

**Tracy City Council Meeting**  
Council Chambers  
**Monday, September 28, 2020**  
6:30 pm

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Invocation**
- 4. Approval of the Agenda**
- 5. Public Hearing**
- 6. Public Comment**
- 7. Consent Calendar**
  - A. Approval of September 14, 2020 Minutes, Work Session minutes of September 14, 2020 and Special Council meeting minutes from September 21, 2020
  - B. Approval of Municipal Accounts Payable
    1. Without Breakthru Beverage
    2. Without Sanford Health
  - C. Approval of Municipal Accounts Receivable
- 8. Mayor and Council Communication**
- 9. Staff Reports**
  - A. Department Head Reports
- 10. New Business**
  - A. City Administrator**
    1. Resolution 2020-59- County EDA Commitment Letter
    2. Resolution 2020-60 -2021 Proposed Levy
    3. Set Truth in Taxation Hearing Date-December 14, 2020 at 7:00 pm
    4. Resolution 2020-62-Park Donation & Authority to apply for grant
    5. Resolution 2020-63-Agreement of Assessment and Waiver of Irregularity and Appeal- Robin Hay
    6. Resolution 2020-64-Payment to Duninck-Pay App #7
    7. Resolution 2020- 61 -Denying Greenwood Nursery Petition
  - B. City Attorney**
- 11. Closed Meeting**

A. Potential sale of property

**12. Adjourn**

## September 14, 2020

The regular meeting of the Tracy City Council was called to order at 6:30 p.m., Monday, September 14, 2020. The following Council members were available: Mayor Tony Peterson, Jeri Schons, Dave Tiegs, Kou Thao and George Landuyt. Also present in the Council Chambers were Erik Hansen-City Administrator, Shane Daniels-Public Works Director and Diane Campbell-Deputy Clerk.

The Pledge of Allegiance was given.

Mayor Peterson asked for the approval of the agenda. Motion was made by Tiegs, seconded by Thao to approve the agenda as amended. All voted in favor.

Lexi Erickson, Tracy Chamber director addressed the Council regarding Chambers loss of revenues due to COVID-19. The events that did not take place were explained as well as additional events that were held and how they were handled. The Chamber is asking that some of the CARES ACT money is designated to them to help recover from the lost events in the amount of \$8,080.00.

The Consent Calendar consisted of the Council minutes from August 24, 2020, the Municipal Accounts Payable and the Planning Commission minutes from August 3, 2020. Motion was made by Tiegs, seconded by Thao to approve the Council minutes, the Municipal Accounts payable without Breakthru Beverage or Sanford Health, Municipal Accounts Receivable and the Planning minutes. All voted in favor. Motion was made by Thao, seconded by Landuyt to approve the Breakthru Beverage Accounts Payable. Voting in favor: J. Schons, Thao, Landuyt and Mayor Peterson. Abstaining: Tiegs. Motion was made by Tiegs, seconded by Landuyt to approve the Sanford Health Accounts Payable. Voting in favor: Thao, Landuyt, Tiegs and Mayor Peterson. Abstaining: J. Schons.

Motion was made by Landuyt, seconded by Thao to table Resolution 2020-54-Denying Greenwood Nursery Petition until a later date. All voted in favor.

Resolution 2020-56-American Cancer Society Relay for Life request was presented. Due to COVID 19 the Relay for Life event is being handled differently and they are requesting a \$250.00 donation as result to support their cause. Motion was made by Landuyt, seconded by Tiegs to approve Resolution 2020-56. All voted in favor.

Resolution 2020-57-Authorizing the sale of City owned equipment no longer needed for public use was presented. Daniels explained why the vehicles are no longer needed and why they need to be sold. They will be sold thru MN Bid so that the whole state can see them. Motion was made by Tiegs, seconded by J. Schons to approve Resolution 2020-57. All voted in favor.

Mayor Peterson opened the Public Hearing for Resolution 2020-55-Ordinance 371 Amending the verbiage in various sections of the City Charter. Hansen explained that these are routine changes that the Charter and the City Attorney have reviewed. The Deputy Clerk and Deputy Administrator change was explained and would allow the City Administrator to make the choice with Council approval and to separate the two positions with two different people if desired. No one from the public was present to speak and the public hearing was closed and referred back to the council. Motion was made by Tiegs, seconded by Thao to approve Resolution 2020-55. All voted in favor.

A Petition for Local Improvement from Robin Hay was presented. Daniels explained the need for the work to be done and to have the assessment put on her property tax statement. It would be right around \$6,000 to complete the requested work. Motion was made by Tiegs, seconded by Landuyt to approve the Petition for Local Improvement for Robin Hay. All voted in favor.

Erin Enstad from Abdo, Eick and Meyers gave a slideshow presentation on the 2019 Financial Statement Audit for the City of Tracy. Various highlights and concerns were expressed and explained such as Internal Control and Legal Compliance Findings. This audit took longer than normal due to the capital projects that are going on as well as COVID and the audit being done off site. The different funds and where they stand were pointed out for the Council to keep an eye on. The Debt Service payment schedule was discussed and the importance of looking to the future when it comes to bonds. The water and sewer rates were also discussed. The Liquor Store fund was discussed and indicated that it is at the breakeven mark and should be monitored. The DMV is also at the breakeven point. The Orchard Lane is not generating the revenue that O'Brien Court is and is staying steady over the years. It was suggested to look at the Enterprise Funds to determine if they in fact meet the enterprise requirements. Expenditures and Debt per capita were compared to Lyon County and other cities within Lyon County.

The Council thanked Enstad for the presentation.

Resolution 2020-58-Authorizing Budget Amendments for the acceptance of COVID-19 monies was presented. The City received \$159,947 CARES Act money from the state. This money needs to be spent by November 15, 2020. This is a general outline of how he is proposing the money be spent. They do need to report to the state on a monthly basis how the money is being spent which is broken down to 6 categories – PPE, COVID testing, Public Health, Telework, Small Business Assistance to Tracy Chamber of Commerce and Small Business Assistance grant program. The public health mainly consists of remodeling the main City Hall office to allow motor vehicle transactions to be done indoors. The telework will allow people to work from home if need be. Carpenter detailed the Small Business Assistance grant program and how it will be worked thru the County. This will require only one application that will be for both County and City. They cannot double dip but they can get funds from both City and County for money spent directly due to COVID. Carpenter will be assisting business owners with what can and cannot be reimbursed. It was suggested that they add something to the Resolution that the applicant does have to be current on all City bills to be eligible for funds. Motion was made by Landuyt, seconded by Tiegs to approve Resolution 2020-58 with the amendment to include that all City bills be current to be eligible for funds. All voted in favor.

Motion was made by Tiegs, seconded by Thao to close the regular meeting and go into closed session to discuss potential litigation for sewer bill issue.

Per Peterson from Above the Fold questioned the reasoning for the closed session and asked for verification that it qualifies as a closed meeting. It was indicated that there was a threat of litigation so it does qualify as a closed meeting.

All voted in favor of the above motion.

ATTEST:

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City Administrator

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Mayor

## **WORK STUDY SESSION STREET MAINTENANCE September 14, 2020**

The work study session was called to order at 5:30 pm on Monday, September 14, 2020 in the Council Chambers. Members present were Mayor Tony Peterson, Dave Tiegs, George Landuyt, Kou Thao and Jeri Schons. Also present were Erik Hansen-City Administrator, Diane Campbell-Deputy Clerk and Shane Daniels-Public Works Director.

Hansen explained that Daniels put together a spreadsheet of every single road-what the current condition is and what needs to be done to it. There will be nothing shown that is not slated for re-construction.

Daniels gave a presentation on road maintenance cost and what the future of city roads looks like. The ideal maintenance intervals include crack sealing at least every 3 years, seal coat/chip seal every 5 years. Pushing these intervals further apart will shorten the road life. He went thru the various streets that need attention sooner rather than later including 2007 Project -4<sup>th</sup> Street E from E Hollett to State Street, 2009 Street Improvement – a block in front of the fire hall on 2<sup>nd</sup> Street and then a block from 8<sup>th</sup> street from South Street to Hwy 14.

There is a list of projects that will need to be done for 2021, 2022 and 2023 which have a substantial price tag. This would get them to the point where they could just do regular maintenance, but at this point they are pretty far behind.

The 4<sup>th</sup> & Morgan Project and Sebastian Park Parking Lot was discussed as well as the need for them to be crack sealed and seal coated.

The various phase projects were discussed as to when crack sealing will need to be done on those.

A color coded map of the various phases was presented and explained when each area will be done. Daniels indicated that Greenwood Ave is going downhill fast and is likely to far gone to seal coat it. The same is true for Front Street. Some of these roads may need to be turned to grave until it is completely redone. It just boils down to what the City can afford. It would not be ideal to turn it to gravel as it will not be replaced until 2026-2028. He would like to preserve the decent roads now as a top priority. It was pointed out that putting a dust control product down would come with a price as well.

The cost of the different levels of maintenance was discussed as follows (all approximate):

Crack Sealing: \$1.75/Ft

Regular Seal Coating: \$580,000

Heavy Seal Coating: \$869,000

Mill & Overlay: \$10,800

Reconstruct: \$25,015,000

The cost over the next few years and the streets that would need to be addressed was presented and discussed. This included a schedule of what streets would be done when and for approximately how much.

The cost of reconstructs over the next few years was discussed as well as drainage to mill overlay in different areas.

An overview of total costs for the next 5 years was as follows:

2020 \$13,604

2021 \$362,015

2022 \$269,401

2023 \$277,000

2024 \$58,015

2025 \$13,891

Hansen addressed the financial end of this and how he proposes it be paid for. The money that they have access to would be in the water/sewer fund. Some of the money in that fund is restricted to be used for specific things. You would not want to use all of that money as you want a year's worth of operation in reserve. Using some of it now might actually save you money in the future over time. They will not be able to afford this any other way short of raising the taxes significantly. This fund is a resource that they currently have to use. Maintenance on the new roads and funding that in the future was discussed.

Landuyt suggested hitting it hard and catching it up in 2021 and 2022 – or even all in 2021 - rather than dragging it out longer. Hansen stated that it will cost less if they spend the money now rather than letting the amount they have sit in the fund. Mayor Peterson indicated with all of the uncertainty going on right now he is not comfortable with that. Hansen stated there is a downside in trying to accelerate it with the risks associated with it as well as the rollercoaster ride that would create with the ups and downs. Tieg questioned if the money coming into the fund balance is normal? Hansen indicated that they will not have that going forward due to

debt service but it has piled up over the last couple of years. It was pointed out that if they covered 2021-2023 they would have enough left in reserve that is required. It was suggested to do 2021 and maybe combine 2022-2023 when they have a better idea of where things will be at. It was pointed out that they will not be replenishing this fund as time goes on due to debt service. Downtown projects could be added in to spruce it up for BCD next year.

It was agreed that they would like to do 2021 first and see where they are at and potentially accelerate it by doing 2022 and 2023 both in 2022.

Motion was made by Tiegs, seconded by J. Schons to adjourn the meeting. All voted in favor.

**SPECIAL COUNCIL MEETING  
2021 BUDGET STUDY SESSION  
SEPTEMBER 21, 2020**

A Special Council meeting of the Tracy City Council was called to order at 6:00 p.m., Monday, September 21, 2020. The following Council members were present: Mayor Tony Peterson, Jeri Schons, Kou Thao, George Landuyt and Dave Tiegs. Also present was: Erik Hansen-City Administrator, Diane Campbell-Deputy Clerk and Shane Daniels-PW Director.

Hansen did a visual aid regarding how to think of the various funds within the budget. He explained that with the new fund accounting software they will be eliminating several funds and consolidate them into the General fund. This will make it much easier and more transparent to see how the Council and Department Heads are spending their money.

Hansen indicated that they built the budget based on the priorities that were laid out by the Council. This is a zero based budget and put it together in the chart of accounts. They eliminated 15 funds and are now down to 22 of them. This will make it much easier to extract information and run reports. The new Chart of Accounts and how it will be used was explained.

How to handle the Debt Service was discussed. Tracy is leverage way more than other cities this size due to the street project. The debt from street projects are intended to be completely funded by the water and sewer funds. No taxes dollars should be used for that. The water and sewer rates should be increased each year to be able to fund this. This is something that the Council will need to manage and keep an eye on to be able to manage the debt coming up.

Growing the city and how that will impact the levy increase was discussed. The best way out of the debt is for the City to grown. Growth should pay its own way as the City will only pay for water and sewer main with the property owner paying to hook up to it. The developer would take care of it if there is one involved.

Hansen indicated that a couple options for the debt service is to either increase the levy beyond the proposed 3% or possibly add a debt service fee to the utility billing for the water and sewer funds. It was also suggested to consider using the proceeds from the sale of O'Brien Court to pay off the short-term loans to LMC and DEED. Acquiring more grants for Phase 3 would help lower the long term debt was explained by Daniels. It may be too late in the game for Phase 3B but he is looking into it as on the basis of affordability.

Hansen pointed out that there is a lot of deferred maintenance and they will have to be creative to figure out how to pay for things like that. O'Brien Court has been subsidizing Orchard Lane and if they sell O'Brien Court it will put Orchard Lane in a bad spot. It has been discussed selling Orchard Lane as it is costing the City a lot of money. Raising the rent at Orchard Lane and by how much was discussed.

Capital Improvement and maintenance for 2021 was discussed to include a sign at the liquor store, Street Maintenance, paving at the airport, turnout gear for the fire department, a lap pool boiler and a snow hauling truck.

It was pointed out that the PD was supposed to get a replacement car next year but it is not on the list. There is also a \$175,000 piece of equipment that they were going to buy this year but they are no longer going to do that. It was explained that the general fund is not “refunded” but the department that took some out – it is up to the Council to prioritize what they spend the money on.

The consolidated income statement was discussed which is in the hole mostly due to the street projects and the accrual system that they are on.

Hansen is proposing a 3% increase in the levy which would include water sewer and garbage. They have never increase the garbage rates and next year they will have to renew the contract. The compost rates were discussed and suggested to raise it from .25 to \$1.00 as there are things taken out there that should not be and the City then needs to take care of it. He also advised that 60% of the monies is Public Works.

Council goals were discussed to include Budget process changes, new software and new position of finance director. The new system should be up by January 1, 2021 with the building permit package following shortly after that. Autopay of the utility bills were discussed which is below 50% of the bills. The new system will save time in posting these payments.

The Finance Director position was discussed and explained why it is needed. This position would also serve as Deputy Administrator if the Council approves that. They are spending \$12,000,000 in tax money with no one on staff that has an accounting degree. This person would also make the transition smoother when Hansen moves on. This person's salary would likely be around \$75,000. Zwach indicated that she does not have the expertise to fill that position. She will likely become the HR person as they currently do not have one and there is a need for one. Hansen advised that all of the bonds etc it is a risk for the City to not have that expertise of an accountant on staff. Hansen is to bring a job description back to the Council. At some point all of the job descriptions will need to be looked at.

Housing is the second goal which include the Comprehensive Plan update, sale of broad acres lots, O'Brien Court, investigate selling Orchard Lane and the CDBG Loans. This budget includes \$40,000 for marketing and revamp of the website and will pursue a CARES grant.

Infrastructure will include \$4 million for Phase 3A-4 and 3A-2 in 2021 and \$362K in Street maintenance.

The general fund and what it will all include was discussed. This will include the bulk of what the tax dollars will be spent on. It is a structurally balanced fund.

The Sewer and Water Utility fund was discussed. The water fund does have some issues as they are projecting a loss of \$53,000 in this fund. If we go in the hole in the water fund we will be below the suggested reserves. They can increase the fees for this fund or they could transfer some money out of the general fund, which is not a good practice as it is its own “business” or they could just let it go another year. They would have to increase it by 10% to solve the problem in that fund. If they added a \$5.00 fee to the utility bill it would probably cover it, which may just need to happen as there is not much else that they could do. This would have to be an ongoing fee. Hansen would like to do a deeper dive into this for the next 5 years and bring that back to the Council. This will not affect the certification of the proposed levy that will need to be approved at the next Council meeting. Whatever they do it will need to have long term sustainability. The public needs to understand that it is not their tax dollars paying for the street projects, it is their utility bill payments.

The Liquor Store fund was discussed. Hansen added a 20% increase in projected sales over what it was for 2019 due to the move to the highway. He also added allocation for personal cost for services from Admin and Finance.

He indicated that he would like the airport fund to be separate so it is clear to see exactly how money is being spent and revenues coming in. Carryover project and capital overlay for 2021 was discussed. The hanger construction is scheduled for 2022. Hangers are revenue generating so they will not give you grant money for that. Most of the money coming in come from the Feds and MnDOT. He has suggested doing the new hangers in phases rather than all at once. Hansen is to look into how much 4 hangers would be to build. Minimum hanger rentals were discussed as well as the amount of rent. They will have to have a big discussion in 2022 regarding the airport fund.

A new fund referred to as Public Housing and the EDA fund was explained. There is a transfers out in there to account for Carpenters time spend out there. The rental rate at Orchard Lane was discussed and the amount that it should be raised by. Of the approved levy they will be giving about \$46,000 back in tax abatements. Carpenters salary will now be paid out of the EDA fund versus the general fund.

The levy will boil down to a 3% increase from last year. Aside from the water fund they need to start to plan for the debt as well as some capital improvements. They also need to look at reducing the amount of city owned property as most of it is not needed anymore. City Hall is in need of attention on the outside brick as well as within the building.

Educating the public on what their tax money and their water bill is actually paying for was discussed. It was also pointed out that they need to look at raising the rate for rural people that are hooked into city infrastructure.

Motion was made by Tiegs, seconded by J. Schons to adjourn the meeting. All voted in favor.

ATTEST:

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City Administrator

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Mayor

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AUGUST 2020 to SEPTEMBER 2020

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**10100 MINNWEST CHECKING**

Paid Chk# 078704 9/10/2020 DL AND MV-MN DEPT PUB SAFETY

E 605-495-301	LICENSES & TAXES	\$6,847.75		MOTOR VEHICLE #050
<b>Total DL AND MV-MN DEPT PUB SAFETY</b>		<u>\$6,847.75</u>		

Paid Chk# 078705 9/11/2020 MN PEIP

E 101-417-126	HEALTH INSURANCE	\$785.78	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 101-413-126	HEALTH INSURANCE	\$2,288.09	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 101-431-126	HEALTH INSURANCE	\$3,200.70	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 608-498-126	HEALTH INSURANCE	\$642.14	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 101-421-126	HEALTH INSURANCE	\$2,758.37	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 601-491-126	HEALTH INSURANCE	\$385.70	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 602-492-126	HEALTH INSURANCE	\$1,896.73	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 101-418-126	HEALTH INSURANCE	\$905.20	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 201-471-126	HEALTH INSURANCE	\$11.71	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 101-425-126	HEALTH INSURANCE	\$260.01	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 607-451-126	HEALTH INSURANCE	\$201.12	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 203-461-126	HEALTH INSURANCE	\$232.67	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 605-495-126	HEALTH INSURANCE	\$1,040.04	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
E 101-441-126	HEALTH INSURANCE	\$1,086.32	1002439	OCTOBER 2020 EMPLOYEE HEALTH INSURANCE
<b>Total MN PEIP</b>		<u>\$15,694.58</u>		

Paid Chk# 078706 9/11/2020 DL AND MV-MN DEPT PUB SAFETY

E 605-495-301	LICENSES & TAXES	\$4,307.30		MOTOR VEHICLE #051
<b>Total DL AND MV-MN DEPT PUB SAFETY</b>		<u>\$4,307.30</u>		

Paid Chk# 078707 9/11/2020 DL AND MV-MN DEPT PUB SAFETY

E 605-495-301	LICENSES & TAXES	\$83.50		DRIVERS LICENSE #051
<b>Total DL AND MV-MN DEPT PUB SAFETY</b>		<u>\$83.50</u>		

Paid Chk# 078708 9/14/2020 DL AND MV-MN DEPT PUB SAFETY

E 605-495-301	LICENSES & TAXES	\$3,388.25		MOTOR VEHICLE #052
<b>Total DL AND MV-MN DEPT PUB SAFETY</b>		<u>\$3,388.25</u>		

Paid Chk# 078709 9/14/2020 DL AND MV-MN DEPT PUB SAFETY

E 605-495-301	LICENSES & TAXES	\$378.75		DRIVERS LICENSE #052
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AUGUST 2020 to SEPTEMBER 2020

			Check Amt	Invoice	Comment
<b>Total DL AND MV-MN DEPT PUB SAFETY</b>			\$378.75		
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Paid Chk#	078710	9/14/2020	<b>CHS INC.</b>		
E 101-431-202	MOTOR FUELS & LUBRICANTS		\$660.22		STREET FUEL
E 101-421-202	MOTOR FUELS & LUBRICANTS		\$561.52		PD FUEL
E 602-492-202	MOTOR FUELS & LUBRICANTS		\$168.53		UTILITY FUEL
E 101-424-202	MOTOR FUELS & LUBRICANTS		\$331.64		FD FUEL
E 203-461-202	MOTOR FUELS & LUBRICANTS		\$40.77		CEMETERY FUEL
E 101-418-222	MAINTENANCE & REPAIR-BUILD		\$28.21		MUNI BLDG FUEL
E 608-498-202	MOTOR FUELS & LUBRICANTS		\$103.45		SEWER FUEL
E 101-424-202	MOTOR FUELS & LUBRICANTS		(\$1.59)		FUEL OFFSET
E 101-462-202	MOTOR FUELS & LUBRICANTS		\$178.77	8-20	AIRPORT FUEL
E 101-462-271	UTILITIES		\$50.00	ID8021	AIRPORT TANK LEASE
E 608-498-223	MAINTENANCE & REPAIR-OTHER		\$87.68	ID8581	PONDS-WEED SPRAY
E 101-431-223	MAINTENANCE & REPAIR-OTHER		\$49.48	ID8601	COMPOST SITE-WEED SPRAY
<b>Total CHS INC.</b>			\$2,258.68		
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Paid Chk#	078711	9/15/2020	<b>DL AND MV-MN DEPT PUB SAFETY</b>		
E 605-495-301	LICENSES & TAXES		\$5,449.50		MOTOR VEHICLE #053
<b>Total DL AND MV-MN DEPT PUB SAFETY</b>			\$5,449.50		
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Paid Chk#	078712	9/15/2020	<b>DL AND MV-MN DEPT PUB SAFETY</b>		
E 605-495-301	LICENSES & TAXES		\$336.50		DRIVERS LICENSE #053
<b>Total DL AND MV-MN DEPT PUB SAFETY</b>			\$336.50		
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Paid Chk#	078713	9/16/2020	<b>DL AND MV-MN DEPT PUB SAFETY</b>		
E 605-495-301	LICENSES & TAXES		\$7,967.13		MOTOR VEHICLE #054
<b>Total DL AND MV-MN DEPT PUB SAFETY</b>			\$7,967.13		
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Paid Chk#	078714	9/16/2020	<b>DL AND MV-MN DEPT PUB SAFETY</b>		
E 605-495-301	LICENSES & TAXES		\$283.25		DRIVERS LICENSE #054
<b>Total DL AND MV-MN DEPT PUB SAFETY</b>			\$283.25		
<hr/>					
Paid Chk#	078715	9/16/2020	<b>SOUTHWEST SANITATION</b>		
E 604-494-321	OTHER CONTRACTUAL SERVICE		\$9,982.85		MONTHLY REFUSE CONTRACT
<b>Total SOUTHWEST SANITATION</b>			\$9,982.85		

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AUGUST 2020 to SEPTEMBER 2020

			Check Amt	Invoice	Comment
<b>Paid Chk# 078716 9/16/2020 AFLAC</b>					
G 101-21712	AFLAC CANCER WITHHOLDING		\$257.26		EMPLOYEE CHECK WITHHOLDING
G 101-21713	AFLAC ACCIDENT WITHHOLDING		\$132.64		EMPLOYEE CHECK WITHHOLDING
G 101-21715	AFLAC STD WITHHOLDING		\$99.52		EMPLOYEE CHECK WITHHOLDING
G 101-21730	AFLAC LIFE WITHHOLDING		\$9.70		EMPLOYEE CHECK WITHHOLDING
	<b>Total AFLAC</b>		\$499.12		
<b>Paid Chk# 078717 9/16/2020 AFSCME</b>					
G 101-21723	AFSCME UNION WITHHOLDING		\$255.85		EMPLOYEE UNION DUES
	<b>Total AFSCME</b>		\$255.85		
<b>Paid Chk# 078718 9/16/2020 COLONIAL LIFE &amp; ACCIDENT</b>					
G 101-21732	COLONIAL LIFE ACCIDENT		\$12.86		EMPLOYEE CHECK WITHHOLDINGS
G 101-21733	COLONIAL LIFE CANCER		\$16.30		EMPLOYEE CHECK WITHHOLDINGS
	<b>Total COLONIAL LIFE &amp; ACCIDENT</b>		\$29.16		
<b>Paid Chk# 078719 9/16/2020 LELS</b>					
G 101-21724	LELS UNION WITHHOLDING		\$77.86		POLICE UNION DUES
	<b>Total LELS</b>		\$77.86		
<b>Paid Chk# 078720 9/16/2020 MN PEIP</b>					
G 101-25300	FUND BALANCE		\$15.85		EMPLOYEE CHECK WITHHOLDING
	<b>Total MN PEIP</b>		\$15.85		
<b>Paid Chk# 078721 9/16/2020 NCPERS</b>					
G 101-21711	NCPERS WITHHOLDING		\$56.00		EMPLOYEE CHECK WITHHOLDING
	<b>Total NCPERS</b>		\$56.00		
<b>Paid Chk# 078722 9/16/2020 USABEL LIFE</b>					
G 101-21716	LIFE INS PRETAX WITHHOLDING		\$11.70		LICHTY, APRIL LEIGH
G 101-21716	LIFE INS PRETAX WITHHOLDING		\$2.80		VUE, PETER CHEE MENG
G 101-21716	LIFE INS PRETAX WITHHOLDING		\$2.92		SCHULTZ, ALLEN J
	<b>Total USABEL LIFE</b>		\$17.42		
<b>Paid Chk# 078723 9/16/2020 VSP</b>					
G 101-21731	AFLAC VISION WITH HOLDING		\$119.59		EMPLOYEE CHECK WITHHOLDING
	<b>Total VSP</b>		\$119.59		

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AUGUST 2020 to SEPTEMBER 2020

		Check Amt	Invoice	Comment
<b>Paid Chk# 078724 9/17/2020 DL AND MV-MN DEPT PUB SAFETY</b>				
E 605-495-301	LICENSES & TAXES	\$278.00		DRIVER'S LICENSE #055
<b>Total DL AND MV-MN DEPT PUB SAFETY</b>		\$278.00		
<b>Paid Chk# 078725 9/17/2020 DL AND MV-MN DEPT PUB SAFETY</b>				
E 605-495-301	LICENSES & TAXES	\$2,578.16		MOTOR VEHICLE #055
<b>Total DL AND MV-MN DEPT PUB SAFETY</b>		\$2,578.16		
<b>Paid Chk# 078726 9/17/2020 ABOVE THE FOLD PUBLISHING, LLC</b>				
E 101-413-251	PRINTING & PUBLISHING-ADVER	\$28.05	4066	LEGAL ADVERTISING-ORDINANCE CHANGE-ELECTRIC FENCE
E 808-425-251	PRINTING & PUBLISHING-ADVER	\$66.00	4066	LEGAL ADVERTISING-CLEAN UP-157 3RD STREET
E 806-417-251	PRINTING & PUBLISHING-ADVER	\$453.50	4095	EDA OPEN HOUSE-TWIN HOMES
E 101-413-251	PRINTING & PUBLISHING-ADVER	\$205.54	4095	LEGAL ADVERTISTIN-FENCE REQUIREMENTS
E 101-413-251	PRINTING & PUBLISHING-ADVER	\$43.14	4095	LEGAL ADVERTISING-PLANNING COMMISSIONS CHANGES
E 101-413-251	PRINTING & PUBLISHING-ADVER	\$285.00	4095	SW SAILOR AD-AUGUST
E 101-413-251	PRINTING & PUBLISHING-ADVER	\$43.18	4212	LEGAL ADVERTISING-PUBLIC HEARING-ORDINANCE AMENDING CHARTER
E 101-413-251	PRINTING & PUBLISHING-ADVER	\$614.08	4212	LEGAL ADVERTISING-ORDINANCE 370 AMENDING ORDINANCE #73
E 806-417-251	PRINTING & PUBLISHING-ADVER	\$490.00	4212	PEACH ADVERTISING-EDA OPEN HOUSE
E 101-413-201	OFFICE SUPPLIES	\$39.99	4250	ADMIN SUPPLIES-INK
E 101-413-201	OFFICE SUPPLIES	\$28.99	4258	ADMIN SUPPLIES-INK
E 602-492-201	OFFICE SUPPLIES	\$32.99	4264	UTILITY DEPT-CANNON INK
E 101-441-201	OFFICE SUPPLIES	\$46.97	4266	LIBRARY SUPPLIES-INK
<b>Total ABOVE THE FOLD PUBLISHING, LLC</b>		\$2,377.43		
<b>Paid Chk# 078727 9/17/2020 AMERICAN CANCER SOCIETY</b>				
E 101-463-291	SUBS, MEMBRSHPS & CONTRBT	\$250.00		DONATION FOR AMERICAN CANCER SOCIETY RELAY FOR LIFE
<b>Total AMERICAN CANCER SOCIETY</b>		\$250.00		
<b>Paid Chk# 078728 9/17/2020 ARCTIC GLACIER</b>				
E 601-491-904	MIX PURCHASES	\$85.35	3449025305	LQ STORE ICE
<b>Total ARCTIC GLACIER</b>		\$85.35		
<b>Paid Chk# 078729 9/17/2020 ARTISAN BEER COMPANY</b>				

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			Check Amt	Invoice	Comment
E 601-491-902	LIQUOR PURCHASES		\$98.40	3437655	LQ STORE LIQUOR PURCHASE
	<b>Total ARTISAN BEER COMPANY</b>		\$98.40		
<hr/>					
Paid Chk# 078730	9/17/2020	<b>BAKER &amp; TAYLOR BOOKS</b>			
E 101-441-435	BOOKS		\$151.42	2035459140	LIBRARY BOOKS
	<b>Total BAKER &amp; TAYLOR BOOKS</b>		\$151.42		
<hr/>					
Paid Chk# 078731	9/17/2020	<b>BELLBOY CORP</b>			
E 601-491-902	LIQUOR PURCHASES		\$148.10	0085767700	LQ STORE LIQUOR PURCHASE
	<b>Total BELLBOY CORP</b>		\$148.10		
<hr/>					
Paid Chk# 078732	9/17/2020	<b>BEVERAGE WHOLESALERS, INC.</b>			
E 601-491-903	BEER PURCHASES		\$3,616.36	131152	LQ STORE BEER PURCHASE
	<b>Total BEVERAGE WHOLESALERS, INC.</b>		\$3,616.36		
<hr/>					
Paid Chk# 078733	9/17/2020	<b>BREAKTHRU BEVERAGE MN WINE</b>			
E 601-491-902	LIQUOR PURCHASES		\$510.53	1081178915	LQ STORE LIQUOR PURCHASE
E 601-491-901	FREIGHT ON LIQUOR & BEER		\$11.60	1081178915	LQ STORE FREIGHT
E 601-491-902	LIQUOR PURCHASES		\$162.40	1081178916	LQ STORE LIQUOR PURCHASE
	<b>Total BREAKTHRU BEVERAGE MN WINE</b>		\$684.53		
<hr/>					
Paid Chk# 078734	9/17/2020	<b>CENTER POINT LARGE PRINT</b>			
E 101-441-435	BOOKS		\$44.34	1787576	LIBRARY BOOKS
	<b>Total CENTER POINT LARGE PRINT</b>		\$44.34		
<hr/>					
Paid Chk# 078735	9/17/2020	<b>CENTURYLINK</b>			
E 602-492-231	COMMUNICATIONS-TELEPHONE		\$64.00		UTILITY DEPT COMMUNICATIONS
	<b>Total CENTURYLINK</b>		\$64.00		
<hr/>					
Paid Chk# 078736	9/17/2020	<b>CULLIGAN WATER CONDITIONING</b>			
E 601-491-271	UTILITIES		\$8.00		LQ STORE COOLER RENT
E 201-471-271	UTILITIES		\$36.01		MPC AQUA CLEER RENT/ SALT
	<b>Total CULLIGAN WATER CONDITIONING</b>		\$44.01		
<hr/>					
Paid Chk# 078737	9/17/2020	<b>DAKOTA SUPPLY GROUP</b>			
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$190.83	S100393583.0	WATER TOWER PRESSURE SWITCH
	<b>Total DAKOTA SUPPLY GROUP</b>		\$190.83		

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			Check Amt	Invoice	Comment
<b>Paid Chk# 078738 9/17/2020 DOLL DISTRIBUTING, LLC</b>					
E 601-491-903	BEER PURCHASES		\$7,273.22	387712	LQ STORE BEER PURCHASE
	<b>Total DOLL DISTRIBUTING, LLC</b>		\$7,273.22		
<b>Paid Chk# 078739 9/17/2020 EHLERS &amp; ASSOCIATES INC</b>					
E 101-463-321	OTHER CONTRACTUAL SERVICE		\$3,900.00	84444	2020 CONTINUING DISCLOSURE REPORTING
	<b>Total EHLERS &amp; ASSOCIATES INC</b>		\$3,900.00		
<b>Paid Chk# 078740 9/17/2020 ELAN FINANCIAL SERVICES</b>					
E 101-413-201	OFFICE SUPPLIES		\$156.34		POSTER FRAME FOR CEMETERY MAP-AMAZON
E 101-431-222	MAINTENANCE & REPAIR-BUILDI		\$282.28		SWIFT LAKE PARK BATHROOM FAUCET PARTS-EQUIPARTS CORP
E 101-431-221	MAINTENANCE & REPAIR-EQUIP		\$80.13		1987 PLOW TRUCK EXHAUST MANIFOLD GASKETS-EBAY
E 101-462-222	MAINTENANCE & REPAIR-BUILDI		\$144.88		HANGER DOOR BEARINGS-AMAZON
E 101-431-222	MAINTENANCE & REPAIR-BUILDI		\$86.84		PARKS-TOILET PAPER-WALMART
E 602-492-201	OFFICE SUPPLIES		\$16.27		WATER SAMPLE SHIPPING-SPEE-DEE
E 018-499-331	MISCELLANEOUS		\$784.22		MASK-BEDFORD INDUSTRIES
E 101-441-201	OFFICE SUPPLIES		\$60.79		LIBRARY-LIQUID HAND SOAP-AMAZON
E 101-421-321	OTHER CONTRACTUAL SERVICE		\$8.70		SHIPPING EVIDENCE TO BCA-USPS
E 101-412-241	TRAVEL CONFERENCES & SCHO		\$42.01		ELECTION-SUPPLIES-FOOD, CUTLERY-WALMART
E 101-412-241	TRAVEL CONFERENCES & SCHO		\$58.58		ELECTION-FOOD FOR JUDGES-CABOOSE
E 101-412-241	TRAVEL CONFERENCES & SCHO		\$31.43		ELECTION-FOOD FOR JUDGES-SUBWAY
E 101-413-241	TRAVEL CONFERENCES & SCHO		\$15.00		CIVICSYSTEMS TRAINING FOR A LICHTY
E 101-413-241	TRAVEL CONFERENCES & SCHO		\$20.00		CIVICSYSTEMS TRAINING FOR C VANDENDRIESSCHE
E 101-413-241	TRAVEL CONFERENCES & SCHO		\$45.00		CIVICSYSTEMS TRAINING FOR P ZWACH
E 101-431-202	MOTOR FUELS & LUBRICANTS		\$7.78	100613-001	2" PUMP FUEL-FUELMASTER
E 101-424-202	MOTOR FUELS & LUBRICANTS		\$15.02	100615-001	100 OCTANE-TANKER-FUELMASTER
	<b>Total ELAN FINANCIAL SERVICES</b>		\$1,855.27		
<b>Paid Chk# 078741 9/17/2020 JOHNSON BROTHERS LIQUOR CO.</b>					
E 601-491-902	LIQUOR PURCHASES		\$321.00	1640686	LQ STORE LIQUOR PURCHASE
E 601-491-901	FREIGHT ON LIQUOR & BEER		\$3.60	1640686	LQ STORE FREIGHT
	<b>Total JOHNSON BROTHERS LIQUOR CO.</b>		\$324.60		
<b>Paid Chk# 078742 9/17/2020 KIDS REFERENCE COMPANY, INC.</b>					

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			Check Amt	Invoice	Comment
E 101-441-435	BOOKS		\$174.86	KRC07-9197	LIBRARY BOOKS
<b>Total KIDS REFERENCE COMPANY, INC.</b>			\$174.86		
<hr/>					
Paid Chk#	078743	9/17/2020	<b>LEAGUE OF MN CITIES</b>		
E 101-411-291	SUBS, MEMBRSHPS & CONTRBT		\$30.00		MEMBERSHIP DUES FOR MN MAYORS ASSOCIATION
<b>Total LEAGUE OF MN CITIES</b>			\$30.00		
<hr/>					
Paid Chk#	078744	9/17/2020	<b>MARSHALL INDEPENDENT, INC.</b>		
E 806-417-251	PRINTING & PUBLISHING-ADVER		\$299.00	058146	EDA-150TH ANNIVERSARY OF LYON COUNTY
<b>Total MARSHALL INDEPENDENT, INC.</b>			\$299.00		
<hr/>					
Paid Chk#	078745	9/17/2020	<b>METERING &amp; TECHNOLOGY SOLUTION</b>		
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$35.50	17840	WATER METER GASKETS
<b>Total METERING &amp; TECHNOLOGY SOLUTION</b>			\$35.50		
<hr/>					
Paid Chk#	078746	9/17/2020	<b>MIDWEST SUPPLY CO.</b>		
E 101-431-223	MAINTENANCE & REPAIR-OTHER		\$24.09	283657	PRESSURE WASHER ADAPTER
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$38.68	283680	AERATOR CLEAN OUT SUPPLIES
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$32.79	283681	AERATOR CLEAN OUT SUPPLIES
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$16.55	283702	WATER PLANT AERATOR CLEANING WANT
E 101-431-223	MAINTENANCE & REPAIR-OTHER		\$36.85	283704	WATER PLANT PSI WASHER WAND
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$12.34	283707	WATER PLANT AERATOR CLEANING SUPPLIES
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$139.99	283728	WATER PLANT AERATOR CLEANOUT TANK
E 101-431-222	MAINTENANCE & REPAIR-BUILDI		\$1.69	283756	HOSE GASKETS
E 101-418-222	MAINTENANCE & REPAIR-BUILDI		\$17.96	283762	VMC SUPPLIES
E 602-492-224	MAINTENANCE-CHEMICALS		\$21.98	283779	WATER PLANT IRON OUT
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$14.40	283882	WATER PLANT CHLORINE FEED TUBE
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$56.99	283910	AERATOR CLEAN OUT SUPPLIES
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$4.49	283911	AERATOR CLEAN OUT PIPE
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$15.98	283920	WATER DEPT AERATOR SEALOUT
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$1.95	283929	AERATOR BOLTS
E 101-431-221	MAINTENANCE & REPAIR-EQUIP		\$2.98	283942	ANTIFREEZE MIX
E 101-431-223	MAINTENANCE & REPAIR-OTHER		\$199.99	283951	TRANSFER PUMP
E 101-431-125	UNIFORM ALLOWANCE		\$32.49	283965	B MEYER UNIFORM ALLOWANCE
<b>Total MIDWEST SUPPLY CO.</b>			\$672.19		
<hr/>					
Paid Chk#	078747	9/17/2020	<b>MN ENERGY RESOURCES CORP</b>		

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		Check Amt	Invoice	Comment
E 101-424-271	UTILITIES	\$73.47		FIRE DEPT UTILITIES
E 101-424-271	UTILITIES	\$97.02		FIRE DEPT UTILITIES
E 101-418-271	UTILITIES	\$47.40		336 MORGAN STREET UTILITIES
E 201-471-271	UTILITIES	\$62.84		MPC UTILITIES
E 101-418-271	UTILITIES	\$48.59		372 MORGAN STREET UTILITES
<b>Total MN ENERGY RESOURCES CORP</b>		<b>\$329.32</b>		
<hr/>				
Paid Chk#	078748	9/17/2020	<b>MN FIRE SERVICE CERTIFICATION</b>	
E 101-424-241	TRAVEL CONFERENCES & SCHO	\$25.00	7960	RETEST FEE FOR FIRE FIGHTER 1 W CHRISTIANS
<b>Total MN FIRE SERVICE CERTIFICATION</b>		<b>\$25.00</b>		
<hr/>				
Paid Chk#	078749	9/17/2020	<b>NORTH CENTRAL INTERNATIONAL</b>	
E 101-424-221	MAINTENANCE & REPAIR-EQUIP	\$162.03	37244	FIRE DEPT 1115 SEAL KIT
E 101-424-221	MAINTENANCE & REPAIR-EQUIP	\$59.72	372462	FIRE DEPT 1117 CAP,GASKET
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	\$16.58	372573	07 GMC OIL FILTER
E 101-431-221	MAINTENANCE & REPAIR-EQUIP	(\$19.17)	CM371813	FILTER RETURN-CREDIT
<b>Total NORTH CENTRAL INTERNATIONAL</b>		<b>\$219.16</b>		
<hr/>				
Paid Chk#	078750	9/17/2020	<b>ONE OFFICE SOLUTION</b>	
E 101-413-201	OFFICE SUPPLIES	\$9.62	001886-00	ADMIN SUPPLIES-CALCULATOR PAPER
E 101-413-201	OFFICE SUPPLIES	\$18.68	001887-00	ADMIN SUPPLIES-EARBUDS FOR TRAINING
E 101-413-201	OFFICE SUPPLIES	\$159.91	002018-00	ADMIN SUPPLIE-INK
E 101-413-201	OFFICE SUPPLIES	\$11.84	002019-00	ADMIN SUPPLIES-STAPLER
E 101-413-201	OFFICE SUPPLIES	\$68.90	002246-00	ADMIN SUPPLIES-FLASH DRIVE
E 101-413-201	OFFICE SUPPLIES	\$156.00	375210-00	ADMIN PAPER-2 CASES
E 806-417-201	OFFICE SUPPLIES	\$78.00	375210-00	EDA PAPER-1CASE
E 101-421-201	OFFICE SUPPLIES	\$78.00	375210-00	PD PAPER-1 CASE
E 101-425-210	OPERATING SUPPLIES	\$19.50	375210-00	BUILDING INSPEC PAPER-1/4 CASE
E 101-431-201	OFFICE SUPPLIES	\$19.50	375210-00	STREET DEPT PAPER-1/4 CASE
E 101-441-201	OFFICE SUPPLIES	\$78.00	375210-00	LIBRARY PAPER-1 CASE
E 601-491-201	OFFICE SUPPLIES	\$78.00	375210-00	LQ STORE PAPER-1 CASE
E 602-492-201	OFFICE SUPPLIES	\$39.00	375210-00	SEWER DEPT PAPER-1/2 CASE
E 608-498-201	OFFICE SUPPLIES	\$39.00	375210-00	UTILITY DEPT PAPER-1/2 CASE
E 605-495-201	OFFICE SUPPLIES	\$195.00	375210-00	LICENSEING PAPER-4 CASES
<b>Total ONE OFFICE SOLUTION</b>		<b>\$1,048.95</b>		
<hr/>				
Paid Chk#	078751	9/17/2020	<b>PESCHGES TREE SERVICE LLC</b>	

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			Check Amt	Invoice	Comment
E 101-431-321	OTHER CONTRACTUAL SERVICE		\$250.00	172041	BLVD TREE REMOVAL AT 136 9TH STREET
	<b>Total PESCHGES TREE SERVICE LLC</b>		\$250.00		
<hr/>					
Paid Chk# 078752	9/17/2020	<b>PHILLIPS WINE &amp; SPIRITS</b>			
E 601-491-902	LIQUOR PURCHASES		\$130.00	6090616	LQ STORE LIQUOR PURCHASE
E 601-491-901	FREIGHT ON LIQUOR & BEER		\$1.80	6090616	LQ STORE FREIGHT
E 601-491-902	LIQUOR PURCHASES		\$781.45	6090617	LQ STORE LIQUOR PURCHASE
E 601-491-901	FREIGHT ON LIQUOR & BEER		\$12.60	6090617	LQ STORE FREIGHT
	<b>Total PHILLIPS WINE &amp; SPIRITS</b>		\$925.85		
<hr/>					
Paid Chk# 078753	9/17/2020	<b>PLUM CREEK LIBRARY SYSTEM</b>			
E 101-441-201	OFFICE SUPPLIES		\$21.00	IV25434	LIBRARY BARCODE LABELS
	<b>Total PLUM CREEK LIBRARY SYSTEM</b>		\$21.00		
<hr/>					
Paid Chk# 078754	9/17/2020	<b>PLUNKETTS PEST CONTROL</b>			
E 411-417-321	OTHER CONTRACTUAL SERVICE		\$200.00	6785959	EDA-MULTI HOUSING TOWNHOUSES PEST CONTROL
	<b>Total PLUNKETTS PEST CONTROL</b>		\$200.00		
<hr/>					
Paid Chk# 078755	9/17/2020	<b>SCHAEFFERS SPECIALIZED LUBRICA</b>			
E 101-424-202	MOTOR FUELS & LUBRICANTS		\$513.00	GN955263-INV	DIESEL MOTOR OIL
E 602-492-202	MOTOR FUELS & LUBRICANTS		\$387.68	GN955263-INV	DIESEL MOTOR OIL
E 101-431-202	MOTOR FUELS & LUBRICANTS		\$387.68	GN955263-INV	DIESEL MOTOR OIL
	<b>Total SCHAEFFERS SPECIALIZED LUBRICA</b>		\$1,288.36		
<hr/>					
Paid Chk# 078756	9/17/2020	<b>SMART APPLE MEDIA</b>			
E 101-441-435	BOOKS		\$149.71	ARU0307970	LIBRARY BOOKS
	<b>Total SMART APPLE MEDIA</b>		\$149.71		
<hr/>					
Paid Chk# 078757	9/17/2020	<b>SOUTHERN GLAZERS OF MN</b>			
E 601-491-901	FREIGHT ON LIQUOR & BEER		\$1.85	1993067	LQ STORE FREIGHT
E 601-491-902	LIQUOR PURCHASES		\$585.25	1993068	LQ STORE LIQUOR PURCHASE
E 601-491-901	FREIGHT ON LIQUOR & BEER		\$6.01	1993068	LQ STORE FREIGHT
E 601-491-902	LIQUOR PURCHASES		\$233.90	5060655	LQ STORE LIQUOR PURCHASE
E 601-491-901	FREIGHT ON LIQUOR & BEER		\$3.70	5060655	LQ STORE FREIGHT
	<b>Total SOUTHERN GLAZERS OF MN</b>		\$830.71		
<hr/>					
Paid Chk# 078758	9/17/2020	<b>SOUTHWEST SANITATION</b>			

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E 604-494-320	CITY CLEANUP	\$1,171.36		CLEANUP DAY DISPOSAL
	<b>Total SOUTHWEST SANITATION</b>	\$1,171.36		
<hr/>				
Paid Chk# 078759	9/17/2020	<b>STAR TRIBUNE</b>		
E 101-441-291	SUBS, MEMBRSHPS & CONTRBT	\$145.47		LIBRARY SUBSCRIPTION
	<b>Total STAR TRIBUNE</b>	\$145.47		
<hr/>				
Paid Chk# 078760	9/17/2020	<b>TRACY ACE HOME CENTER</b>		
E 411-417-222	MAINTENANCE & REPAIR-BUILD	\$46.97	B36048	EDA-BATTERIES, WEED B GONE
E 018-499-331	MISCELLANEOUS	\$234.31	B36099	LQ STORE COVID SHIELD
	<b>Total TRACY ACE HOME CENTER</b>	\$281.28		
<hr/>				
Paid Chk# 078761	9/17/2020	<b>TRACY AUTO VALUE</b>		
E 101-424-221	MAINTENANCE & REPAIR-EQUIP	\$10.80	35122423	FIRE DEPT 1120 OIL FILTERS, SPARK PLUGS
E 101-424-221	MAINTENANCE & REPAIR-EQUIP	\$15.98	35122425	FIRE DEPT 1120 LED CLEARANCE LIGHT
	<b>Total TRACY AUTO VALUE</b>	\$26.78		
<hr/>				
Paid Chk# 078762	9/17/2020	<b>TRACY CHAMBER OF COMMERCE</b>		
E 018-499-331	MISCELLANEOUS	\$8,080.00		COVID CARES ACT PMT
	<b>Total TRACY CHAMBER OF COMMERCE</b>	\$8,080.00		
<hr/>				
Paid Chk# 078763	9/17/2020	<b>VAN IWAARDEN ASSOCIATES</b>		
E 101-424-321	OTHER CONTRACTUAL SERVICE	\$1,000.00		COMPLETION OF THE 2019-2020 GASB 67/68 ACTUARIAL REPORT
	<b>Total VAN IWAARDEN ASSOCIATES</b>	\$1,000.00		
<hr/>				
Paid Chk# 078764	9/17/2020	<b>VAST BROADBAND</b>		
E 101-413-231	COMMUNICATIONS-TELEPHONE	\$437.53		PHONE, INTERNET , CABLE
E 101-421-231	COMMUNICATIONS-TELEPHONE	\$398.18		PHONE, INTERNET , CABLE
E 605-495-231	COMMUNICATIONS-TELEPHONE	\$19.00		PHONE, INTERNET , CABLE
E 607-451-231	COMMUNICATIONS-TELEPHONE	\$39.00		PHONE, INTERNET , CABLE
E 101-425-231	COMMUNICATIONS-TELEPHONE	\$154.47		PHONE, INTERNET , CABLE
E 101-417-231	COMMUNICATIONS-TELEPHONE	\$64.20		PHONE, INTERNET , CABLE
E 601-491-231	COMMUNICATIONS-TELEPHONE	\$19.00		PHONE, INTERNET , CABLE
E 101-424-231	COMMUNICATIONS-TELEPHONE	\$119.01		PHONE, INTERNET , CABLE
E 101-431-231	COMMUNICATIONS-TELEPHONE	\$154.47		PHONE, INTERNET , CABLE
E 602-492-231	COMMUNICATIONS-TELEPHONE	\$154.47		PHONE, INTERNET , CABLE

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E 201-471-231	COMMUNICATIONS-TELEPHONE	\$250.90		PHONE, INTERNET , CABLE
E 101-441-231	COMMUNICATIONS-TELEPHONE	\$196.65		PHONE, INTERNET , CABLE
E 608-498-231	COMMUNICATIONS-TELEPHONE	\$154.47		PHONE, INTERNET , CABLE
E 101-413-231	COMMUNICATIONS-TELEPHONE	(\$0.33)		OVER/UNDER
<b>Total VAST BROADBAND</b>		\$2,161.02		
<hr/>				
Paid Chk# 078765	9/17/2020	<b>XCEL ENERGY</b>		
E 101-418-271	UTILITIES	\$67.44		360 MORGAN STREET UTILITIES
E 101-424-271	UTILITIES	\$108.35		FIRE DEPT UTILITIES
E 601-491-271	UTILITIES	\$602.68		LQ STORE UTILITIES
E 101-431-271	UTILITIES	\$27.69		283 1/2 ELM STREET UTILITIES
E 101-432-271	UTILITIES	\$2,144.19		STREET LIGHT UTILITIES
<b>Total XCEL ENERGY</b>		\$2,950.35		
<hr/>				
Paid Chk# 078766	9/14/2020	<b>BOND TRUST SERVICES CORP</b>		
E 101-463-321	OTHER CONTRACTUAL SERVICE	\$475.00	59649	GENERAL OBLIGATION TEMPORARY 2019A PAYING AGENT FEE
<b>Total BOND TRUST SERVICES CORP</b>		\$475.00		
<hr/>				
Paid Chk# 078767	9/18/2020	<b>AMERICAN ENG TESTING, INC.</b>		
E 514-485-321	OTHER CONTRACTUAL SERVICE	\$5,254.65	1302235	PHASE 3A-1 TESTING
<b>Total AMERICAN ENG TESTING, INC.</b>		\$5,254.65		
<hr/>				
Paid Chk# 078768	9/18/2020	<b>DUININCK INC</b>		
E 514-485-321	OTHER CONTRACTUAL SERVICE	\$872,611.85		PHASE 3A1 CONSTRUCTION PAY APP 6
<b>Total DUININCK INC</b>		\$872,611.85		
<hr/>				
Paid Chk# 078769	9/18/2020	<b>I &amp; S GROUP INC</b>		
E 514-485-321	OTHER CONTRACTUAL SERVICE	\$59,631.81	66796	PHASE 3A1 ENGINEERING
<b>Total I &amp; S GROUP INC</b>		\$59,631.81		
<hr/>				
Paid Chk# 078779	9/24/2020	<b>ARCTIC GLACIER</b>		
E 601-491-904	MIX PURCHASES	\$101.17	3451023507	LQ STORE-IC
<b>Total ARCTIC GLACIER</b>		\$101.17		
<hr/>				
Paid Chk# 078780	9/24/2020	<b>BAKER &amp; TAYLOR BOOKS</b>		
E 101-441-435	BOOKS	\$74.74	2035483858	LIBRARY-BOOKS

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			Check Amt	Invoice	Comment
<b>Total BAKER &amp; TAYLOR BOOKS</b>			\$74.74		
Paid Chk#	078781	9/24/2020	<b>BEVERAGE WHOLESALERS, INC.</b>		
E 601-491-903	BEER PURCHASES		\$96.50	132228	LQ STORE-BEER
E 601-491-903	BEER PURCHASES		\$3,342.05	132229	LQ STORE-BEER
<b>Total BEVERAGE WHOLESALERS, INC.</b>			\$3,438.55		
Paid Chk#	078782	9/24/2020	<b>BREAKTHRU BEVERAGE MN WINE</b>		
E 601-491-902	LIQUOR PURCHASES		\$851.13	1081181891	LQ STORE-LIQUOR
<b>Total BREAKTHRU BEVERAGE MN WINE</b>			\$851.13		
Paid Chk#	078783	9/24/2020	<b>DOLL DISTRIBUTING, LLC</b>		
E 601-491-903	BEER PURCHASES		\$938.38	392069	LQ STORE-BEER
E 601-491-903	BEER PURCHASES		\$10.50	392070	LQ STORE-BEER
<b>Total DOLL DISTRIBUTING, LLC</b>			\$948.88		
Paid Chk#	078784	9/24/2020	<b>FERGUSON WATERWORKS</b>		
E 602-492-223	MAINTENANCE & REPAIR-OTHER		\$298.78	0373160	WATER PLANT HS PUMP AIR RELEASE
<b>Total FERGUSON WATERWORKS</b>			\$298.78		
Paid Chk#	078785	9/24/2020	<b>G &amp; R ELECTRIC</b>		
E 101-431-321	OTHER CONTRACTUAL SERVICE		\$148.74	37941	STREET LIGHT REPAIR
E 101-431-321	OTHER CONTRACTUAL SERVICE		\$52.00	37942	PARK-UNHOOK WIRE FROM BUILDING
<b>Total G &amp; R ELECTRIC</b>			\$200.74		
Paid Chk#	078786	9/24/2020	<b>JOHNSON BROTHERS LIQUOR CO.</b>		
E 601-491-902	LIQUOR PURCHASES		\$314.79	1645592	LQ STORE--LIQUOR
<b>Total JOHNSON BROTHERS LIQUOR CO.</b>			\$314.79		
Paid Chk#	078787	9/24/2020	<b>MARCO DALLAS</b>		
E 101-424-201	OFFICE SUPPLIES		\$50.30	27813501	FD COPIER LEASE
E 601-491-201	OFFICE SUPPLIES		\$50.31	27813501	LQ STORE COPIER LEASE
E 101-441-201	OFFICE SUPPLIES		\$50.31	27813501	LIBRARY COPIER LEASE
E 101-421-201	OFFICE SUPPLIES		\$50.31	27813501	PD COPIER LEASE
E 101-413-201	OFFICE SUPPLIES		\$50.31	27813501	ADMIN COPIER LEASE
<b>Total MARCO DALLAS</b>			\$251.54		
Paid Chk#	078788	9/24/2020	<b>MIDWEST SUPPLY CO.</b>		

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			Check Amt	Invoice	Comment
E 601-491-222	MAINTENANCE & REPAIR-BUILDI		\$59.99	284048	LQ STORE-FLAG POLE, LIGHT
E 101-421-125	UNIFORM ALLOWANCE		\$41.98	284097	J LICHTY-UNIFORM ALLOWANCE
	<b>Total</b>	<b>MIDWEST SUPPLY CO.</b>	\$101.97		
<hr/>					
Paid Chk#	078789	9/24/2020	<b>ONE OFFICE SOLUTION</b>		
E 101-413-201	OFFICE SUPPLIES		\$91.96	002018-01	ADMIN-INK CARTRIDGE
E 101-413-201	OFFICE SUPPLIES		\$81.51	002342-00	ADMIN-PRESS BOARD COVER
E 101-413-201	OFFICE SUPPLIES		\$30.74	002352-00	ADMIN-BINDER, FLAGS
E 101-413-201	OFFICE SUPPLIES		\$31.51	002431-00	ADMIN-CALENDAR, WALL PLANNER
	<b>Total</b>	<b>ONE OFFICE SOLUTION</b>	\$235.72		
<hr/>					
Paid Chk#	078790	9/24/2020	<b>PHILLIPS WINE &amp; SPIRITS</b>		
E 601-491-902	LIQUOR PURCHASES		\$471.80	6094284	LQ STORE-LIQUOR
	<b>Total</b>	<b>PHILLIPS WINE &amp; SPIRITS</b>	\$471.80		
<hr/>					
Paid Chk#	078791	9/24/2020	<b>PROMOTIONS PLUS</b>		
E 101-431-125	UNIFORM ALLOWANCE		\$81.27	1463	S DANIELS-CLOTHING ALLOWANCE
E 101-431-125	UNIFORM ALLOWANCE		\$81.26	1463	S TORNELSON-CLOTHING ALLOWANCE
	<b>Total</b>	<b>PROMOTIONS PLUS</b>	\$162.53		
<hr/>					
Paid Chk#	078792	9/24/2020	<b>R.A. MUECKE SAND &amp; GRAVEL, INC</b>		
E 603-493-223	MAINTENANCE & REPAIR-OTHER		\$282.04	76325	PEAROCK-CURBSIDE REPAIR
E 603-493-223	MAINTENANCE & REPAIR-OTHER		\$314.22	76522	WATER SERVICE REPAIR
	<b>Total</b>	<b>R.A. MUECKE SAND &amp; GRAVEL, INC</b>	\$596.26		
<hr/>					
Paid Chk#	078793	9/24/2020	<b>SOUTHERN GLAZERS OF MN</b>		
E 601-491-902	LIQUOR PURCHASES		\$215.95	1995833	LQ STORE-LIQUOR
	<b>Total</b>	<b>SOUTHERN GLAZERS OF MN</b>	\$215.95		
<hr/>					
Paid Chk#	078794	9/24/2020	<b>US FOODS</b>		
E 101-499-331	MISCELLANEOUS		\$642.38	3730998	COVID SUPPLIES FOR SCHOOL
	<b>Total</b>	<b>US FOODS</b>	\$642.38		
<hr/>					
Paid Chk#	078795	9/24/2020	<b>VERIZON WIRELESS</b>		
E 101-421-231	COMMUNICATIONS-TELEPHONE		\$35.01	9862787912	PD-COMMUNICATIONS
E 101-431-231	COMMUNICATIONS-TELEPHONE		\$35.01	9862787912	PD-COMMUNICATIONS
E 101-425-231	COMMUNICATIONS-TELEPHONE		\$8.49	9862787912	BLDG INSPECTOR-COMMUNICATIONS

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		Check Amt	Invoice	Comment
E 602-492-231	COMMUNICATIONS-TELEPHONE	\$8.49	9862787912	WATER-COMMUNICATION
E 101-413-231	COMMUNICATIONS-TELEPHONE	\$8.49	9862787912	ADMIN-COMMUNICATIONS
E 608-498-231	COMMUNICATIONS-TELEPHONE	\$8.49	9862787912	SEWER-COMMUNICATIONS
E 602-492-231	COMMUNICATIONS-TELEPHONE	\$22.84	9862787912	WATER-COMMUNICATIONS
E 101-431-231	COMMUNICATIONS-TELEPHONE	\$33.96	9862787912	STREET-COMMUNICATIONS
E 101-421-231	COMMUNICATIONS-TELEPHONE	\$58.21	9862787912	PD-COMMUNICATIONS
E 203-461-231	COMMUNICATIONS-TELEPHONE	\$22.84	9862787912	CEMETERY-COMMUNICATIONS
E 101-421-231	COMMUNICATIONS-TELEPHONE	(\$67.48)	9862787912	CREDIT
<b>Total VERIZON WIRELESS</b>		\$174.35		
<hr/>				
Paid Chk# 078796	9/24/2020	<b>VINOCOPIA INC</b>		
E 601-491-902	LIQUOR PURCHASES	\$372.50	0263708-IN	LQ STORE-LIQUOR
<b>Total VINOCOPIA INC</b>		\$372.50		
<hr/>				
Paid Chk# 078797	9/24/2020	<b>WILKS PLUMBING, LLC</b>		
E 603-493-321	OTHER CONTRACTUAL SERVICE	\$1,351.06	0	CURBSTOP REPAIR
<b>Total WILKS PLUMBING, LLC</b>		\$1,351.06		
<hr/>				
Paid Chk# 078798	9/24/2020	<b>XCEL ENERGY</b>		
E 101-426-271	UTILITIES	\$7.11	700915541	UTILITIES-35 SOUTH STREET
E 101-426-271	UTILITIES	\$7.10	700915541	UTILITIES-815 GREENWOOD AVE
<b>Total XCEL ENERGY</b>		\$14.21		
<hr/>				
Paid Chk# 078799	9/24/2020	<b>ZWACH,PEGGY</b>		
E 101-499-331	MISCELLANEOUS	\$24.66	34392 09 2359	REIMB-SANITIZING WIPES
<b>Total ZWACH,PEGGY</b>		\$24.66		
<b>10100 MINNWEST CHECKING</b>		\$1,053,145.80		

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AUGUST 2020 to SEPTEMBER 2020

Check Amt Invoice Comment

Fund Summary

**10100 MINNWEST CHECKING**

018 FLOOD	\$9,098.53		
101 GENERAL	\$31,150.92		
201 MULTI PURPOSE CENTER OP	\$361.46		
203 CEMETERY OPRTNG FUND	\$296.28		
411 ORCHARD LANE & 2016A HOUSING	\$246.97		
514 USDA FUTURE BONDS	\$937,498.31		
601 LIQUOR STORE OPRTNG	\$21,905.57		
602 UTILITY-WATER	\$3,672.25		
603 UTILITY SURCHARGE	\$1,947.32		
604 REFUSE COLLECTION	\$11,154.21		
605 LICENSING	\$33,152.13		
607 AQ CENTER OPERATIONS	\$240.12		
608 UTILITY-SEWER	\$1,035.23		
806 ECONOMIC DEV RESERVE	\$1,320.50		
808 CODE ENFORCEMENT	\$66.00		
	<hr/>		
	\$1,053,145.80		

CITY OF TRACY

TRACY CHECK REGISTER-FOR CITY COUNCIL

Pay Group	Pay Period	Check #	Employee #	Employee Name	Check Date	Check Amount	Check Gross
01	19	516895	000000002	ZWACH, PEGGY JO	09/18/20	\$1,459.99	\$2,248.00
01	19	516907	000000056	SCHULTZ, ALLEN J	09/18/20	\$1,317.72	\$2,145.71
01	19	516897	000000007	LICHTY, APRIL LEIGH	09/18/20	\$1,343.72	\$1,951.20
01	19	516902	000000062	PETERSON, DAVID P.	09/18/20	\$1,312.74	\$1,890.28
01	19	516919	000000072	QUIST, VALERIE D	09/18/20	\$1,090.94	\$1,582.08
01	19	516921	000000077	RAYMOND, DIANNE L.	09/18/20	\$340.38	\$396.48
01	19	516900	000000058	MEYER, BARTON JOSEPH	09/18/20	\$1,104.15	\$1,588.44
01	19	516912	000000031	SIK, LYDELL E	09/18/20	\$1,148.13	\$1,602.40
01	19	516898	000000008	CAMPBELL, DIANE MARIE	09/18/20	\$1,383.28	\$1,911.50
01	19	516899	000000009	VANDENDRIESSCHE, CHRIST	09/18/20	\$1,114.17	\$1,818.40
01	19	516903	000000066	SCHONS, KEITH FRANCIS	09/18/20	\$667.45	\$846.00
01	19	516916	000000121	ARVIZU, JANET OTTO	09/18/20	\$191.92	\$258.50
01	19	516922	000000050	HEMISH, JANELL LEA	09/18/20	\$969.80	\$1,381.27
01	19	516920	000000073	FOX, LAURINNE KAY	09/18/20	\$346.02	\$374.68
01	19	516906	000000070	DANIELS, SHANE CHARLES	09/18/20	\$2,166.72	\$3,296.80
01	19	516918	000000010	CARPENTER, JEFFREY PAUL	09/18/20	\$1,593.69	\$2,316.00
01	19	516917	000000130	EKNESS, CHERYL E	09/18/20	\$133.18	\$184.25
01	19	516901	000000060	CARON, CLAY MERLYN	09/18/20	\$1,320.83	\$1,824.34
01	19	516904	000000067	DESMITH, MARK AUGUST	09/18/20	\$749.91	\$1,218.41
01	19	516910	000000045	MARKEGARD, JORDAN LEE	09/18/20	\$1,276.77	\$1,849.35
01	19	516905	000000068	TORKELSON, SHAWN LEE	09/18/20	\$1,437.01	\$2,117.60
01	19	516896	000000003	HANSEN, ERIK LARS	09/18/20	\$2,569.79	\$3,846.40
01	19	516914	000000110	JENSEN, DANIEL WALTER	09/18/20	\$187.60	\$214.50
01	19	516913	000000099	STEFANICK, STACY L	09/18/20	\$249.01	\$294.25
01	19	516908	000000042	HANSEN, ADAM L.	09/18/20	\$1,648.15	\$2,854.40
01	19	516909	000000044	LICHTY, JASON	09/18/20	\$1,882.96	\$2,843.20
01	19	516911	000000048	VUE, PETER CHEE MENG	09/18/20	\$972.66	\$1,358.64
01	19	516915	000000120	STIMPERT SCHONS, TAMMAR	09/18/20	\$1,246.67	\$1,791.52
						\$31,225.36	\$46,004.60

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
<b>FUND 018 FLOOD</b>						
018-33220	POLICE STATE AI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018-33230	FIRE-STATE AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018-33260	STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018-33265	STATE AID-PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018-33270	FEDERAL GRANTS	\$150,000.00	\$60,537.09	\$0.00	\$89,462.91	40.36%
018-33275	GRANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018-33290	GENERAL LOCAL S	\$0.00	\$159,947.00	\$0.00	-\$159,947.00	0.00%
018-36540	REFUNDS & REIM	\$0.00	\$2.36	\$0.00	-\$2.36	0.00%
018-36550	INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018-38830	OTHER INCOME	\$0.00	\$2,377.00	\$0.00	-\$2,377.00	0.00%
<b>FUND 018 FLOOD</b>		<b>\$150,000.00</b>	<b>\$222,863.45</b>	<b>\$0.00</b>	<b>-\$72,863.45</b>	
<b>FUND 101 GENERAL</b>						
101-31010	GENERAL PROPER	\$709,003.00	\$433,644.26	\$0.00	\$275,358.74	61.16%
101-31020	DELINQUENT PRO	\$50,000.00	\$32,425.05	\$0.00	\$17,574.95	64.85%
101-31030	SPECIAL ASSESSM	\$5,000.00	\$30,382.88	\$0.00	-\$25,382.88	607.66%
101-31040	PENALTIES & INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101-31060	FRANCHISE TAXE	\$32,000.00	\$46,498.96	\$0.00	-\$14,498.96	145.31%
101-31080	BLDG PERMIT SU	\$900.00	\$660.90	\$35.50	\$239.10	73.43%
101-32110	BUSINESS/NON-B	\$6,000.00	\$335.00	\$0.00	\$5,665.00	5.58%
101-32120	BLDG PERMIT FEE	\$11,000.00	\$9,655.31	\$245.75	\$1,344.69	87.78%
101-32121	SPECIAL VEHICLE	\$2,000.00	\$900.00	\$375.00	\$1,100.00	45.00%
101-32122	ANIMAL PERMITS/	\$2,000.00	\$332.00	\$40.00	\$1,668.00	16.60%
101-33210	LOCAL GOVERNMENT	\$951,978.00	\$476,372.50	\$0.00	\$475,605.50	50.04%
101-33220	POLICE STATE AI	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
101-33230	FIRE-STATE AID	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
101-33240	SURCHARGE-POLI	\$0.00	\$3,763.64	\$0.00	-\$3,763.64	0.00%
101-33250	AIRPORT GRANT	\$28,168.00	\$25,995.61	\$0.00	\$2,172.39	92.29%
101-33260	STATE GRANTS	\$3,600.00	\$1,226.52	\$0.00	\$2,373.48	34.07%
101-33265	STATE AID-PERA	\$3,092.00	\$0.00	\$0.00	\$3,092.00	0.00%
101-33270	FEDERAL GRANTS	\$0.00	-\$62,337.60	\$0.00	\$62,337.60	0.00%
101-33275	GRANTS-OTHER	\$14,000.00	\$15,000.00	\$0.00	-\$1,000.00	107.14%
101-34106	CAROUSAL SERVI	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
101-34107	SPECIAL ASSESSM	\$200.00	-\$12,465.89	\$40.00	\$12,665.89	-6232.95%
101-34201	SPECIAL POLICE S	\$2,100.00	\$1,075.00	\$175.00	\$1,025.00	51.19%
101-34202	FIRE PROTECTIO	\$10,000.00	\$7,805.62	\$50.00	\$2,194.38	78.06%
101-34203	POLICE ACCIDENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101-34204	SPECIAL FIRE SER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101-34205	SPECIAL LIBRARY	\$3,000.00	\$795.15	\$135.25	\$2,204.85	26.51%
101-34211	DOG POUND FEES	\$350.00	\$25.00	\$0.00	\$325.00	7.14%
101-34301	STREET, SIDEWAL	\$8,500.00	\$8,025.72	\$50.00	\$474.28	94.42%
101-34303	TREE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101-34304	MOWING	\$7,000.00	\$12.42	\$0.00	\$6,987.58	0.18%
101-34305	AIRPORT FUEL	\$15,000.00	\$7,372.43	\$817.61	\$7,627.57	49.15%
101-34310	RURAL FIRE CONT	\$59,000.00	\$67,334.00	\$0.00	-\$8,334.00	114.13%
101-35410	POLICE FINES	\$8,000.00	\$4,352.63	\$127.22	\$3,647.37	54.41%
101-36510	INTEREST	\$15,000.00	\$23,700.66	\$0.00	-\$8,700.66	158.00%
101-36520	RENT PROCEEDS	\$47,000.00	\$31,538.18	\$260.00	\$15,461.82	67.10%
101-36521	GYM RENTAL	\$500.00	\$157.50	\$0.00	\$342.50	31.50%
101-36530	SALES OF PROPER	\$0.00	\$1,500.00	\$0.00	-\$1,500.00	0.00%
101-36531	FORFEITED PROP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101-36532	UNDEPRECIATED	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
101-36540	REFUNDS & REIM	\$15,000.00	\$64,843.95	\$228.36	-\$49,843.95	432.29%
101-36550	INSURANCE REFU	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
101-36580	CAMPING FEES	\$7,500.00	\$10,581.15	\$1,085.70	-\$3,081.15	141.08%
101-36600	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101-36610	MISC SALES/GAM	\$0.00	\$33.10	\$0.00	-\$33.10	0.00%
101-37620	TRANSFER IN-UTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101-37631	TRANSFER IN-LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101-37632	TRANSFER IN-REF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101-37633	TRANSFER IN	\$63,507.00	\$0.00	\$0.00	\$63,507.00	0.00%
101-37640	PROCEED FROM S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101-38870	CASH SHORT/LON	\$0.00	-\$0.50	\$0.00	\$0.50	0.00%
101-38880	USER FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 101 GENERAL</b>		<b>\$2,152,898.00</b>	<b>\$1,231,541.15</b>	<b>\$3,665.39</b>	<b>\$921,356.85</b>	
<b>FUND 201 MULTI PURPOSE CENTER OP</b>						
201-36510	INTEREST	\$100.00	\$3.75	\$0.00	\$96.25	3.75%
201-36520	RENT PROCEEDS	\$2,600.00	\$738.00	\$0.00	\$1,862.00	28.38%
201-36532	UNDEPRECIATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201-36550	INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201-36600	DONATIONS	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
201-36610	MISC SALES/GAM	\$800.00	\$183.75	\$0.00	\$616.25	22.97%
201-37630	TRANSFER IN-OT	\$33,735.00	\$0.00	\$0.00	\$33,735.00	0.00%
201-37633	TRANSFER IN	\$33,735.00	\$0.00	\$0.00	\$33,735.00	0.00%
201-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201-38855	SALES OF MPC BR	\$5,000.00	\$1,027.00	\$0.00	\$3,973.00	20.54%
201-38856	SALES OF MPC LU	\$5,000.00	\$1,567.00	\$0.00	\$3,433.00	31.34%
201-38870	CASH SHORT/LON	\$0.00	\$15.75	\$0.00	-\$15.75	0.00%
<b>FUND 201 MULTI PURPOSE CENTER O</b>		<b>\$81,570.00</b>	<b>\$3,535.25</b>	<b>\$0.00</b>	<b>\$78,034.75</b>	
<b>FUND 203 CEMETERY OPRTNG FUND</b>						
203-34302	CEMETERY SERVI	\$1,000.00	\$1,025.00	\$100.00	-\$25.00	102.50%
203-36510	INTEREST	\$0.00	\$0.58	\$0.00	-\$0.58	0.00%
203-36530	SALES OF PROPER	\$2,000.00	\$2,565.00	\$315.00	-\$565.00	128.25%
203-36540	REFUNDS & REIM	\$2,000.00	\$3,275.00	\$600.00	-\$1,275.00	163.75%
203-36550	INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
203-36600	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
203-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
203-37633	TRANSFER IN	\$34,176.00	\$0.00	\$0.00	\$34,176.00	0.00%
<b>FUND 203 CEMETERY OPRTNG FUND</b>		<b>\$39,176.00</b>	<b>\$6,865.58</b>	<b>\$1,015.00</b>	<b>\$32,310.42</b>	
<b>FUND 204 CEMETERY MEMORIAL FUND</b>						
204-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 204 CEMETERY MEMORIAL FUN</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>FUND 303 O BRIEN COURT</b>						
303-36510	INTEREST	\$1,300.00	\$1,225.12	\$0.00	\$74.88	94.24%
303-36520	RENT PROCEEDS	\$45,000.00	\$33,750.00	\$0.00	\$11,250.00	75.00%
303-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303-38870	CASH SHORT/LON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 303 O BRIEN COURT</b>		<b>\$46,300.00</b>	<b>\$34,975.12</b>	<b>\$0.00</b>	<b>\$11,324.88</b>	

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
<b>FUND 403 PERMANENT IMPROVEMENT</b>						
403-31010	GENERAL PROPER	\$50,000.00	\$257.06	\$0.00	\$49,742.94	0.51%
403-31020	DELINQUENT PRO	\$0.00	\$3.16	\$0.00	-\$3.16	0.00%
403-33290	GENERAL LOCAL S	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
403-36510	INTEREST	\$150.00	\$5.13	\$0.00	\$144.87	3.42%
403-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
403-37633	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 403 PERMANENT IMPROVEMENT</b>		<b>\$70,150.00</b>	<b>\$265.35</b>	<b>\$0.00</b>	<b>\$69,884.65</b>	
<b>FUND 405 EASTVIEW APARTMENTS</b>						
405-36510	INTEREST	\$0.00	\$798.58	\$0.00	-\$798.58	0.00%
405-36520	RENT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405-36530	SALES OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405-37633	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 405 EASTVIEW APARTMENTS</b>		<b>\$0.00</b>	<b>\$798.58</b>	<b>\$0.00</b>	<b>-\$798.58</b>	
<b>FUND 406 LIBRARY TRUST FUND</b>						
406-33260	STATE GRANTS	\$0.00	\$66,663.50	\$0.00	-\$66,663.50	0.00%
406-36510	INTEREST	\$0.00	\$274.87	\$0.00	-\$274.87	0.00%
406-36600	DONATIONS	\$0.00	\$2,002.00	\$0.00	-\$2,002.00	0.00%
<b>FUND 406 LIBRARY TRUST FUND</b>		<b>\$0.00</b>	<b>\$68,940.37</b>	<b>\$0.00</b>	<b>-\$68,940.37</b>	
<b>FUND 407 5TH STREET APARTMENTS</b>						
407-36520	RENT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
407-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 407 5TH STREET APARTMENTS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>FUND 408 TRACY MED CENTER TR FND</b>						
408-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
408-37633	TRANSFER IN	\$14,000.00	-\$119,762.88	\$0.00	\$133,762.88	-855.45%
408-37650	SALE OF INVESTM	\$620,000.00	\$0.00	\$0.00	\$620,000.00	0.00%
<b>FUND 408 TRACY MED CENTER TR FN</b>		<b>\$634,000.00</b>	<b>-\$119,762.88</b>	<b>\$0.00</b>	<b>\$753,762.88</b>	
<b>FUND 409 PARKS IMPROVEMENT</b>						
409-36510	INTEREST	\$300.00	\$414.23	\$0.00	-\$114.23	138.08%
409-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
409-36600	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
409-37633	TRANSFER IN	\$8,700.00	\$0.00	\$0.00	\$8,700.00	0.00%
409-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 409 PARKS IMPROVEMENT</b>		<b>\$9,000.00</b>	<b>\$414.23</b>	<b>\$0.00</b>	<b>\$8,585.77</b>	
<b>FUND 410 AIRPORT IMPROVEMENT FUND</b>						
410-33250	AIRPORT GRANT	\$0.00	\$420,494.68	\$0.00	-\$420,494.68	0.00%
410-33260	STATE GRANTS	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
410-33270	FEDERAL GRANTS	\$270,000.00	\$0.00	\$0.00	\$270,000.00	0.00%
410-36520	RENT PROCEEDS	\$0.00	\$750.00	\$0.00	-\$750.00	0.00%
410-36540	REFUNDS & REIM	\$0.00	\$82.00	\$0.00	-\$82.00	0.00%
410-36600	DONATIONS	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
410-37633	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 410 AIRPORT IMPROVEMENT FU</b>		<b>\$285,300.00</b>	<b>\$421,326.68</b>	<b>\$0.00</b>	<b>-\$136,026.68</b>	
<b>FUND 411 ORCHARD LANE &amp; 2016A HOUSING</b>						

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
411-36510	INTEREST	\$0.00	\$0.40	\$0.00	-\$0.40	0.00%
411-36520	RENT PROCEEDS	\$80,160.00	\$58,050.00	\$4,550.00	\$22,110.00	72.42%
411-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
411-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
411-37633	TRANSFER IN	\$14,486.00	\$0.00	\$0.00	\$14,486.00	0.00%
411-37640	PROCEED FROM S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
411-39320	PREMIUMS ON BO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 ORCHARD LANE & 2016A H		\$94,646.00	\$58,050.40	\$4,550.00	\$36,595.60	
FUND 412 2014 CONSTRUCTION FUND (4TH&M)						
412-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 2014 CONSTRUCTION FUND		\$0.00	\$0.00	\$0.00	\$0.00	
FUND 413 WASTERWATER/POND CONST FUND						
413-31030	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413-33260	STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413-33270	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413-37640	PROCEED FROM S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 WASTERWATER/POND CON		\$0.00	\$0.00	\$0.00	\$0.00	
FUND 414 2016D PROJECT CONTRUCTION FUND						
414-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
414-37633	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 2016D PROJECT CONTRUCT		\$0.00	\$0.00	\$0.00	\$0.00	
FUND 417 PHASE III						
417-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417-37640	PROCEED FROM S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417-39320	PREMIUMS ON BO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 417 PHASE III		\$0.00	\$0.00	\$0.00	\$0.00	
FUND 502 2014 GO BOND(4TH & MORGAN)						
502-31010	GENERAL PROPER	\$0.00	\$41,500.00	\$0.00	-\$41,500.00	0.00%
502-31030	SPECIAL ASSESSM	\$0.00	\$16,226.15	\$0.00	-\$16,226.15	0.00%
502-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
502-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
502-37633	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
502-37640	PROCEED FROM S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
502-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 2014 GO BOND(4TH & MOR		\$0.00	\$57,726.15	\$0.00	-\$57,726.15	
FUND 503 2009 IMPROVEMENT BOND						
503-31010	GENERAL PROPER	\$72,815.00	\$36,407.50	\$0.00	\$36,407.50	50.00%
503-31020	DELINQUENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
503-31030	SPECIAL ASSESSM	\$17,000.00	\$9,197.31	\$0.00	\$7,802.69	54.10%
503-31040	PENALTIES & INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
503-36510	INTEREST	\$1,000.00	\$1,697.09	\$0.00	-\$697.09	169.71%
503-37640	PROCEED FROM S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
503-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 2009 IMPROVEMENT BOND		\$90,815.00	\$47,301.90	\$0.00	\$43,513.10	
FUND 504 2007 ST/UTIL/ABTMNT IMP BOND						
504-31030	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
504-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 504 2007 ST/UTIL/ABTMNT IMP		\$0.00	\$0.00	\$0.00	\$0.00	
FUND 505 2016B GO REFUNDING (2008)						
505-31010	GENERAL PROPER	\$0.00	\$60,191.50	\$0.00	-\$60,191.50	0.00%
505-31020	DELINQUENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
505-36510	INTEREST	\$0.00	\$4,795.82	\$0.00	-\$4,795.82	0.00%
505-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 505 2016B GO REFUNDING (200		\$0.00	\$64,987.32	\$0.00	-\$64,987.32	
FUND 510 2015A GO REFUNDING BOND						
510-31010	GENERAL PROPER	\$0.00	\$63,657.50	\$0.00	-\$63,657.50	0.00%
510-31020	DELINQUENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
510-31030	SPECIAL ASSESSM	\$0.00	\$12,461.65	\$0.00	-\$12,461.65	0.00%
510-31040	PENALTIES & INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
510-36510	INTEREST	\$0.00	\$3,533.12	\$0.00	-\$3,533.12	0.00%
FUND 510 2015A GO REFUNDING BON		\$0.00	\$79,652.27	\$0.00	-\$79,652.27	
FUND 512 2016D GO BOND						
512-37633	TRANSFER IN	\$32,880.00	\$0.00	\$0.00	\$32,880.00	0.00%
FUND 512 2016D GO BOND		\$32,880.00	\$0.00	\$0.00	\$32,880.00	
FUND 513 WASTEWATER/POND BOND						
513-31010	GENERAL PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
513-31020	DELINQUENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
513-31030	SPECIAL ASSESSM	\$0.00	\$28,075.36	\$0.00	-\$28,075.36	0.00%
FUND 513 WASTEWATER/POND BOND		\$0.00	\$28,075.36	\$0.00	-\$28,075.36	
FUND 514 USDA FUTURE BONDS						
514-31010	GENERAL PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-31020	DELINQUENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-31030	SPECIAL ASSESSM	\$0.00	\$278.00	\$0.00	-\$278.00	0.00%
514-31040	PENALTIES & INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-31050	SALES TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-31051	LYON CO TRANSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-31060	FRANCHISE TAXE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-31070	SOLID WASTE MG	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-31080	BLDG PERMIT SU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-32110	BUSINESS/NON-B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-33260	STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-33265	STATE AID-PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-33270	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-33275	GRANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-33290	GENERAL LOCAL S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-36540	REFUNDS & REIM	\$0.00	\$9,950.00	\$0.00	-\$9,950.00	0.00%
514-37621	TRANSFER IN-UTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-37660	TEMPORARY LOA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-37670	TEMPORARY LOA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-38710	SURCHARGE FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-38723	SPECIAL SEWER S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
514-38730	SEWER SERVICE C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 514 USDA FUTURE BONDS		\$0.00	\$10,228.00	\$0.00	-\$10,228.00	

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
FUND 515 2019A PROJECT						
515-31010	GENERAL PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-31020	DELINQUENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-31030	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-31040	PENALTIES & INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-31050	SALES TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-31051	LYON CO TRANSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-31060	FRANCHISE TAXE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-31070	SOLID WASTE MG	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-31080	BLDG PERMIT SU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-32110	BUSINESS/NON-B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-32120	BLDG PERMIT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-32121	SPECIAL VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-32122	ANIMAL PERMITS/	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-33210	LOCAL GOVERNMM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-33220	POLICE STATE AI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-33230	FIRE-STATE AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-33240	SURCHARGE-POLI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-33250	AIRPORT GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-33260	STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-33265	STATE AID-PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-33270	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-33275	GRANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-33280	MARKET VALUE H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-33290	GENERAL LOCAL S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-33439	GERF PERA AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34105	SALE OF COPIES,	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34106	CAROUSAL SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34107	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34201	SPECIAL POLICE S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34202	FIRE PROTECTIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34203	POLICE ACCIDENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34204	SPECIAL FIRE SER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34205	SPECIAL LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34211	DOG POUND FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34301	STREET, SIDEWAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34302	CEMETERY SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34303	TREE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34304	MOWING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34305	AIRPORT FUEL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-34310	RURAL FIRE CONT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-35410	POLICE FINES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-35411	ADMINISTRATIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36515	Mkt Value Increas	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36520	RENT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36521	GYM RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36522	REVENUE SHARIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36530	SALES OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36531	FORFEITED PROP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36532	UNDEPRECIATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36550	INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
515-36560	AQ CENTER-SINGL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36561	AQ CENTER-NON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36562	AQ CENTER-FAMIL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36563	AQ CENTER-NON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36566	AQ CENTER-WATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36567	AQ CENTER-SWIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36568	AQ CENTER-SW L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36569	AQ CENTER-SW L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36570	AQ CENTER-DAILY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36571	AQ CENTER-SW L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36580	CAMPING FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36600	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36610	MISC SALES/GAM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-36620	DONATIONS TO T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37610	TRANSFER IN-LIQ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37620	TRANSFER IN-UTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37621	TRANSFER IN-UTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37631	TRANSFER IN-LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37632	TRANSFER IN-REF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37633	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37634	TRANSFER IN-SUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37640	PROCEED FROM S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37641	LOAN PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37660	TEMPORARY LOA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-37670	TEMPORARY LOA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38710	SURCHARGE FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38720	WATER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38721	CURB STOP REPAI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38722	SPECIAL WATER S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38723	SPECIAL SEWER S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38730	SEWER SERVICE C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38740	UTILITY HOOK-UP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38750	DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38760	REFUSE SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38770	MOTOR VEHICLE-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38780	MOTER VEHICLE-F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38790	DRIVER LICENSE-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38800	DRIVER LICENSE-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38810	DNR-TAX COLLEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38820	DNR-FEE COLLECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38830	OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38831	LOTTO TICKET PR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38840	OFF SALE-LIQUOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38841	OFF SALE-CAN BE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38842	OFF SALE-CASE B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38843	CONTAINER DEPO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38844	OFF SALE-MIX &	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38845	OFF SALE-KEG BE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38846	OFF SALE-SALES T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38847	OFF SALE-CASH S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38848	OFF SALE-CIGARE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38849	OFF SALE-LYON C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
515-38850	ON SALE-LIQUOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38851	ON SALE-BEER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38852	ON SALE-MIX/MIS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38853	ON SALE-CIGARET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38854	ON SALE CASH SH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38855	SALES OF MPC BR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38856	SALES OF MPC LU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38858	ON SALE-CIGARET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38860	UNALLOCATED AM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38861	LIQ STR GIFT CER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38870	CASH SHORT/LON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-38880	USER FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-39320	PREMIUMS ON BO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
515-39990	CREDIT CARD FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 515 2019A PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	
FUND 516 2019A CIF						
516-31020	DELINQUENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-31030	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-31040	PENALTIES & INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-31050	SALES TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-31051	LYON CO TRANSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-31060	FRANCHISE TAXE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-31070	SOLID WASTE MG	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-31080	BLDG PERMIT SU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-32110	BUSINESS/NON-B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-32120	BLDG PERMIT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-32121	SPECIAL VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-32122	ANIMAL PERMITS/	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-33210	LOCAL GOVERNM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-33220	POLICE STATE AI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-33230	FIRE-STATE AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-33240	SURCHARGE-POLI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-33250	AIRPORT GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-33260	STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-33265	STATE AID-PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-33270	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-33275	GRANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-33280	MARKET VALUE H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-33290	GENERAL LOCAL S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-33439	GERF PERA AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34105	SALE OF COPIES,	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34106	CAROUSAL SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34107	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34201	SPECIAL POLICE S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34202	FIRE PROTECTIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34203	POLICE ACCIDENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34204	SPECIAL FIRE SER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34205	SPECIAL LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34211	DOG POUND FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34301	STREET, SIDEWAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34302	CEMETERY SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34303	TREE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34304	MOWING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
516-34305	AIRPORT FUEL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-34310	RURAL FIRE CONT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-35410	POLICE FINES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-35411	ADMINISTRATIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36515	Mkt Value Increas	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36520	RENT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36521	GYM RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36522	REVENUE SHARIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36530	SALES OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36531	FORFEITED PROP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36532	UNDEPRECIATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36550	INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36560	AQ CENTER-SINGL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36561	AQ CENTER-NON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36562	AQ CENTER-FAMIL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36563	AQ CENTER-NON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36566	AQ CENTER-WATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36567	AQ CENTER-SWIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36568	AQ CENTER-SW L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36569	AQ CENTER-SW L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36570	AQ CENTER-DAILY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36571	AQ CENTER-SW L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36580	CAMPING FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36600	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36610	MISC SALES/GAM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-36620	DONATIONS TO T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37610	TRANSFER IN-LIQ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37620	TRANSFER IN-UTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37621	TRANSFER IN-UTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37631	TRANSFER IN-LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37632	TRANSFER IN-REF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37633	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37634	TRANSFER IN-SUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37640	PROCEED FROM S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37641	LOAN PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37660	TEMPORARY LOA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-37670	TEMPORARY LOA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38710	SURCHARGE FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38720	WATER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38721	CURB STOP REPAI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38722	SPECIAL WATER S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38723	SPECIAL SEWER S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38730	SEWER SERVICE C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38740	UTILITY HOOK-UP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38750	DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38760	REFUSE SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38770	MOTOR VEHICLE-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38780	MOTER VEHICLE-F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38790	DRIVER LICENSE-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38800	DRIVER LICENSE-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
516-38810	DNR-TAX COLLEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38820	DNR-FEE COLLECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38830	OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38831	LOTTO TICKET PR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38840	OFF SALE-LIQUOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38841	OFF SALE-CAN BE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38842	OFF SALE-CASE B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38843	CONTAINER DEPO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38844	OFF SALE-MIX &	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38845	OFF SALE-KEG BE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38846	OFF SALE-SALES T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38847	OFF SALE-CASH S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38848	OFF SALE-CIGARE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38849	OFF SALE-LYON C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38850	ON SALE-LIQUOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38851	ON SALE-BEER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38852	ON SALE-MIX/MIS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38853	ON SALE-CIGARET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38854	ON SALE CASH SH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38855	SALES OF MPC BR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38856	SALES OF MPC LU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38858	ON SALE-CIGARET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38860	UNALLOCATED AM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38861	LIQ STR GIFT CER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38870	CASH SHORT/LON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-38880	USER FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-39320	PREMIUMS ON BO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
516-39990	CREDIT CARD FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 516 2019A CIF		\$0.00	\$0.00	\$0.00	\$0.00	
FUND 517 2019B PROJECT						
517-31010	GENERAL PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-31020	DELINQUENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-31030	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-31040	PENALTIES & INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-31050	SALES TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-31051	LYON CO TRANSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-31060	FRANCHISE TAXE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-31070	SOLID WASTE MG	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-31080	BLDG PERMIT SU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-32110	BUSINESS/NON-B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-32120	BLDG PERMIT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-32121	SPECIAL VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-32122	ANIMAL PERMITS/	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-33210	LOCAL GOVERNM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-33220	POLICE STATE AI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-33230	FIRE-STATE AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-33240	SURCHARGE-POLI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-33250	AIRPORT GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-33260	STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-33265	STATE AID-PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-33270	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-33275	GRANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-33280	MARKET VALUE H	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
517-33290	GENERAL LOCAL S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-33439	GERF PERA AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34105	SALE OF COPIES,	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34106	CAROUSAL SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34107	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34201	SPECIAL POLICE S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34202	FIRE PROTECTIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34203	POLICE ACCIDENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34204	SPECIAL FIRE SER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34205	SPECIAL LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34211	DOG POUND FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34301	STREET, SIDEWAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34302	CEMETERY SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34303	TREE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34304	MOWING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34305	AIRPORT FUEL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-34310	RURAL FIRE CONT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-35410	POLICE FINES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-35411	ADMINISTRATIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36510	INTEREST	\$0.00	\$107,053.33	\$0.00	-\$107,053.33	0.00%
517-36515	Mkt Value Increas	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36520	RENT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36521	GYM RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36522	REVENUE SHARIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36530	SALES OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36531	FORFEITED PROP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36532	UNDEPRECIATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36550	INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36560	AQ CENTER-SINGL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36561	AQ CENTER-NON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36562	AQ CENTER-FAMIL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36563	AQ CENTER-NON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36566	AQ CENTER-WATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36567	AQ CENTER-SWIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36568	AQ CENTER-SW L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36569	AQ CENTER-SW L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36570	AQ CENTER-DAILY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36571	AQ CENTER-SW L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36580	CAMPING FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36600	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36610	MISC SALES/GAM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-36620	DONATIONS TO T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-37610	TRANSFER IN-LIQ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-37620	TRANSFER IN-UTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-37621	TRANSFER IN-UTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-37631	TRANSFER IN-LIC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-37632	TRANSFER IN-REF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-37633	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-37634	TRANSFER IN-SUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-37640	PROCEED FROM S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-37641	LOAN PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
517-37660	TEMPORARY LOA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-37670	TEMPORARY LOA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38710	SURCHARGE FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38720	WATER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38721	CURB STOP REPAI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38722	SPECIAL WATER S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38723	SPECIAL SEWER S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38730	SEWER SERVICE C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38740	UTILITY HOOK-UP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38750	DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38760	REFUSE SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38770	MOTOR VEHICLE-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38780	MOTER VEHICLE-F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38790	DRIVER LICENSE-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38800	DRIVER LICENSE-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38810	DNR-TAX COLLEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38820	DNR-FEE COLLECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38830	OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38831	LOTTO TICKET PR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38840	OFF SALE-LIQUOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38841	OFF SALE-CAN BE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38842	OFF SALE-CASE B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38843	CONTAINER DEPO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38844	OFF SALE-MIX &	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38845	OFF SALE-KEG BE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38846	OFF SALE-SALES T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38847	OFF SALE-CASH S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38848	OFF SALE-CIGARE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38849	OFF SALE-LYON C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38850	ON SALE-LIQUOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38851	ON SALE-BEER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38852	ON SALE-MIX/MIS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38853	ON SALE-CIGARET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38854	ON SALE CASH SH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38855	SALES OF MPC BR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38856	SALES OF MPC LU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38858	ON SALE-CIGARET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38860	UNALLOCATED AM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38861	LIQ STR GIFT CER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38870	CASH SHORT/LON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-38880	USER FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-39320	PREMIUMS ON BO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
517-39990	CREDIT CARD FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 517 2019B PROJECT</b>		<b>\$0.00</b>	<b>\$107,053.33</b>	<b>\$0.00</b>	<b>-\$107,053.33</b>	
<b>FUND 518 2019B CIF</b>						
518-31010	GENERAL PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
518-31020	DELINQUENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
518-31030	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
518-31040	PENALTIES & INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
518-31050	SALES TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
518-31051	LYON CO TRANSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
518-31060	FRANCHISE TAXE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
518-31070	SOLID WASTE MG	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
518-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 518 2019B CIF		\$0.00	\$0.00	\$0.00	\$0.00	
FUND 519 2019E GO BOND						
519-31010	GENERAL PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
519-31020	DELINQUENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
519-31030	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
519-31040	PENALTIES & INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
519-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
519-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 519 2019E GO BOND		\$0.00	\$0.00	\$0.00	\$0.00	
FUND 601 LIQUOR STORE OPRNG						
601-33439	GERF PERA AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601-36532	UNDEPRECIATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601-36540	REFUNDS & REIM	\$0.00	\$1,885.03	\$0.00	-\$1,885.03	0.00%
601-36550	INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601-38831	LOTTO TICKET PR	\$1,220.00	-\$985.35	\$0.00	\$2,205.35	-80.77%
601-38840	OFF SALE-LIQUOR	\$306,600.00	\$218,214.08	\$18,258.06	\$88,385.92	71.17%
601-38841	OFF SALE-CAN BE	\$353,440.00	\$327,568.60	\$26,499.64	\$25,871.40	92.68%
601-38843	CONTAINER DEPO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601-38844	OFF SALE-MIX &	\$19,119.08	\$17,284.87	\$1,480.76	\$1,834.21	90.41%
601-38846	OFF SALE-SALES T	\$52,000.00	\$51,807.20	\$4,178.16	\$192.80	99.63%
601-38847	OFF SALE-CASH S	\$0.00	\$0.35	\$0.00	-\$0.35	0.00%
601-38848	OFF SALE-CIGARE	\$8,500.00	\$6,941.85	\$370.68	\$1,558.15	81.67%
601-38849	OFF SALE-LYON C	\$2,800.00	\$1,815.22	\$0.00	\$984.78	64.83%
601-38861	LIQ STR GIFT CER	\$300.00	-\$190.43	-\$25.00	\$490.43	-63.48%
601-38870	CASH SHORT/LON	\$0.00	\$386.84	-\$19.50	-\$386.84	0.00%
601-39990	CREDIT CARD FEE	\$0.00	-\$0.30	\$0.00	\$0.30	0.00%
FUND 601 LIQUOR STORE OPRNG		\$743,979.08	\$624,727.96	\$50,742.80	\$119,251.12	
FUND 602 UTILITY-WATER						
602-31020	DELINQUENT PRO	\$6,000.00	\$1,098.04	\$0.00	\$4,901.96	18.30%
602-31030	SPECIAL ASSESSM	\$18,000.00	\$11,067.21	\$0.00	\$6,932.79	61.48%
602-31040	PENALTIES & INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602-31050	SALES TAXES	\$2,600.00	\$3,062.23	\$348.44	-\$462.23	117.78%
602-31051	LYON CO TRANSI	\$250.00	\$227.87	\$0.00	\$22.13	91.15%
602-33439	GERF PERA AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602-36510	INTEREST	\$189,920.00	-\$111,018.96	\$0.00	\$300,938.96	-58.46%
602-36520	RENT PROCEEDS	\$0.00	\$1,680.00	\$0.00	-\$1,680.00	0.00%
602-36530	SALES OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602-36532	UNDEPRECIATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602-36540	REFUNDS & REIM	\$7,176.00	\$32,029.03	-\$305.00	-\$24,853.03	446.34%
602-36550	INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602-37633	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602-38720	WATER REVENUE	\$452,000.00	\$386,345.27	\$46,257.91	\$65,654.73	85.47%
602-38721	CURB STOP REPAI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602-38722	SPECIAL WATER S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602-38740	UTILITY HOOK-UP	\$4,800.00	\$1,704.07	\$213.89	\$3,095.93	35.50%
602-38750	DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602-38830	OTHER INCOME	\$4,400.00	\$191.97	-\$513.39	\$4,208.03	4.36%
602-38860	UNALLOCATED AM	\$100.00	-\$124.82	-\$6,248.32	\$224.82	-124.82%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
602-38870	CASH SHORT/LON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602-39320	PREMIUMS ON BO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 602 UTILITY-WATER		\$685,246.00	\$326,261.91	\$39,753.53	\$358,984.09	
FUND 603 UTILITY SURCHARGE						
603-36510	INTEREST	\$1,200.00	\$791.84	\$0.00	\$408.16	65.99%
603-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
603-37620	TRANSFER IN-UTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
603-37633	TRANSFER IN	\$63,507.00	\$0.00	\$0.00	\$63,507.00	0.00%
603-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
603-38710	SURCHARGE FEE	\$73,440.00	\$51,308.40	\$5,692.73	\$22,131.60	69.86%
603-38721	CURB STOP REPAI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
603-38830	OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
603-38870	CASH SHORT/LON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 603 UTILITY SURCHARGE		\$138,147.00	\$52,100.24	\$5,692.73	\$86,046.76	
FUND 604 REFUSE COLLECTION						
604-31030	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
604-31070	SOLID WASTE MG	\$11,700.00	\$9,026.00	\$1,002.62	\$2,674.00	77.15%
604-33439	GERF PERA AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
604-36510	INTEREST	\$0.00	\$2.04	\$0.00	-\$2.04	0.00%
604-36540	REFUNDS & REIM	\$1,000.00	\$701.40	\$78.60	\$298.60	70.14%
604-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
604-38710	SURCHARGE FEE	\$2,805.00	\$1,983.27	\$220.73	\$821.73	70.70%
604-38760	REFUSE SERVICE	\$123,000.00	\$92,483.30	\$10,289.77	\$30,516.70	75.19%
604-38830	OTHER INCOME	\$3,100.00	\$1,767.10	-\$188.59	\$1,332.90	57.00%
FUND 604 REFUSE COLLECTION		\$141,605.00	\$105,963.11	\$11,403.13	\$35,641.89	
FUND 605 LICENSING						
605-33260	STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
605-33439	GERF PERA AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
605-36510	INTEREST	\$200.00	\$1.16	\$0.00	\$198.84	0.58%
605-36540	REFUNDS & REIM	\$2,000.00	\$60.63	\$4.26	\$1,939.37	3.03%
605-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
605-38770	MOTOR VEHICLE-	\$826,000.00	\$695,431.33	\$61,507.39	\$130,568.67	84.19%
605-38780	MOTER VEHICLE-F	\$75,000.00	\$36,082.00	\$2,548.00	\$38,918.00	48.11%
605-38790	DRIVER LICENSE-	\$17,000.00	\$30,046.50	\$3,933.00	-\$13,046.50	176.74%
605-38800	DRIVER LICENSE-	\$8,600.00	\$9,744.00	\$1,432.00	-\$1,144.00	113.30%
605-38810	DNR-TAX COLLEC	\$16,600.00	\$20,281.54	\$333.60	-\$3,681.54	122.18%
605-38820	DNR-FEE COLLECT	\$2,300.00	\$1,718.00	\$64.50	\$582.00	74.70%
605-38870	CASH SHORT/LON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
605-38880	USER FEES	\$2,000.00	\$1,791.39	\$143.54	\$208.61	89.57%
605-39990	CREDIT CARD FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 605 LICENSING		\$949,700.00	\$795,156.55	\$69,966.29	\$154,543.45	
FUND 606 TRACY MED CENTER IMP FND						
606-36510	INTEREST	\$0.00	\$1.55	\$0.00	-\$1.55	0.00%
FUND 606 TRACY MED CENTER IMP FN		\$0.00	\$1.55	\$0.00	-\$1.55	
FUND 607 AQ CENTER OPERATIONS						
607-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
607-36540	REFUNDS & REIM	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
607-36550	INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
607-36560	AQ CENTER-SINGL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
607-36561	AQ CENTER-NON	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
607-36562	AQ CENTER-FAMIL	\$10,500.00	\$0.00	\$0.00	\$10,500.00	0.00%
607-36563	AQ CENTER-NON	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
607-36566	AQ CENTER-WATE	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
607-36567	AQ CENTER-SWIM	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
607-36568	AQ CENTER-SW L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
607-36569	AQ CENTER-SW L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
607-36570	AQ CENTER-DAILY	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
607-36571	AQ CENTER-SW L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
607-36600	DONATIONS	\$600.00	\$590.00	\$0.00	\$10.00	98.33%
607-36610	MISC SALES/GAM	\$8,500.00	\$0.00	\$0.00	\$8,500.00	0.00%
607-37633	TRANSFER IN	\$94,075.00	\$0.00	\$0.00	\$94,075.00	0.00%
607-38870	CASH SHORT/LON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
607-39990	CREDIT CARD FEE	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
<b>FUND 607 AQ CENTER OPERATIONS</b>		<b>\$144,975.00</b>	<b>\$590.00</b>	<b>\$0.00</b>	<b>\$144,385.00</b>	
<b>FUND 608 UTILITY-SEWER</b>						
608-31020	DELINQUENT PRO	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
608-31030	SPECIAL ASSESSM	\$4,000.00	\$2,985.47	\$0.00	\$1,014.53	74.64%
608-31040	PENALTIES & INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
608-33260	STATE GRANTS	\$0.00	\$314,336.71	\$0.00	-\$314,336.71	0.00%
608-33439	GERF PERA AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
608-36510	INTEREST	\$273,300.00	-\$20,876.33	\$0.00	\$294,176.33	-7.64%
608-36530	SALES OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
608-36532	UNDEPRECIATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
608-36540	REFUNDS & REIM	\$1,500.00	\$31,350.00	\$150.00	-\$29,850.00	2090.00%
608-36550	INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
608-37633	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
608-37634	TRANSFER IN-SUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
608-38710	SURCHARGE FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
608-38730	SEWER SERVICE C	\$427,399.00	\$326,153.89	\$36,453.16	\$101,245.11	76.31%
608-38830	OTHER INCOME	\$4,200.00	\$374.87	-\$424.30	\$3,825.13	8.93%
608-38860	UNALLOCATED AM	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
608-38870	CASH SHORT/LON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
608-39320	PREMIUMS ON BO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
608-39700	CAPITAL CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 608 UTILITY-SEWER</b>		<b>\$712,299.00</b>	<b>\$654,324.61</b>	<b>\$36,178.86</b>	<b>\$57,974.39</b>	
<b>FUND 609 UTILITY-STORM</b>						
609-31010	GENERAL PROPER	\$22,000.00	\$282.79	\$0.00	\$21,717.21	1.29%
609-31020	DELINQUENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-31030	SPECIAL ASSESSM	\$30,000.00	\$30,798.70	\$0.00	-\$798.70	102.66%
609-31040	PENALTIES & INT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-31050	SALES TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-31051	LYON CO TRANSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-33260	STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-33270	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-33275	GRANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-37620	TRANSFER IN-UTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-37621	TRANSFER IN-UTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-37633	TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-37660	TEMPORARY LOA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
609-37670	TEMPORARY LOA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
<b>FUND 609 UTILITY-STORM</b>						
		\$52,000.00	\$31,081.49	\$0.00	\$20,918.51	
<b>FUND 800 EQUIPMENT REPLACEMENT-POLICE</b>						
800-34201	SPECIAL POLICE S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
800-34203	POLICE ACCIDENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
800-36510	INTEREST	\$0.00	\$251.68	\$0.00	-\$251.68	0.00%
800-36530	SALES OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
800-36540	REFUNDS & REIM	\$0.00	\$15.44	\$0.00	-\$15.44	0.00%
800-36600	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
800-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
800-37633	TRANSFER IN	\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
<b>FUND 800 EQUIPMENT REPLACEMENT-</b>						
		\$13,500.00	\$267.12	\$0.00	\$13,232.88	
<b>FUND 801 EQUIPMENT REPLACEMENT</b>						
801-34105	SALE OF COPIES,	\$0.00	\$102.90	\$6.00	-\$102.90	0.00%
801-36510	INTEREST	\$1,800.00	\$1,657.11	\$0.00	\$142.89	92.06%
801-36530	SALES OF PROPER	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
801-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
801-37633	TRANSFER IN	\$153,650.00	\$0.00	\$0.00	\$153,650.00	0.00%
801-37640	PROCEED FROM S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
801-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 801 EQUIPMENT REPLACEMENT</b>						
		\$156,950.00	\$1,760.01	\$6.00	\$155,189.99	
<b>FUND 802 CDBG GRANT FUND</b>						
802-33270	FEDERAL GRANTS	\$0.00	\$22.78	\$0.00	-\$22.78	0.00%
802-33275	GRANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
802-36510	INTEREST	\$320.00	\$496.82	\$49.04	-\$176.82	155.26%
802-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
802-37660	TEMPORARY LOA	\$14,900.00	\$11,434.57	\$213.50	\$3,465.43	76.74%
<b>FUND 802 CDBG GRANT FUND</b>						
		\$15,220.00	\$11,954.17	\$262.54	\$3,265.83	
<b>FUND 803 CEMETERY RESERVE</b>						
803-36510	INTEREST	\$700.00	\$643.70	\$0.00	\$56.30	91.96%
803-36530	SALES OF PROPER	\$200.00	\$285.00	\$35.00	-\$85.00	142.50%
803-36600	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 803 CEMETERY RESERVE</b>						
		\$900.00	\$928.70	\$35.00	-\$28.70	
<b>FUND 804 EQUIPMENT RPLCMNT-FIRE</b>						
804-31030	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
804-33260	STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
804-33270	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
804-34202	FIRE PROTECTIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
804-34310	RURAL FIRE CONT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
804-36510	INTEREST	\$0.00	\$16.70	\$0.00	-\$16.70	0.00%
804-36530	SALES OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
804-36540	REFUNDS & REIM	\$0.00	\$2,802.75	\$0.00	-\$2,802.75	0.00%
804-36600	DONATIONS	\$0.00	\$500.00	\$0.00	-\$500.00	0.00%
804-37633	TRANSFER IN	\$61,400.00	\$0.00	\$0.00	\$61,400.00	0.00%
804-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 804 EQUIPMENT RPLCMNT-FIRE</b>						
		\$61,400.00	\$3,319.45	\$0.00	\$58,080.55	
<b>FUND 806 ECONOMIC DEV RESERVE</b>						
806-33275	GRANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
806-36510	INTEREST	\$1,995.00	\$998.50	\$60.65	\$996.50	50.05%
806-36530	SALES OF PROPER	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%

**CITY OF TRACY**  
**Tracy Revenue Detail2**

Act Code	SOURCE Descr	2020 YTD Budget	2020 YTD Amt	SEPTEMBER 2020 Amt	Balance	% of Budget
806-36532	UNDEPRECIATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
806-36540	REFUNDS & REIM	\$0.00	\$757.00	\$149.50	-\$757.00	0.00%
806-37630	TRANSFER IN-OT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
806-37633	TRANSFER IN	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
806-37660	TEMPORARY LOA	\$33,000.00	\$22,459.29	\$1,127.76	\$10,540.71	68.06%
806-38830	OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
806-38870	CASH SHORT/LON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
806-38880	USER FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 806 ECONOMIC DEV RESERVE		\$94,995.00	\$24,214.79	\$1,337.91	\$70,780.21	
FUND 808 CODE ENFORCEMENT						
808-33275	GRANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
808-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
808-36540	REFUNDS & REIM	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
808-37633	TRANSFER IN	\$9,300.00	\$0.00	\$0.00	\$9,300.00	0.00%
808-37640	PROCEED FROM S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
808-37650	SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
808-37670	TEMPORARY LOA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 808 CODE ENFORCEMENT		\$59,300.00	\$0.00	\$0.00	\$59,300.00	
FUND 809 POLICE FORFEITED PROPERTY						
809-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
809-36531	FORFEITED PROP	\$0.00	\$739.53	\$0.00	-\$739.53	0.00%
FUND 809 POLICE FORFEITED PROPER		\$0.00	\$739.53	\$0.00	-\$739.53	
FUND 810 INFRAST REPLACE RESERVE						
810-31010	GENERAL PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
810-31020	DELINQUENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
810-36510	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
810-38710	SURCHARGE FEE	\$0.00	\$15,908.15	\$1,764.24	-\$15,908.15	0.00%
FUND 810 INFRAST REPLACE RESERVE		\$0.00	\$15,908.15	\$1,764.24	-\$15,908.15	
FUND 901 GASB 34						
901-36530	SALES OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 901 GASB 34		\$0.00	\$0.00	\$0.00	\$0.00	
FUND 902 GASB 34						
902-33439	GERF PERA AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
902-34204	SPECIAL FIRE SER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
902-36540	REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
902-37640	PROCEED FROM S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
902-39320	PREMIUMS ON BO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 902 GASB 34		\$0.00	\$0.00	\$0.00	\$0.00	
FUND 903 GASB 34						
903-31010	GENERAL PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
903-31030	SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 903 GASB 34		\$0.00	\$0.00	\$0.00	\$0.00	
		\$7,656,951.08	\$4,974,136.95	\$226,373.42	\$2,682,814.13	



**TAMMARA SCHONS**  
LIQUOR STORE MANAGER  
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TRACY, MN 56175  
PHONE (507) 629-5543  
tracyliquor@tracymn.org

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## **TRACY LIQUOR STORE**

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**TO:** HONERABLE MAYOR AND CITY COUNCIL

**DATE:** September 24, 2020

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We had a very good August this year, We did \$81,281.86 in sales compared to August of 2019 which was \$68,242.42 (and that is including Friday and Saturday of Box Car Days/ Labor Day weekend that year). We had some really good weather on the weekends the month of August this year, which in turn made our sales higher ☺

We continue to hear good comments about the new store as people are still discovery it, except for many comments about getting a sign on the building. I am currently collecting bids for a sign.

The month of August we have redeemed 24 coupons from the customer loyalty club. Our customers seem to be happy with the added bonuses of the loyalty club.

We are sad to say goodbye to one of our employees who has been here for the last couple of years and wish her all the best! We have added to the staff a couple limited part-time.

As of September 30<sup>th</sup> we will no longer be selling scratch off or online lottery tickets.

October is food shelf month and we again are partnering with Miller Lite and MMBA in a food drive. We will be accepting donations at the liquor store for the local food shelf Oct 1<sup>st</sup> thru the 31<sup>st</sup>.

As always open for questions or suggestions

Tammara Schons



**JEFF CARPENTER**  
EDA COORDINATOR  
336 MORGAN STREET  
TRACY, MN 56175  
PHONE (507) 629-5540  
jcarpenter@tracymn.org

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## **ECONOMIC DEVELOPMENT**

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**TO:** HONORABLE MAYOR AND CITY COUNCIL

**DATE:** September 24, 2020

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### August and September

- COVID-19 communications – these communications this past month had slowed as less information became available. Now, we will be concentrating on a new set of monies available and talking to businesses to apply for the money through Lyon County. Currently we have 20+ applications from Tracy businesses that were looked at by the county with almost all being approved. I believe we will have 5 – 10 more turned in very soon.
- Taking calls and helping people get applications into UCAP. Currently we have 18 applications with 16 approvals and four projects started. Four of the 16 approvals have been granted some down payment assistance through a loan from the EDA. The current section of town will was expanded to East of Center St. More calls are coming in weekly for applications. There will be no issues using up 100% of money.
- Multiple trips to Orchard lanes for misc. small projects and larger projects with calls coming in from residents
- Keeping the ball moving on the Broad acres housing project.

- Working with multiple developers on potential housing. Included in these is the USDA, Minnesota Housing Authority and local developers and investors.
- Putting a housing plan together for the city of Tracy with Erik Hansen. We want a plan that is solid, long lasting and that makes sense for the city.
- Working with different current business owners on many different projects including thinking outside the box with vacant building uses.
- Currently are in the process of two larger grant application to help our city of Tracy with infrastructure and technical needs. Working with Val and Robin with SRDC on these potential grants.
- Working on EDA loans current, future and past due.
- Working with Erik Hansen with future projects to help keep Tracy on track for future success
- Other small projects

Any questions please call (507)401-1389

Thanks - jeff



VALERIE QUIST  
LIBRARIAN  
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PHONE (507) 629-5548  
vquist@plumcreeklibrary.net

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## TRACY PUBLIC LIBRARY

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**TO:** HONORABLE MAYOR AND CITY COUNCIL

**DATE:** September 24, 2020

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The damage from the water in the basement ended up not being too severe. The woodwork was removed along the south wall so that it could be assessed and the wall behind it could dry out. The woodwork dried out really well, so we were able to have it reinstalled. There was no damage to the drywall. One of the cabinets did sustain damage, with one side and the piece that runs along the bottom needing to be replaced. There were some stains on the carpet, but they were removed with the carpet cleaner. Everything is put back together now, and we have had a lot of interest from people who want to use the space. I think we will have even more interest once the street is finished.

As I write this, work has begun on the back of the building, and we have a beautiful new curb out front. We are looking forward to the completion of both of these projects.

In August, we had 859 checkouts, 236 renewals, and 63 digital checkouts, for a total circulation of 1,158. That's down 288 from last year.

-VAL



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POLICE CHIEF  
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TRACY, MN 56175  
PHONE (507) 629-5534  
jlichty@tracymn.org

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## TRACY POLICE DEPT.

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**TO:** HONERABLE MAYOR AND CITY COUNCIL

**DATE:** September 22, 2020

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Attached you will find activity reports for the month of August 2020. In August of 2020 we handled 126 calls for service verses 141 in August of 2019. August was a bit slower this year. I would imagine that without boxcar days the numbers maybe down some in September also, but it seems like we have been fairly busy so far in Sept.

Enclosed you will see the usual numbers I provide. I also enclosed a Public Nuisance Ordinance Review for the year of 2020. I have as of yet in September had an opportunity to give it a solid effort. I have however cited again a problem property.

Court is back in session with COVID precautions in place. My department has been preparing for the upcoming trials with the suspects of the liquor store burglary along with other upcoming trials.

School is back in session and I have been trying to find a balance of being seen in the school and also social distancing.

Working on a new budget format for 2021 has been time consuming; however I believe I have come to understand the majority of the changes.

With the changes we have all had to adjust to with the social distancing, one of the new challenges for my department is getting continuing education requirements filled. In the past you would attend an 8 hour or 16 hours course in person with both classroom and physical training. Meeting these requirements doing an hour of on line training here or there is an adjustment and sometimes a challenge. Hopefully we will be able to get things more back to normal soon.

Our required weapons qualification has been completed for 2020. We have one more required inclement weather night time shoot yet to complete for the year. Plans for this will be in late Oct. or early Nov.

If you have any questions, I can always be reached by my cell phone or email. At this time I am planning to be present at meeting.

Chief Lichty

# INCIDENT ANALYSIS - DAY

Date 09/22/2020

Time 10:02:30AM

Report CFS03

Agency Tracy Police Dept

Dates 08/01/2020 Thru 08/30/2020

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: 2 Tracy Police Dept								
	0	1	1	0	0	0	0	2
01052 Personal Inj Acc	0	0	1	0	0	0	0	1
ALARM Alarm	0	0	1	0	0	0	0	1
Amily Family Matter	0	1	0	0	0	0	0	1
ANIMA Animal Complaint	5	2	3	0	1	3	2	16
ASSAU Assault	0	0	0	1	0	0	0	1
ASSIS Assist Other Agency	9	7	1	2	1	3	11	34
BURGL Burglary	0	0	0	0	0	1	0	1
CHILD Child Lost Or Found	1	0	0	0	0	0	0	1
CIVIL Civil Matter	0	1	1	1	1	0	0	4
DAMPR Damage To Property	1	0	0	0	0	0	0	1
DCOMP Driving Complaint	0	0	0	0	0	0	2	2
DOMES Domestic	0	1	0	1	0	0	1	3
GUNP Gun Permit Purchase	0	1	0	2	1	0	0	4
KEYS Keys Locked In Vehicle	0	0	1	1	0	1	0	3
OLOST Lost Anything	0	1	0	0	0	0	0	1
OTHER All Other	0	0	1	1	0	0	2	4
PARKG Parking Complaints	1	0	2	1	1	1	0	6
PARTY Loud Party, Noise	0	0	0	0	0	0	1	1
PAST Public Assist	0	0	0	0	1	0	0	1
PROPF Property Found	0	0	0	0	0	0	2	2
PUDIS Public Disturbance	2	0	0	0	1	0	0	3
SCORT Escort - Funeral, Bank	0	1	0	0	1	0	1	3
SUSPI Suspicious Anything	1	0	0	2	0	0	0	3
SUSVE Suspicious Vehicle	0	0	0	0	3	0	0	3
THEFT Theft	0	1	0	0	0	0	1	2
THRET Threat	0	0	1	0	0	0	0	1
TRFRE Traffic Rel Comp	2	0	3	2	3	1	2	13
UNSEC Unsecure Building	0	0	1	0	0	0	1	2
UTVP UTV/ATV Permit	0	0	1	0	1	0	0	2
VOFPH Viol Of Ofp And Haras	0	0	0	0	1	0	0	1
WELCH Welfare Check	0	0	0	1	1	0	1	3
Tracy Police Dept Agency Total	22	17	18	15	17	10	27	126
<b>Total</b>	22	17	18	15	17	10	27	126

# INCIDENT ANALYSIS - DAY

Date 09/22/2020

Time 10:03:05AM

Report CFS03

Agency Tracy Police Dept

Dates 08/01/2019 Thru 08/30/2019

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: 2 Tracy Police Dept								
01050 Property Damage Acc	0	1	0	0	0	0	0	1
01052 Personal Inj Acc	0	0	0	1	0	0	0	1
ALARM Alarm	1	1	0	0	1	0	0	3
ALCOH Alcohol - DWI, DUI, OB	0	0	0	0	0	0	1	1
Amily Family Matter	0	0	1	0	1	0	0	2
ANBIT Animal Bite	0	1	0	1	0	1	1	4
ANIMA Animal Complaint	3	1	1	0	4	3	0	12
ASSAU Assault	1	0	0	0	0	0	0	1
ASSIS Assist Other Agency	3	3	1	2	4	0	3	16
ATL Attempt To Locate	0	0	0	1	0	0	1	2
CHKFR Check Fraud	0	0	0	1	0	0	0	1
CIVIL Civil Matter	0	0	0	0	0	0	1	1
CRIMS Crim Sex	0	0	0	0	0	1	0	1
DAMPR Damage To Property	0	0	0	1	0	0	0	1
DCOMP Driving Complaint	2	0	0	0	0	1	1	4
DELEM Deliver Emergency Message	0	0	0	0	1	0	0	1
DOMES Domestic	0	0	0	0	1	0	0	1
DRUGS Drug And Narcotic Violati	0	0	0	0	0	1	0	1
GUNP Gun Permit Purchase	0	1	2	1	0	1	0	5
H&RAC Hit And Run Accident	0	0	0	0	1	0	0	1
HARAS Harassment	0	0	0	0	2	0	1	3
KEYS Keys Locked In Vehicle	1	0	0	1	0	1	1	4
MSFRD Fraud	0	1	1	0	0	0	0	2
OFPHR OFP/HRO	0	0	0	0	0	0	1	1
ORDIN Ordinance Violation	0	0	1	0	0	1	1	3
OTHER All Other	3	1	5	2	2	0	0	13
PARKG Parking Complaints	2	0	0	0	0	0	0	2
PARTY Loud Party, Noise	0	0	1	0	0	0	0	1
PAST Public Assist	0	1	0	1	0	0	0	2
PROPF Property Found	1	0	0	0	0	0	2	3
PUDIS Public Disturbance	0	0	0	0	0	0	1	1
RECIP Reciprocal	0	1	1	0	2	1	0	5
SCORT Escort - Funeral, Bank	0	2	0	0	0	0	1	3
SUSPI Suspicious Anything	2	0	3	1	2	1	1	10
SUSVE Suspicious Vehicle	0	2	1	1	0	0	1	5
THEFT Theft	1	1	1	2	1	1	0	7
THRET Threat	0	0	0	0	1	1	0	2
TRFRE Traffic Rel Comp	1	2	1	0	0	0	2	6
UNSEC Unsecure Building	0	0	0	0	1	0	0	1
WARRT Warrant Pickup	0	0	1	0	0	1	0	2
WELCH Welfare Check	0	1	0	3	0	0	1	5
Tracy Police Dept Agency Total	21	20	21	19	24	15	21	141
<b>Total</b>	<b>21</b>	<b>20</b>	<b>21</b>	<b>19</b>	<b>24</b>	<b>15</b>	<b>21</b>	<b>141</b>

Date 09/22/2020  
 Time 10:04:28AM

### INCIDENT ANALYSIS - DAY BY OFFICER

Agency Tracy Police Dept  
 Officer Lichy, Jason  
 Dates 08/01/2020 Thru 08/30/2020

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency Tracy Police Dept								
230JL Lichy, Jason								
	0	0	1	0	0	0	0	1
01052 Personal Inj Acc	0	0	1	0	0	0	0	1
ANIMA Animal Complaint	0	2	1	0	0	0	0	3
ASSIS Assist Other Agency	0	3	1	2	1	0	0	7
BURGL Burglary	0	0	0	0	0	1	0	1
KEYS Keys Locked In Vehicl	0	0	0	1	0	0	0	1
OLOST Lost Anything	0	1	0	0	0	0	0	1
OTHER All Other	0	0	1	1	0	0	0	2
PARKG Parking Complaints	0	0	2	0	0	0	0	2
WELCH Welfare Check	0	0	0	0	1	0	0	1
Lichy, Jason <b>Officer Total</b>	0	6	7	4	2	1	0	20
Tracy Police Dept <b>Agency Total</b>	0	6	7	4	2	1	0	20
<b>Total</b>	0	6	7	4	2	1	0	20

Date 09/22/2020  
 Time 10:05:28AM

INCIDENT ANALYSIS - DAY BY OFFICER

Agency Tracy Police Dept  
 Officer Markegard, Jordan  
 Dates 08/01/2020 Thru 08/30/2020

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency Tracy Police Dept								
231JM Markegard, Jordan								
ALARM Alarm	0	0	1	0	0	0	0	1
ANIMA Animal Complaint	2	1	2	0	0	1	0	6
ASSIS Assist Other Agency	2	0	0	0	0	1	2	5
CIVIL Civil Matter	0	0	1	1	1	0	0	3
DCOMF Driving Complaint	0	0	0	0	0	0	1	1
DOMES Domestic	0	0	0	1	0	0	0	1
OTHER All Other	0	0	0	0	0	0	1	1
PAST Public Assist	0	0	0	0	1	0	0	1
PROPF Property Found	0	0	0	0	0	0	1	1
PUDIS Public Disturbance	1	0	0	0	1	0	0	2
SCORT Escort - Funeral, Ban	0	0	0	0	1	0	0	1
SUSVE Suspicious Vehicle	0	0	0	0	2	0	0	2
THEFT Theft	0	1	0	0	0	0	0	1
TRFRE Traffic Rel Comp	1	0	2	1	2	1	1	8
VOFPH Viol Of Ofp And Haras	0	0	0	0	1	0	0	1
WELCH Welfare Check	0	0	0	1	0	0	1	2
Markegard, Jordan <b>Officer Total</b>	6	2	6	4	9	3	7	37
Tracy Police Dept <b>Agency Total</b>	6	2	6	4	9	3	7	37
<b>Total</b>	6	2	6	4	9	3	7	37

Date 09/22/2020  
 Time 10:06:11AM

# INCIDENT ANALYSIS - DAY BY OFFICER

Agency Tracy Police Dept  
 Officer Hansen, Adam  
 Dates 08/01/2020 Thru 08/30/2020

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total	
<hr/>									
Agency	Tracy Police Dept								
<hr/>									
232AH	Hansen, Adam								
<hr/>									
Amily	Family Matter	0	1	0	0	0	0	1	
ANIMA	Animal Complaint	2	0	0	0	0	1	1	
ASSIS	Assist Other Agency	6	0	0	0	0	1	5	
CHILD	Child Lost Or Found	1	0	0	0	0	0	1	
CIVIL	Civil Matter	0	1	0	0	0	0	1	
DAMPR	Damage To Property	1	0	0	0	0	0	1	
DCOMF	Driving Complaint	0	0	0	0	0	0	1	
DOMES	Domestic	0	1	0	0	0	0	1	
KEYS	Keys Locked In Vehicl	0	0	0	0	0	1	0	
PARKG	Parking Complaints	0	0	0	1	0	1	0	
PARTY	Loud Party, Noise	0	0	0	0	0	0	1	
SCORT	Escort - Funeral, Ban	0	0	0	0	0	0	1	
SUSPI	Suspicious Anything	0	0	0	1	0	0	0	
SUSVE	Suspicious Vehicle	0	0	0	0	1	0	0	
THEFT	Theft	0	0	0	0	0	0	1	
THRET	Threat	0	0	1	0	0	0	0	
TRFRE	Traffic Rel Comp	0	0	0	0	1	0	0	
Hansen, Adam <b>Officer Total</b>		10	3	1	2	2	4	11	33
<hr/>									
Tracy Police Dept <b>Agency Total</b>		10	3	1	2	2	4	11	33
<hr/>									
<b>Total</b>		10	3	1	2	2	4	11	33

Date 09/22/2020  
 Time 10:07:00AM

## INCIDENT ANALYSIS - DAY BY OFFICER

Agency Tracy Police Dept  
 Officer Vue, Peter  
 Dates 08/01/2020 Thru 08/30/2020

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total	
<hr/>									
Agency	Tracy Police Dept								
233PV	Vue, Peter								
ANIMA	Animal Complaint	1	0	0	0	1	1	1	4
ASSAU	Assault	0	0	0	1	0	0	0	1
ASSIS	Assist Other Agency	1	3	0	0	0	1	5	10
DOMES	Domestic	0	1	0	0	0	0	1	2
KEYS	Keys Locked In Vehicl	0	0	1	0	0	0	0	1
OTHER	All Other	0	0	0	0	0	0	1	1
PARKG	Parking Complaints	1	0	0	0	1	0	0	2
PROPF	Property Found	0	0	0	0	0	0	1	1
SCORT	Escort - Funeral, Ban	0	1	0	0	0	0	0	1
SUSPI	Suspicious Anything	1	0	0	1	0	0	0	2
TRFRE	Traffic Rel Comp	1	0	1	1	0	0	1	4
UNSEC	Unsecure Building	0	0	1	0	0	0	1	2
	Vue, Peter <b>Officer Total</b>	5	5	3	3	2	2	11	31
	Tracy Police Dept <b>Agency Total</b>	5	5	3	3	2	2	11	31
	<b>Total</b>	5	5	3	3	2	2	11	31

## 2020 Public Nuisance Ordinance Review

The first week in May I evaluated the residences of the City of Tracy. I issued 48 PNO warnings in person to property owners. This process consists of doing an initial complaint report to log the issue in the computer system, taking photographs of the issue, creating an individual warning letter to the individual and attaching a photograph to it. These letters are then hand served to the property owner and a paper service document is completed. This all gets turned over to my administrative staff member (Janell) who then creates spread sheets to track and document the steps of the process in the event the PNO goes to court.

The first week of June I repeated the same process of evaluating properties. Of the 48 warnings 3 properties were cited. 1 property was given more time as they were making progress and under construction and waiting on a dumpster another property was in the process of ownership change and I was told the property would be taken care of when new owner took possession. The remainder of the issues were taken care of with the warning.

Of the 3 properties that were cited. 1 owner paid his fine directly to the city. A second was given a court summons when they refused to pay the civil penalty and has yet to appear for court. A third was given a court summons when he refused to pay the civil penalty and is currently about to get sent to prison for 10 to 15 years for other crimes. I have spoken with this parties mother and she will try to work on the property in his absence. ( I am giving her some leeway).

The second week of July ( after the 4<sup>th</sup>) I again repeated the same process. I located 10 new issues with PNO. These parties were given warnings to correct their issues. I am still waiting on 2 citations to go to court (COVID-19 issues at court has affected scheduling terribly) One of my problem properties has been having some major medical issues and has not been at the property as they have been hospitalized and so progress is very slow on the property.

August has come and gone. I did not accomplish a full evaluation of the city. I did work with a couple individual property owners and helped them resolve a couple nuisances. I continue to work on my problem people and their issues. I have a couple property owners that suffer from what I call "Horder's Complex". It seems to be almost a mental illness with some.

In September I will make one big last push for the season to get yards straightened up before winter sets in. I plan on doing a column for the paper and asking for compliance as the year ends.

## **Council Communication**

Meeting Date: September 28, 2020

Subject: Lyon County EDA proposal

### Background

Forming a coalition with the cities of Lyon county has been a topic of conversation for months. The plan is to possibly hire a person who would work on EDA driven topics within Lyon county that the current EDA staff of all cities might not have the time for. It is recognized that Economic Development is at the forefront of moving Lyon county forward with some additional help that would include a possible FTE for the county and Marketing for exposure. The county 2 weeks back committed (if final plan is approved) \$75,000 per year for 3 years. The county then asked the group to go back to see what the temperature would be for city involvement.

The county commissioners are looking for a plan that would help the whole county since they are putting up a large share of the expenses.

### Budget Implications

While Erik and I can't give you an exact amount that Tracy would need to commit, I can tell you that everything that we have discussed thus far will be based on the particular city's population as a base. So, if the counties portion of \$75,000 is 50% then the remainder would fall upon the cities within the county. Obviously, Marshall being a large portion of Lyon counties population, would be burdened with the lion's share.

### Recommendation

Erik and I's recommendation would be to commit to this Economic Development program for three years. We believe with the correct structure and accountability, we can make this program successful for all of Lyon county including Tracy. Our commitment to you is that we would take the time to make sure of the success of this program but also oversee the value for Tracy.

All cities within Lyon county (including Tracy) have the option to bow out of this program before it begins or at anytime we feel it is not beneficial to our cities well-being.

## **RESOLUTION NO. 2020-59**

### **A RESOLUTION SUPPORTING THE DEVELOPMENT AND FUNDING OF A COUNTY WIDE ECONOMIC DEVELOPMENT PARTNERSHIP**

**WHEREAS**, The Lyon County Board of Commission is trying to develop a countywide Economic Development Partnership; and

**WHEREAS**, by Signing the letter of commitment, the Administration, City Council, EDA Board, and HRA for the City of Tracy agrees to partner with the County and the respective cities in order to promote growth, retention, and recruitment to Lyon County; and

**WHEREAS**, The City of Tracy also agrees to be an active participate in the partnership and will be to provide a representative to serve as a liaison for future meetings, discussions, and action items; and

**WHEREAS**, The City of Tracy recognizes the need to collaborate on Lyon County's economic goals and therefore understands the importance of collaborative efforts; and

**WHEREAS**, The City of Tracy is also aware that a per capita financial commitment may be required in order to participate in the partnership to fund staffing needs, financial programs, and marketing campaigns; and

**WHEREAS**, The City of Tracy also understands that the framework of the partnership is yet to be determined and therefore will be given the opportunity to opt out of the partnership if it does not fit strategic goals or budgetary restrictions.

**NOW THEREFORE, THE CITY OF TRACY DOES ORDAIN:** that they are in support of the Economic Development partnership with Lyon County.

PASSED AT THE REGULAR CITY COUNCIL MEETING OF THE CITY OF TRACY, MINNESOTA THIS 28<sup>th</sup> DAY OF SEPTEMBER, 2020

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MAYOR TONY PETERSON

ATTEST:

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CITY CLERK/ADMINISTRATOR, ERIK HANSEN

## Council Communication

Meeting Date: 9/28/2020

Subject: 2021 preliminary budget

### Background

City Council is required by Minnesota statute to adopt a preliminary budget and tax levy by the end of September for the following fiscal year. The tax levy is sent to the county and cannot be raised for the final budget. The final 2021 budget will be adopted on December 14, 2020.

### Budget Implications

- Total expenditures for the 2021 preliminary budget are \$12,505,468 on revenues of \$8,151,842.
- Total net position is projected to decrease due to the use of \$362,017 in unrestricted fund balance from the sewer fund for street maintenance and use of \$353,919 in fund balance for airport capital projects carried over from a grant received in 2020.
- The general fund is structurally balanced with a projected net gain of \$21,382 in fund balance.
- Phase IIIA-2 and Phase IIIA-4 street projects will begin in 2021 with an estimated cost of \$4,175,450.
- Property tax levy of \$1,247,558, a 3% increase over the 2020 tax levy.
- Fee increases include a 3% increase in water, sewer and solid waste utility fees and an increase from \$.25 to \$1 monthly of the solid waste management fee. All other fees and charges will remain flat.
- Local government aid of \$963,905.

### Recommendation

Staff recommends the adoption of the 2021 budget and certifying the preliminary tax levy.

City of Tracy

Annual Budget

2021



*The City of Tracy provides high quality, efficient, and professional services to the public we serve. We strive to involve the public and grow our community with a fiscally responsible government.*

City of Tracy  
336 Morgan Street  
Tracy, MN 56175



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**Mayor Tony Peterson**

**Mayor Pro Tem Kou Thao**

**Councilperson George Landuyt**

**Councilperson Jeri Schons**

**Councilperson Dave Tiegs**

**City Administrator Erik Hansen**

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Mayor and City Council,

The 2021 budget is a reflection of your priorities and addresses urgent and significant financial and community challenges in the City of Tracy. This budget is built conservatively, reflecting not only the values of the community that require we live within our means but also the desires of a city council who do not wish to place excessive burdens on the backs of the taxpayers. The general fund is structurally balanced, with tax revenues, fees, and Local Government Aid from the State of Minnesota and profits from enterprise funds covering all general obligation debt service and operational expenses with only a 3 percent increase in taxes and fees.

This budget is built is much differently than in previous years, and we have made a concerted effort to incorporate best practices into our process. We have moved from a purely line-item budget to one that focuses on council priorities. This budget was built using the Minnesota state auditor's chart of accounts most cities use rather than the city's previous homegrown system. We have consolidated many funds for simplicity and reduced significantly interfund transfers. The remaining funds are built to stand on their own with revenues generally covering expenses with a few exceptions where certain expenses are strategically covered by fund balance.

This budget requires a frank discussion of the biggest challenge we face and the course built to navigate these waters. The City of Tracy is beset with a large debt load, close to \$30 million in total. This is seven times the per capita debt load compared to other Minnesota Class 4 cities. Since 2018 the city has taken on millions more in debt for the street project as well as smaller loans from DEED and the League of Minnesota Cities. The net effect of these decisions means that Tracy's annual debt service will increase in 2021 to \$1.58 million and is projected to rise in 2023 to an estimated \$1.81 million as the Phase III street project temporary bond is replaced with a long-term Rural Development loan. There is also no opportunity for refinancing for a number of years as all debt has either recently been refinanced or is new debt.

Despite these financial challenges, these debts were not acquired frivolously. In short it was necessary. The city's aging infrastructure would cost more money to maintain in the long-run without immediate replacement, and a looming moratorium on building permits due to insufficient sewer structures would have destroyed the city's ability to recover and grow. The council and city staff has shown great resolve and courage addressing these issues and was smart to commission both a debt analysis and utility rate study that help illuminate the path forward. It would be easy to simply hunker down in the face of these financial challenges, especially given the external risks of recession due to the COVID-19 pandemic, but we should resist the urge to think short-term. Over the next five

years the City of Tracy has the opportunity to invest in the community and come through this period better than ever.

The course toward to a stable financial future requires first and foremost investment in our financial planning capabilities. This budget and other actions by the council reflect that council priority in three ways:

- By investing in new financial software to increase efficiencies, reporting and financial transparency.
- By authorizing a new position of Finance Director
- Through council actions such as adopting the Minnesota model chart of accounts, a 5-year capital improvement plan, and other budget and financial policies

These actions are critical to setting a strong financial base for the future. Our 2019 financial audit demonstrates some of the deleterious outcomes that stem from our current limitations, outcomes the city literally cannot afford.

In addition to setting a strong financial base the city council has prioritized growing the city through investments in well-maintained infrastructure, new housing and a marketing program to promote the City of Tracy. These investments will be funded through modest increases in fees and taxes, the use of fund balance for street maintenance and debt financing and grants for capital projects. We also intend to aggressively pursue the sale of unused fixed assets, particularly the completed sale of O'Brien Court. Per the city charter and good financial sense we will use the proceeds to reduce our debt load and invest in new capital. The city will also pursue grants in 2021 for capital infrastructure, building maintenance, and economic development, but the budget is built conservatively, assuming no new grants will be awarded.

The 2021 budget continues to invest heavily in infrastructure. Phase IIIA-2 and Phase IIIA-4 of the street project will begin in 2021 with total expenditures of \$4.1 million. Additionally the city will spend \$362,017 on street maintenance, the first year of a 3-year plan to invest unrestricted fund balance from the sewer fund into street maintenance. Capital equipment purchases have a lower priority in 2021 and will be kept at a minimum:

- New turnout gear for the fire department to replace expired equipment
- A snow hauling truck to replace a 48-year-old vehicle
- Small purchases for books and materials at the library
- Site work for new hangers and other capital improvements at the airport

General fund capital improvements will total \$42,000 in 2021. Capital improvements at the airport are funded entirely through federal and state grants with local match coming from the airport capital fund balance.

City Council has set a goal of two to three housing starts a year to stem the city's population decline. Much of the activity in 2021 will be spent planning for the future to reach that goal by:

- Spending \$9,000 through Southwest Regional Development to update our comprehensive plan for the first time in 20 years
- Selling the remaining two lots for \$25,000 apiece at the Broad Acres development for new homes
- Promoting reinvestment in existing housing through \$36,000 in new CDBG loans
- Exploring additional funding opportunities through EDA grants and a residential TIF

City Council's final goal is to promote the city through a new marketing program. The 2021 budget includes \$40,000 to revamp our existing website and create a new website promoting the city as well as other advertising. This appropriation along with another \$40,000 in 2022 also serves as a match to a \$320,000 grant request under the CARES Act.

I want to thank the city staff for providing great leadership in the budget process as well as each of you for participating in the city's goal-setting sessions.

Sincerely,

Erik Hansen  
City Administrator

# Budget Goals

## City of Tracy Organizational Mission

The City of Tracy provides high quality, efficient, and professional services to the public we serve. We strive to involve the public and grow our community with a fiscally responsible government.

## City of Tracy Vision for the Future

The City of Tracy's ideal future is a well-maintained and active community that embraces our community pride and rural character while promoting high quality new housing for families, enhanced infrastructure, and business friendly policies.

## City of Tracy 2021 Budget Goals

- Develop new housing plan for families

In 2021 we will build on our success at broad acres and pursue partnerships with private developers to build new homes to attract families to the City of Tracy as well as update the city's comprehensive plan.

- Develop a marketing program to promote the City of Tracy

In 2021 we will apply for economic development grants, develop partnerships with local businesses and organizations, and improve our internet presence on our website and social media for the purpose of attracting new people to visit and live in Tracy.

- Promote a well-maintained city infrastructure

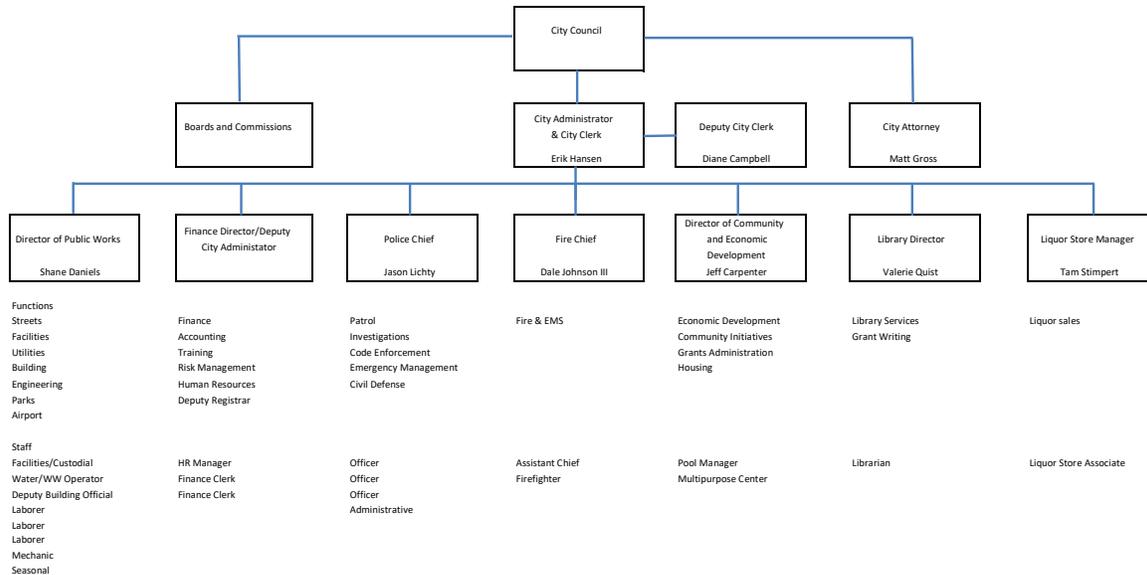
In 2021 we will create a five year capital improvement plan, pursue capital improvement grants, continue our phase 3A-2 infrastructure construction, and create an annual street maintenance program.

- Create a strong financial strategy for a stable future

In 2021 we will implement best practices for local government fund accounting by adopting the Minnesota state chart of accounts, investing in new financial software, and evaluate new staff and training needs.

# City Organization

The City of Tracy is a home rule municipality in Minnesota with the Mayor-Council form of government. A seven-member city council which includes the Mayor is elected at-large. The city council appoints the City Administrator, City Attorney, and City Boards and Commissions. The city government is organized through seven departments reporting to the City Administrator.



Several organizational changes will take place in 2021 with the adoption of the budget. These changes reflect the priorities of the city council and are intended to increase efficiency and accountability among the staff:

- Creation of the Finance and Human Resources Department and hiring of a new department head who will serve as Finance Director and Deputy City Administrator
- Creation of the position of Human Resources Manager to handle payroll, benefits, training, personnel, and risk management
- Creation of the Community Development department that includes the EDA plus community initiatives, grants administration, and housing
- Consolidation of facilities and custodial under Public Works

## Budget Development Process

The 2021 budget represents a new direction for the City of Tracy with a new chart of accounts and a priorities-based budgeting process. Administration made the strategic decision to adopt the Minnesota State Auditor's local government chart of accounts in 2021. Although not required, its use is strongly encouraged and will bring the city into the best practices for budgeting in Minnesota.

Although the revenue codes are not too dissimilar to the current city chart of accounts, expense codes and funds are substantially different. As a result of this change, some new funds have been created and consolidated with old funds, new line items created, and old line items discarded. The consolidation and creation of funds has been accomplished in consultation with the city's external auditors Abdo, Eick, & Meyers LLP to ensure compliance with best practices.

The benefit of these efforts is simplification with 40% fewer line items than in past years, improved tracking of expenditures, and fewer inter-fund transfers. The downside is that comparing 2021 to past years is difficult because the structure is apples and oranges, but big-picture comparisons will be made when possible. City Council has also authorized the purchase of new financial software that will enhance the staff's ability to develop and track the city's finances.

The City of Tracy is bound by requirements to meet certain statutory deadlines, the most important of which is to adopt a preliminary budget and preliminary tax levy by the end of September and a final budget and certified tax levy by the end of the year. City Council has chosen to meet these requirements for the 2021 budget cycle through a collaborative, priorities-based budgeting process.

### Budget Schedule

4/13/2020	City Council adopts 2021 budget schedule
5/15/2020	Staff budget kickoff
6/1/2020	City Council 2021 budget study session
7/13/2020	City Council Adopts 2021 budget goals
8/1/2020	City receives LGA award amounts
8/1/2020	City receives info on levy limit
9/11/2020	City staff reviews preliminary budget
9/21/2020	City Council presented with preliminary budget City Council adopts preliminary budget and certifies
9/28/2020	levy
12/14/2020	Truth in Taxation public meeting
12/14/2020	Council approves final budget & certifies final levy

## Financial Summary

- Total expenditures for the 2021 budget are \$12,505,468 on revenues of \$8,151,842.
- Total net position is projected to decrease due to the use of \$362,017 in unrestricted fund balance from the sewer fund for street maintenance and use of \$353,919 in fund balance for airport capital projects carried over from a grant received in 2020.
- The general fund is structurally balanced with a projected net gain of \$21,382 in fund balance.
- Phase IIIA-2 and Phase IIIA-4 street projects will begin in 2021 with an estimated cost of \$4,175,450.
- Property tax levy of \$1,247,558, a 3% increase over the 2020 tax levy.
- Fee increases include a 3% increase in water, sewer and solid waste utility fees and an increase from \$.25 to \$1 monthly of the solid waste management fee. All other fees and charges will remain flat.
- Local government aid of \$963,905.

### Revenues

General Taxes	\$	1,289,082
Special Assessments	\$	137,874
Licenses & Permits	\$	18,420
Intergovernmental	\$	3,236,189
Charges for Services	\$	3,211,527
Fines & Forfeits	\$	8,043
Miscellaneous	\$	250,707
<b>Total</b>	<b>\$</b>	<b>8,151,842</b>

### Expenses

Personal Services	\$	2,133,628
Supplies	\$	937,353
Services and Charges	\$	2,651,376
Capital Outlay	\$	5,202,362
Debt Service	\$	1,580,750
<b>Total</b>	<b>\$</b>	<b>12,505,468</b>
Revenues Less Expenses	\$	(4,353,626)
Other Financing Sources	\$	4,053,146
Other Financing Uses	\$	4,726,337
Change in Net Position	\$	(5,026,817)

## Risks and Opportunities

Current external economic factors due to the COVID-19 pandemic make it difficult predict 2021 revenues and the budget. The budget assumes that Local Government Aid will be appropriated as promised, but the state legislature could cut that. There is a risk that the pandemic worsens leading to increased, unknown expenses. It is possible that the economy worsens and jeopardizes tax collections and revenues from proprietary funds.

There are potential opportunities in 2021 as well. If the O'Brien Court property sells the city will see a windfall of cash of \$1.4 million. Staff plans to apply for additional grants in the amount of \$2.5 million in EDA infrastructure grants, \$320,000 in CARES Act grants for business retention and marketing, and other smaller grants for parks and historic preservation. These opportunities could make for a great 2021.

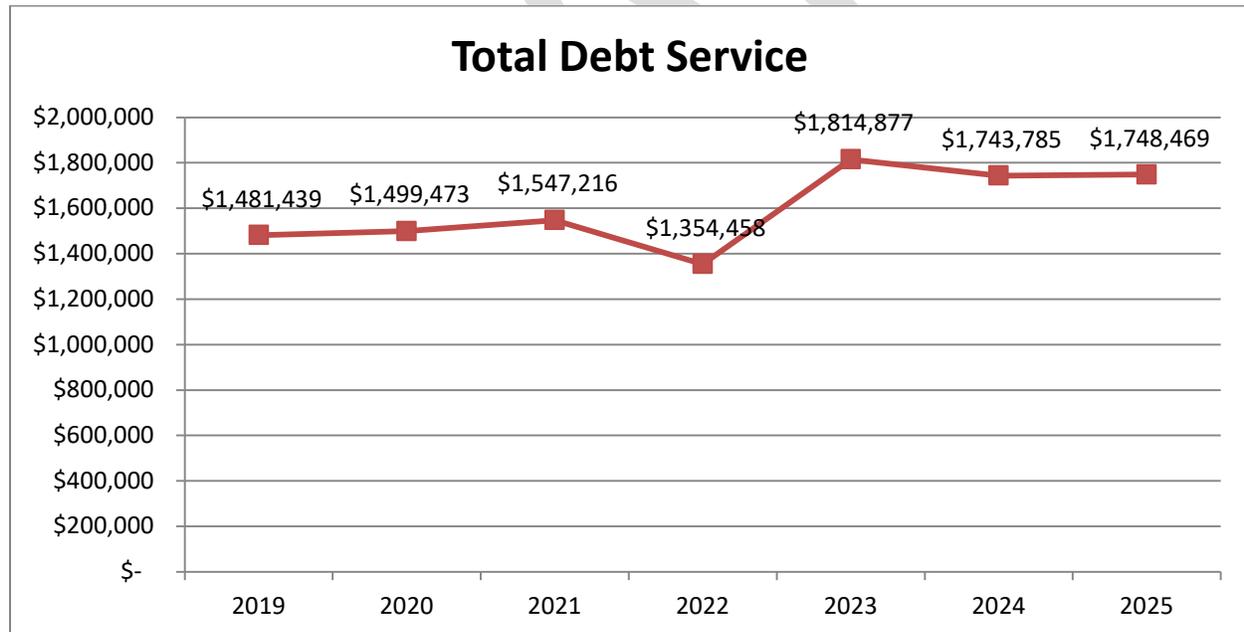
Because of the unknowns of revenues as well as the volatile economy because of COVID-19, this budget assumes the status quo. It assumes normal tax revenues and fees, no new COVID-19 expenses, and no new revenues from grants or property sales

## Long-term Debt Service

The City of Tracy has a significant debt burden. Managing that debt so that there are still sufficient resources for operations and capital improvements will be a challenge through the Phase III street project which won't be completed until 2028. Current opportunities for refinancing debt are also limited given that most bonds are either new debt or due to be retired in a short period of time.

### Five-Year Outlook

- Long-term debt is increasing in 2021 with the addition of the 2019C and 2019D bonds for Phase I and Phase II of the street project.
- Debt service will decline in 2022 with the retirement of the 2016B bonds.
- A significant increase in debt service is projected between 2022 and 2023 due to refinancing of the 2019 temporary bond for the Phase III-A street project into a long-term USDA bond of \$8.4 million.
- The 2019 rate study shows the need for a 3% annual increase in water and sewer fees to manage this debt schedule.



## Strategies for Debt Reduction

- Time the Phase IIIB street project long-term debt to coincide with the retirement of the 2015A debt to increase payment capacity.
- Use proceeds from O'Brien Court sale to reduce debt, particularly the short-term loans to the League of Minnesota Cities and DEED.
- Work with Rural Development to reevaluate affordability criteria to get more grants into the Phase III street project rather than long-term RD loans.
- Add a debt service fee to utility billing for the water and sewer funds.
- Increase the mill levy beyond historic 3% annual increase.
- Sell Orchard Lane development to retire 2016A bonds.
- Increase water and sewer rates more than the 3% suggested and use extra for debt reduction.

## Fund Balances

2020	2020 Name	2019	2020 projected	2021	2021 Name	2021
101	General Fund	\$ 870,747	\$ 1,076,753	100	General Fund	\$ 1,067,797
201	Multi-Purpose Center	\$ 24,762	\$ (4,891)	100	General Fund	
607	Aquatic Center Operations	\$ 42,074	\$ 26,659	100	General Fund	
808	Code Enforcement	\$ 10,386	\$ 8,147	100	General Fund	
609	Storm Water	\$ (72,371)	\$ (38,871)	100	General Fund	
417	Wastewater Project Phase III Tracy Medical Center	\$ 4,607,901	\$ 4,608,318	656	Phase III street project	\$ 4,608,318
408	Capital	\$ 999,912	\$ 240,147	652	Hospital Fund	\$ 240,147
410	Airport Improvement	\$ 9,378	\$ 757,963	612	Airport	\$ 757,963
601	Liquor	\$ 54,154	\$ (14,996)	609	Liquor Store	\$ (14,996)
602	Water Utility	\$ 790,083	\$ 612,176	601	Water Utility	\$ 636,883
603	Utility Surcharge	\$ (4,386)	\$ 49,414	601	Water Utility	
406	Library Trust	\$ 16,659	\$ 154,594	653	Library Trust	\$ 154,594
802	CDBG Grant	\$ 158,614	\$ 131,614	202	CDBG	\$ 131,614
806	Economic Development	\$ 415,489	\$ 446,239	655	EDA	\$ 446,239
303	O'Brien Court	\$ 736,379	\$ 740,679	654	Public Housing	\$ 465,918
411	Orchard Lane Townhomes	\$ (270,672)	\$ (274,761)	654	Public Housing	
604	Refuse Collection	\$ 19,880	\$ 3,730	603	Solid Waste Utility	\$ 3,730
608	Sewer Utility	\$ 2,747,083	\$ 3,155,628	602	Sewer Utility	\$ 3,180,335
603	Utility Surcharge	\$ (4,386)	\$ 49,414	602	Sewer Utility	
605	Deputy Registrar and License	\$ (74,955)	\$ (83,535)	651	Deputy Registrar	\$ (83,535)
203	Cemetery Operating	\$ 55,673	\$ 68,621	657	Cemetery Perpetual	\$ 139,057
204	Cemetery Memorial	\$ 9,539	\$ 9,539	657	Cemetery Perpetual	
803	Cemetery Reserve	\$ 60,197	\$ 60,897	657	Cemetery Perpetual	
403	Permanent Improvement	\$ 44,183	\$ 64,388.00	400	Capital Projects	\$ 16,267
409	Park	\$ 29,613	\$ 38,728.00	400	Capital Projects	
800	Police Equipment Replacement	\$ 40,973	\$ 37,120.00	400	Capital Projects	
801	Equipment Replacement	\$ (176,436)	\$ (223,246.00)	400	Capital Projects	
804	Fire Department Replacement	\$ (47,327)	\$ (61,007.00)	400	Capital Projects	
810	Infrastructure Reserve Replacement	\$ 160,284	\$ 160,284.00	400	Capital Projects	

# Capital Improvement Plan

## Capital Projects

- Current capital improvement funds have been depleted to pay for new fire trucks due to damage from the 2018 flood with a combined fund balance of only \$16,267.
- The 5-year capital plan needs exceed the current resources of the city, particularly when considering the increase in debt obligations beginning in 2023.
- A 2020 analysis by Abdo Eick & Meyers LLP suggested to pay for the capital improvement plan that a 25% increase in the tax levy for capital improvements be implemented in 2022.
- Given that a 25% increase in the levy is not realistic, the city will need to delay some capital projects, pursue grants for others, and sell equipment to replenish the capital improvement fund.

Project	Department	Year	Use of Funds	Cost Estimate
3A-2 & 3A-4 street project	Public Works	2021	Bonds/Grants	\$ 4,175,450
Turnout Gear	Fire Dept	2021	Tax Levy	\$ 15,000
Replace Snow Hauling Truck	Public Works	2021	Tax Levy	\$ 20,000
Site Work Hangers Engineering	Airport	2021	Grants/Fund balance	\$ 70,000
Site Work Hangers Construction	Airport	2021	Grants/Fund balance	\$ 335,000
AWOS System Engineering	Airport	2021	Grants/Fund balance	\$ 10,000
AWOS System construction	Airport	2021	Grants/Fund balance	\$ 30,000
Books	Library	2021	Tax Levy	\$ 7,000
Air Bags	Fire Dept	2022	Tax Levy	\$ 15,000
Cat Loader/Terex Combination	Public Works	2022		\$ 140,000
Used Backhoe	Public Works	2022		\$ 35,000
Pickup Replace 1977 Dodge	Public Works	2022		\$ 30,000
Police Cruiser	Police	2022	Tax Levy	\$ 70,000
UTV/Trailer	Fire Dept	2022	Tax Levy	\$ 25,000
Replace Parks Mower	Public Works	2022		\$ 26,000
Replace SCADA System	Water	2022		\$ 40,000
Hanger Project	Airport	2022		\$ 565,000
Thermal Cam	Fire Dept	2023	Tax Levy	\$ 9,500
Pickup-Replace 2007 GMC	Public Works	2023		\$ 30,000
Replace Lap Pool Liner	Aquatic Center	2023		\$ 300,000
Runway Safety area	Airport	2023		\$ 939,000
Police Cruiser	Police	2024	Tax Levy	\$ 72,000
Office remodel	Police	2024	Tax Levy	\$ 12,000
Backup Generator	Fire Dept	2024	Tax Levy	\$ 30,000
Bathroom remodel	Library	2024	Tax Levy	\$ 10,000

Replace 48" Mower	Cemetery	2024		\$ 6,000
Runway Rehabilitation Engineering	Airport	2025		\$ 150,000
Admin Computer	Police	2025	Tax Levy	\$ 4,000
Furnace	Fire Dept	2025	Tax Levy	\$ 4,500
Replace Parks Mower	Public Works	2025		\$ 25,000
Replace 955 John Deere	Public Works	2025		\$ 45,000
Street Sweeper	Public Works	2025		\$ 160,000
Copy Machine	Administration	2025		\$ 11,500
Server	Administration	2025		\$ 8,000
Dump Truck	Public Works	2025		\$ 100,000

## Maintenance

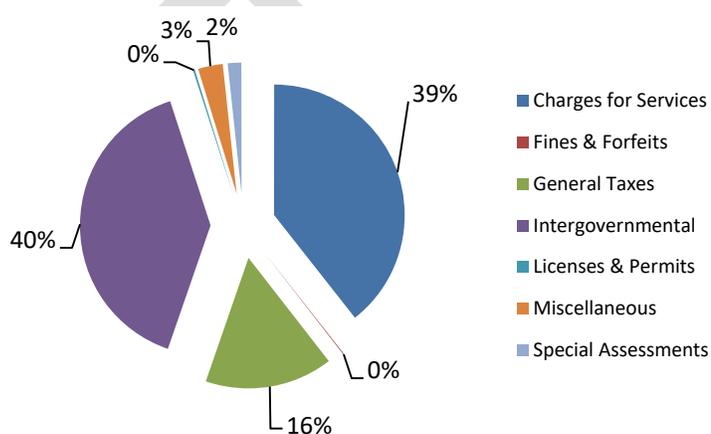
Project	Department	Year	Use of Funds	Cost Estimate
Street maintenance	Public Works	2021	Sewer Fund Balance	\$ 362,017
parking/paving engineering	Airport	2021	grants/25% fund balance	\$ 79,000
parking/paving construction	Airport	2021	grants/25% fund balance	\$ 360,000
Liquor building Maintenance/sign	Liquor Store	2021	Liquor Revenues	\$ 3,000
Replace Lap Pool Boiler	Aquatic Center	2021	Tax Levy	\$ 20,000
Tuck Pointing	Administration	2022	Tax Levy	\$ 90,000
Street maintenance	Public Works	2022	Sewer Fund Balance	\$ 269,401
Replace Splash Pool Boiler	Aquatic Center	2022		\$ 15,000
Orchard Lane Carpet	Economic Development	2022	Tax Levy/Rents	\$ 6,290
Replace Splash Pool Liner	Aquatic Center	2023		\$ 85,000
Street maintenance	Public Works	2023	Sewer Fund Balance	\$ 277,000
Orchard Lane Carpet	Economic Development	2023	Tax Levy/Rents	\$ 6,290
Library Roof	Library	2023	Tax Levy	\$ 25,000
Paint Pool Features	Aquatic Center	2024		\$ 70,000
Street maintenance	Public Works	2024	Tax Levy	\$ 58,015
Orchard Lane Carpet	Economic Development	2024	Tax Levy/Rents	\$ 6,290
Orchard Lane Carpet	Economic Development	2025	Tax Levy/Rents	\$ 6,290
Orchard Lane Roof	Economic Development	2025	Tax Levy/Rents	\$ 30,000
Floor Refinishing	Library	2025	Tax Levy	\$ 20,000
Street maintenance	Public Works	2025	Tax Levy	\$ 80,000

## Revenues

Total new revenues across all funds are anticipated to be \$8,230,376 in 2021. Fund balance will be used on the following projects:

- Carryover projects Phase IIIA-2 and phase IIIA-4 street projects using proceeds from 2019 bonds
- Sewer fund unrestricted fund balance for street maintenance
- Carryover for airport capital projects from a 2020 MNDOT grant
- Capital projects at Sanford restricted for their use in the hospital fund

Revenues by Type	
Charges for Services	\$ 3,211,527
Fines & Forfeits	\$ 8,043
General Taxes	\$ 1,289,082
Intergovernmental	\$ 3,236,189
Licenses & Permits	\$ 18,420
Miscellaneous	\$ 250,707
Special Assessments	\$ 137,874
	\$ 8,151,842



The current year's revenues are projected to come in close to budget. 2021 shows an increase due to increased expected grants for the Phase III street project.

	2018	2019	2020 budget	2020 estimated	2021 budget
revenues	\$ 5,987,414	\$ 7,868,786	\$ 6,996,300	\$ 6,948,818	\$ 8,151,842

### Notes

\*takes out transfers and bonds

\*\*2021 includes estimated \$1.6 million in grants for Phase III street project

Fund	Revenue Source	Fund Name	Revenue Source Name	Revenue Type	2021 proposed
100	34101	General Fund	City Hall Rent	Charges for Services	\$ 1,000
100	34107	General Fund	Assessment Searches	Charges for Services	\$ 200
100	34201	General Fund	Special Police Services	Charges for Services	\$ 2,100
100	34202	General Fund	Special Fire Protection Services	Charges for Services	\$ 90,220
100	34301	General Fund	Street, Sidewalk and Curb Repair Fees	Charges for Services	\$ 14,592
100	34720	General Fund	Swimming Pool Fees	Charges for Services	\$ 47,865
100	34760	General Fund	Library Use Fees	Charges for Services	\$ 1,200
100	34790	General Fund	Camping Fees	Charges for Services	\$ 7,696
612	34920	Airport	Airport Revenues	Charges for Services	\$ 12,326
657	34940	Cemetery Perpetual	Cemetery Revenues	Charges for Services	\$ 1,763
100	34950	General Fund	MPC sales	Charges for Services	\$ -
651	34960	Deputy Register	Motor Vehicle Taxes	Charges for Services	\$ 893,349
651	34961	Deputy Register	Motor Vehicle Fees	Charges for Services	\$ 59,074
651	34962	Deputy Register	Driver's License Taxes	Charges for Services	\$ 27,638
651	34963	Deputy Register	Driver's License Fees	Charges for Services	\$ 11,507
651	34964	Deputy Register	DNR Taxes	Charges for Services	\$ 23,065
651	34965	Deputy Register	DNR Fees	Charges for Services	\$ 2,112
100	35100	General Fund	Police Fines	Fines & Forfeits	\$ 7,043
100	35103	General Fund	Library Fines	Fines & Forfeits	\$ -
100	35104	General Fund	Administrative Fines	Fines & Forfeits	\$ -
100	35200	General Fund	Forfeits	Fines & Forfeits	\$ 1,000
100	31010	General Fund	Current Ad Valorem Taxes	General Taxes	\$ 709,749.59
304	31010	2014 GO Bond	Current Ad Valorem Taxes	General Taxes	\$ 98,059
305	31010	2015 GO Refunding Bond	Current Ad Valorem Taxes	General Taxes	\$ 132,813
306	31010	2016B GO Refunding Bond	Current Ad Valorem Taxes	General Taxes	\$ 113,800
307	31010	2016D GO Bonds	Current Ad Valorem Taxes	General Taxes	\$ 35,560
312	31010	2019E GO Bond	Current Ad Valorem Taxes	General Taxes	\$ 103,100
400	31010	Capital Projects	Current Ad Valorem Taxes	General Taxes	\$ 42,000
100	31020	General Fund	Delinquent Ad Valorem Taxes	General Taxes	\$ 24,000
100	31030	General Fund	Mobile Home Tax	General Taxes	\$ -

100	31050	General Fund	Tax Increments	General Taxes	\$ -
100	31810	General Fund	Franchise Taxes	General Taxes	\$ 30,000
100	31910	General Fund	Penalties and interest on Ad Valorem Taxes	General Taxes	\$ -
656	33170	Phase III street project	Federal Grants Other	Intergovernmental	\$ 1,661,093
100	33220	General Fund	Police State Aid	Intergovernmental	\$ 29,005
100	33230	General Fund	Fire State Aid	Intergovernmental	\$ 27,068
100	33401	General Fund	Local Government Aid	Intergovernmental	\$ 963,905
100	33416	General Fund	Police Training Reimbursement	Intergovernmental	\$ -
100	33429	General Fund	State PERA aid	Intergovernmental	\$ 3,092
100	33440	General Fund	Other State grants	Intergovernmental	\$ -
100	33600	General Fund	Grants and Aids from Local Government	Intergovernmental	\$ -
100	32100	General Fund	Business Licenses and Permits	Licenses & Permits	\$ 6,000
100	32210	General Fund	Building Permits	Licenses & Permits	\$ 11,900
100	32240	General Fund	Animal Licenses	Licenses & Permits	\$ 520
100	36210	General Fund	Interest Earnings	Miscellaneous	\$ 47,679
100	36220	General Fund	Rents and Royalties	Miscellaneous	\$ 17,380
601	36220	Water Utility	Rents and Royalties	Miscellaneous	\$ 1,680
654	36220	Public Housing	Rents and Royalties	Miscellaneous	\$ 130,600
612	36220	Airport	Rents and Royalties	Miscellaneous	\$ 24,858
100	36230	General Fund	Contributions and Donations from Private Sources	Miscellaneous	\$ 2,850
655	36240	EDA	Loans repaid	Miscellaneous	\$ 25,660
655	39203	EDA	transfer from public housing fund	Other Financing Sources	\$ 16,973
100	39101	General Fund	Sales of General Fixed Assets	Other Financing Sources	\$ -
655	39101	EDA	Sales of General Fixed Assets	Other Financing Sources	\$ 50,000
100	36101	General Fund	Principal	Special Assessments	\$ 31,976
100	36102	General Fund	Penalties and Interest	Special Assessments	\$ 959.27
304	36101	2014 GO Bond	Principal	Special Assessments	\$ 22,321
304	36102	2014 GO Bond	Penalties and Interest	Special Assessments	\$ 669.63
305	36101	2015 GO Refunding Bond	Principal	Special Assessments	\$ 20,764
305	36102	2015 GO Refunding Bond	Penalties and Interest	Special Assessments	\$ 622.91
601	36101	Water Utility	Principal	Special Assessments	\$ 17,592

601	36102	Water Utility	Penalties and Interest	Special Assessments	\$ 527.77
602	36101	Sewer Utility	Principal	Special Assessments	\$ 25,316
602	36102	Sewer Utility	Penalties and Interest	Special Assessments	\$ 759.47
312	36101	2019E GO Bond	Principal	Special Assessments	\$ 11,932
312	36102	2019E GO Bond	Penalties and Interest	Special Assessments	\$ 357.96
602	36101	Sewer Utility	Principal	Special Assessments	\$ 3,958
602	36102	Sewer Utility	Penalties and Interest	Special Assessments	\$ 118.74
202	33130	CDBG	CDBG	Intergovernmental	\$ 4,200
601	37110	Water Utility	Rate Class I	Charges for Services	\$ 504,298
601	37150	Water Utility	Connection/Reconnection Fees	Charges for Services	\$ 6,000
601	37160	Water Utility	Penalties	Charges for Services	\$ -
601	37170	Water Utility	other	Charges for Services	\$ 1,680
602	37210	Sewer Utility	Rate Class I	Charges for Services	\$ 445,377
602	37250	Sewer Utility	Connection/Reconnection Fees	Charges for Services	\$ -
602	37260	Sewer Utility	Penalties	Charges for Services	\$ -
601	37270	Water Utility	other	Charges for Services	\$ 34,500
602	37270	Sewer Utility	other	Charges for Services	\$ 34,500
400	37270	Capital Projects	other	Charges for Services	\$ 21,168
603	37310	Solid Waste Utility	Customer Charges	Charges for Services	\$ 126,900
603	37320	Solid Waste Utility	Other	Charges for Services	\$ 24,709
609	37811	Liquor Store	Liquor	Charges for Services	\$ 279,349
609	37812	Liquor Store	Beer	Charges for Services	\$ 436,552
609	37813	Liquor Store	Wine	Charges for Services	
609	37815	Liquor Store	Other Merchandise	Charges for Services	\$ 29,015
609	31300	Liquor Store	General Sales and Use Taxes	Charges for Services	\$ 71,773
609	37840	Liquor Store	Cash Over Off-Sale	Charges for Services	\$ -
612	33170	Airport	Federal Grants Other	Intergovernmental	\$ 260,500
612	33440	Airport	Other State grants	Intergovernmental	\$ 275,000
612	34920	Airport	Airport Revenues	Intergovernmental	\$ 12,326
652	36290	Hospital Fund	Sale of Investments	Other Financing Sources	\$ 649,912
308	36290	2019A temporary USDA loan	Sale of Investments	Other Financing Sources	\$ 146,913
309	36290	2019B ineligible Phase 3 improvements	Sale of Investments	Other Financing Sources	\$ 150,544
656	36290	Phase III street	Sale of Investments	Other Financing	\$ 2,514,357

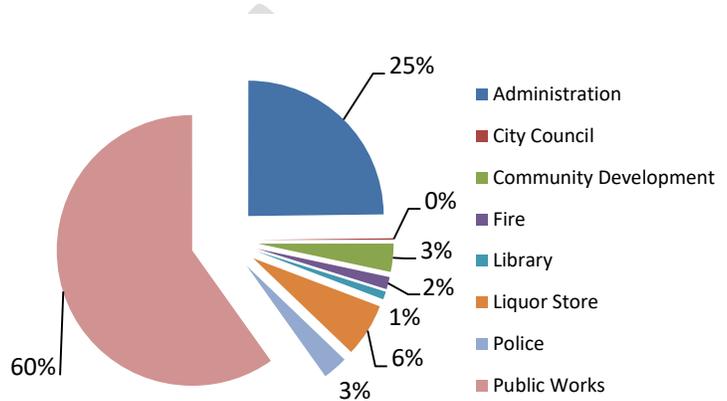
		project		Sources	
100	39102	General Fund	Compensation for Loss of General Fixed Assets	Other Financing Sources	\$ -
100	39200	General Fund	Interfund Transfers In	Other Financing Sources	\$ -
100	39202	General Fund	Contribution from Enterprise Funds	Other Financing Sources	\$ 133,897
100	39300	General Fund	Proceeds from General Long-Term Debt	Other Financing Sources	\$ -
100	39310	General Fund	General Obligation Bond Proceeds	Other Financing Sources	\$ -
100	39320	General Fund	Premiums on Bonds Sold	Other Financing Sources	\$ -
100	39500	General Fund	Special Items	Other Financing Sources	\$ 28,534
100	39600	General Fund	Extraordinary Items	Other Financing Sources	\$ 362,017
100	39700	General Fund	Capital Contributions	Other Financing Sources	\$ -

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## Expenditures

The city’s major expenditures occur primarily in Public Works and Administration. This is due to \$1.5 million in debt service in Administration and the \$4 million Phase III street project in public works. Community Development will also see a large increase over the former Economic Development department due to the consolidation of the aquatics center, all public housing projects, and the multipurpose center into this budget.

Expenditures by Department		
Administration	\$	3,101,582
City Council	\$	23,301
Community Development	\$	421,738
Fire	\$	184,950
Library	\$	117,871
Liquor Store	\$	797,254
Police	\$	375,578
Public Works	\$	7,483,196
	\$	12,505,468



Expenses are estimated to be \$8.7 million in 2020. At first blush this appears over-budget, but the 2020 budget did not include any expenses for the Phase III street project. This was a carry-over project using 2019 bond proceeds which did not require new revenues. After taking this out, 2020 expenses are estimated to come in below budget.

	2018	2019	2020 budget	2020 estimate	2021 budget
expenditures	\$ 5,587,445	\$ 7,078,101	\$ 6,997,412	\$ 8,768,243	\$ 12,507,129

Notes

- \* \$2.7 million of the Phase III street project was not budgeted
- \*\* Takes out transfers

## City Council

City Council expenditures are up over 2020 due to the increase in the council from five to seven members. A new line item was added in 2021 for discretionary donations to civic organizations to cover potential requests during the year.

Fund	Account	Object	Fund Name	Account Name	Object Name	2021
100	41110	101	General Fund	Council	Full-time Employees - Regular Wages	\$ 20,530.00
100	41110	122	General Fund	Council	FICA contributions	\$ 1,272.86
100	41110	125	General Fund	Council	Medicare contributions	\$ 297.69
100	41110	200	General Fund	Council	Office Supplies	\$ 200.00
100	41110	210	General Fund	Council	Operating Supplies	\$ -
100	41110	331	General Fund	Council	Travel Expense	\$ -
100	41110	433	General Fund	Council	Dues and Subscriptions	\$ -
100	41110	490	General Fund	Council	Donations to Civic Organizations	\$ 1,000.00

## Administration & Finance

This department of six employees consists of general fund costs of the City Administrator, finance, accounting, human resources, and the city clerk as well as the deputy registrar fund. The payment of all debt service across all funds is also in this department. Major initiatives in 2021 include:

- City-wide implementation of the new accounting system from Civic Systems beginning January 1<sup>st</sup>.
- Standard operating procedures for journal entries using the new chart of accounts
- Hiring and training of the new Finance Director
- Creation of the Human Resources Manager position
- Update of employee handbook, job descriptions, and performance appraisal system

Fund	Account	Object	Fund Name	Account Name	Object Name	2021
100	41320	101	General Fund	Administration & Finance	Full-time Employees - Regular Wages	\$ 259,829.49
100	41320	102	General Fund	Administration & Finance	Full-time Employees - Overtime Wages	\$ 1,000.00
100	41320	103	General Fund	Administration & Finance	Part-time Employees Wages	\$ 829.50
100	41320	121	General Fund	Administration & Finance	PERA contributions	\$ 19,562.21
100	41320	122	General Fund	Administration & Finance	FICA contributions	\$ 16,222.86
100	41320	125	General Fund	Administration & Finance	Medicare contributions	\$ 3,794.06
100	41320	131	General Fund	Administration & Finance	Health Insurance	\$ 52,250.40
100	41320	132	General Fund	Administration & Finance	Dental Insurance	\$ 522.60
100	41320	133	General Fund	Administration & Finance	Life & Disability Insurance	\$ 763.68
100	41320	141	General Fund	Administration & Finance	Unemployment Insurance Premiums	\$ 5,000.00
100	41320	151	General Fund	Administration & Finance	Workers Comp Insurance	\$ 28,780.93
100	41320	152	General Fund	Administration & Finance	Workers Comp Payments	\$ -
100	41320	160	General Fund	Administration & Finance	Employee Liability Insurance	\$ 24,770.09
100	41320	161	General Fund	Administration & Finance	Training	\$ 2,500.00
100	41320	200	General Fund	Administration & Finance	Office Supplies	\$ 5,000.00
100	41320	210	General Fund	Administration & Finance	Operating Supplies	\$ 4,000.00
100	41320	301	General Fund	Administration & Finance	Auditing and Accounting	\$ 55,000.00
100	41320	302	General Fund	Administration & Finance	Architect	\$ -

100	41320	303	General Fund	Administration & Finance	Engineering	\$ -
100	41320	304	General Fund	Administration & Finance	Legal	\$ 23,000.00
100	41320	306	General Fund	Administration & Finance	Personnel Testing and Recruitment	\$ -
100	41320	307	General Fund	Administration & Finance	Management Fees	\$ -
100	41320	310	General Fund	Administration & Finance	IT Services & Software	\$ 16,207.50
100	41320	321	General Fund	Administration & Finance	Telephone and Internet	\$ 5,500.00
100	41320	322	General Fund	Administration & Finance	Postage	\$ 3,200.00
100	41320	331	General Fund	Administration & Finance	Travel Expense	\$ 1,000.00
100	41320	340	General Fund	Administration & Finance	Advertising	\$ 42,000.00
100	41320	351	General Fund	Administration & Finance	Legal Notices Publishing	\$ 2,000.00
100	41320	360	General Fund	Administration & Finance	Insurance	\$ 45,886.68
100	41320	220	General Fund	Administration & Finance	Repair and Maintenance Supplies	\$ 1,000.00
100	41320	410	General Fund	Administration & Finance	Rental Charges	\$ -
100	41320	420	General Fund	Administration & Finance	Depreciation	\$ -
100	41320	431	General Fund	Administration & Finance	Cash Short	\$ -
100	41320	433	General Fund	Administration & Finance	Dues and Subscriptions	\$ 3,000.00
100	41320	490	General Fund	Administration & Finance	Donations to Civic Organizations	\$ 500.00
100	41410	104	General Fund	Elections	Temporary Employees - Regular Wages	\$ -
100	41410	200	General Fund	Elections	Office Supplies	\$ -
100	41410	210	General Fund	Elections	Operating Supplies	\$ -
100	41410	351	General Fund	Elections	Legal Notices Publishing	\$ -
100	41420	307	General Fund	Recording and Reporting	Management Fees	\$ 2,000.00
100	41550	210	General Fund	Assessing	Operating Supplies	\$ -
100	41910	307	General Fund	Planning and Zoning	Management Fees	\$ 9,000.00
100	41600	210	General Fund	COVID-19	Operating Supplies	\$ -
100	41700	210	General Fund	Flood	Operating Supplies	\$ -
100	47120	401	General Fund	Other Debt Principal	Building Repair & Maintenance	\$ 4,696
100	47120	550	General Fund	Other Debt Principal	Motor Vehicles	\$ 49,259
100	47220	401	General Fund	Interest - other debt	Building Repair & Maintenance	\$ 1,080
100	47220	550	General Fund	Interest - other debt	Motor Vehicles	\$ 4,566
304	47110	530	2014 GO Bond	Bond Principal	Improvements other than Buildings	\$ 90,000.00
304	47210	530	2014 GO Bond	Interest - Bonds	Improvements other	\$ 30,550.00

					than Buildings	
304	47500	530	2014 GO Bond	Fiscal Agent's Fees	Improvements other than Buildings	\$ 500.00
305	47110	530	2015 GO Refunding Bond	Bond Principal	Improvements other than Buildings	\$ 125,000.00
305	47210	530	2015 GO Refunding Bond	Interest - Bonds	Improvements other than Buildings	\$ 28,700.00
305	47500	530	2015 GO Refunding Bond	Fiscal Agent's Fees	Improvements other than Buildings	\$ 500.00
306	47110	530	2016B GO Refunding Bond	Bond Principal	Improvements other than Buildings	\$ 110,000.00
306	47210	530	2016B GO Refunding Bond	Interest - Bonds	Improvements other than Buildings	\$ 3,300.00
306	47500	530	2016B GO Refunding Bond	Fiscal Agent's Fees	Improvements other than Buildings	\$ 500.00
307	47110	530	2016D GO Bonds	Bond Principal	Improvements other than Buildings	\$ 27,368.48
307	47210	530	2016D GO Bonds	Interest - Bonds	Improvements other than Buildings	\$ 7,691.52
307	47500	530	2016D GO Bonds	Fiscal Agent's Fees	Improvements other than Buildings	\$ 500.00
308	47110	530	2019A temporary USDA loan	Bond Principal	Improvements other than Buildings	\$ -
308	47210	530	2019A temporary USDA loan	Interest - Bonds	Improvements other than Buildings	\$ 146,912.50
308	47500	530	2019A temporary USDA loan	Fiscal Agent's Fees	Improvements other than Buildings	\$ 500.00
309	47110	530	2019B ineligible Phase 3 improvements	Bond Principal	Improvements other than Buildings	\$ -
309	47210	530	2019B ineligible Phase 3 improvements	Interest - Bonds	Improvements other than Buildings	\$ 150,543.76
309	47500	530	2019B ineligible	Fiscal Agent's Fees	Improvements other than Buildings	\$ 500.00

			Phase 3 improvements			
312	47110	530	2019E GO Bond	Bond Principal	Improvements other than Buildings	\$ 93,000.00
312	47210	530	2019E GO Bond	Interest - Bonds	Improvements other than Buildings	\$ 9,599.75
312	47500	530	2019E GO Bond	Fiscal Agent's Fees	Improvements other than Buildings	\$ 500.00
651	41430	240	Deputy Registrar	Administration	Small Tools and Minor Equipment	\$ 1,000.00
651	41430	258	Deputy Registrar	Administration	Taxes Remitted	\$ 930,782.61
651	41430	720	Deputy Registrar	Administration	Interfund Transfers	\$ 84,961.68
652	41940	530	Hospital Fund	Buildings and Plant	Improvements other than Buildings	\$ 649,912.00
314	47601	720	USDA futures bond	Administration	Interfund Transfers	\$ 4,175,450

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## Community Development

- Sell O'Brien Court to use funds for needed projects
- Reverse the tides with Orchard Lane losing money with rent increase and explore selling units.
- Look at partnering with a developer and building another row of units on the west side at Orchard Lanes.
- Sell the last two lots at Broad Acres and duplicate 2020 results.
- Achieve goal of 2-3 new single family home starts.
- Help market Tracy as a place for people to live and thrive.
- Continue to fill open buildings in downtown Tracy.
- Help facilitate the two grants we are pursuing for marketing Tracy and the national EDA.

Fund	Account	Object	Fund Name	Account Name	Object Name	2021
100	45122	103	General Fund	Multipurpose Center	Part-time Employees Wages	\$ 11,949.86
100	45122	121	General Fund	Multipurpose Center	PERA contributions	\$ 896.24
100	45122	122	General Fund	Multipurpose Center	FICA contributions	\$ 740.89
100	45122	125	General Fund	Multipurpose Center	Medicare contributions	\$ 173.27
100	45122	152	General Fund	Multipurpose Center	Workers Comp Payments	\$ -
100	45122	200	General Fund	Multipurpose Center	Office Supplies	\$ 100.00
100	45122	210	General Fund	Multipurpose Center	Operating Supplies	\$ -
100	45122	321	General Fund	Multipurpose Center	Telephone and Internet	\$ 2,900.00
100	45122	340	General Fund	Multipurpose Center	Advertising	\$ -
100	45122	380	General Fund	Multipurpose Center	Utility Services	\$ 10,631.32
100	45122	401	General Fund	Multipurpose Center	Building Repair & Maintenance	\$ 2,000.00
100	45122	220	General Fund	Multipurpose Center	Repair and Maintenance Supplies	\$ -
100	45122	410	General Fund	Multipurpose Center	Rental Charges	\$ -
100	45122	431	General Fund	Multipurpose Center	Cash Short	\$ -
100	45124	103	General Fund	Aquatics Center	Part-time Employees Wages	\$ 6,150.00
100	45124	106	General Fund	Aquatics Center	Seasonal Employees Wages	\$ 58,425.00
100	45124	122	General Fund	Aquatics Center	FICA contributions	\$ 4,003.65
100	45124	125	General Fund	Aquatics Center	Medicare contributions	\$ 936.34

100	45124	152	General Fund	Aquatics Center	Workers Comp Payments	\$ -
100	45124	161	General Fund	Aquatics Center	Training	\$ 1,300.00
100	45124	200	General Fund	Aquatics Center	Office Supplies	\$ 200.00
100	45124	210	General Fund	Aquatics Center	Operating Supplies	\$ 17,000.00
100	45124	220	General Fund	Aquatics Center	Repair and Maintenance Supplies	\$ 27,500.00
100	45124	240	General Fund	Aquatics Center	Small Tools and Minor Equipment	\$ 500.00
100	45124	302	General Fund	Aquatics Center	Architect	\$ -
100	45124	303	General Fund	Aquatics Center	Engineering	\$ -
100	45124	306	General Fund	Aquatics Center	Personnel Testing and Recruitment	\$ -
100	45124	321	General Fund	Aquatics Center	Telephone and Internet	\$ 500.00
100	45124	331	General Fund	Aquatics Center	Travel Expense	\$ -
100	45124	340	General Fund	Aquatics Center	Advertising	\$ 500.00
100	45124	380	General Fund	Aquatics Center	Utility Services	\$ 7,382.80
100	45124	410	General Fund	Aquatics Center	Rental Charges	\$ -
100	45124	420	General Fund	Aquatics Center	Depreciation	\$ -
100	45124	431	General Fund	Aquatics Center	Cash Short	\$ -
654	46330	220	Public Housing	O'Brien Court	Repair and Maintenance Supplies	\$ -
654	46330	307	Public Housing	O'Brien Court	Management Fees	\$ -
654	46330	401	Public Housing	O'Brien Court	Building Repair & Maintenance	\$ -
654	46330	410	Public Housing	O'Brien Court	Rental Charges	\$ -
654	46331	220	Public Housing	Orchard Lane	Repair and Maintenance Supplies	\$ 4,162.53
654	46331	307	Public Housing	Orchard Lane	Management Fees	\$ 14,612.00
654	46331	340	Public Housing	Orchard Lane	Advertising	\$ 500.00
654	46331	401	Public Housing	Orchard Lane	Building Repair & Maintenance	\$ 3,596.07
654	46331	410	Public Housing	Orchard Lane	Rental Charges	\$ 1,200.00
655	46520	101	EDA	Economic Development	Full-time Employees - Regular Wages	\$ 61,721.40
655	46520	121	EDA	Economic Development	PERA contributions	\$ 4,629.11
655	46520	122	EDA	Economic Development	FICA contributions	\$ 3,826.73
655	46520	125	EDA	Economic Development	Medicare contributions	\$ 894.96
655	46520	131	EDA	Economic Development	Health Insurance	\$ 14,660.88
655	46520	132	EDA	Economic Development	Dental Insurance	\$ -
655	46520	133	EDA	Economic Development	Life & Disability	\$ 246.60

					Insurance	
655	46520	152	EDA	Economic Development	Workers Comp Payments	\$ -
655	46520	200	EDA	Economic Development	Office Supplies	\$ 100.00
655	46520	302	EDA	Economic Development	Architect	\$ -
655	46520	303	EDA	Economic Development	Engineering	\$ -
655	46520	304	EDA	Economic Development	Legal	\$ 2,000.00
655	46520	306	EDA	Economic Development	Personnel Testing and Recruitment	\$ -
655	46520	307	EDA	Economic Development	Management Fees	\$ -
655	46520	321	EDA	Economic Development	Telephone and Internet	\$ 800.00
655	46520	331	EDA	Economic Development	Travel Expense	\$ -
655	46520	340	EDA	Economic Development	Advertising	\$ 1,500.00
655	46520	410	EDA	Economic Development	Rental Charges	\$ -
655	46520	420	EDA	Economic Development	Depreciation	\$ -
655	46520	433	EDA	Economic Development	Dues and Subscriptions	\$ 250.00
655	46520	437	EDA	Economic Development	Loans	\$ 24,000.00
655	46520	438	EDA	Economic Development	Grants	\$ 10,000.00
655	46520	490	EDA	Economic Development	Donations to Civic Organizations	\$ 500.00
655	46520	810	EDA	Economic Development	Refunds and Reimbursements	\$ 46,298.00
654	46330	720	Public Housing	O'Brien Court	Interfund Transfers	\$ 16,973.00
202	46520	437	CDBG	Economic Development	Loans	\$ 36,000.00
654	47110	520	Public Housing	Bond Principal	Buildings and Structures	\$ 35,000.00
654	47210	520	Public Housing	Interest - Bonds	Buildings and Structures	\$ 36,950.00
654	47500	520	Public Housing	Fiscal Agent's Fees	Buildings and Structures	\$ 500.00

## Fire Department

Fund	Account	Object	Fund Name	Account Name	Object Name	2021
100	42200	103	General Fund	Fire	Part-time Employees Wages	\$ 69,946.00
00	42200	122	General Fund	Fire	FICA contributions	\$ 4,336.65
100	42200	125	General Fund	Fire	Medicare contributions	\$ 1,014.22
100	42200	152	General Fund	Fire	Workers Comp Payments	\$ -
100	42200	161	General Fund	Fire	Training	\$ 12,500.00
100	42200	200	General Fund	Fire	Office Supplies	\$ 400.00
100	42200	210	General Fund	Fire	Operating Supplies	\$ 6,000.00
100	42200	220	General Fund	Fire	Repair and Maintenance Supplies	\$ 15,000.00
100	42200	240	General Fund	Fire	Small Tools and Minor Equipment	\$ 3,000.00
100	42200	306	General Fund	Fire	Personnel Testing and Recruitment	\$ -
100	42200	307	General Fund	Fire	Management Fees	\$ 29,500.00
100	42200	321	General Fund	Fire	Telephone and Internet	\$ 1,500.00
100	42200	331	General Fund	Fire	Travel Expense	\$ 1,000.00
100	42200	340	General Fund	Fire	Advertising	\$ 500.00
100	42200	380	General Fund	Fire	Utility Services	\$ 13,890.14
100	42200	401	General Fund	Fire	Building Repair & Maintenance	\$ 5,000.00
100	42200	220	General Fund	Fire	Repair and Maintenance Supplies	\$ 3,000.00
100	42200	410	General Fund	Fire	Rental Charges	\$ -
100	42200	433	General Fund	Fire	Dues and Subscriptions	\$ 2,862.75
100	42200	490	General Fund	Fire	Donations to Civic Organizations	\$ 500.00
400	42200	550	Capital Projects	Fire	Motor Vehicles	\$ -
400	42200	580	Capital Projects	Fire	Other Equipment	\$ 15,000.00

## Library

The mission of the Tracy Public Library is to provide quality materials and services which fulfill educational, informational, cultural, and recreational needs of the entire community in an atmosphere that is welcoming, respectful, and businesslike. The Library currently has three employees.

Goals for 2021 include:

- Re-establish programming
- Promote the Hyland Community Room for public use
- Policy updates

Fund	Account	Object	Fund Name	Account Name	Object Name	2021
100	45501	101	General Fund	Library Administration	Full-time Employees - Regular Wages	\$ 42,162.43
100	45501	103	General Fund	Library Administration	Part-time Employees Wages	\$ 19,964.05
100	45501	121	General Fund	Library Administration	PERA contributions	\$ 4,659.49
100	45501	122	General Fund	Library Administration	FICA contributions	\$ 3,851.84
100	45501	125	General Fund	Library Administration	Medicare contributions	\$ 900.83
100	45501	131	General Fund	Library Administration	Health Insurance	\$ 17,712.00
100	45501	132	General Fund	Library Administration	Dental Insurance	\$ 402.00
100	45501	133	General Fund	Library Administration	Life & Disability Insurance	\$ 155.40
100	45501	152	General Fund	Library Administration	Workers Comp Payments	\$ -
100	45501	200	General Fund	Library Administration	Office Supplies	\$ 1,000.00
100	45501	210	General Fund	Library Administration	Operating Supplies	\$ 1,700.00
100	45501	302	General Fund	Library Administration	Architect	\$ -
100	45501	303	General Fund	Library Administration	Engineering	\$ -
100	45501	306	General Fund	Library Administration	Personnel Testing and Recruitment	\$ -
100	45501	307	General Fund	Library Administration	Management Fees	\$ 5,700.00
100	45501	321	General Fund	Library Administration	Telephone and Internet	\$ 2,650.00
100	45501	331	General Fund	Library Administration	Travel Expense	\$ -
100	45501	340	General Fund	Library Administration	Advertising	\$ 1,000.00
100	45501	380	General Fund	Library Administration	Utility Services	\$ 5,613.06
100	45501	401	General Fund	Library Administration	Building Repair & Maintenance	\$ 2,900.00
100	45501	410	General Fund	Library Administration	Rental Charges	\$ -

100	45501	420	General Fund	Library Administration	Depreciation	\$ -
100	45501	431	General Fund	Library Administration	Cash Short	\$ -
100	45501	433	General Fund	Library Administration	Dues and Subscriptions	\$ -
100	45501	490	General Fund	Library Administration	Donations to Civic Organizations	\$ 500.00
400	45501	590	Capital Projects	Library Administration	Books	\$ 7,000.00

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## Liquor Store

- Increase sales
- Do some marketing to our loyal customers and utilize the info collected by the loyalty program
- Employee sales programs
- Brainstorm ideas for community events
- Sell the old liquor store building sold to eliminate the extra expenses.
- Schedule some extra employee time to be able to have the manager work on managing the business.
- More time to do marketing
- More uses of social media
- Fine-tune the expenditures
- Get the new liquor store finished
- Plan a 1<sup>st</sup> year anniversary/grand opening event

Fund	Account	Object	Fund Name	Account Name	Object Name	2021
609	49750	251	Liquor Store	Merchandise Purchases	Liquor	\$ 192,501.12
609	49750	252	Liquor Store	Merchandise Purchases	Beer	\$ 320,282.87
609	49750	253	Liquor Store	Merchandise Purchases	Wine	
609	49750	254	Liquor Store	Merchandise Purchases	Soft Drink and Mix	\$ 15,972.00
609	49750	255	Liquor Store	Merchandise Purchases	Drink Ingredients	
609	49750	256	Liquor Store	Merchandise Purchases	Tobacco	
609	49750	257	Liquor Store	Merchandise Purchases	Ice	
609	49750	258	Liquor Store	Merchandise Purchases	Taxes Remitted	\$ 71,772.72
609	49751	101	Liquor Store	Administration	Full-time Employees - Regular Wages	\$ 62,592.55
609	49751	103	Liquor Store	Administration	Part-time Employees Wages	\$ 41,627.30
609	49751	121	Liquor Store	Administration	PERA contributions	\$ 7,816.49
609	49751	122	Liquor Store	Administration	FICA contributions	\$ 6,461.63
609	49751	125	Liquor Store	Administration	Medicare contributions	\$ 1,511.19
609	49751	131	Liquor Store	Administration	Health Insurance	\$ 11,152.80
609	49751	132	Liquor Store	Administration	Dental Insurance	\$ 40.20
609	49751	133	Liquor Store	Administration	Life & Disability Insurance	\$ 308.16
609	49751	151	Liquor Store	Administration	Workers Comp Insurance	\$ 875.33
609	49751	160	Liquor Store	Administration	Employee Liability Insurance	\$ 760.20

609	49751	161	Liquor Store	Administration	Training	\$ 500.00
609	49751	200	Liquor Store	Administration	Office Supplies	\$ 500.00
609	49751	210	Liquor Store	Administration	Operating Supplies	\$ -
609	49751	240	Liquor Store	Administration	Small Tools and Minor Equipment	\$ 500.00
609	49751	301	Liquor Store	Administration	Auditing and Accounting	\$ 1,000.00
609	49751	307	Liquor Store	Administration	Management Fees	\$ -
609	49751	310	Liquor Store	Administration	IT Services & Software	\$ 9,004.17
609	49751	321	Liquor Store	Administration	Telephone and Internet	\$ 1,500.00
609	49751	322	Liquor Store	Administration	Postage	\$ 100.00
609	49751	331	Liquor Store	Administration	Travel Expense	\$ -
609	49751	340	Liquor Store	Administration	Advertising	\$ 2,000.00
609	49751	360	Liquor Store	Administration	Insurance	\$ 3,441.50
609	49751	380	Liquor Store	Administration	Utility Services	\$ 11,500.00
609	49751	431	Liquor Store	Administration	Cash Short	\$ -
609	49751	433	Liquor Store	Administration	Dues and Subscriptions	\$ -
609	49751	490	Liquor Store	Administration	Donations to Civic Organizations	\$ 500.00
609	49751	720	Liquor Store	Administration	Interfund Transfers	\$ 18,935.36
609	49751	730	Liquor Store	Administration	Interfund Loan	\$ 28,533.79
609	49751	810	Liquor Store	Administration	Refunds and Reimbursements	\$ -
609	49754	220	Liquor Store	Buildings and Maintenance	Repair and Maintenance Supplies	\$ 500.00
609	49754	401	Liquor Store	Buildings and Maintenance	Building Repair & Maintenance	\$ 3,000.00
609	49754	405	Liquor Store	Buildings and Maintenance	Other Repair and Maintenance	\$ 1,000.00
609	49754	520	Liquor Store	Buildings and Maintenance	Buildings and Structures	\$ -

Police

Fund	Account	Object	Fund Name	Account Name	Object Name	2021
100	42100	101	General Fund	Police	Full-time Employees - Regular Wages	\$ 209,652.46
100	42100	102	General Fund	Police	Full-time Employees - Overtime Wages	\$ 12,300.00
100	42100	103	General Fund	Police	Part-time Employees Wages	\$ 28,167.98
100	42100	107	General Fund	Police	Standby Wages	\$ 5,330.00
100	42100	121	General Fund	Police	PERA contributions	\$ 18,767.43
100	42100	122	General Fund	Police	FICA contributions	\$ 1,388.59
100	42100	125	General Fund	Police	Medicare contributions	\$ 3,628.37
100	42100	131	General Fund	Police	Health Insurance	\$ 53,612.88
100	42100	132	General Fund	Police	Dental Insurance	\$ 804.00
100	42100	133	General Fund	Police	Life & Disability Insurance	\$ 626.10
100	42100	152	General Fund	Police	Workers Comp Payments	\$ -
100	42100	161	General Fund	Police	Training	\$ 2,000.00
100	42100	200	General Fund	Police	Office Supplies	\$ 1,500.00
100	42100	210	General Fund	Police	Operating Supplies	\$ 12,000.00
100	42100	220	General Fund	Police	Repair and Maintenance Supplies	\$ 2,000.00
100	42100	321	General Fund	Police	Telephone and Internet	\$ 6,300.00
100	42100	331	General Fund	Police	Travel Expense	\$ 2,000.00
100	42100	340	General Fund	Police	Advertising	\$ 500.00
100	42100	240	General Fund	Police	Small Tools and Minor Equipment	\$ 7,000.00
100	42100	405	General Fund	Police	Other Repair and Maintenance	\$ 3,500.00
100	42100	433	General Fund	Police	Dues and Subscriptions	\$ 500.00
100	42100	490	General Fund	Police	Donations to Civic Organizations	\$ 500.00
100	42500	405	General Fund	Civil Defense	Other Repair and Maintenance	\$ 500.00
100	42700	210	General Fund	Animal Control	Operating Supplies	\$ 1,500.00
100	42800	210	General Fund	Code Enforcement	Operating Supplies	\$ 1,500.00
400	42100	550	Capital Projects	Police	Motor Vehicles	\$ -

## Public Works

In 2021 public works will be starting the Phase 3A-2 Infrastructure Improvement Project west of 4<sup>th</sup> Street and completing the final paving on the Phase 3A-1 Project. Upon approval, we are looking to do an aggressive street maintenance project to help prolong streets and save money in future maintenance by slowly transitioning to a proactive vs. reactive approach. We also plan on utilizing the new permitting program to help streamline inspections and code enforcement. We will continue making small steps in improving conditions of parks and respective buildings for safer and more aesthetic public grounds to attract businesses and residents to our city.

Fund	Account	Object	Fund Name	Account Name	Object Name	2021
100	41940	101	General Fund	Buildings and Plant	Full-time Employees - Regular Wages	\$ 64,561.60
100	41940	102	General Fund	Buildings and Plant	Full-time Employees - Overtime Wages	\$ -
100	41940	121	General Fund	Buildings and Plant	PERA contributions	\$ 4,842.12
100	41940	122	General Fund	Buildings and Plant	FICA contributions	\$ 4,002.82
100	41940	125	General Fund	Buildings and Plant	Medicare contributions	\$ 936.14
100	41940	131	General Fund	Buildings and Plant	Health Insurance	\$ 5,436.28
100	41940	132	General Fund	Buildings and Plant	Dental Insurance	\$ -
100	41940	133	General Fund	Buildings and Plant	Life & Disability Insurance	\$ 340.31
100	41940	152	General Fund	Buildings and Plant	Workers Comp Payments	\$ -
100	41940	210	General Fund	Buildings and Plant	Operating Supplies	\$ 4,000.00
100	41940	220	General Fund	Buildings and Plant	Repair and Maintenance Supplies	\$ 2,000.00
100	41940	240	General Fund	Buildings and Plant	Small Tools and Minor Equipment	\$ 3,000.00
100	41940	380	General Fund	Buildings and Plant	Utility Services	\$ 32,926.52
100	41940	401	General Fund	Buildings and Plant	Building Repair & Maintenance	\$ 15,000.00
100	42400	200	General Fund	Building Inspection	Office Supplies	\$ -
100	42400	210	General Fund	Building Inspection	Operating Supplies	\$ 1,800.00
100	42400	220	General Fund	Building Inspection	Repair and Maintenance Supplies	\$ -
100	42400	306	General Fund	Building Inspection	Personnel Testing and Recruitment	\$ -
100	42400	321	General Fund	Building Inspection	Telephone and Internet	\$ 2,000.00

100	42400	433	General Fund	Building Inspection	Dues and Subscriptions	\$ 250.00
100	43000	101	General Fund	Public Works	Full-time Employees - Regular Wages	\$ 292,976.34
100	43000	102	General Fund	Public Works	Full-time Employees - Overtime Wages	\$ 7,585.00
100	43000	106	General Fund	Public Works	Seasonal Employees Wages	\$ 8,610.00
100	43000	107	General Fund	Public Works	Standby Wages	\$ 10,762.50
100	43000	121	General Fund	Public Works	PERA contributions	\$ 23,349.29
100	43000	122	General Fund	Public Works	FICA contributions	\$ 19,825.22
100	43000	125	General Fund	Public Works	Medicare contributions	\$ 4,636.54
100	43000	131	General Fund	Public Works	Health Insurance	\$ 70,445.16
100	43000	132	General Fund	Public Works	Dental Insurance	\$ 1,763.64
100	43000	133	General Fund	Public Works	Life & Disability Insurance	\$ 862.45
100	43000	152	General Fund	Public Works	Workers Comp Payments	\$ -
100	43000	161	General Fund	Public Works	Training	\$ 1,000.00
100	43000	200	General Fund	Public Works	Office Supplies	\$ 2,000.00
100	43000	210	General Fund	Public Works	Operating Supplies	\$ 20,000.00
100	43000	220	General Fund	Public Works	Repair and Maintenance Supplies	\$ 2,500.00
100	43000	240	General Fund	Public Works	Small Tools and Minor Equipment	\$ 2,500.00
100	43000	306	General Fund	Public Works	Personnel Testing and Recruitment	\$ -
100	43000	307	General Fund	Public Works	Management Fees	\$ -
100	43000	321	General Fund	Public Works	Telephone and Internet	\$ 7,400.00
100	43000	331	General Fund	Public Works	Travel Expense	\$ 1,000.00
100	43000	340	General Fund	Public Works	Advertising	\$ 500.00
100	43000	380	General Fund	Public Works	Utility Services	\$ 7,099.62
100	43000	401	General Fund	Public Works	Building Repair & Maintenance	\$ 1,000.00
100	43000	433	General Fund	Public Works	Dues and Subscriptions	\$ 500.00
100	43000	490	General Fund	Public Works	Donations to Civic Organizations	\$ 500.00
100	43100	303	General Fund	Highways, Streets and Roadways	Engineering	\$ -
100	43100	312	General Fund	Highways, Streets and Roadways	Snow Removal	\$ 9,000.00

100	43100	220	General Fund	Highways, Streets and Roadways	Repair and Maintenance Supplies	\$ 39,580.99
100	43100	405	General Fund	Highways, Streets and Roadways	Other Repair and Maintenance	\$ 362,017.00
100	43124	220	General Fund	Sidewalks and Crosswalks	Repair and Maintenance Supplies	\$ -
100	43124	405	General Fund	Sidewalks and Crosswalks	Other Repair and Maintenance	\$ -
100	43125	220	General Fund	Ice and Snow Removal	Repair and Maintenance Supplies	\$ 5,000.00
100	43150	220	General Fund	Storm Drainage	Repair and Maintenance Supplies	\$ 5,000.00
100	43160	303	General Fund	Street Lighting	Engineering	\$ -
100	43160	380	General Fund	Street Lighting	Utility Services	\$ 23,318.24
100	43160	405	General Fund	Street Lighting	Other Repair and Maintenance	\$ 1,500.00
100	43170	210	General Fund	Street Cleaning	Operating Supplies	\$ 2,000.00
100	43170	220	General Fund	Street Cleaning	Repair and Maintenance Supplies	\$ 2,328.29
100	43170	405	General Fund	Street Cleaning	Other Repair and Maintenance	\$ -
100	43260	303	General Fund	Weed Control	Engineering	\$ -
100	43260	220	General Fund	Weed Control	Repair and Maintenance Supplies	\$ 1,000.00
100	43260	405	General Fund	Weed Control	Other Repair and Maintenance	\$ -
100	43260	410	General Fund	Weed Control	Rental Charges	\$ -
100	43270	220	General Fund	Pest Control	Repair and Maintenance Supplies	\$ 1,000.00
100	43270	405	General Fund	Pest Control	Other Repair and Maintenance	\$ -
100	43270	410	General Fund	Pest Control	Rental Charges	\$ -
100	45183	220	General Fund	Camping Areas	Repair and Maintenance Supplies	\$ 500.00
100	45183	240	General Fund	Camping Areas	Small Tools and Minor Equipment	\$ 500.00
100	45183	401	General Fund	Camping Areas	Building Repair & Maintenance	\$ 1,000.00
100	45202	240	General Fund	Park Areas	Small Tools and Minor Equipment	\$ 1,000.00
100	45202	401	General Fund	Park Areas	Building Repair & Maintenance	\$ 1,000.00
100	45202	220	General Fund	Park Areas	Repair and Maintenance Supplies	\$ 4,656.59
657	49010	220	Cemetery	Cemetery Operations	Repair and	\$ 2,500.00

			Perpetual		Maintenance Supplies	
657	49010	210	Cemetery Perpetual	Cemetery Operations	Operating Supplies	\$ 2,500.00
400	43125	550	Capital Projects	Ice and Snow Removal	Motor Vehicles	\$ 20,000.00
601	47110	530	Water Utility	Bond Principal	Improvements other than Buildings	\$ 174,830.00
601	47210	530	Water Utility	Interest - Bonds	Improvements other than Buildings	\$ 97,622.48
601	47500	530	Water Utility	Fiscal Agent's Fees	Improvements other than Buildings	\$ 500.00
601	49400	303	Water Utility	Source of Supply	Engineering	\$ -
601	49400	220	Water Utility	Source of Supply	Repair and Maintenance Supplies	\$ -
601	49420	210	Water Utility	Purification	Operating Supplies	\$ 28,000.00
601	49420	240	Water Utility	Purification	Small Tools and Minor Equipment	\$ 1,000.00
601	49420	303	Water Utility	Purification	Engineering	\$ -
601	49420	220	Water Utility	Purification	Repair and Maintenance Supplies	\$ 5,000.00
601	49420	405	Water Utility	Purification	Other Repair and Maintenance	\$ 1,834.51
601	49430	210	Water Utility	Distribution	Operating Supplies	\$ 3,700.00
601	49430	220	Water Utility	Distribution	Repair and Maintenance Supplies	\$ 30,000.00
601	49430	240	Water Utility	Distribution	Small Tools and Minor Equipment	\$ 1,000.00
601	49430	303	Water Utility	Distribution	Engineering	\$ -
601	49430	405	Water Utility	Distribution	Other Repair and Maintenance	\$ 1,834.51
601	49430	530	Water Utility	Distribution	Improvements other than Buildings	
601	49440	101	Water Utility	Administration	Full-time Employees - Regular Wages	\$ 146,369.26
601	49440	121	Water Utility	Administration	PERA contributions	\$ 10,977.69
601	49440	122	Water Utility	Administration	FICA contributions	\$ 9,074.89
601	49440	125	Water Utility	Administration	Medicare contributions	\$ 2,122.35
601	49440	131	Water Utility	Administration	Health Insurance	\$ 38,539.08
601	49440	132	Water Utility	Administration	Dental Insurance	\$ 1,123.02
601	49440	133	Water Utility	Administration	Life & Disability Insurance	\$ 399.49
601	49440	151	Water Utility	Administration	Workers Comp Insurance	\$ 1,995.76

601	49440	160	Water Utility	Administration	Employee Liability Insurance	\$ 1,179.53
601	49440	200	Water Utility	Administration	Office Supplies	\$ 700.00
601	49440	303	Water Utility	Administration	Engineering	\$ -
601	49440	306	Water Utility	Administration	Personnel Testing and Recruitment	\$ -
601	49440	307	Water Utility	Administration	Management Fees	\$ -
601	49440	310	Water Utility	Administration	IT Services & Software	\$ 9,004.17
601	49440	322	Water Utility	Administration	Postage	\$ 1,500.00
601	49440	331	Water Utility	Administration	Travel Expense	\$ 1,000.00
601	49440	340	Water Utility	Administration	Advertising	\$ 500.00
601	49440	360	Water Utility	Administration	Insurance	\$ 2,294.33
601	49440	380	Water Utility	Administration	Utility Services	\$ 45,940.88
601	49440	220	Water Utility	Administration	Repair and Maintenance Supplies	\$ -
601	49440	410	Water Utility	Administration	Rental Charges	\$ -
601	49440	420	Water Utility	Administration	Depreciation	\$ -
601	49440	433	Water Utility	Administration	Dues and Subscriptions	\$ 500.00
601	49440	800	Water Utility	Administration	Investments Purchased	\$ -
601	49440	810	Water Utility	Administration	Refunds and Reimbursements	\$ 1,000.00
602	47110	530	Sewer Utility	Bond Principal	Improvements other than Buildings	\$ 180,801.52
602	47210	530	Sewer Utility	Interest - Bonds	Improvements other than Buildings	\$ 139,744.76
602	47500	530	Sewer Utility	Fiscal Agent's Fees	Improvements other than Buildings	\$ 500.00
602	49450	210	Sewer Utility	Sanitary Sewer Maintenance	Operating Supplies	\$ 3,300.00
602	49450	240	Sewer Utility	Sanitary Sewer Maintenance	Small Tools and Minor Equipment	\$ 2,000.00
602	49450	303	Sewer Utility	Sanitary Sewer Maintenance	Engineering	\$ -
602	49450	303	Sewer Utility	Sanitary Sewer Maintenance	Engineering	\$ -
602	49450	401	Sewer Utility	Sanitary Sewer Maintenance	Building Repair & Maintenance	\$ -
602	49450	220	Sewer Utility	Sanitary Sewer Maintenance	Repair and Maintenance Supplies	\$ 7,500.00
602	49450	405	Sewer Utility	Sanitary Sewer Maintenance	Other Repair and Maintenance	\$ 9,000.00
602	49480	210	Sewer Utility	Sewage Treatment	Operating Supplies	\$ 3,300.00

602	49480	220	Sewer Utility	Sewage Treatment	Repair and Maintenance Supplies	\$ 7,500.00
602	49480	240	Sewer Utility	Sewage Treatment	Small Tools and Minor Equipment	\$ 2,000.00
602	49480	303	Sewer Utility	Sewage Treatment	Engineering	\$ -
602	49480	303	Sewer Utility	Sewage Treatment	Engineering	\$ -
602	49480	401	Sewer Utility	Sewage Treatment	Building Repair & Maintenance	\$ -
602	49480	405	Sewer Utility	Sewage Treatment	Other Repair and Maintenance	\$ 9,000.00
602	49490	101	Sewer Utility	Administration	Full-time Employees - Regular Wages	\$ 92,571.14
602	49490	121	Sewer Utility	Administration	PERA contributions	\$ 6,942.84
602	49490	122	Sewer Utility	Administration	FICA contributions	\$ 5,739.41
602	49490	125	Sewer Utility	Administration	Medicare contributions	\$ 1,342.28
602	49490	131	Sewer Utility	Administration	Health Insurance	\$ 25,405.20
602	49490	132	Sewer Utility	Administration	Dental Insurance	\$ 1,022.52
602	49490	133	Sewer Utility	Administration	Life & Disability Insurance	\$ 239.44
602	49490	151	Sewer Utility	Administration	Workers Comp Insurance	\$ 1,295.49
602	49490	160	Sewer Utility	Administration	Employee Liability Insurance	\$ 1,179.53
602	49490	302	Sewer Utility	Administration	Architect	\$ -
602	49490	303	Sewer Utility	Administration	Engineering	\$ -
602	49490	306	Sewer Utility	Administration	Personnel Testing and Recruitment	\$ -
602	49490	307	Sewer Utility	Administration	Management Fees	\$ -
602	49490	310	Sewer Utility	Administration	IT Services & Software	\$ 8,644.00
602	49490	322	Sewer Utility	Administration	Postage	\$ 1,500.00
602	49490	331	Sewer Utility	Administration	Travel Expense	\$ 1,000.00
602	49490	340	Sewer Utility	Administration	Advertising	\$ 500.00
602	49490	360	Sewer Utility	Administration	Insurance	\$ 2,294.33
602	49490	380	Sewer Utility	Administration	Utility Services	\$ 1,715.19
602	49490	220	Sewer Utility	Administration	Repair and Maintenance Supplies	\$ -
602	49490	410	Sewer Utility	Administration	Rental Charges	\$ -
602	49490	420	Sewer Utility	Administration	Depreciation	\$ -
602	49490	433	Sewer Utility	Administration	Dues and Subscriptions	\$ 500.00
602	49490	800	Sewer Utility	Administration	Investments Purchased	\$ -
602	49490	810	Sewer Utility	Administration	Refunds and	\$ 1,000.00

					Reimbursements	
602	49490	720	Sewer Utility	Administration	Interfund Transfers	\$ 362,017.00
603	49500	307	Solid Waste Utility	Refuse Collection	Management Fees	\$ 120,000.00
612	49810	210	Airport	Facilities	Operating Supplies	\$ 18,000.00
612	49810	220	Airport	Facilities	Repair and Maintenance Supplies	\$ -
612	49810	240	Airport	Facilities	Small Tools and Minor Equipment	\$ -
612	49810	302	Airport	Facilities	Architect	\$ -
612	49810	303	Airport	Facilities	Engineering	\$ 159,000.00
612	49810	380	Airport	Facilities	Utility Services	\$ -
612	49810	401	Airport	Facilities	Building Repair & Maintenance	\$ 748.62
612	49810	405	Airport	Facilities	Other Repair and Maintenance	\$ 415,000.00
612	49810	520	Airport	Facilities	Buildings and Structures	\$ 335,000.00
612	49810	540	Airport	Facilities	Heavy Machinery	\$ -
612	49810	550	Airport	Facilities	Motor Vehicles	\$ -
612	49815	101	Airport	Administration and General	Full-time Employees - Regular Wages	\$ 3,098.21
612	49815	106	Airport	Administration and General	Seasonal Employees Wages	\$ 172.20
612	49815	121	Airport	Administration and General	PERA contributions	\$ 219.45
612	49815	122	Airport	Administration and General	FICA contributions	\$ 192.09
612	49815	125	Airport	Administration and General	Medicare contributions	\$ 44.92
612	49815	131	Airport	Administration and General	Health Insurance	\$ 586.06
612	49815	132	Airport	Administration and General	Dental Insurance	\$ 4.02
612	49815	133	Airport	Administration and General	Life & Disability Insurance	\$ 11.40
612	49815	151	Airport	Administration and General	Workers Comp Insurance	\$ 2,065.78
612	49815	160	Airport	Administration and General	Employee Liability Insurance	\$ 1,769.29
612	49815	307	Airport	Administration and General	Management Fees	\$ -
612	49815	310	Airport	Administration and General	IT Services & Software	\$ -
612	49815	360	Airport	Administration and	Insurance	\$ 3,441.50

				General		
656	47601	303	Phase III street project	Administration	Engineering	
656	47601	530	Phase III street project	Administration	Improvements other than Buildings	\$ 4,175,450
603	49520	720	Solid Waste Utility	Administration	Interfund Transfers	\$ 30,000.00

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## Fund Transfers

Description	from			to		amount	
profits from Liquor Store	609	49751	720	100	39202	\$	18,935
profits from licensing	651	41430	720	100	39202	\$	84,962
for administration	654	46330	720	655	39203	\$	16,973
street maintenance	602	49490	720	100	39600	\$	362,017
Phase III project from bonds	314	47601	720	656	36290	\$	4,175,450
for overhead from solid waste	603	49520	720	100	39202	\$	30,000

Fund transfers are limited to transferring profits and contributions for overhead from enterprise funds and fund balance for capital projects.

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## Income Statements by Fund

- Includes general fund, general obligation debt service funds, and capital projects fund.
- Projected net combined fund balance increase of \$21,382.
- The 2021 general fund combines five funds from 2020: the general fund, multipurpose center, aquatics center operations, code enforcement and storm water.
- Debt service payments include principal and interest for the 2014 GO bond, 2015 GO refunding bond, 2016B GO refunding bond, 2016D GO bond, and 2019E GO bond.
- The capital projects fund combines the permanent improvement, park, police equipment replacement, fire department replacement and infrastructure reserve replacement funds.
- Includes transfers from the sewer fund and the solid waste fund for costs and transfers for profits from the deputy registrar and liquor store.

### General Fund, General Obligation Debt Service, General Fund Capital Projects

#### **Revenues**

General Taxes	\$	1,289,082
Special Assessments	\$	89,602
Licenses & Permits	\$	18,420
Intergovernmental	\$	1,023,070
Charges for Services	\$	186,040
Fines & Forfeits	\$	8,043
Miscellaneous	\$	67,909
<b>Total</b>	<b>\$</b>	<b>2,682,166</b>

#### **Expenses**

Personal Services	\$	1,558,320
Supplies	\$	209,466
Services and Charges	\$	788,136
Capital Outlay	\$	42,000
Debt Service	\$	587,311
<b>Total</b>	<b>\$</b>	<b>3,185,232</b>

Revenues Less Expenses      \$            (503,066)

Other Financing Sources      \$            524,448

Other Financing Uses          \$            -

Change in Net Position      \$            21,382

## Airport

- The new airport fund combines the airport improvement fund with operational expenses formerly in the general fund.
- The airport fund is heavily subsidized by the FAA and MNDOT.
- Carry-over fund balance from 2020 is estimated to be \$759,963 with a projected end of 2021 fund balance of \$405,620.
- Capital projects in 2021 include site work for new hangers, parking lot and road maintenance, and relocation of the AWOS system.

### **Revenues**

General Taxes	\$	-
Special Assessments	\$	-
Licenses & Permits	\$	-
Intergovernmental	\$	547,826
Charges for Services	\$	12,326
Fines & Forfeits	\$	-
Miscellaneous	\$	24,858
Total	\$	585,011

### **Expenses**

Personal Services	\$	8,163
Supplies	\$	18,000
Services and Charges	\$	578,190
Capital Outlay	\$	335,000
Debt Service	\$	-
Total	\$	939,354

Revenues Less Expenses \$ (354,343)

Other Financing Sources \$ -

Other Financing Uses \$ -

Change in Net Position \$ (354,343)

- Projecting six loans distributed at \$6000 apiece under small cities grants program with \$4,200 monies received from repayment of loans.
- Projected 2021 beginning fund balance of \$131,614.
- Community Development department will be evaluating the potential use of the remaining CDBG fund balance of about \$131,000 after small cities grant program is exhausted.

### Community Development Block Grant

#### **Revenues**

General Taxes	\$	-
Special Assessments	\$	-
Licenses & Permits	\$	-
Intergovernmental	\$	4,200
Charges for Services	\$	-
Fines & Forfeits	\$	-
Miscellaneous	\$	-
<b>Total</b>	<b>\$</b>	<b>4,200</b>

#### **Expenses**

Personal Services	\$	-
Supplies	\$	-
Services and Charges	\$	-
Capital Outlay	\$	-
Debt Service	\$	-
<b>Total</b>	<b>\$</b>	<b>-</b>

Revenues Less Expenses \$ 4,200

Other Financing Sources \$ -

Other Financing Uses \$ 36,000

Change in Net Position \$ (31,800)

- The deputy registrar fund has been simplified in 2021 with only direct expenses included in the fund.
- Profits will be transferred to the general fund for administrative costs of the program.

### Deputy Registrar

#### **Revenues**

General Taxes	\$	-
Special Assessments	\$	-
Licenses & Permits	\$	-
Intergovernmental	\$	-
Charges for Services	\$	1,016,744
Fines & Forfeits	\$	-
Miscellaneous	\$	-
<b>Total</b>	<b>\$</b>	<b>1,016,744</b>

#### **Expenses**

Personal Services	\$	-
Supplies	\$	-
Services and Charges	\$	931,783
Capital Outlay	\$	-
Debt Service	\$	-
<b>Total</b>	<b>\$</b>	<b>931,783</b>

Revenues Less Expenses	\$	84,962
Other Financing Sources	\$	-
Other Financing Uses	\$	84,962
Change in Net Position	\$	0

- Hospital funds are restricted for capital improvements at Sanford Hospital.
- The 2021 budget assumes that all funds will be expended.

## Hospital Fund

### **Revenues**

General Taxes	\$	-
Special Assessments	\$	-
Licenses & Permits	\$	-
Intergovernmental	\$	-
Charges for Services	\$	-
Fines & Forfeits	\$	-
Miscellaneous	\$	-
<b>Total</b>	<b>\$</b>	<b>-</b>

### **Expenses**

Personal Services	\$	-
Supplies	\$	-
Services and Charges	\$	-
Capital Outlay	\$	649,912
Debt Service	\$	-
<b>Total</b>	<b>\$</b>	<b>649,912</b>
Revenues Less Expenses	\$	(649,912)
Other Financing Sources	\$	649,912
Other Financing Uses	\$	-
Change in Net Position	\$	-

- Projecting a 20% increase in sales over 2019 due to move to highway and increases seen in 2020 due to COVID.
- Added allocation for personal cost for services from Administration & Finance.
- Payment of Inter-fund Loan for new building and profits are transferred to general fund.

## Liquor Store

### **Revenues**

General Taxes	\$	-
Special Assessments	\$	-
Licenses & Permits	\$	-
Intergovernmental	\$	-
Charges for Services	\$	816,689
Fines & Forfeits	\$	-
Miscellaneous	\$	-
<b>Total</b>	<b>\$</b>	<b>816,689</b>

### **Expenses**

Personal Services	\$	133,646
Supplies	\$	602,029
Services and Charges	\$	33,046
Capital Outlay	\$	-
Debt Service	\$	28,534
<b>Total</b>	<b>\$</b>	<b>797,254</b>
Revenues Less Expenses	\$	19,435
Other Financing Sources	\$	-
Other Financing Uses	\$	18,935
Change in Net Position	\$	500

- Three percent increase in sewer fees to cover new debt service.
- Debt service increase of \$101,791 from 2019C and 2019D bonds for phase I and Phase II street projects.
- Transfer of \$362,017 to general fund for street maintenance from unrestricted fund balance.

## Sewer Utility

### **Revenues**

General Taxes	\$	-
Special Assessments	\$	30,152
Licenses & Permits	\$	-
Intergovernmental	\$	-
Charges for Services	\$	479,877
Fines & Forfeits	\$	-
Miscellaneous	\$	-
<b>Total</b>	<b>\$</b>	<b>510,029</b>

### **Expenses**

Personal Services	\$	135,738
Supplies	\$	25,600
Services and Charges	\$	34,154
Capital Outlay	\$	-
Debt Service	\$	321,046
<b>Total</b>	<b>\$</b>	<b>516,538</b>

Revenues Less Expenses \$ (6,508)

Other Financing Sources \$ -

Other Financing Uses \$ 363,017

Change in Net Position \$ (369,525)

- Three percent increase in fees.
- Contract with Southwest Sanitation expires on June 30, 2021. Costs are assumed to be flat.
- Monthly composting fee increased from \$.25 to \$1.
- Transfer of \$30,000 to general fund for administrative costs.

## Solid Waste Utility

### **Revenues**

General Taxes	\$	-
Special Assessments	\$	-
Licenses & Permits	\$	-
Intergovernmental	\$	-
Charges for Services	\$	151,609
Fines & Forfeits	\$	-
Miscellaneous	\$	-
<b>Total</b>	<b>\$</b>	<b>151,609</b>

### **Expenses**

Personal Services	\$	-
Supplies	\$	-
Services and Charges	\$	120,000
Capital Outlay	\$	-
Debt Service	\$	-
<b>Total</b>	<b>\$</b>	<b>120,000</b>

Revenues Less Expenses	\$	31,609
Other Financing Sources	\$	-
Other Financing Uses	\$	30,000
Change in Net Position	\$	1,609

- Three percent increase in water rates to cover debt service.
- Debt service increase of \$125,400 from 2019C and 2019D bonds for phase I and Phase II street projects.
- Use of \$53,264 in fund balance to cover debt service.

## Water Utility

### **Revenues**

General Taxes	\$	-
Special Assessments	\$	18,120
Licenses & Permits	\$	-
Intergovernmental	\$	-
Charges for Services	\$	546,478
Fines & Forfeits	\$	-
Miscellaneous	\$	1,680
<b>Total</b>	<b>\$</b>	<b>566,278</b>

### **Expenses**

Personal Services	\$	211,781
Supplies	\$	69,400
Services and Charges	\$	64,408
Capital Outlay	\$	-
Debt Service	\$	272,952
<b>Total</b>	<b>\$</b>	<b>618,542</b>

Revenues Less Expenses \$ (52,264)

Other Financing Sources \$ -

Other Financing Uses \$ 1,000

Change in Net Position \$ (53,264)

- This new fund in 2021 consolidates O'Brien Court and Orchard Lane into one fund.
- Consolidation of these funds eliminates estimated negative fund balance of \$274,761 in the Orchard Lane fund by using fund balance of \$740,679 in O'Brien Court to cover the deficit.
- Rent increases in March 2021 of \$50 a month per unit at Orchard Lane.
- Rent of \$45,000 remains flat at O'Brien Court per contract.
- Transfers \$16,973 to the EDA fund for administrative support.

## Public Housing

### **Revenues**

General Taxes	\$	-
Special Assessments	\$	-
Licenses & Permits	\$	-
Intergovernmental	\$	-
Charges for Services	\$	-
Fines & Forfeits	\$	-
Miscellaneous	\$	130,600
<b>Total</b>	<b>\$</b>	<b>130,600</b>

### **Expenses**

Personal Services	\$	-
Supplies	\$	7,759
Services and Charges	\$	16,312
Capital Outlay	\$	-
Debt Service	\$	72,450
<b>Total</b>	<b>\$</b>	<b>96,521</b>

Revenues Less Expenses \$ 34,079

Other Financing Sources \$ -

Other Financing Uses \$ 16,973

Change in Net Position \$ 17,106

- Revenues from the sale of lots at Broad Acres and small business loan repayments.
- Anticipated \$24,000 in business loans and \$10,000 in business grants in 2021.
- \$46,298 in tax abatements
- Public Housing fund subsidizes costs of operations with balance of activities coming from EDA fund balance.

## Economic Development Authority

### **Revenues**

General Taxes	\$	-
Special Assessments	\$	-
Licenses & Permits	\$	-
Intergovernmental	\$	-
Charges for Services	\$	-
Fines & Forfeits	\$	-
Miscellaneous	\$	25,660
<b>Total</b>	<b>\$</b>	<b>25,660</b>

### **Expenses**

Personal Services	\$	85,980
Supplies	\$	100
Services and Charges	\$	85,348
Capital Outlay	\$	-
Debt Service	\$	-
<b>Total</b>	<b>\$</b>	<b>171,428</b>
Revenues Less Expenses	\$	(145,768)
Other Financing Sources	\$	66,973
Other Financing Uses	\$	-
Change in Net Position	\$	(78,795)

- The new cemetery fund combines three funds: cemetery operating, cemetery memorial, and cemetery reserve.
- This is a perpetual fund for the purposes of long-term maintenance of the city cemetery with a current fund balance of \$137,057.

## Cemetery

### **Revenues**

General Taxes	\$	-
Special Assessments	\$	-
Licenses & Permits	\$	-
Intergovernmental	\$	-
Charges for Services	\$	1,763
Fines & Forfeits	\$	-
Miscellaneous	\$	-
<b>Total</b>	<b>\$</b>	<b>1,763</b>

### **Expenses**

Personal Services	\$	-
Supplies	\$	5,000
Services and Charges	\$	-
Capital Outlay	\$	-
Debt Service	\$	-
<b>Total</b>	<b>\$</b>	<b>5,000</b>

Revenues Less Expenses \$ (3,238)

Other Financing Sources \$ -

Other Financing Uses \$ -

Change in Net Position \$ (3,238)

# 2021 Budget Philosophy

- Use the budget as a strategic planning tool
- Incorporate budgeting best practices
  - MN model chart of accounts
  - City Council goals
  - Fund consolidation – 40% fewer line items; elimination of 15 funds
  - Including some financial planning and fund income statements



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# Budget Process

- Reviewed 2019 budget and actuals with department heads
- Incorporated council goals
- Went line by line to review 2019 and 2020 actuals
- Created budget from scratch in new chart of accounts using historical data when possible



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# Consolidated Income Statement

<b>Revenues</b>	
General Taxes	\$ 1,289,082
Special Assessments	\$ 137,874
Licenses & Permits	\$ 18,420
Intergovernmental	\$ 3,236,189
Charges for Services	\$ 3,211,527
Fines & Forfeits	\$ 8,043
Miscellaneous	\$ 250,707
<b>Total</b>	<b>\$ 8,151,842</b>
<b>Expenses</b>	
Personal Services	\$ 2,133,628
Supplies	\$ 937,353
Services and Charges	\$ 2,651,376
Capital Outlay	\$ 5,202,362
Debt Service	\$ 1,580,750
<b>Total</b>	<b>\$ 12,505,468</b>
Revenues Less Expenses	\$ (4,353,626)
Other Financing Sources	\$ 4,053,146
Other Financing Uses	\$ 4,726,337
<b>Change in Net Position</b>	<b>\$ (5,026,817)</b>

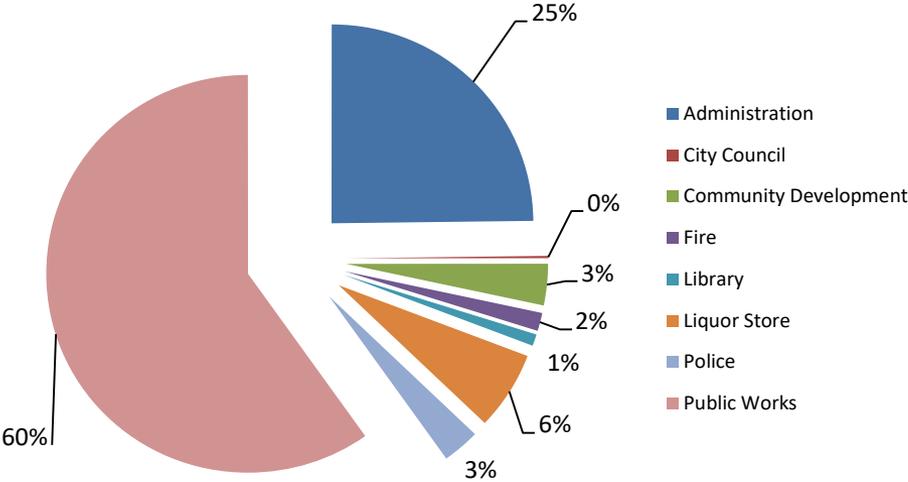
- Total net position will decrease due to the use of \$362,017 in unrestricted fund balance from the sewer fund for street maintenance, \$354,356 in fund balance for airport capital projects carried over from a grant received in 2020, and Phase IIIA-2 and Phase IIIA-4 street projects starting in 2021 with an estimated cost of \$4,175,450 from 2019 bond proceeds.
- Property tax levy of \$1,247,558, a 3% increase over the 2020 tax levy.
- Fee increases include a 3% increase in water, sewer and solid waste utility fees and an increase from \$.25 to \$1 monthly of the solid waste management fee. All other fees and charges will remain flat.



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# Expenditures by Department

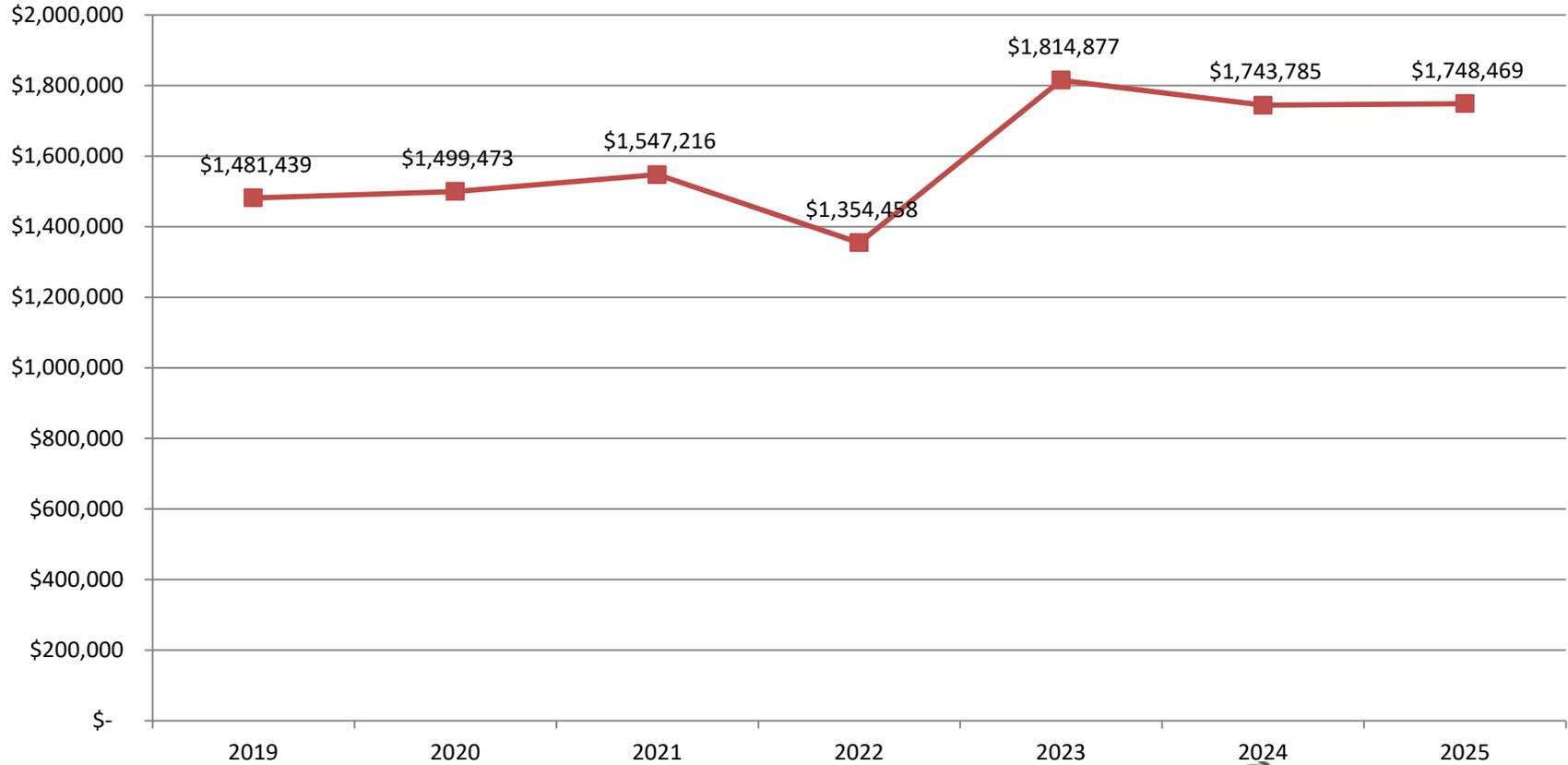
Expenditures by Department	
Administration	\$ 3,101,582
City Council	\$ 23,301
Community Development	\$ 421,738
Fire	\$ 184,950
Library	\$ 117,871
Liquor Store	\$ 797,254
Police	\$ 375,578
Public Works	\$ 7,483,196
	\$ 12,505,468



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# Debt Service

## Total Debt Service



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# Capital Improvements

<b>Fixed Assets</b>				
<u>Project</u>	<u>Department</u>	<u>Year</u>	<u>Use of Funds</u>	<u>Cost Estimate</u>
3A-2 & 3A-4 street project	water/sewer/public works	2021	Bonds/Grants	\$ 4,175,450
Turnout Gear	Fire Dept	2021	Tax Levy	\$ 15,000
Replace Snow Hauling Truck	Public Works	2021	Tax Levy	\$ 20,000
Site Work Hangers Engineering	Airport	2021	Grants/Fund balance	\$ 70,000
Site Work Hangers Construction	Airport	2021	Grants/Fund balance	\$ 335,000
AWOS System Engineering	Airport	2021	Grants/Fund balance	\$ 10,000
AWOS System construction	Airport	2021	Grants/Fund balance	\$ 30,000
Books	Library	2021	Tax Levy	\$ 7,000

<b>Maintenance</b>				
<u>Project</u>	<u>Department</u>	<u>Year</u>	<u>Use of Funds</u>	<u>Cost Estimate</u>
Street maintenance	Public Works	2021	Sewer Fund Balance	\$ 362,017
parking/paving engineering	Airport	2021	grants/25% fund balance	\$ 79,000
parking/paving construction	Airport	2021	grants/25% fund balance	\$ 360,000
Liquor building Maintenance/sign	Liquor Store	2021	Liquor Revenues	\$ 3,000
Replace Lap Pool Boiler	Aquatic Center	2021	Tax Levy	\$ 20,000



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# Council Goals

- Marketing
  - \$40K for marketing and revamp of website
  - Will pursue a CARES grant
- Infrastructure
  - \$4M Phase IIIA-4 and IIIA-2 in 2021
  - \$362K in street maintenance



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# Council Goals

- Strong financial strategy
  - Budget process changes
  - New software
  - New position of finance director
- Housing
  - Comprehensive plan update
  - Sell broad acres lots, O'Brien Ct and investigate selling Orchard Lane
  - CDBG loans



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**RESOLUTION NO. 2020-60**

**A RESOLUTION ADOPTING THE PRELIMINARY BUDGET AND TAX LEVY FOR THE 2021 FISCAL YEAR**

**WHEREAS**, the Tracy City Council met on June 1, 2020 and September 21, 2020 to discuss the 2021 budget;

**WHEREAS**, the Tracy City Council has identified four key priorities for the 2021 budget: 1. Develop a new housing plan for families; 2. Develop a marketing program to promote the City of Tracy; 3. Promote a well-maintained city infrastructure; 4. Create a strong financial strategy for a stable future;

**WHEREAS**, the Tracy City Council believes a 3% increase in the tax levy in 2021 is fiscally responsible;

**WHEREAS**, the Tracy City Council will adopt a final 2021 budget on December 14, 2020.

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TRACY, COUNTY OF LYON, MINNESOTA**, that the City of Tracy adopts a preliminary budget that:

1. Shows preliminary expenditures of \$12,505,468 on revenues of \$8,151,842;
2. Directs the City Clerk to transmit a certified copy of this resolution to the County Auditor of Lyon County, Minnesota; and
3. Levies the following sums of money for the current year, collectible in 2021, upon taxable property in the City of Tracy for the following purposes:

General Fund	\$ 722,225
Debt Services	\$ 483,333
Capital Projects	\$ 42,000
<b>TOTAL LEVY</b>	<b>\$1,247,558</b>

**PASSED AND ADOPTED** by the Tracy City Council this 28th day of September, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

## Council Communication

Meeting Date: 9/28/2020

Subject: Central Park equipment grant

### Background

The play structures at Central Park are decades old with the newest structures built sometime in the 1970s. They do not meet current standards for modern play equipment and do not have handicap accessibility. The city has been replacing equipment at other parks, but these are by far the oldest.

Recently the city administrator was approached by a citizen who wishes to donate \$10,000 to the city for new play equipment. By combining this donation with other city funds and a department of natural resources grant we could spend as much as \$60,000 on new equipment.

### Budget Implications

This project is currently not in the 2021 budget and will need to be appropriated at a future date.

Total project cost: \$60,000

Source of funds: \$30,000 DNR grant, \$10,000 donations, \$20,000 city funds

Possible sources of revenue for the city match include \$16,000 in anticipated fund balance in the capital projects fund, \$20,000 in expected excess tax revenues in the 2021 budget and \$130,000 in the CDBG fund.

### Recommendation

Staff recommends adoption of this resolution that accepts the private donation and authorizes the city administrator to proceed with a DNR grant request. The city administrator will bring back a future budget resolution to identify the source of city funds for the match.

**RESOLUTION 2020-62**

**RESOLUTION ACCEPTING DONATION FOR PARK EQUIPMENT AND AUTHORIZING  
DEPARTMENT OF NATURAL RESOURCES GRANT APPLICATION**

**WHEREAS**, play equipment at central park is decades old and needs replacement;

**WHEREAS**, the City of Tracy has received a generous offer of a \$10,000 donation for equipment;

**WHEREAS**, the City of Tracy wants to maximize this donation with additional state grant funds.

**BE IT RESOLVED** by the City Council of the City of Tracy Minnesota as follows:

1. That the City of Tracy accepts a \$10,000 private donation for equipment at Central Park and restricts the use of those funds for said purpose in Fund 409 Park.
2. That the City Administrator is directed to pursue a grant from the Department of Natural Resources for matching funds.
3. That the City Administrator will bring back to the City Council any future appropriation of city funds needed for additional match to the DNR grant.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020

Attest:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Mayor

**RESOLUTION NO 2020-63**

**RESOLUTION OF AGREEMENT OF ASSESSMENT AND WAIVER OF  
IRREGULARITY AND APPEAL FOR ROBIN HAY**

**WHEREAS,** An agreement of assessment and waiver of irregularity and appeal was received from Robin Hay on property located at 237 1<sup>st</sup> Street; and

**WHEREAS,** The property is described as follows:

The North Eighty-seven and one-half (87 ½) feet of Lots One (1) and Two (2), in Block Three (3), Original Plat of the City of Tracy, Minnesota; and

**WHEREAS,** the purpose of this is to cause the sewer service replacement from the sewer main provided by the City of Tracy to the start of the building drain/building sewer intersection; and

**WHEREAS,** the property owner agrees to pay 100% of the assessment in the amount of \$6,780.00 over 5 years at 4.4% Interest starting with the 2021 tax statement; and

**WHEREAS,** the owner expressly waives objection to any irregularity with regard to said improvement assessment; and

**NOW THEREFORE,** BE IT RESOLVED BY THE CITY COUNCIL OF TRACY,  
MINNESOTA AS FOLLOWS:

The improvement assessment will be placed on the above mentioned property starting with the 2021 tax statement with the above mentioned terms.

**PASSED AND ADOPTED** by the Tracy City Council this 28th day of September,  
2020

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Mayor

ATTEST:

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City Administrator

**RESOLUTION NO 2020-64**

**A RESOLUTION APPROVING PAYMENT TO DUININCK INC. FOR WORK COMPLETED ON THE  
PHASE 3A-1 INFRASTRUCTURE IMPROVEMENT-PAY APP #7**

**WHEREAS**, the Tracy City Council entered in to an agreement with Duininck Inc. in the amount of \$5,707,694.13 for the Phase 3A1 Infrastructure Improvement-Harvey/3rdSt, and

**WHEREAS**, Change orders have been requested for \$114,934.31 for a total contract amount of \$5,822,628.44

**WHEREAS**, Duininck Inc. has requested payment of \$593,957.04 for total work completed, and

**WHEREAS**, The City of Tracy has made previous payments of \$3,742,253.99 and

**WHEREAS**, Amount remaining after previous payments, change orders and retainage is \$1,852,152.82 and

**WHEREAS**, the remaining balance to finish and retainage is \$1,486,417.41

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Tracy, Minnesota to approve the payment to Duininck Inc. in the amount of \$593,957.04.

**PASSED AND ADOPTED** by the Tracy City Council this 28th day of September, 2020.

\_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_

City Administrator

**Contractor's Application for Payment No.**

7

Application Period: August 15, 2020 to September 18, 2020	Application Date: 9/22/2020
To (Owner): City of Tracy	From (Contractor): Duinick Inc.
Project: Phase 3A Infrastructure Improvements	Contract: Phase 3A-1 Infrastructure Improvements
Owner's Contract No.:	Contractor's Project No.: Engineer's Project No.: 21459

**Application For Payment  
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$4,870.65	
2	\$110,063.66	
3		
4		
6		
7		
8		
9		
<b>TOTALS</b>	\$114,934.31	
<b>NET CHANGE BY CHANGE ORDERS</b>	<b>\$114,934.31</b>	

1. ORIGINAL CONTRACT PRICE.....	\$ 55,707,694.13
2. Net change by Change Orders.....	\$ 114,934.31
3. Current Contract Price (Line 1 ± 2).....	\$ 55,822,628.44
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 54,564,432.66
5. RETAINAGE:	
a. 5% X \$4,564,432.66 Work Completed.....	\$ 228,221.63
b. 5% X Stored Material.....	\$
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 228,221.63
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 54,336,211.03
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 3,742,253.99
8. AMOUNT DUE THIS APPLICATION.....	\$ 5,593,957.04
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 1,486,417.41

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

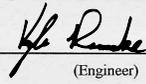
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

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**Contractor Signature**

By:  Date: 9.23.20

Payment of: \$ 5,593,957.04  
(Line 8 or other - attach explanation of the other amount)

is recommended by:  9/23/2020  
(Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Date)  
(Owner)

Approved by: \_\_\_\_\_ (Date)  
Funding or Financing Entity (if applicable)

**RESOLUTION NO 2020-64**

**A RESOLUTION APPROVING PAYMENT TO DUININCK INC. FOR WORK COMPLETED ON THE  
PHASE 3A-1 INFRASTRUCTURE IMPROVEMENT-PAY APP #7**

**WHEREAS**, the Tracy City Council entered in to an agreement with Duininck Inc. in the amount of \$5,707,694.13 for the Phase 3A1 Infrastructure Improvement-Harvey/3rdSt, and

**WHEREAS**, Change orders have been requested for \$114,934.31 for a total contract amount of \$5,822,628.44

**WHEREAS**, Duininck Inc. has requested payment of \$593,957.04 for total work completed, and

**WHEREAS**, The City of Tracy has made previous payments of \$3,742,253.99 and

**WHEREAS**, Amount remaining after previous payments, change orders and retainage is \$1,852,152.82 and

**WHEREAS**, the remaining balance to finish and retainage is \$1,486,417.41

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Tracy, Minnesota to approve the payment to Duininck Inc. in the amount of \$593,957.04.

**PASSED AND ADOPTED** by the Tracy City Council this 28th day of September, 2020.

\_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_

City Administrator

## **RESOLUTION NO. 2020-61**

### **A RESOLUTION DENYING JEFFREY FARBER'S CLAIM FOR REIMBURSEMENT FOR ALLEGED OVERPAYMENTS FOR SEWER SERVICES**

**WHEREAS**, Minn. Stat. 444.075 authorizes municipalities to operate, maintain, and charge for water and sanitary sewer services;

**WHEREAS**, City Code Section 6.14, subd. 2 establishes the monthly rates for sewer services within the City of Tracy;

**WHEREAS**, City Code Section 6.12, subd. 5 provides that “[t]he City Council, by unanimous vote, shall have authority to adjust any and all charges herein provided for, if the costs to the City of Tracy, Minnesota shall exceed or be less than the specific charges herein provided for, or should the Council determine that special circumstances exist.”;

**WHEREAS**, City Code Section 4.30, subd. 4 provides that “[n]o connection shall be made with any sewer in said City, except by licenses persons to do that work.”

**WHEREAS**, City Code Section 4.30, subd. 5 provides that “[n]o connection shall be made with any of the sewers of the City, without first securing written permission therefore from the Director of Public Works. After any connection has been laid from any public sewer to the street line said pipe shall in no instance be covered until the Director of Public Works has inspected and approved the same.”

**WHEREAS**, City Code Section 6.13, subd. 6 provides that the City does not have “any obligation to share in, or pay, the cost of installation of any new service line or its connection to a water main, nor shall this section affect or change any hookup or related fees associated with the installation of a water service line.”;

**WHEREAS**, City Code Section 4.3, subd. 15 provides that “whenever any sewer or drain connected with the public sewer or drain in the City becomes broken or out of order, or shall for any reason interfere with the use of the public sewers or drains or be unfit for the purpose of drainage, the owner, agent, occupant or person or persons having charge of any building, yard or other premises which are drained by said sewer or drain shall, when directed by the Director of Public Works, alter, repair, clean out, remove or rebuild said sewer or drain as the Director of Public Works may direct.”;

**WHEREAS**, Jeffrey Farber and Susan Farber own real property located at 601 South 4<sup>th</sup> Street in the City of Tracy, parcel # 31-182001-0 (“Property”),

**WHEREAS**, the Farbers operate a nursery business, Greenwood Nursery, on the Property;

**WHEREAS**, on August 24, 2020 Jeffrey Farber (“Farber”) appeared before the City Council at a regularly scheduled city council meeting to present a claim for reimbursement for alleged overpayments for sewer services to the Property;

**WHEREAS**, Farber alleged that the Property was overcharged for sewer services in the amount of \$21,610.70 from 1981 to 2020 (“Claim”);

**WHEREAS**, Farber claimed a refund from the City in the amount of \$21,610.70 for his Claim;

**WHEREAS**, Farber was provided an opportunity to present facts to the City Council that supported the Claim for reimbursement for alleged overpayments;

**WHEREAS**, the City Council investigated the Claim, which included reviewing City sewer and water records for the Property and inspecting the Property and its service lines;

**WHEREAS**, after listening to Farber’s presentation of facts and investigating the Claim, the City Council weighed the evidence to determine if an adjustment shall be granted pursuant to the standard set forth in City Code Section 6.12, subd. 5;

**WHEREAS**, the City Council makes the following Findings of Fact:

1. In approximately 1957 the City installed a sewer main that serviced the Property.
2. The sewer main is located in the right of way of South 4<sup>th</sup> Street.
3. Prior to the City installing a sewer main accessible to the Property, the former owners of the Property installed a septic tank on the Property.
4. Farber took possession of the Property in 1981 and rented the Property from 1981 to 1991.
5. Farber later purchased the Property in 1991.
6. From at least 1981 to present, the City has billed the Property for sewer service charges.
7. From 1981 to present, Farber has paid the sewer service charges billed to the Property by the City.
8. Prior to Farber purchasing the Property, the former owners of the Property installed various sewer service lines on the Property in various locations.
9. There is no evidence that the City of Tracy was aware that the former owners of the Property installed sewer service lines on the Property.
10. There is no evidence that the former owners of the Property obtained written permission from the City of Tracy Director of Public Works to connect to the City’s sewer line.
11. There is no evidence that the former owners of the Property used licensed persons to make the unauthorized connections on and to the Property.
12. There is no evidence that the City of Tracy Director of Public Works was ever notified by the former owners, or Farber until March 2020, that the Property was not connected to the City’s sewer line.
13. Until March 2020, the City of Tracy did not have a reason or opportunity to inspect the sewer line connection to the Property.
14. In March 2020, Farber experienced sewer problems on the Property.
15. After investigation by Farber, Farber learned that the Property was not connected to the sewer main.

16. Farber later hired a licensed person and connected the Property to the City's sewer line.
17. The City did not have any knowledge that the Property was not connected to the main sewer line.
18. The sewer main that was accessible to the Property was properly maintained and repaired by City.
19. The sewer main that was accessible to the Property was in proper working condition and was not obstructed or leaking.
20. The former owners of the Property were aware that there was septic tank on the Property and that the Property was not connected to the main sewer line.
21. There is no evidence that the former owners of the Property, or Farber prior to March 2020, notified the City of Tracy that the Property utilized a septic tank instead of the City's sewer main.
22. The Property had sewer problems on at least three prior occasions prior to 2020, requiring the septic system to be "roto-rooted" on three separate occasions.
23. The former owners and Farber had either actual knowledge or constructive knowledge that the Property was not connected to the City's main sewer line.
24. Farber does not have any records or evidence that shows the actual amounts that the City charged to the Property for sewer services from 1981 to 1998.
25. From 1981 to 1998, Farber based his calculation for overpayments on estimated water usage of the Property during that time period.
26. Farber has not presented any evidence that proves that the sewer services charged by the City to the Property exceeded or were less than the costs to the City.
27. No special circumstances exist to adjust the sewer service charges the City billed to the Property.
28. More than ten (10) years have elapsed since the sewer main was installed to provide sewer service to the Property.
29. More than ten (10) years have elapsed since a septic tank was installed to provide sewer service on the Property.
30. More than ten (10) years have elapsed since Farber, or the former owners of the Property, either had actual or constructive knowledge that the Property was not connected to the sewer main.

**WHEREAS**, the City Council makes the following Conclusions of Law:

1. The Claim is barred by the statute of limitations set forth in Minn. Stat. 541.051 and Minn. Stat. 541.05.
2. Alternatively, pursuant to City Code 4.30, subds. 4 and 5, the City had no legal responsibility to ensure that Property was connected to the sewer main.
3. Alternatively, pursuant to City Code 6.12, subd. 5, the evidence does not support that an adjustment is authorized or that special circumstances exist to adjust the sewer services billed to the Property and paid for by Farber.
4. Alternatively, pursuant to City Code 4.3 subd. 15, the owner has full responsibility for connection to the public sewer.

**NOW THEREFORE, THE CITY OF TRACY DOES ORDAIN:**

1. The City Council denies in its entirety Farber's Claim for Reimbursement for Alleged Overpayments for Sewer Services in the amount of \$21,610.70.
2. This Resolution constitutes a final and binding decision.
3. A copy of this Resolution shall be served upon Jeffrey Farber and Susan Farber.

PASSED AT THE REGULAR CITY COUNCIL MEETING OF THE CITY OF TRACY,  
MINNESOTA THIS \_\_\_\_ DAY OF SEPTEMBER, 2020

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MAYOR ANTHONY PETERSON

ATTEST:

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CITY CLERK, ERIK HANSEN