBELL
Paid Chk# 068984 10/25/2016 DL AND MV-MN DEPT PUB SAFETY			
E 605-495-301 LICENSES & TAXES	\$2,367.75		
Total DL AND MV-MN DEPT PUB SAFETY	\$2,367.75		MOTOR VEHICLE #081
Paid Chk# 068985 10/25/2016 DL AND MV-MN DEPT PUB SAFETY			
E 605-495-301 LICENSES & TAXES	\$114.25		
Total DL AND MV-MN DEPT PUB SAFETY	\$114.25		DRIVERS LICENSE #081



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

	Check Amt	Invoice	Comment
Total DL AND MV-MN DEPT PUB SAFETY	\$114.25		
Paid Chk# 068986 10/26/2016 BENSON, CHARLES			
E 203-461-321 OTHER CONTRACTUAL SERVICE	\$3,575.00		CEMENT WORK AT CEMETERY
Total BENSON, CHARLES	\$3,575.00		
Paid Chk# 068987 10/26/2016 KOHLS-WEELBORG FORD			
E 800-421-501 EQUIPMENT & IMPROVEMENTS	\$16,797.75		2017 FORD EXPLORER SQUAD
Total KOHLS-WEELBORG FORD	\$16,797.75		
Paid Chk# 068988 10/26/2016 DL AND MV-MN DEPT PUB SAFETY			
E 605-495-301 LICENSES & TAXES	\$4,742.47		MV #82
Total DL AND MV-MN DEPT PUB SAFETY	\$4,742.47		
Paid Chk# 068989 10/26/2016 DL AND MV-MN DEPT PUB SAFETY			
E 605-495-301 LICENSES & TAXES	\$17.25		DL #82
Total DL AND MV-MN DEPT PUB SAFETY	\$17.25		
Paid Chk# 068990 10/27/2016 AMERIPRIDE LINEN & APPAREL INC			
E 601-491-321 OTHER CONTRACTUAL SERVICE	\$39.00	2800688799	LQ STORE RUG SERVICE
Total AMERIPRIDE LINEN & APPAREL INC	\$39.00		
Paid Chk# 068991 10/27/2016 ARCTIC GLACIER			
E 601-491-907 LIQUOR-STORE SUPPLIES	\$31.96	1948629815	LQ STORE ICE
Total ARCTIC GLACIER	\$31.96		
Paid Chk# 068992 10/27/2016 BAKER & TAYLOR BOOKS			
E 101-441-435 BOOKS	\$76.99	2032316270	LIBRARY BOOKS
E 101-441-435 BOOKS	\$54.46	2032378731	LIBRARY BOOKS
E 406-441-435 BOOKS	\$62.70	2032378731	LIBRARY BOOKS-ZIEMKE DONATION
Total BAKER & TAYLOR BOOKS	\$194.15		
Paid Chk# 068993 10/27/2016 BEVERAGE WHOLESALERS, INC.			
E 601-491-903 BEER PURCHASES	\$934.15	624390	LQ STORE BEER
Total BEVERAGE WHOLESALERS, INC.	\$934.15		
Paid Chk# 068994 10/27/2016 BUFFALO RIDGE CONCRETE, INC.			



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Paid Chk#	Invoice	Check Amt	Comment
E 101-431-223	MAINTENANCE & REPAIR-OTHER	\$222.50	GREENWOOD PARK SIDEWALK
Total	BUFFALO RIDGE CONCRETE, INC.	\$222.50	
Paid Chk# 068995	10/27/2016 CITY OF TRACY-MAIN		
E 806-417-321	OTHER CONTRACTUAL SERVICE	\$5.50	150 3RD ST SIDEWALK SNOW REMOVAL
Total	CITY OF TRACY-MAIN	\$5.50	
Paid Chk# 068996	10/27/2016 DAN S SHOP INC		
E 203-461-221	MAINTENANCE & REPAIR-EQUIP	\$10.18	1445 AIR FILTER
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$9.29	325D TORO AIR FILTER
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$3.70	TORO OIL FILTER
E 608-498-221	MAINTENANCE & REPAIR-EQUIP	\$21.73	955 VAC TRUCK WATER FILTER
E 602-492-221	MAINTENANCE & REPAIR-EQUIP	\$3.05	VAC TRUCK WATER FILTER
Total	DAN S SHOP INC	\$47.95	
Paid Chk# 068997	10/27/2016 DOLL DISTRIBUTING, LLC		
E 601-491-903	BEER PURCHASES	\$2,287.95	LQ STORE BEER
Total	DOLL DISTRIBUTING, LLC	\$2,287.95	
Paid Chk# 068998	10/27/2016 HEIMAN INC.		
E 804-424-501	EQUIPMENT & IMPROVEMENTS	\$8,931.20	FIRE DEPT TURN OUT GEAR
E 101-424-221	MAINTENANCE & REPAIR-EQUIP	\$492.60	FIRE DEPT LINER
E 602-492-221	MAINTENANCE & REPAIR-EQUIP	\$59.60	WATER FILTER FITTING
Total	HEIMAN INC.	\$9,483.40	
Paid Chk# 068999	10/27/2016 I & S GROUP INC		
E 413-485-321	OTHER CONTRACTUAL SERVICE	\$11,867.00	PHASE 3-PER
E 413-485-321	OTHER CONTRACTUAL SERVICE	\$648.00	PHASE 1 UTILITY EASEMENTS
E 412-482-321	OTHER CONTRACTUAL SERVICE	\$1,984.00	4TH ST ASSESSMENT PROCESS
Total	I & S GROUP INC	\$14,499.00	
Paid Chk# 069000	10/27/2016 JOHNSON BROTHERS LIQUOR CO.		
E 601-491-901	FREIGHT ON LIQUOR & BEER	\$15.90	LQ STORE FREIGHT
E 601-491-902	LIQUOR PURCHASES	\$776.79	LQ STORE LIQUOR
Total	JOHNSON BROTHERS LIQUOR CO.	\$792.69	
Paid Chk# 069001	10/27/2016 MARCO DALLAS		



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
\$67.86	19547474	LIBRARY COPIER CONTRACT
\$63.24	19547475	LQ STORE COPIER CONTRACT
\$86.87	19547476	POLICE COPIER CONTRACT
\$217.97		
Total MARCO DALLAS		
Paid Chk# 069002 10/27/2016 MIDWEST SUPPLY CO.		
\$3.15	234126	SPRAYER REPAIR
\$5.49	234156	ELECTRONICS CLEANER
\$2.95	234176	SPRAYER REPAIR
\$10.98	234177	POLICE ANTIFREEZE/WASHER FLUID
\$8.99	234179	POLICE ANTIFREEZE
\$25.98	234192	CITY SHOP TOWELS
\$55.00	234193	VMC GRASS SEED
\$54.99	234193	CEMETARY GRASS SEED
\$15.99	234286	POLICE BATTERY
\$183.52		
Total MIDWEST SUPPLY CO.		
Paid Chk# 069003 10/27/2016 MINNWEST BANK		
\$154.88		EASTVIEW LOAN INTEREST
\$1,997.47		EEASTVIEW LOAN PRINCIPAL
\$2,152.35		
Total MINNWEST BANK		
Paid Chk# 069004 10/27/2016 MOSS & BARNETT, P.A		
\$46.50	655341	CHARTER FRANCHISE RENEWAL
\$46.50		
Total MOSS & BARNETT, P.A		
Paid Chk# 069005 10/27/2016 PETERSON, MADONNA		
\$48.60		MILEAGE -DEED EDUCATION CLASS
\$27.00		MILEAGE- ELECTION CERTIFICATION
\$75.60		
Total PETERSON, MADONNA		
Paid Chk# 069006 10/27/2016 PLUM CREEK LIBRARY SYSTEM		
\$117.00	INV24469	WATCH GUARD LIVE SERCURITY
\$166.50	INV24469	WATCH GUARD WEB BLOCKER
\$283.50		
Total PLUM CREEK LIBRARY SYSTEM		
Paid Chk# 069007 10/27/2016 POSITIVE PROMOTIONS		



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
\$5.25		FIRE DEPT SUPPLIES
\$5.25		
Total POSITIVE PROMOTIONS		
Paid Chk# 069008 10/27/2016 SOUTHERN GLAZERS OF MN		
\$7.40	1466173	LQ STORE FREIGHT
\$7.40		
Total SOUTHERN GLAZERS OF MN		
Paid Chk# 069009 10/27/2016 SOUTHWEST SANITATION, INC.		
\$9.36	2054	FIRE DEPT CONTAINER
\$6.00	2054	LIBRARY RECYCLING
\$9.36	2054	LIBRARY CONTAINER
\$14.04	2054	CITY SHOP CONTAINER
\$14.04	2054	LQ STORE CONTAINER
\$9.36	2054	SWIFT LAKE CONTAINER
\$9.36	2054	VMC RECYCLING CONTAINER
\$71.52		
Total SOUTHWEST SANITATION, INC.		
Paid Chk# 069010 10/27/2016 STREICHER S		
\$493.99	11231992	POLICE AMMO
\$493.99		
Total STREICHER S		
Paid Chk# 069011 10/27/2016 TRACY ACE HOME CENTER		
\$43.87	B11182	MANHOLE REPAIR HWY14
\$20.97	B11329	POLICE BATTERY
\$64.84		
Total TRACY ACE HOME CENTER		
Paid Chk# 069012 10/27/2016 TRACY AUTO VALUE		
\$19.98	35067180	FIRE DEPT VINYL
\$18.99	35069045	FIRE DEPT 1116 SWITCH
\$11.50	35069173	JET TRUCK COOLANT
\$11.49	35069173	JET TRUCK COOLANT
\$4.99	35069261	EXPLORER SPARK PLUG
\$28.99	35069263	EXPLORER SPARK PLUG WIRE SET
\$95.94		
Total TRACY AUTO VALUE		
Paid Chk# 069013 10/27/2016 TRACY FOOD PRIDE		
\$15.54	5529 / 13	MULTIPURPOSE CTR FOOD FOR RESALE
\$15.54		
Total TRACY FOOD PRIDE		
Paid Chk# 069014 10/27/2016 RESALE PURCHASES		



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
Total TRACY FOOD PRIDE		
\$15.54		
Paid Chk# 069014 10/27/2016 TRACY LIONS CLUB		
\$250.00	100	EMPTY OUR CONTENTS OF 150 3RD ST
Total TRACY LIONS CLUB		
\$250.00		
Paid Chk# 069015 10/27/2016 VERIZON WIRELESS		
\$129.41	9773542420	COMMUNICATIONS-POLICE DEPT
\$32.90	9773542420	COMMUNICATIONS-STREET
\$22.11	9773542420	COMMUNICATIONS-WATER DEPT
\$22.09	9773542420	COMMUNICATIONS-CEMETERY
\$10.96	9773542420	COMMUNICATIONS-BLDG INSPECTION
\$10.97	9773542420	COMMUNICATIONS-BLDG INSPECTION
\$10.97	9773542420	COMMUNICATIONS-BLDG INSPECTION
Total VERIZON WIRELESS		
\$239.41		
Paid Chk# 069016 10/27/2016 XCEL ENERGY		
\$156.49		UTILITIES-STREET LIGHTS
\$7.95		UTILITIES-SIREN
Total XCEL ENERGY		
\$164.44		
Paid Chk# 069017 10/27/2016 DL AND MV-MN DEPT PUB SAFETY		
\$2,495.75		Motor Vehicle #083
\$2,495.75		
Total DL AND MV-MN DEPT PUB SAFETY		
\$2,495.75		
Paid Chk# 069018 10/27/2016 DL AND MV-MN DEPT PUB SAFETY		
\$78.50		Drivers License #83
(\$78.50)		Drivers License #83
Total DL AND MV-MN DEPT PUB SAFETY		
\$0.00		
Paid Chk# 069019 10/27/2016 DL AND MV-MN DEPT PUB SAFETY		
\$78.50		Drivers License #83
\$78.50		
Total DL AND MV-MN DEPT PUB SAFETY		
\$78.50		
Paid Chk# 069020 10/28/2016 TRACY POST OFFICE		
\$244.71		OFFICE SUPPLIES
\$244.71		WATER BILL POSTAGE



CITY OF TRACY

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OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
Total TRACY POST OFFICE \$244.71		
Paid Chk# 069021	10/28/2016	SOUTHWEST SANITATION, INC.
E 604-494-321		OTHER CONTRACTUAL SERVICE \$9,762.19
E 604-494-201		OFFICE SUPPLIES (\$9,762.19)
E 604-494-201		OFFICE SUPPLIES \$9,762.19
Total SOUTHWEST SANITATION, INC. \$9,762.19		
Paid Chk# 069022	10/28/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301		LICENSES & TAXES \$5,755.50
Total DL AND MV-MN DEPT PUB SAFETY \$5,755.50		
Paid Chk# 069023	10/28/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301		LICENSES & TAXES \$130.75
Total DL AND MV-MN DEPT PUB SAFETY \$130.75		
Paid Chk# 069024	10/31/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301		LICENSES & TAXES \$8,228.74
Total DL AND MV-MN DEPT PUB SAFETY \$8,228.74		
Paid Chk# 069025	10/31/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301		LICENSES & TAXES \$58.50
Total DL AND MV-MN DEPT PUB SAFETY \$58.50		
Paid Chk# 069026	11/1/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301		LICENSES & TAXES \$4,789.63
Total DL AND MV-MN DEPT PUB SAFETY \$4,789.63		
Paid Chk# 069027	11/1/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301		LICENSES & TAXES \$72.25
Total DL AND MV-MN DEPT PUB SAFETY \$72.25		
Paid Chk# 069028	11/2/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301		LICENSES & TAXES \$1,309.00
Total DL AND MV-MN DEPT PUB SAFETY \$1,309.00		
Paid Chk# 069029	11/2/2016	DL AND MV-MN DEPT PUB SAFETY
E 605-495-301		LICENSES & TAXES \$1,309.00
Total DL AND MV-MN DEPT PUB SAFETY \$1,309.00		
MONTHLY REFUSE CONTRACT CORRECTION		
MONTHLY REFUSE CONTRACT CORRECTION		
MONTHLY REFUSE CONTRACT		
MOTOR VEHICLE 084		
DRIVERS LICENSE 084		
Motor Vehicle #085		
Drivers License #085		
MOTOR VEHICLE #086		
DRIVERS LICENSE #086		
MOTOR VEHICLE #087		



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
E 605-495-301	LICENSES & TAXES	
\$24.00		DRIVERS LICENSE #087
Total	DL AND MV-MN DEPT PUB SAFETY	
\$24.00		
Paid Chk# 069030	11/3/2016 AFLAC	
G 101-21712	AFLAC CANCER WITHHOLDING	EMPLOYEE CHECK WITHHOLDING
\$41.71		
G 101-21713	AFLAC ACCIDENT WITHHOLDING	EMPLOYEE CHECK WITHHOLDING
\$70.93		
Total	AFLAC	
\$112.64		
Paid Chk# 069031	11/3/2016 AFSCME	
G 101-21723	AFSCME UNION WITHHOLDING	EMPLOYEE UNION DUES
\$270.16		
Total	AFSCME	
\$270.16		
Paid Chk# 069032	11/3/2016 BLUE CROSS BLUE SHIELD OF MN	
G 101-21718	HEALTH INS PRETAX W/H	EMPLOYEE CHECK WITHHOLDING
\$82.00		
Total	BLUE CROSS BLUE SHIELD OF MN	
\$82.00		
Paid Chk# 069033	11/3/2016 LELS	
G 101-21724	LELS UNION WITHHOLDING	POLICE UNION DUES
\$49.00		
Total	LELS	
\$49.00		
Paid Chk# 069034	11/3/2016 NCPERS	
G 101-21711	NCPERS WITHHOLDING	EMPLOYEE CHECK WITHHOLDING
\$88.00		
Total	NCPERS	
\$88.00		
Paid Chk# 069035	11/3/2016 USABEL LIFE	
G 101-21716	LIFE INS PRETAX WITHHOLDING	BURCH, KIMBERLY JO
\$3.15		
G 101-21716	LIFE INS PRETAX WITHHOLDING	LAU, SANDRA R.
\$7.53		
G 101-21716	LIFE INS PRETAX WITHHOLDING	FASTENAU, ROCHELLE, M
\$2.49		
G 101-21716	LIFE INS PRETAX WITHHOLDING	SCHULTZ, ALLEN JEFFERY
\$1.30		
G 101-21716	LIFE INS PRETAX WITHHOLDING	HINZ, LUANN JOAN
\$8.35		
G 101-21716	LIFE INS PRETAX WITHHOLDING	LICHTY, APRIL LEIGH
\$7.20		
Total	USABEL LIFE	
\$30.02		
Paid Chk# 069036	11/3/2016 LYON COUNTY RECORDER	
E 101-463-321	OTHER CONTRACTUAL SERVICE	RECORDING OF 174 5TH ST LOT SALE
\$47.65		
Total	LYON COUNTY RECORDER	
\$47.65		



CITY OF TRACY

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11/10/16 11:36 AM
Page 10

OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
Paid Chk# 069037	11/3/2016	DL AND MV-MN DEPT PUB SAFETY
E 101-421-321		OTHER CONTRACTUAL SERVICE \$10.50
Total		DL AND MV-MN DEPT PUB SAFETY \$10.50
Paid Chk# 069038	11/3/2016	MINNESOTA POST BOARD
E 101-421-301		LICENSES & TAXES \$90.00
Total		MINNESOTA POST BOARD \$90.00
Paid Chk# 069039	9/21/2016	SIoux VALLEY ENVIRONMENTAL
E 602-492-221		MAINTENANCE & REPAIR-EQUIP \$3.41 9819
Total		SIoux VALLEY ENVIRONMENTAL \$3.41
Paid Chk# 069040	11/3/2016	ARMS UNLIMITED
E 101-421-223		MAINTENANCE & REPAIR-OTHER \$1,190.00 CM2079
Total		ARMS UNLIMITED \$1,190.00
Paid Chk# 069041	11/3/2016	BAKER & TAYLOR BOOKS
E 101-441-435		BOOKS \$38.20 2032389791
Total		BAKER & TAYLOR BOOKS \$38.20
Paid Chk# 069042	11/3/2016	BEVERAGE WHOLESALERS, INC.
E 601-491-903		BEER PURCHASES \$4,408.75 625389
Total		BEVERAGE WHOLESALERS, INC. \$4,408.75
Paid Chk# 069043	11/3/2016	BLACK HILLS AMMUNITION
E 101-421-223		MAINTENANCE & REPAIR-OTHER \$606.50 230830
Total		BLACK HILLS AMMUNITION \$606.50
Paid Chk# 069044	11/3/2016	BREAKTHRU BEVERAGE MN WINE
E 601-491-902		LIQUOR PURCHASES \$328.52 1080546494
E 601-491-901		FREIGHT ON LIQUOR & BEER \$7.40 1080546494
E 601-491-901		FREIGHT ON LIQUOR & BEER \$7.40 1080547580
E 601-491-902		LIQUOR PURCHASES \$191.16 1080547580
Total		BREAKTHRU BEVERAGE MN WINE \$534.48
Paid Chk# 069045	11/3/2016	BURCH, KIMBERLY

CERTIFIED COPY OF DL - D. DEMUTH

DEMUTH REQUEST FOR PEACE OFFICER LICENSE

WATER PLANT CHEMICAL LINE

PD COLT 5.56 MM RIFLE

LIBRARY BOOKS

LQ STORE BEER

PD AMMUNITION

LQ STORE LIQUOR

LQ STORE FREIGHT

LQ STORE FREIGHT

LQ STORE LIQUOR



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
\$26.19		MILEAGE TO RECORD NOTARY @ MURRAY COUNTY OFFICE
Total	BURCH, KIMBERLY	
\$26.19		
Total	BURCH, KIMBERLY	
\$31.06	6298290	AIRPORT COMMUNICATION
Total	CENTURYLINK	
\$31.06		
Total	CULLIGAN WATER CONDITIONING	
\$50.00		PD COOLER RENT/WATER
\$40.00		WATER DEPT COOLER RENT/WATER
\$6.00		VMC WATER
\$8.01		MPC SALT
Total	CULLIGAN WATER CONDITIONING	
\$104.01		
Total	DAN S SHOP INC	
\$4.17	75810	SHOP OIL FILTER
Total	DAN S SHOP INC	
\$4.17		
Total	DOLL DISTRIBUTING, LLC	
\$647.80	104561	LQ STORE BEER
Total	DOLL DISTRIBUTING, LLC	
\$647.80		
Total	ELAN FINANCIAL SERVICES	
\$120.00		RECORDING OF NOTARY PUBLIC- D. CAMPBELL, K BURCH-SECRETARY OF STATE ELECTION- TABLE TOP VOTING BOOTH-ELECTIONSOURCE
\$57.94		PHILIPS VOICE TRACER-WALMART.COM LIBRARY DVD'S-WALMART LICENSING OFFICE SUPPLIES-WALMART LIBRARY DVD'S-WALMART VMC-CARPET CLEANER-PAY PAL PD FOOD FOR INTERVIEWING COMMITTEE- BONNIE AND CLYDES
\$79.76		TYPEWRITER RIBBON-AMAZON LIBRARY BOOKS-WALMART
\$14.96		
\$200.40		
\$32.92		
\$627.99		
\$54.15		
\$26.34		
\$44.92		



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
\$101.00	100384	STREET DEPT-AVGAS-CITY OF TRACY
\$733.80	247744	PD FORD REPAIRS- KOHL'S-WEELBORG FORD
\$400.73	WO-231083	EDA OFFICE SUPPLIES- BERTELSON
\$31.96	WO-231534	LICENSING OFFICE SUPPLIES-BERTELSON
\$77.26	WO-232559	LICENSING OFFICE SUPPLIES-BERTELSON
\$77.26	WO-232559	LICENSING OFFICE SUPPLIES-BERTELSON
\$99.95	WO-232559	SHOP PRINTER-BERTELSON
\$99.95	WO-232559	AQ PRINTER-BERTELSON
(\$62.61)	XK1TPE3T2	UTILITY DEPT COMPUTER CREDIT ON SALES TAX-DELL
\$911.61	XK1TPE3T2	UTILITY DEPT COMPUTER-DELL
(\$51.55)	XK1W63N68	LICENSING COMPUTER CREDIT ON SALES TAX-DELL
\$750.55	XK1W6N68	LICENSING COMPUTER-DELL
\$4,429.29		
Total ELAN FINANCIAL SERVICES		
Paid Chk# 069051 11/3/2016 FLEXIBLE PIPE TOOL COMPANY		
\$332.95	20532	MANHOLE RETRIEVAL TOOL
\$332.95		
Total FLEXIBLE PIPE TOOL COMPANY		
Paid Chk# 069052 11/3/2016 G & R APPLIANCE, INC		
\$95.50	3236	131 3RD ST E OVEN ELEMENT REPLACED
\$40.00	3243	PICK UP JUNK APPLIANCES FROM PERSONAL BEST BUILDING
\$135.50		
Total G & R APPLIANCE, INC		
Paid Chk# 069053 11/3/2016 G & R ELECTRIC		
\$143.86	35810	REPAIR OF CONTROL CIRCUIT AT CENTRAL PARK
\$143.86		
Total G & R ELECTRIC		
Paid Chk# 069054 11/3/2016 GOPHER STATE ONE CALL		
\$13.50	6100757	GOHPER STATE ONE CALL
\$13.50	6100757	GOHPER STATE ONE CALL
\$27.00		
Total GOPHER STATE ONE CALL		
Paid Chk# 069055 11/3/2016 I & S GROUP INC		
\$1,100.00	38224	TOPO SURVEY



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

	Check Amt	Invoice	Comment
Total I & S GROUP INC \$1,100.00			
Paid Chk# 069056	11/3/2016	JOHNSON BROTHERS LIQUOR CO.	
E 601-491-901	FREIGHT ON LIQUOR & BEER	\$46.24	5573572
E 601-491-902	LIQUOR PURCHASES	\$2,872.34	5573572
Total	JOHNSON BROTHERS LIQUOR CO.	\$2,918.58	
Paid Chk# 069057	11/3/2016	LYON COUNTY IMPLEMENT	
E 203-461-221	MAINTENANCE & REPAIR-EQUIP	\$575.00	04446524
E 602-492-221	MAINTENANCE & REPAIR-EQUIP	\$575.00	04446524
E 608-498-221	MAINTENANCE & REPAIR-EQUIP	\$575.00	04446524
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$575.00	04446524
Total	LYON COUNTY IMPLEMENT	\$2,300.00	
Paid Chk# 069058	11/3/2016	MARCO DALLAS	
E 101-431-201	OFFICE SUPPLIES	\$104.56	19598925
Total	MARCO DALLAS	\$104.56	
Paid Chk# 069059	11/3/2016	MARSHALL AREA CHAMBER	
E 101-417-321	OTHER CONTRACTUAL SERVICE	\$4,000.00	16981
Total	MARSHALL AREA CHAMBER	\$4,000.00	
Paid Chk# 069060	11/3/2016	MIDWEST SUPPLY CO.	
E 101-431-223	MAINTENANCE & REPAIR-OTHER	\$30.80	234277
E 101-462-221	MAINTENANCE & REPAIR-EQUIP	\$1.30	234281
E 101-431-202	MOTOR FUELS & LUBRICANTS	\$15.98	234305
E 101-431-202	MOTOR FUELS & LUBRICANTS	(\$15.98)	234307
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$3.20	234309
E 607-451-222	MAINTENANCE & REPAIR-BUILD	\$219.45	234314
E 101-431-222	MAINTENANCE & REPAIR-BUILD	\$150.00	234314
E 602-492-222	MAINTENANCE & REPAIR-BUILD	\$8.98	234325
E 101-462-221	MAINTENANCE & REPAIR-EQUIP	\$20.00	234330
E 201-471-222	MAINTENANCE & REPAIR-BUILD	\$36.78	234350
E 101-462-221	MAINTENANCE & REPAIR-EQUIP	\$23.94	234360
E 608-498-221	MAINTENANCE & REPAIR-EQUIP	\$4.20	234388
E 101-424-221	MAINTENANCE & REPAIR-EQUIP	\$4.20	234388
E 608-498-221	MAINTENANCE & REPAIR-EQUIP	\$21.93	234389
			SPRAYER REPAIR
			SPRAYER REPAIR
			DEXRON VI ATF
			RETURN DEXRON VI ATF
			SPRAYER REPAIR
			POOL ANTIFREEZE
			PARKS ANTIFREEZE
			SHOP & EQUIP CLEANING SUPPLIES
			SPRAYER REPAIR
			MPC CLEANING SUPPLIES
			SPRAYER WINTERIZATION
			NEW 1110 TRUCK TIRE CORE/CAPS
			NEW 1110 TRUCK TIRE CORES/CAPS
			NEW 1110 TRUCK AIRLINE PLUGS



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

	Check Amt	Invoice	Comment
E 101-424-221	\$21.93	234389	NEW 1110 TRUCK AIR LINE PLUGS
E 101-424-221	\$0.79	234390	NEW 1110 TRUCK TEFLON TAPE AIR SYSTEM
E 608-498-221	\$0.79	234390	NEW 1110 TRUCK TRFLON TAPE AIR SYSTEM
E 608-498-221	\$9.72	234396	NEW 1110 TRUCK AIR SYSTEM CAPS
E 101-424-221	\$9.72	234396	NEW 1110 TRUCK AIR SYSTEM CAPS
E 101-424-221	\$3.99	234402	FIRE TRUCK AIR SYSTEM PLUGS
E 608-498-221	\$3.99	234402	FIRE TRUCK AIR SYSTEM PLUGS
E 602-492-221	\$24.18	234433	FILTER PROJECT- PAINT BRUSHES
E 101-431-223	\$2.99	234435	SHOP CUPS
E 602-492-224	\$2.58	234449	WATER PLANT LAB-CHEMICAL TESTING
E 101-418-222	\$152.68	234465	VMC SUPPLIES/ PAINT, BRUSHES, HANDLE
E 101-462-221	\$59.99	234527	AIRPORT SPRAYER REPAIR
E 101-462-221	\$3.99	234530	AIRPORT SPRAYER REPAIR
E 101-418-222	\$1.90	234559	VMC P-TRAP
E 101-418-222	\$8.48	234602	VMC-PICKUP POWER STEERING
Total	\$832.50		
Total MIDWEST SUPPLY CO.			
Paid Chk# 069061	11/3/2016	MN DEPT HEALTH	
E 602-492-301	\$23.00		WATER SUPPLY SYSTEMS OPERATOR RENEWAL APPLICATION
Total	\$23.00		
Total MN DEPT HEALTH			
Paid Chk# 069062	11/3/2016	MN ENERGY RESOURCES CORP	
E 101-418-271	\$241.52		VMC UTILITIES
E 101-418-271	\$256.70		VMC UTILITIES
E 601-491-271	\$87.87		LQ STORE UTILITIES
E 201-471-271	\$54.77		MPC UTILITIES
Total	\$640.86		
Total MN ENERGY RESOURCES CORP			
Paid Chk# 069063	11/3/2016	MOUA,TENG	
G 602-22600	\$22.56		WATER DEPOSIT REFUND
Total	\$22.56		
Total MOUA,TENG			
Paid Chk# 069064	11/3/2016	PHILLIPS WINE & SPIRITS	
E 601-491-902	\$1,417.05	2065138	LQ STORE LIQUOR
E 601-491-901	\$25.44	2065138	LQ STORE FREIGHT



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Paid Chk#	Invoice	Check Amt	Comment
Total	PHILLIPS WINE & SPIRITS	\$1,442.49	
Paid Chk# 069065	11/3/2016 PRAXAIR DIST.		
E 602-492-221	MAINTENANCE & REPAIR-EQUIP	\$36.65	74920788 ACETYLENE/O2 LEASE
	Total PRAXAIR DIST.	\$36.65	
Paid Chk# 069066	11/3/2016 ROCKMOUNT/NASSAU		
E 602-492-221	MAINTENANCE & REPAIR-EQUIP	\$2,564.23	1221442 WATER FILTER- POLARIS A SEAL PACK/ GROUND CLAMP
	Total ROCKMOUNT/NASSAU	\$2,564.23	
Paid Chk# 069067	11/3/2016 SOUTHERN GLAZERS OF MN		
E 601-491-902	LIQUOR PURCHASES	\$426.05	1468796 LQ STORE LIQUOR
E 601-491-901	FREIGHT ON LIQUOR & BEER	\$6.32	1468796 LQ STORE FREIGHT
	Total SOUTHERN GLAZERS OF MN	\$432.37	
Paid Chk# 069068	11/3/2016 TRACY AUTO VALUE		
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$11.99	35068987 328D TORO BALL BEARING
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$1.89	35069448 BRIGGS SPARK PLUGS
E 101-462-221	MAINTENANCE & REPAIR-EQUIP	\$1.89	35069448 BRIGGS SPARK PLUGS
E 101-421-221	MAINTENANCE & REPAIR-EQUIP	\$53.94	35069675 PD ANTIFREEZE
	Total TRACY AUTO VALUE	\$69.71	
Paid Chk# 069069	11/3/2016 TRACY FOOD PRIDE		
E 201-471-905	RESALE PURCHASES	\$24.00	5529106 MPC FOOD FOR RESALE
E 201-471-905	RESALE PURCHASES	\$15.96	5529110 MPC FOOD FOR RESALE
E 201-471-905	RESALE PURCHASES	\$31.32	5529117 MPC FOOD FOR RESALE
	Total TRACY FOOD PRIDE	\$71.28	
Paid Chk# 069070	11/3/2016 TRACY PUBLISHING CO.		
E 101-441-201	OFFICE SUPPLIES	\$4.53	92186 LIBRARY LABELS
E 101-413-251	PRINTING & PUBLISHING-ADVER	\$46.75	92230 ADMIN NOTARY STAMPS
E 101-441-251	PRINTING & PUBLISHING-ADVER	\$76.00	96971 LIBRARY AD
	Total TRACY PUBLISHING CO.	\$127.28	
Paid Chk# 069071	11/3/2016 UTILITY CONSULTANTS, INC		
E 608-498-321	OTHER CONTRACTUAL SERVICE	\$867.62	93292 LAB TESTING



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
Total	UTILITY CONSULTANTS, INC	\$867.62
Paid Chk# 069072	11/3/2016 VARIETY FOODS LLC	
E 601-491-906	CIGARETTES	\$158.84 1242489 LQ STORE CIGARETTES
Total	VARIETY FOODS LLC	\$158.84
Paid Chk# 069073	11/3/2016 VOTCA, MICHAEL	
G 602-22600	DEPOSITS	\$40.59 WATER DEPOSIT REFUND
Total	VOTCA, MICHAEL	\$40.59
Paid Chk# 069074	11/3/2016 WOW BUSINESS SERVICES LLC	
E 101-413-231	COMMUNICATIONS-TELEPHONE	\$100.00 INV-3072-3976 RECOVERCLOUD GRID BASED BACKUP
Total	WOW BUSINESS SERVICES LLC	\$100.00
Paid Chk# 069075	11/3/2016 XCEL ENERGY	
E 101-431-271	UTILITIES	\$40.32 306 E CRAIG AVE UTILITIES
Total	XCEL ENERGY	\$40.32
Paid Chk# 069076	11/3/2016 EDWARDS, DOUG	
E 411-417-321	OTHER CONTRACTUAL SERVICE	\$375.00 ORCHARD LANE MOWING/SNOW CONTRACT OCT 16
E 405-417-321	OTHER CONTRACTUAL SERVICE	\$150.00 EASTVIEW MOWING/SNOW CONTRACT OCT 16
E 407-417-321	OTHER CONTRACTUAL SERVICE	\$125.00 5TH ST MOWING/SNOW CONTRACT OCT 16
Total	EDWARDS, DOUG	\$650.00
Paid Chk# 069077	11/3/2016 EDWARDS, JOHN	
E 411-417-321	OTHER CONTRACTUAL SERVICE	\$375.00 ORCHARD LANE MOWING/SNOW CONTRACT OCT 16
E 407-417-321	OTHER CONTRACTUAL SERVICE	\$125.00 5TH ST MOWING/SNOW CONTRACT OCT 16
E 405-417-321	OTHER CONTRACTUAL SERVICE	\$150.00 EASTVIEW MOWING/SNOW CONTRACT OCT 16
Total	EDWARDS, JOHN	\$650.00
Paid Chk# 069078	11/3/2016 DL AND MV-MN DEPT PUB SAFETY	
E 605-495-301	LICENSES & TAXES	\$2,245.75 MOTOR VEHICLE #088
Total	DL AND MV-MN DEPT PUB SAFETY	\$2,245.75
Paid Chk# 069079	11/3/2016 DL AND MV-MN DEPT PUB SAFETY	
E 605-495-301	LICENSES & TAXES	\$17.25 DRIVERS LICENSE #088
Total	DL AND MV-MN DEPT PUB SAFETY	\$17.25



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

	Check Amt	Invoice	Comment
Paid Chk# 069080	11/4/2016	DL AND MV-MN DEPT PUB SAFETY	
E 605-495-301	LICENSES & TAXES	\$2,517.50	MOTOR VEHICLE #089
Total	DL AND MV-MN DEPT PUB SAFETY	\$2,517.50	
Paid Chk# 069081	11/4/2016	DL AND MV-MN DEPT PUB SAFETY	
E 605-495-301	LICENSES & TAXES	\$131.00	DRIVERS LICENSE #089
Total	DL AND MV-MN DEPT PUB SAFETY	\$131.00	
Paid Chk# 069082	11/7/2016	DL AND MV-MN DEPT PUB SAFETY	
E 605-495-301	LICENSES & TAXES	\$2,469.19	Motor Vehicle #090
Total	DL AND MV-MN DEPT PUB SAFETY	\$2,469.19	
Paid Chk# 069083	11/7/2016	DL AND MV-MN DEPT PUB SAFETY	
E 605-495-301	LICENSES & TAXES	\$24.00	Drivers License #090
Total	DL AND MV-MN DEPT PUB SAFETY	\$24.00	
Paid Chk# 069084	11/8/2016	DL AND MV-MN DEPT PUB SAFETY	
E 605-495-301	LICENSES & TAXES	\$1,575.50	Motor Vehicle #091
Total	DL AND MV-MN DEPT PUB SAFETY	\$1,575.50	
Paid Chk# 069085	11/8/2016	DL AND MV-MN DEPT PUB SAFETY	
E 605-495-301	LICENSES & TAXES	\$102.50	Drivers License #091
Total	DL AND MV-MN DEPT PUB SAFETY	\$102.50	
Paid Chk# 069086	11/9/2016	DL AND MV-MN DEPT PUB SAFETY	
E 605-495-301	LICENSES & TAXES	\$2,500.00	MOTOR VEHICLE #092
Total	DL AND MV-MN DEPT PUB SAFETY	\$2,500.00	
Paid Chk# 069087	11/10/2016	AVI SYSTEMS INC	
E 801-418-501	EQUIPMENT & IMPROVEMENTS	\$9,201.81	COUNCIL TV - SUPPORT AND ON SITE INTEGRATION
Total	AVI SYSTEMS INC	\$9,201.81	
Paid Chk# 069088	11/10/2016	BAKER & TAYLOR BOOKS	
E 101-441-435	BOOKS	\$96.92	LIBRARY BOOKS
Total	BAKER & TAYLOR BOOKS	\$96.92	
Paid Chk# 069089	11/10/2016	BEVERAGE WHOLESALERS, INC.	



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Paid Chk#	Invoice	Check Amt	Comment
E 601-491-903	BEER PURCHASES	\$2,857.50	LQ STORE BEER
Total	BEVERAGE WHOLESALERS, INC.	\$2,857.50	
Paid Chk# 069090	11/10/2016 CHARTER COMMUNICATIONS/SPECTRU		
E 101-413-231	COMMUNICATIONS-TELEPHONE	\$7.95	
Total	CHARTER COMMUNICATIONS/SPECTRU	\$7.95	COUNCIL CABLE BOX RENT
Paid Chk# 069091	11/10/2016 CHS INC.		
E 602-492-202	MOTOR FUELS & LUBRICANTS	\$177.11	FUEL-UTILITIES
E 101-421-202	MOTOR FUELS & LUBRICANTS	\$447.73	FUEL-POLICE DEPT
E 101-431-202	MOTOR FUELS & LUBRICANTS	\$357.98	FUEL-STREET DEPT
E 101-424-202	MOTOR FUELS & LUBRICANTS	\$20.94	FIRE DEPT FUEL OFFSET
E 608-498-202	MOTOR FUELS & LUBRICANTS	\$167.71	FUEL-SEWER
E 203-461-202	MOTOR FUELS & LUBRICANTS	\$16.06	FUEL-CEMETARY
E 101-462-202	MOTOR FUELS & LUBRICANTS	\$381.43	FUEL-AIPOINT
E 101-424-202	MOTOR FUELS & LUBRICANTS	\$408.19	FUEL-FIRE DEPT
E 101-431-223	MAINTENANCE & REPAIR-OTHER	\$329.62	PARKS SPRAY
E 101-462-223	MAINTENANCE & REPAIR-OTHER	\$329.63	AIRPORT SPRAY
E 203-461-223	MAINTENANCE & REPAIR-OTHER	\$263.70	CEMETARY SPRAY
Total	CHS INC.	\$2,900.10	
Paid Chk# 069092	11/10/2016 CITY OF TRACY-MAIN		
E 806-417-271	UTILITIES	\$480.42	150 3RD ST PAST DUE WATER BILL - EDA
Total	CITY OF TRACY-MAIN	\$480.42	
Paid Chk# 069093	11/10/2016 CULLIGAN WATER CONDITIONING		
E 601-491-271	UTILITIES	\$16.00	LQ STORE WATER COOLER RENT
Total	CULLIGAN WATER CONDITIONING	\$16.00	
Paid Chk# 069094	11/10/2016 DAKOTA SUPPLY GROUP		
E 603-493-221	MAINTENANCE & REPAIR-EQUIP	\$3,436.21	FIRE HYDRANT @ S 4TH ST & ORCHARD LN
Total	DAKOTA SUPPLY GROUP	\$3,436.21	
Paid Chk# 069095	11/10/2016 DAN S SHOP INC		
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$3.70	328 TORO OIL FILTER
Total	DAN S SHOP INC	\$3.70	

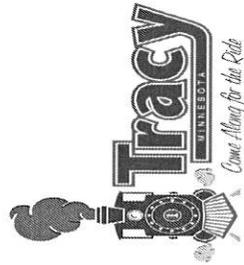


CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Paid Chk#	Invoice	Check Amt	Comment
Paid Chk# 069096	11/10/2016 DEPT OF PUBLIC SAFETY		
E 601-491-301	LICENSES & TAXES	\$20.00	LQ STORE BUYERS CARD
Total	DEPT OF PUBLIC SAFETY	\$20.00	
Paid Chk# 069097	11/10/2016 DESMET WELDORS & MACHINE CO.		
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$13.50	PLOW REPAIR
E 602-492-202	MOTOR FUELS & LUBRICANTS	\$111.47	ACETYLENE/OXYGEN GAS
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$6.00	PLOW REPAIR
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$10.00	PLOW BUSHING
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$7.00	STEEL FOR PLOW
Total	DESMET WELDORS & MACHINE CO.	\$147.97	
Paid Chk# 069098	11/10/2016 DOLL DISTRIBUTING, LLC		
E 601-491-903	BEER PURCHASES	\$2,322.90	LQ STORE BEER
E 601-491-903	BEER PURCHASES	(\$24.05)	LQ STORE BEER CREDIT
E 601-491-903	BEER PURCHASES	(\$80.00)	LQ STORE BEER CREDIT
Total	DOLL DISTRIBUTING, LLC	\$2,218.85	
Paid Chk# 069099	11/10/2016 ENVIRO MASTER, INC.		
E 601-491-321	OTHER CONTRACTUAL SERVICE	\$19.24	LQ STORE BATHROOM CLEANING SERVICE
Total	ENVIRO MASTER, INC.	\$19.24	
Paid Chk# 069100	11/10/2016 HAWKINS WATER TREATMENT		
E 602-492-224	MAINTENANCE-CHEMICALS	\$65.00	WATER PLANT CHLORINE
Total	HAWKINS WATER TREATMENT	\$65.00	
Paid Chk# 069101	11/10/2016 I & S GROUP INC		
E 413-485-321	OTHER CONTRACTUAL SERVICE	\$541.00	WASTEWATER PHASE 2 EASEMENT PROCESS
E 413-485-321	OTHER CONTRACTUAL SERVICE	\$2,240.00	WASTEWATER PHASE 3
E 412-482-321	OTHER CONTRACTUAL SERVICE	\$1,904.00	4TH ST ASSESSMENT PROCESS
Total	I & S GROUP INC	\$4,685.00	
Paid Chk# 069102	11/10/2016 JOHN DEERE FINANCIAL		
E 203-461-223	MAINTENANCE & REPAIR-OTHER	\$42.52	CEMETARY MOWER FILTER
E 203-461-202	MOTOR FUELS & LUBRICANTS	\$21.17	CEMETARY MOWER HYDRAULIC FLUID
Total	JOHN DEERE FINANCIAL	\$63.69	

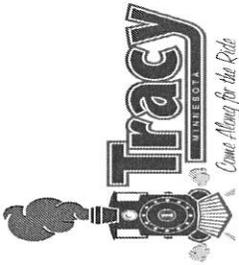


CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Paid Chk#	Invoice	Check Amt	Comment
JOHNSON BROTHERS LIQUOR CO.			
E 601-491-902	LIQUOR PURCHASES	\$1,013.94	LQ STORE LIQUOR
E 601-491-901	FREIGHT ON LIQUOR & BEER	\$20.67	LQ STORE FREIGHT
E 601-491-902	LIQUOR PURCHASES	\$128.00	LQ STORE LIQUOR
Total	JOHNSON BROTHERS LIQUOR CO.	\$1,162.61	
LAVOY S REPAIR			
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$15.75	PATCHED MOWER TIRE
Total	LAVOY S REPAIR	\$15.75	
MADDEN UPHOLSTERY, INC.			
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$155.00	FORD 9030 SEAT REPAIR
Total	MADDEN UPHOLSTERY, INC.	\$155.00	
MARCO			
E 203-461-301	LICENSES & TAXES	\$60.00	MERAKI LICENSE & SUPPORT
E 608-498-301	LICENSES & TAXES	\$60.00	MERAKI LICENSE & SUPPORT
E 101-425-301	LICENSES & TAXES	\$60.00	MERAKI LICENSE & SUPPORT
E 602-492-301	LICENSES & TAXES	\$60.00	MERAKI LICENSE & SUPPORT
E 101-431-301	LICENSES & TAXES	\$60.00	MERAKI LICENSE & SUPPORT
Total	MARCO	\$300.00	
MIDWEST SUPPLY CO.			
E 101-418-222	MAINTENANCE & REPAIR-BUILD	\$99.98	VMC STAIN
E 602-492-221	MAINTENANCE & REPAIR-EQUIP	\$17.30	PIPE FITTINGS
E 101-431-223	MAINTENANCE & REPAIR-OTHER	\$18.40	BOLT CUTTER
E 608-498-221	MAINTENANCE & REPAIR-EQUIP	\$2.75	BRASS PLUGS FOR 110 FIRE TRUCK
E 101-424-221	MAINTENANCE & REPAIR-EQUIP	\$2.74	BRASS PLUGS FOR 110 FIRE TRUCK
E 602-492-221	MAINTENANCE & REPAIR-EQUIP	\$4.44	PIPE REPAIR
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$16.99	FLOW REPAIR - DRILL BIT
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$10.74	FLOW REPAIR
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$31.96	FLOW GREASE/PARTS FOR REPAIR
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$6.99	FLOW TAP
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$1.70	FLOW BUSHING
E 101-462-223	MAINTENANCE & REPAIR-OTHER	\$109.99	AIRPORT GRASS SEED
E 101-431-223	MAINTENANCE & REPAIR-OTHER	\$13.25	ROPE RATCHETS



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
\$5.85	234854	POOL WINTERIZATION
\$39.45	234864	PARK BATHROOM CLEANER
\$2.97	234872	SWEEPER TUBING
\$3.98	234872	SHOP TOLIET CLEANER
\$91.01	234882	LQ STORE PAINT/BRUSHES
\$15.99	234905	D.PETERSON UNIFORM ALLOWANCE - GLOVES
\$5.99	234907	CHAIN LINK
Total	MIDWEST SUPPLY CO.	\$502.47

Paid Chk#	11/10/2016	MN DEPT OF LABOR & INDUSTRY
E 602-492-301	LICENSES & TAXES	\$30.00 ABR01515641 COMPRESSOR INSPECTION
E 101-418-301	LICENSES & TAXES	\$10.00 ABR01516501 BOILER INSPECTION
Total	MN DEPT OF LABOR & INDUSTRY	\$40.00

Paid Chk#	11/10/2016	MN ENERGY RESOURCES CORP
E 101-424-271	UTILITIES	\$54.09 UTILITIES-FIRE DEPT
E 806-417-271	UTILITIES	\$32.75 UTILITIES-150 3RD ST EDA
E 101-424-271	UTILITIES	\$71.94 UTILITIES-FIRE DEPT
E 607-451-271	UTILITIES	\$55.95 UTILITIES-AQ CENTER
E 602-492-271	UTILITIES	\$143.01 UTILITIES- CITY SHOP
E 101-431-271	UTILITIES	\$19.79 UTILITIES-HWY 14
E 101-441-271	UTILITIES	\$92.41 UTILITIES- LIBRARY
Total	MN ENERGY RESOURCES CORP	\$469.94

Paid Chk#	11/10/2016	MN POLLUTION CONTROL AGENCY
E 608-498-301	LICENSES & TAXES	\$23.00 WASTEWATER OPERATOR CERTIFICATE RENEWAL
Total	MN POLLUTION CONTROL AGENCY	\$23.00

Paid Chk#	11/10/2016	PC & B PROPERTIES
E 405-417-321	OTHER CONTRACTUAL SERVICE	\$400.00 MONTHLY MAINTENANCE AGREEMENT
E 407-417-321	OTHER CONTRACTUAL SERVICE	\$400.00 MONTHLY MAINTENANCE AGREEMENT
E 411-417-321	OTHER CONTRACTUAL SERVICE	\$400.00 MONTHLY MAINTENANCE AGREEMENT
Total	PC & B PROPERTIES	\$1,200.00

Paid Chk#	11/10/2016	QUARNSTROM & DOERING, P.A
E 806-417-321	OTHER CONTRACTUAL SERVICE	\$231.68 EDA LEGAL FEES
E 101-441-321	OTHER CONTRACTUAL SERVICE	\$37.50 LIBRARY LEGAL FEE

CITY OF TRACY

***Check Detail Register©**



OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
\$450.00		PHASE 2 WASTEWATER LEGAL FEES
\$1,050.00		LEGAL FEES
\$6,159.12		4TH&MORGAN LEGAL FEES
Total	QUARNSTROM & DOERING, P.A	
\$7,928.30		
Paid Chk# 069113 11/10/2016 R.A. MUECKE SAND & GRAVEL, INC		
\$277.50	65439	MAINTENANCE GRAVEL
\$277.50	65439	MAINTENANCE GRAVEL
\$277.50	65439	MAINTENANCE GRAVEL
Total	R.A. MUECKE SAND & GRAVEL, INC	
\$832.50		
Paid Chk# 069114 11/10/2016 SHARE CORPORATION		
\$339.24	1764	STREET CLEANING SOLVENT
Total	SHARE CORPORATION	
\$339.24		
Paid Chk# 069115 11/10/2016 SOUTHWEST SANITATION, INC.		
\$9.36		COMPOST CONTAINER
\$9.36	2054	FIRE DEPT CONTAINER
\$9.36	2054	MULTIPURPOSE CTR CONTAINER
\$6.00	2054	VMC RECYCLING
\$9.36	2054	LIBRARY CONTAINER
\$14.04	2054	ST DEPT CONTAINER
\$14.04	2054	LQ STORE CONTAINER
\$6.00	2054	LIBRARY RECYCLING
\$415.17	2272	EDA DUMPSTER - 326 MORGAN ST
Total	SOUTHWEST SANITATION, INC.	
\$492.69		
Paid Chk# 069116 11/10/2016 SW REGIONAL DEV COMMISSION		
\$2,268.08		TRACY ACTIVE LIVING
Total	SW REGIONAL DEV COMMISSION	
\$2,268.08		
Paid Chk# 069117 11/10/2016 TRACY ACE HOME CENTER		
\$55.96	B11572	SHOP TOWELS
\$13.99	B11573	SHOP TOWELS
Total	TRACY ACE HOME CENTER	
\$69.95		
Paid Chk# 069118 11/10/2016 TRACY FOOD PRIDE		



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Check Amt	Invoice	Comment
\$23.08	5529 / 14	ELECTION MEAL
\$9.19	5529 / 81	MULTIPURPOSE CTR
\$32.27		

Total TRACY FOOD PRIDE

Paid Chk# 069119 11/10/2016 TRACY PUBLISHING CO.

E 101-413-251	PRINTING & PUBLISHING-ADVER	\$27.00	D. JOHNSON PUBLIC HEARING
E 806-417-251	PRINTING & PUBLISHING-ADVER	\$157.50	EDA BIDS FOR SNOW REMOVAL/MOWING
E 101-421-201	OFFICE SUPPLIES	\$29.72	J. LICHTY BUSINESS CARDS
	Total TRACY PUBLISHING CO.	\$214.22	

Paid Chk# 069120 11/10/2016 XCEL ENERGY

E 101-462-271	UTILITIES	\$222.95	UTILITIES-AIRPORT
E 101-431-271	UTILITIES	\$9.60	UTILITIES-365 E CRAIG
E 101-431-271	UTILITIES	\$32.90	UTILITIES-283 1/2 ELM ST
E 806-417-271	UTILITIES	\$17.91	UTILITIES-150 3RD ST EDA
E 101-432-271	UTILITIES	\$172.41	UTILITIES-ST LIGHTS
E 608-498-271	UTILITIES	\$12.77	UTILITIES-508 CIRCLE DR
E 602-492-271	UTILITIES	\$509.72	UTILITIES-WATER PUMPING WELLS
E 101-418-271	UTILITIES	\$23.50	UTILITIES-MTR BY CITY HALL
E 101-431-271	UTILITIES	\$115.03	UTILITIES-BAND SHELL
E 608-498-271	UTILITIES	\$83.57	UTILITIES-SEWER LIFT
E 602-492-271	UTILITIES	\$198.03	UTILITIES-110 6TH ST
E 201-471-271	UTILITIES	\$446.51	UTILITIES-MULTIPURPOSE CTR
E 101-431-271	UTILITIES	\$13.53	UTILITIES-VELTA PARK
E 101-418-271	UTILITIES	\$316.08	UTILITIES- MUNICIPAL BLDG
E 201-471-271	UTILITIES	\$13.77	UTILITIES- UPSTAIRS MPC
E 101-431-271	UTILITIES	\$103.52	UTILITIES-SWIFT LAKE PARK
E 101-462-271	UTILITIES	\$15.55	UTILITIES-AIRPORT
E 608-498-271	UTILITIES	\$30.76	UTILITIES-SEWAGE METER
E 101-432-271	UTILITIES	\$2,249.97	UTILITIES-STREET LIGHTS
E 601-491-271	UTILITIES	\$631.64	UTILITIES-LQ STORE
E 101-424-271	UTILITIES	\$391.63	UTILITIES-FIRE HALL
E 101-431-271	UTILITIES	\$11.75	UTILITIES-3298 US HWY 14
Total	XCEL ENERGY	\$5,623.10	



CITY OF TRACY

***Check Detail Register©**

OCTOBER 2016 to NOVEMBER 2016

Check Amt Invoice Comment

Fund Summary

10100 MINNWEST CHECKING

101 GENERAL	\$25,888.51		
201 MULTI PURPOSE CENTER OP	\$665.21		
203 CEMETERY OPRNG FUND	\$4,640.71		
403 PERMANENT IMPROVEMENT	\$1,100.00		
405 EASTVIEW APARTMENTS	\$2,947.85		
406 LIBRARY TRUST FUND	\$62.70		
407 5TH STREET APARTMENTS	\$650.00		
411 ORCHARD LANE & 2016A HOUSING	\$1,150.00		
412 2014 CONSTRUCTION FUND (4TH&M)	\$10,047.12		
413 WASTERWATER/POND CONST FUND	\$15,746.00		
601 LIQUOR STORE OPRNG	\$21,832.50		
602 UTILITY-WATER	\$6,132.19		
603 UTILITY SURCHARGE	\$3,436.21		
604 REFUSE COLLECTION	\$10,006.90		
605 LICENSING	\$50,965.80		
607 AQ CENTER OPERATIONS	\$381.20		
608 UTILITY-SEWER	\$2,298.32		
800 EQUIPMENT REPLACEMENT-POLICE	\$16,797.75		
801 EQUIPMENT REPLACEMENT	\$9,201.81		
804 EQUIPMENT RPLCMNT-FIRE	\$8,931.20		
806 ECONOMIC DEV RESERVE	\$1,630.93		
			\$194,512.91

Tracy Relief Association
10/3/2016
Regular Meeting



President Vogl called to order the regular meeting of the Tracy Relief Association with Chief Johnson, Clay Carron, Adam Connor present. Adam Hansen, Carl Nyquist and Kevin Nordside absent.

Reading of the Minutes: Approved as read.

Treasures Report: Beginning balance of \$500.00. Ending Balance of \$500.00

Investments: As of 10-3-16 \$377,884.46 a loss of \$2,522.57.

New Business:

Motion by Chief, 2nd by Adam Connor to accept the new changes to the department bylaws. Voted and carried

Membership: Dylan Vandromme will continue to layover until there is an opening.

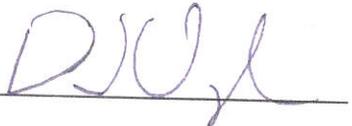
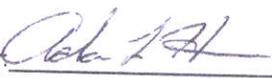
Retirements: None

Committee: None

Bills: None

Old Business: None

Motion for adjournment was made by Chief, 2nd by Connor. Voted and carried.

President:  Secretary: 



Tracy Firemen's Relief Association

2016 Year-To-Date Review

For the Period of 1/1/2016 – 10/31/2016

Tracy Firemen's Relief Association
Attention: Tracy Firemen's Relief Association
Bremer Wealth Management
203 East College Street
Marshall MN 56258
507-537-0797
November 4, 2016

Products and services are offered through Bremer Trust NA, and are not insured by FDIC, are not a deposit or other obligation of, or guaranteed by any Bremer affiliate, and are subject to investment risks including possible loss of the principal amount invested.

Election and the market

- History tells us that if the S&P 500 is up, the incumbent party is more likely to win.

S&P 500 Performance 3 Mo.
Prior To Presidential Election

Year	Return	Party	S&P 500 Price Incumbent
'28	14.91%	Won	✓
'32	-2.56%	Lost	✓
'36	7.92%	Won	✓
'40	8.56%	Won	✓
'44	2.29%	Won	✓
'48	5.36%	Won	✓
'52	-3.26%	Lost	✓
'56	-2.58%	Won	✗
'60	-0.74%	Lost	✓
'64	2.63%	Won	✓
'68	6.45%	Lost	✗
'72	6.91%	Won	✓
'76	-0.09%	Lost	✓
'80	6.73%	Lost	✗
'84	4.80%	Won	✓
'88	1.91%	Won	✓
'92	-1.22%	Lost	✓
'96	8.17%	Won	✓
'00	-3.21%	Lost	✓
'04	2.16%	Won	✓
'08	-19.48%	Lost	✓
'12	2.45%	Won	✓

Source: Strategas

Investment Objective - IPS

Balanced Market Portfolio

Emphasis on both capital appreciation and income

Blend of securities

- Expect to grow in value over the long term
- Expect to produce income
- Expect moderate market value volatility

Fixed Income Investments

- Must be FDIC insured or government obligation per discussion 8/3/09
- FDIC insured products can be Bremer products
- MN Statute 356.A.06 Subd 7(c) permits other Fixed Income Investments

Equity Investments

- Diverse Portfolio
- Sector, Size, Country

Investment Objective - IPS

- **Asset Allocation**

<u>Sector</u>	<u>Range</u>	<u>Target</u>
Equities and Alternatives	45%-75%	60%
Fixed Income	25%-55%	40%
Cash/Money Market	0%-5%	

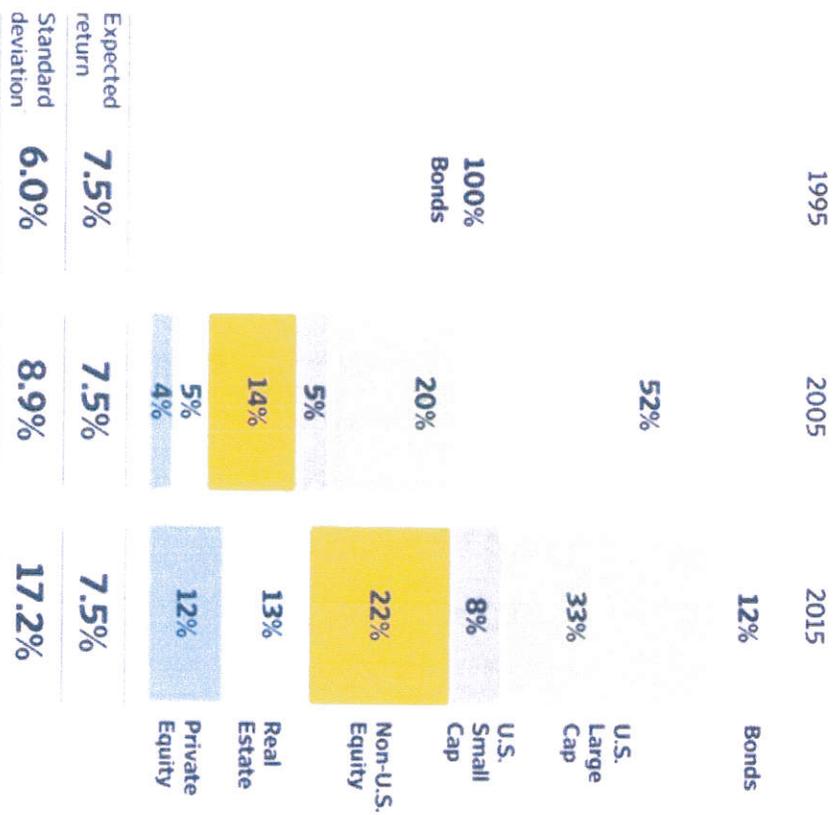
Performance

Beginning Market Value: 1/1/2016	\$363,297
Contributions	915
Withdrawals	-
Adjusted Market Value	\$364,212
Earnings	7,865
Ending Market Value: 10/31/2016	<u>\$372,077</u>
Year-to-Date Return as of 10/31/2016 (estimated)	2.27%
5-Year Trailing Return	4.31%
Index Returns as of October 31, 2016	
Standard & Poors 500	5.87%
Russell 3000 Index	5.84%
MSCI ACWI ex U.S.	4.30%
MSCI EAFE NR	-0.35%
Barclays Cap Aggregate Bond Index	4.99%
BofAML 3-Month US Treasury Bill	0.27%

The performance measurements shown on this page are a summary of the data compiled from a variety of sources and are not in compliance with the Global Investment Performance Standards. Please refer to your Bremer Account Statement and Performance Station for further details. While the information and statistics given are believed to be complete and accurate, we cannot guarantee their completeness or accuracy. Past performance is no guarantee of future results.

Remembering a simpler time

Estimates of what investors needed to earn 7.5%



Source: Callan Associates and the Wall Street Journal

Tracy Firemen's Relief Association

- Questions?
- Changes? Cash Flow Needs?

Thank You for allowing Bremer Wealth Management
serve your organization and thanks for what you do
for your community!



Wealth Management

Asset Allocation as of 10/31/2016

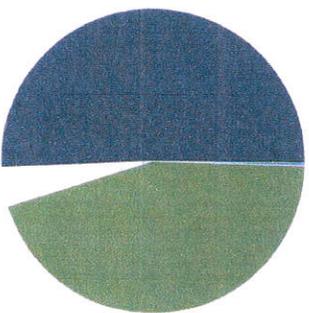
TRACY FIREMAN'S RELIEF ASSOC AGENCY

Account 51 6208

Investment Objective: BALANCED MARKET NTM

Asset Allocation

Asset Category	Market Value	% Total
Cash & Money Markets	1,293.43	0.35
Fixed Income	165,955.60	44.60
Alternative	15,651.43	4.21
Equity	189,176.40	50.84
Total	\$372,076.86	100.00%



Portfolio Detail

Asset	Ticker	Quantity	Market Value	Gain/Loss	% Total	Est. Income	Yield
Cash & Money Markets							
TAXABLE MONEY MARKETS							
FEDERATED GOV OBL TX MGD-I	GOTXX	1,277	1,277.09	0.00	0.34	3.16	0.25
UNINVESTED CASH							
Principal Cash	@CASHP	16	16.34	0.00	0.00	0.00	0.00
Total Cash & Money Markets			\$1,293.43	\$0.00	0.35%	\$3.16	0.24%
Fixed Income							
GOVERNMENT AGENCIES							
FNMA	4.600% 6/05/18	31359MSD6	26,418.75	904.64	7.10	1,150.00	4.35
INTL FIXED INCOME FUNDS							
EMERGING MARKETS							
SEI SIT EMERGING MKT DEBT CL A 98		SITEX	9,314.19	335.31	2.50	0.00	0.00
TAXABLE FIXED INCOME FUNDS							



Wealth Management

Asset Allocation as of 10/31/2016

TRACY FIREMAN'S RELIEF ASSOC AGENCY

Account 516208

Asset	Ticker	Quantity	Market Value	Gain/Loss	% Total	Est. Income	Yield
Fixed Income							
TAXABLE FIXED INCOME FUNDS							
OTHER TAXABLE							
VANGUARD INFLAT PROTECTED-AD HIGH YIELD	VAIPX	223	6,004.46	4.46	1.61	49.02	0.82
SEI HIGH YIELD BOND-A CORE FIXED INCOME	SHYAX	889	6,389.32	-302.14	1.72	375.01	5.87
BAIRD CORE PLUS BOND FUND-IS	BCOIX	4,918	55,667.55	-344.23	14.96	1,544.14	2.77
TCW TOTAL RETURN BOND-1	TGLMX	3,597	37,161.33	-179.87	9.99	874.17	2.35
OWN BANK CDS AND TIME DEPOSITS							
BREMER BANK CD #114699241/1	CTB010387	25,000	25,000.00	0.00	6.72	375.00	1.50
Total Fixed Income			\$165,955.60	\$418.17	44.60%	\$4,367.33	2.63%
Alternative							
ALTERNATIVE MUTUAL FUNDS							
JPMORGAN MULT-MGR ALTER-SEL	JMMSX	649	9,697.44	69.44	2.61	0.00	0.00
T ROWE PR REAL ESTATE	TRREX	215	5,953.99	-256.29	1.60	137.52	2.31
Total Alternative			\$15,651.43	\$-186.85	4.21%	\$137.52	0.88%
Equity							
DOMESTIC EQUITY MUTUAL FUNDS							
LARGE CAP							
FEDERATED STRATEGIC VAL DIV IS	SVAIX	2,178	13,070.66	3,873.18	3.51	418.26	3.20
MAIRS AND POWER GROWTH FD	MPGFX	844	95,352.37	2,050.86	25.63	1,366.76	1.43
SMALL CAP							
VANGUARD SMALL-CAP INDEX-ADM	VSMAX	347	19,491.29	86.78	5.24	299.92	1.54
INTL EQUITY MUTUAL FUNDS							
EMERGING							
OPPENHEIMER DEVELOPING MKT-Y	ODVXX	594	20,143.02	-1,854.97	5.41	132.98	0.66
DIVERSIFIED							
DODGE & COX INTL STOCK FUND	DODFX	829	32,171.14	-4,456.84	8.65	696.13	2.16

Asset Allocation as of 10/31/2016
TRACY FIREMAN'S RELIEF ASSOC AGENCY
Account 516208

Asset	Ticker	Quantity	Market Value	Gain/Loss	% Total	Est. Income	Yield
Equity							
INTL EQUITY MUTUAL FUNDS							
DIVERSIFIED (continued)							
OPENHEIMER INTL SMALL-MID-Y	OSMYX	238	8,947.91	1,183.59	2.40	22.93	0.26
Total Equity			\$189,176.40	\$882.61	50.84%	\$2,936.97	1.55%
Total Portfolio			\$372,076.86	\$1,113.93	100.00%	\$7,444.98	2.00%

PLANNING AND ZONING COMMISSION

October 3, 2016



The regular meeting of the Tracy Planning and Zoning Commission was called to order at 6:00 p.m., Monday, October 3, 2016 in the Council Chambers of the Municipal Building. The following Commission members were present: Tony Peterson, Rosemary Martin, Bill Chukuske, Chelsea Self and Rhonda Fredericks. Absent was Pam Cooreman, and Sarah Willhite. Also present were Shane Daniels, Deputy Clerk/Building Inspector, Madonna Peterson, Office Manager and Diane Campbell, Administrator Assistant.

The meeting was called to order at 6:00 p.m.

Motion by Chukuske, seconded by Martin to approve the minutes for September 6, 2016 as written. All voted in favor of the motion.

Motion by Chukuske, seconded by Martin to approve the agenda. All voted in favor of the motion.

At 6:15 a public hearing was held to consider a variance request from David and Deb Johnson, 551 3rd Street for a placement of a new garage. Public meeting was closed with no one from the public appearing to contest. The proposed garage would be 24 feet wide by 56 feet long with a roof overhang of 17 feet long and 6 feet out. This would leave 14 1/2 feet from the sidewalk to the garage and 8/12 feet from sidewalk to the overhang. Discussion was held regarding any concerns of the overhang obstructing view. Daniels did not see this being a hindrance. Chukuske moved, seconded by Fredericks to approve the variance of 14 1/2 feet with a 6 foot overhang. All voted in favor.

A request from Donovan Hanson to vacate a portion of High Street was presented. Hanson's request indicated that his parcel numbers 31-108035-0 and 31-108034-0 are currently divided by a length of High Street that was plotted but never built. This is hindering his ability to sell his parcels to a new owner. Hanson is requesting that the portion of High Street between Block 7 and Lots 1&2 of Block 8 of Cowles & Davis Addition be vacated so that he can complete the sale of his property. There was some discussion regarding the fact that the request indicated that he would like the road to be vacated "to me". It was addressed by the members that if the request to vacate is approved that it would not go to the property owner. The only way that the property would go to the property owner would be for him to purchase it thru a Quit Claim deed or some type of document to transfer that title which is not currently up for discussion. Shane Daniels, Building Inspector indicated that he did not see any issues with the request. Chukuske moved, seconded by Fredericks to recommend that the committee approve vacating the portion of the road dividing the two lots. All voted in favor.

Motion by Chukuske, seconded by Fredericks to adjourn the meeting. All voted in favor.

City Administrator



13B

CITY OF TRACY • 336 MORGAN ST • TRACY, MN 56175
(507)629-5528 P • (507)629-5530 F • CITYOF TRACY@IW.NET

MEMORANDUM

TO: Mayor and Council Members
FROM: Madonna Peterson
RE: Temporary Wage Request
DATE: November 14, 2016

Dear Mr. Mayor and Council Members:

Since the absence of the former City Administrator, I am enjoying assisting the city as the Interim Deputy Clerk. I appreciate the opportunity to serve the City of Tracy.

I have taken on extra work and more responsibility and believe to be meeting any expectations of me.

The 2016 starting wage for the administrator is \$5017 monthly. Due to the fact that Shane Daniels and I are respectively sharing the responsibilities, I humbly ask for \$2,000 to be paid to me to me for each month of October and November 2016. If the interim position continues into December 2016, I would ask for a prorated amount.

Thank you for any consideration given to my request.

Madonna Peterson

Memo

To: Honorable Mayor & City Council
From: Shane Daniels, Interim City Administrator
cc:
Date: November 10, 2016
Re: Compensation for added job duties

Dear Mayor and City Council:

It was mentioned at the last two council meetings about compensation for extra duties since the absence of Mike Votca. I have put some thought into this with Madonna, and have come up with a request for you to consider. I am requesting \$2000 per month from Tuesday, September 27th, 2016, until the City Administrator position is filled. If the total time includes a fraction of a month, I would like to have that time prorated at the same rate on a \$67.00/day rate. I request that the payment be in a lump sum after the date the position is filled, when the city does the next payroll ACH, but no later than 1/31/2017. The start wage for the administrator is \$5017.00 per month. By Madonna and I sharing these duties, and the compensation that we are requesting is accepted, the city would be paying about \$4000.00 per month, leaving a savings of 1,017.00, in addition to not having to pay the extra benefits that go along with that position until filled. I accepted the extra position knowing there would be extra duties, and between us we have tied up several loose ends that have not been addressed as they should have, along with other issues that have surfaced. Please consider my request.

Thanks!

Shane Daniels,

Interim City Administrator